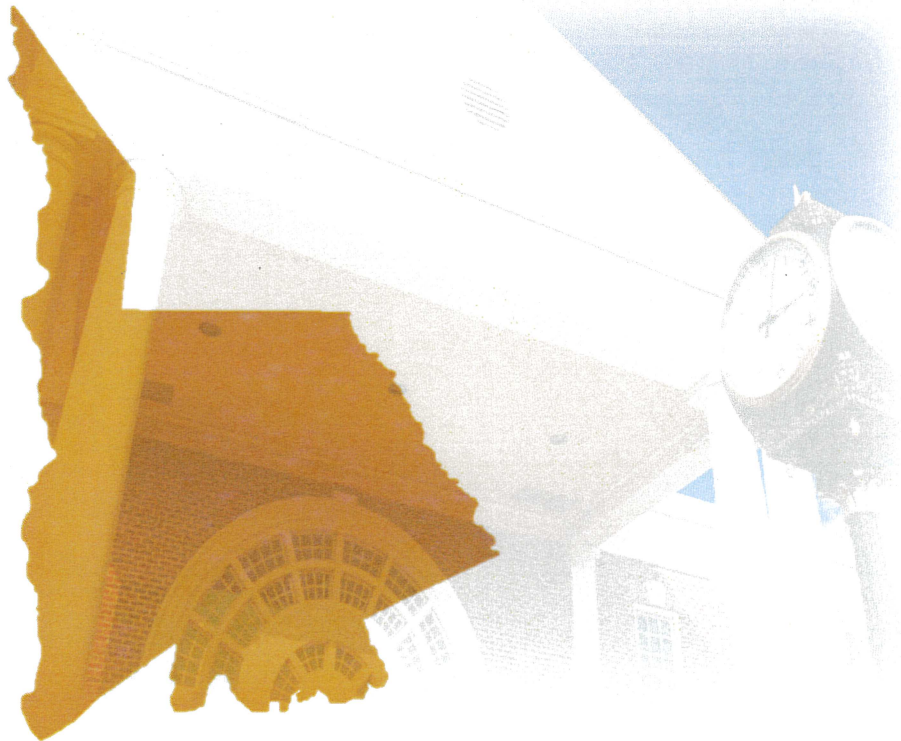


Lancaster
County

South Carolina



FY 2025 Budget Amendment

August 26, 2024

A. Revenue Adjustment(s):

- State Aid to Libraries – New revenue increase
- Transportation Committee Fund – New revenue increase
- Fire Service - First Due Software Maintenance Agreement – Fund Balance Appropriation

B. Fee Schedule:

- Scrivener's errors - Fee amount and/or test adjustments

STATE AID TO LIBRARIES

- The SC General assembly increased State Aid to the Library System \$0.25 per capita as part of the State budget process.
- State Aid = from \$2.25 to \$2.50 per capita
- FY25 total allotment = \$240,975
 - Based on 2020 population from Census = 96,016
 - Quarterly installments at \$60.2K (i.e., State distribution schedule)
 - See “FY25 State Aid Pay-out” Memo (Back-up material)

STATE AID TO LIBRARIES

Description	Amount	
State Aid Pay-out to Lancaster County Library	\$240,975	
<i>FY25 County Adopted State Aid to Library</i>		185,000
<i>Revenue Increase (Amendment)</i>		55,975
Revised FY25 Total:	<u>\$240,975</u>	<u>\$240,975</u>

TRANSPORTATION COMMITTEE FUND

- In July 2024, SCDOT provided notice of “C” Program fund apportionment (i.e., 3.99 cents/gallon gasoline tax) to counties for FY25 per § 12-28-2740.
- FY25 total Lancaster County allotment = \$5,970,300
 - Monthly installments (i.e., State distribution schedule)
 - 2020 Census for population, square miles/area, and rural roads in miles
 - See “FY25 Apportionment Forecasts” Memo (Back-up material)

TRANSPORTATION COMMITTEE FUND

Description	Amount	
State C Fund Program to CTC -	\$5,970,300	
<i>FY25 County Adopted State "C" Funds – Road Improvements</i>		1,400,000
<i>Recurring and Non-Recurring Revenue Increase (Amendment)</i>		4,570,300
Revised FY25 Total:	<u>\$5,970,300</u>	<u>\$5,970,300</u>



FIRE SERVICE – FIRST DUE SOFTWARE

- Carahsoft (vendor) provides a records management software system for Fire Services.
- FY25 adopted software maintenance budget = \$26,920 (partial year)
- Annual Software amount = \$55,741 (includes 8% Sales Tax)
- Staff Request = Increase Fire Service software maintenance line-item by \$28,821 to cover 12 months for existing software agreement plus maintenance.

FIRE SERVICE – FIRST DUE SOFTWARE

Description	Amount	
Supplemental Revenue – General Fund Balance	\$28,821	
Fire Service – Maintenance Software Agreement		\$28,821
Revised FY25 Total:	<u>\$28,821</u>	<u>\$28,821</u>



FIRE SERVICE – FIRST DUE SOFTWARE

- **Option 1** – Appropriate one-time funds in the amount of \$28,821 from General Fund Balance to the Fire Service software maintenance account line.
 - **August 12 Council Mtg** – Voted to appropriate \$28.8K from General Fund Balance to Fire Service.
- Option 2 – Transfer \$28,821 from the Lancaster County Firefighters Special Project line-item to the Fire Service software maintenance line-item.

