

## Council Members

District 1: Terry Graham  
District 2: Charlene McGriff, Vice-Chair  
District 3: Billy Mosteller  
District 4: Larry Honeycutt, Secretary  
District 5: Steve Harper, Chair  
District 6: Allen Blackmon  
District 7: Brian Carnes



**County Attorney**  
John K. DuBose III

**Clerk to Council**  
Sherrie Simpson

---

**June 22, 2020**

**6:00 PM**

**101 North Main Street  
Lancaster, SC 29720**

---

**LANCASTER COUNTY COUNCIL**  
**County Council Chambers, County Administration**  
**Building, 101 North Main Street, Lancaster, SC 29720**

## **AGENDA**

- 1. Call to Order Regular Meeting - Chairman Steve Harper**
- 2. Welcome and Recognition - Chairman Steve Harper**
- 3. Pledge of Allegiance and Invocation - Council Member Charlene McGriff**
- 4. Approval of the Agenda**  
*[deletion and additions of non-substantive matter]*
- 5. Special Presentations**
- 6. Citizens Comments**

*[While in-person Citizens Comments are not currently suspended, due to public health and safety considerations and the need for continued social distancing, the County is strongly encouraging citizen input and comments be submitted in writing prior to the meeting. Comments may be submitted via mail, email at [ssimpson@lancastersc.net](mailto:ssimpson@lancastersc.net) or by using the following link on our website where you can submit Citizens Comments online (look for the link on the right hand side of the page) - <https://www.mylancastersc.org/index.asp?SEC=DF11C6C4-BC53-4CD5-8A07-0847EAA1F478> Comments must be no longer than approximately 3 minutes when read aloud. Comments received will be acknowledged during the Citizens Comments portion of the meeting. Comments will need to be received prior to 4:00 p.m. on the day of the meeting. Please use the same link above in order to submit input/comments for Public Hearings.]*

**7. Consent Agenda**

*[Items listed under the Consent Agenda have previously been discussed by Council and approved unanimously. As such, these items are normally voted on as a group through a single vote rather than with a Council vote for each individual item. However, any Council member may remove any item on the Consent Agenda for individual discussion and vote]*

- a.** Approval of Minutes from the June 8, 2020 County Council Regular Meeting
- b.** 3rd Reading of Ordinance 2020-1663 regarding Amending the County Code Related to the Composition and Operations of the Fire Commission

Ordinance Title: An Ordinance To Amend Article II, Chapter 14 Of The Lancaster County Code Related To The Composition And Operations Of The Lancaster County Fire Commission - ***(Favorable Recommendation - Public Safety Committee). Passed 7-0 at the May 26, 2020 County Council Meeting. Passed 7-0 at the June 8, 2020 County Council Meeting. - Steve Willis***

- c. 3rd Reading of Ordinance 2020-1664 regarding Amending the FY 2019-2020 Budget

Ordinance Title: An Ordinance To Amend Ordinance No. 2019-1594, Relating To The Appropriation Of Funds And The Approval Of A Detailed Budget For Lancaster County For The Fiscal Year Beginning July 1, 2019 And Ending June 30, 2020 (FY 2019-2020), To Further Provide For Revenues And Expenditures During The Fiscal Year; And To Provide For Matters Related Thereto. - ***Passed 7-0 at the May 26, 2020 County Council Meeting. Passed 7-0 at the June 8, 2020 County Council Meeting. - Steve Willis/Veronica Thompson/Kim Belk***

## 8. Non-Consent Agenda

- a. Public Hearing and 3rd Reading of Ordinance 2020-1655 regarding Rezoning Property Owned By Candis Lee Lettman and Jason Richard Lettman From INS, Institutional District, to RR, Rural Residential District

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.01 Acre Tract Of Property (TMS # 0070-00-028.01), Owned By Candis Lee Lettman And Jason Richard Lettman, And Located On The East Side Of Dixie School Road, Approximately 0.12 Miles South Of Heyward Hough Road, Lancaster, South Carolina, From INS, Institutional District, To RR, Rural Residential District. - ***Planning Department Case Number: RZ-020-0258. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 County Council Meeting. - Rox Burhans***

- b. Public Hearing and 3rd Reading of Ordinance 2020-1657 regarding Rezoning Property Located at 9895 Calvin Hall Road, Fort Mill, SC from MDR to PB

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.00 Acre Tract Of Property (TMS # 0005-00-084.00), Owned By James Rowell Shute And James Edwin Shute, As Trustees Of The James Rowell Shute Family Revocable Living Trust Dated December 20, 2007, And Located At 9895 Calvin Hall Road, Fort Mill, South Carolina, From MDR, Medium Density Residential District, To PB, Professional Business District. - ***Planning Department Case Number: RZ-020-0252. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 county Council Meeting. - Rox Burhans***

- c. Public Hearing and 3rd Reading of Ordinance 2020-1658 regarding Amending the Unified Development Ordinance ("UDO") regarding Public Notification

Ordinance Title: An Ordinance To Amend Ordinance 2016-1442, The Unified Development Ordinance ("UDO"), Chapter 9.2.4, Public Notification, To Provide For Updated General Notice Requirements. - ***Planning Department Case Number: UDO-TA-20-0320. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 County Council Meeting. - Rox Burhans***

- d. 3rd Reading of Ordinance 2020-1665 regarding Approval of the Fiscal Year 2020-2021 Budget

Ordinance Title: An Ordinance To Appropriate Funds And Approve A Detailed Budget For Lancaster County For The Fiscal Year Beginning July 1, 2020 And Ending June 30, 2021 (FY 2020-21); To Set Millage Rates For The Levy Of Ad Valorem Taxes; To Approve A Schedule Of Taxes, Fees And Charges For FY 2020-21; And To Provide For Matters Related Thereto. - ***Passed 7-0 at the May 26, 2020 County Council Meeting. Passed 7-0 at the June 8, 2020 County Council Meeting. - Steve Willis/Veronica Thompson/Kim Belk***

- e. Public Hearing and 3rd Reading of Ordinance 2020-1666 regarding Rezoning Property Owned by Kelley Griffin Barnes Myrick and John Hunter Griffin Family Limited Partnership (Applicant Jade Eastridge)



Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone Two Parcels, For A Total Of 87 Acres In Size (TMS # 0008-00-087 And TMS # 0008-00-087.01), Owned By Kelley Griffin Barnes Myrick And John Hunter Griffin Family Limited Partnership, And Located At 9258 Charlotte Highway, Indian Land, South Carolina, From LDR, Low Density Residential District And GB, General Business District, To RB, Regional Business District. - ***Planning Department Case Number: RZ-020-0549. Planning Commission recommended approval by a vote of 4-0. Passed 7-0 at the May 26, 2020 County Council Meeting. Passed 7-0 at the June 8, 2020 County Council Meeting. - Rox Burhans***

- f. Public Hearing and 3rd Reading of Ordinance 2020-1667 regarding Rezoning Property Owned by NC Investors, LLC (Applicant GS Property Investments, LLC)

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 8.31 Acre Tract Of Property (TMS # 0016-00-050.01) Owned By NC Investors, LLC, And Located On The East Side Of Charlotte Highway/US 521, North Of Henry Harris Road And South Of Arrowhead Drive, Lancaster, South Carolina, From LDR, Low Density Residential District, To GB, General Business District, HCOD, Highway Corridor Overlay District, And CHOD, Carolina Heelsplitter Overlay District. - ***Planning Department Case Number: RZ-020-0486. Planning Commission recommended approval by a vote of 3-1. Passed 5-2 at the May 26, 2020 County Council Meeting (Charlene McGriff and Terry Graham opposed). Passed 5-2 at the June 8, 2020 County Council Meeting (Charlene McGriff and Terry Graham opposed). - Rox Burhans***

- g. Public Hearing and 3rd Reading of Ordinance 2020-1668 regarding Approval of an Easement to Greenway Square Retirement Community, LLC

Ordinance Title: An Ordinance To Approve An Easement Grant To Greenway Square Retirement Community, LLC Upon Real Property Owned By Lancaster County Bearing Tax Parcel Number 0016-00-017.00 And To Authorize County Officials To Take Such Actions As Are Necessary To Effectuate The Grant Of The Easement And To Effectuate The Purposes Of This Ordinance. - ***Passed 7-0 at the May 26, 2020 County Council Meeting. Passed 7-0 at the June 8, 2020 County Council Meeting. - John DuBose/Rox Burhans***