FEE SCHEDULE REVISIONS

1. Building Inspections
2. Planning & Zoning
3. Parks & Recreation
4. Sheriff - Freedom of Information Act ("FOIA")
5. Miscellaneous County Fees



BUILDING INSPECTIONS

ADOPTED AS:

4.02	Valuation From/To		Fee Amount	
	\$0	\$1,000	\$30.00	\$30.00
	\$1,001	\$150,000	\$30.00 for the first one thousand, plus \$2.50 for each additional thousand or fraction thereof	\$1,001
	\$151,000	Or More	\$372.00 for the first \$150,000.00, plus \$3.00 for each additional thousand or fraction thereof	\$151,000

REVISE TO:

4.02	Electrical Permit Fees (Schedule of fees for individual permits for particular jobs)			
	Minimum Permit Fee			\$30.00
	Valuation From/To		Fee Amount	
	\$0	\$1,000	\$0 to \$1,000	\$30.00
	\$1,001	\$150,000	\$30.00 for the first one thousand, plus \$2.50 for each additional thousand or fraction thereof	
	151,000 150,001	Or More	\$372.00 for the first \$150,000.00, plus \$3.00 for each additional thousand or fraction thereof	



PLANNING

ADOPTED AS:

14.06	Comprehensive plan - picked up	Each	\$100.00
	Comprehensive plan - mailed	Each	\$100.00
	Road name change	Per road	\$100.00
	Telecommunication Towers Review	Per Instance	\$100.00
	Telecommunication Antenna-Colocation Review	Per Instance	\$100.00

REVISE TO:

14.06	Comprehensive plan - picked up	Each	\$25.00
	Comprehensive plan - mailed	Each	\$30.00
	Road name change	Per road	\$250.00
	Telecommunication Towers Review	Per Instance	\$1500.00
	Telecommunication Antenna-Colocation Review	Per Instance	\$500.00



PARKS & RECREATION

ADOPTED AS:

17.03	After School and Summer Day Camp		
	Item	Unit	
	After School Registration Fee	Per Child	\$150.00
	After School-Registration Fee (add'l child) (Month)	Per Child	\$140.00
	Summer Day Camp Registration (Field trips included)	Per Week	\$95.00
	Summer Day Camp Attendance Fee (add 'l child)	Per Week	\$90.00
	Late Pick up for After School and Summer Day Camp	First 10 minutes	\$10.00
	Late Pick up for After School and Summer Day Camp	Per min after 10 Min	\$5.00

REVISED TO:

17.03	After School Registration Fee (Month)	Per Child	\$150.00
	After School-Registration Fee (add'l child) (Month)	Per Child	\$140.00
	All Day Program Fee (Teacher Workday/Holiday Camp)	Per Day/Per Child	\$25.00
	Summer Day Camp Registration (Field trips included)	Per Week	\$95.00
	Summer Day Camp Attendance Fee (add 'l child)	Per Week	\$90.00
	Late Pick up for After School and Summer Day Camp	First 10 minutes	\$10.00
	Late Pick up for After School and Summer Day Camp	Per min after 10 Min	\$5.00



PARKS & RECREATION

ADOPTED AS:

17.05	Annex Building Rental	Per Hour	\$150.00
	Annex Building Room Rental	Per Hour	\$75.00
	Annex Building Rental (For Non Profit) (Includes Churches)	Per Hour	\$50.00

REVISE TO:

17.05	Annex Building Room Rental	Per Hour	\$75.00
	Annex Building Rental (For Non Profit) (Includes Churches)	Per Hour	\$100.00
	Annex Building Room Rental (For Non Profit) (Includes Churches)	Per Hour	\$50.00
	Staff Overtime	Per Hour	\$40.00



SHERIFF'S OFFICE

ADOPTED AS:

20.00	SHERIFFS FEES		
	Miscellaneous Fees		
	Item	Unit	
	FOIA Search, Retrieval, & Redaction*	Per Hour	\$13.50
	* "In accordance with SC FOIA, the fee for the search, retrieval, or redaction of records shall be posted online and shall not exceed the prorated hourly salary of the lowest paid employee with the necessary skill and training to perform the request."		

REVISED TO:

20.00

SHERIFFS FEES

Miscellaneous Fees		
Item	Unit	
Fingerprinting (non-LCDC)	Per Set	\$5.00
Response to false alarms in excess of 3 in any calendar year	Per Instance	\$100.00
FOIA Search, Retrieval, & Redaction*	Per Hour	\$25.00
Hard Copies	Per Page	\$0.22
Storage Discs	Per Disc	\$1.25
Flash Drives	Per Drive	\$4.50

* "In accordance with SC FOIA, the fee for the search, retrieval, or redaction of records shall be posted online and shall not exceed the prorated hourly salary of the lowest paid employee with the necessary skill and training to perform the request."



MISCELLANEOUS

ADOPTED AS:

26.02	Cable television franchise fee	Per Year	\$0.05
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REVISE TO:

26.02	Cable television franchise fee	Per Year	5%
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FEE SCHEDULE SUMMARY

- Building Inspections – 1 Text Amendment
- Planning - 5 Fee Amount Revisions
- Parks & Recreation – 1 Text Amendment and 3 Fee Changes
- Sheriff – 2 Fee Changes – Amount and Storage/Delivery Fee
- Miscellaneous Fee – 1 Text Amendment



COUNCIL ACTION

Staff respectfully asks you to:

1. Recognize, receive, and appropriate new intergovernmental revenue (i.e., State Aid to Libraries and State C Funds to the County Transportation Committee),
2. Appropriate \$28,821 from General Fund Balance to Fire Service for annual payment to Carahsoft vendor for First Due software contract,
3. Review the Scrivener's errors and approve changes to the Fee Schedule, and
4. Adopt the revised Budget ordinance and Fee Schedule accordingly.



QUESTIONS