- h. 2nd Reading of Ordinance 2020-1659 regarding Amending the Unified Development Ordinance ("UDO") regarding Replacing the Existing Provisions for Home Occupations

Ordinance Title: An Ordinance To Amend The Unified Development Ordinance Chapter 2.5.3 To Allow Home Occupations In The PB And RB Districts; To Amend Chapter 5.4 To Replace The Existing Provisions For Home Occupations With New Provisions Concerning Major And Minor Home Occupations; To Amend Chapter 7.2.4 To Modify Parking Requirements For Home Occupations; And To Amend Chapter 10 To Provide For Appropriate Definitions. - ***Planning Department Case Number: UDO-TA-20-0309. Planning Commission recommended approval by a vote of 4-1. Passed 7-0 at the April 27, 2020 County Council Meeting. (Infrastructure and Regulation Committee - Favorable Recommendation on 6-9-2020 with potential change from 5 acre minimum lot size to 3 acre minimum lot size). - Rox Burhans***

- i. Public Hearing and 2nd Reading of Ordinance 2020-1669 regarding Amendment of the Comprehensive Plan

Ordinance Title: An Ordinance By Lancaster County Adopting Amendments To Elements Of The Comprehensive Plan For Lancaster County, South Carolina. - ***Planning Commission recommended approval by unanimous vote. Passed 7-0 at the June 8, 2020 County Council Meeting. - Rox Burhans***

- j. Public Hearing and 2nd Reading of Ordinance 2020-1670 regarding Amending the County Code Related to the Operations of the Lancaster County Animal Control Department

Ordinance Title: An Ordinance To Amend Article I, Chapter 6 Of The Lancaster County Code Related To The Operations Of The Lancaster County Animal Control Department. - ***Passed 7-0 at the June 8, 2020 County Council Meeting. - John DuBose***

- k. 2nd Reading of Ordinance 2020-1673 regarding Reimposition of the Capital Project Sales Tax Act

Ordinance Title: An Ordinance To Authorize The Reimposition, Subject To Referendum Approval

And Pursuant To The Capital Project Sales Tax Act, Of A One Percent (1%) Sales And Use Tax (The “Tax”) Within Lancaster County For Not More Than Seven (7) Years; To Order A County-Wide Referendum On The Question Of Reimposing The Tax; To Prescribe The Contents Of The Ballot Question; To Specify The Purposes For Which The Proceeds From The Tax Are To Be Used, The Maximum Time For The Reimposition Of The Tax; And To Provide For Other Matters Relating Thereto. - ***Passed 7-0 at the June 8, 2020 County Council Meeting. -Steve Willis/John DuBose***

- l.** 1st Reading of Ordinance 2020-1674 regarding Amending the County Code Relating to Parliamentary Procedures

Ordinance Title: An Ordinance To Amend The Lancaster County Code, Relating To Parliamentary Procedures For Council Meetings, Including Committee Meetings, And All Boards And Commissions For Which County Council Appoints To Majority Of Members, So As To Adopt The Model Rules Of Parliamentary Procedures For South Carolina Counties As Modified To Comport With Existing Lancaster County Practices And Procedures. - ***John DuBose***

- m.** 1st Reading of Ordinance 2020-1675 regarding Placing the Question of Amending the Lancaster County Form Of Government on the November Ballot

Ordinance Title: An Ordinance To Call For A Referendum To Allow The Qualified Electors Of Lancaster County, South Carolina To Vote To Retain The Council/Administrator Form Of Government Or Change To The Council/Manager Form Of Government. - ***John DuBose***

**9. Discussion and Action Items**

- a.** Committee Reports:

1. Administration Committee - Committee Chair Charlene McGriff
2. Infrastructure & Regulation (I & R) Committee - Committee Chair Larry Honeycutt
3. Public Safety Committee - Committee Chair Brian Carnes
4. Trail Advisory Committee - Committee Chair Brian Carnes

- b.** Appointment/Nomination to Various Boards and Commissions

- Appointment of Mike Couch as the District 6 representative to the Board of Zoning Appeals to fill an unexpired term that will expire on 06/30/2023
- Nomination of John A. Delfausse as the District 1 representative to the County Transportation Committee (CTC). Once nominated, Mr. Delfausse will have to be appointed by the Lancaster County Delegation.

- c.** Award Contract for External Auditing Services

***(Favorable Recommendation - Administration Committee). - Veronica Thompson***

- d.** Remote Work Policy

***(No recommendation - Administration Committee). - Alison Alexander***

- e.** Removal of Cap on Annual Leave for Calendar Year 2020

***(Favorable Recommendation - Administration Committee). - Steve Willis***

- f.** Economic Development Administration (EDA) Grant Application for Air Rail Park - Steve Willis/Jamie Gilbert

- g.** Request from the Infrastructure and Regulation (I & R) Committee regarding Potential Use of Bond Funds - Steve Willis

**10. Status of items tabled, recommitted, deferred or held**

- a.** HELD - Public Hearing and 3rd Reading of Ordinance 2019-1626 regarding Authorization of a Fee Agreement with Project Dumping

Ordinance Title: An Ordinance To Authorize The Execution And Delivery Of A Fee Agreement By

And Between Lancaster County And Project Dumlping Providing For The Payment Of A Fee-In-Lieu Of Taxes And The Provision Of Special Source Revenue Credits; To Authorize A Ten-Year Extension Of The Term Of An Existing Fee Agreement; And To Express The Intention Of Council To Provide Monies To The Economic Development Fund. - ***Passed 7-0 at the November 12, 2019 County Council Meeting. Passed 6-0 at the November 25, 2019 County Council Meeting. - Jamie Gilbert***

**11. Miscellaneous Reports and Correspondence**

- a. Department of Justice Grant - Sheriff's Office

**12. Citizens Comments**

*[If Council delays until end of meeting]*

**13. Executive Session**

- a. Two Items:

1. *Economic Development Discussion: Project Pistachio. SC Code 30-4-70(a)(5).*

2. *Economic Development Discussion: Project Pumpkin. SC Code 30-4-70(a)(5).*

**14. Adjournment**

*Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting. Lancaster County Council agendas are posted at the Lancaster County Administration Building and are available on the Website: [www.mylancastersc.org](http://www.mylancastersc.org)*

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Sherrie Simpson/Clerk to Council

Department: County Clerk

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Approve or amend the minutes from the June 8, 2020 County Council regular meeting.

**Points to Consider:**

The draft minutes from the June 8, 2020 County Council regular meeting are attached for Council's review and consideration.

**Funding and Liability Factors:**

N/A

**Council Options:**

Council can approve or amend the minutes.

**Recommendation:**

Approve the minutes as written.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Minutes from the 6-8-2020 County Council Regular Meeting	6/18/2020	Backup Material

**Council Members**

District 1: Terry Graham  
District 2: Charlene McGriff, Vice-Chair  
District 3: Billy Mosteller  
District 4: Larry Honeycutt, Secretary  
District 5: Steve Harper, Chair  
District 6: Allen Blackmon  
District 7: Brian Carnes



**County Attorney**  
John K. DuBose III

**Clerk to Council**  
Sherrie Simpson

---

**June 8, 2020**

**6:00 PM**

**101 North Main Street  
Lancaster, SC 29720**

---

**LANCASTER COUNTY COUNCIL  
County Council Chambers, County Administration  
Building, 101 North Main Street, Lancaster, SC 29720**

**MINUTES**

**DRAFT**

Council Members present at the regular meeting of County Council were Allen Blackmon, Brian Carnes, Terry Graham, Steve Harper, Larry Honeycutt, Charlene McGriff and Billy Mosteller. Also present at the meeting were County Administrator Steve Willis, Deputy County Administrator Alison Alexander, County Attorney John DuBose, Clerk to Council Sherrie Simpson, Development Services Director Rox Burhans, Chief Financial Officer Veronica Thompson, Budget Director Kim Belk, Public Services Director Jeff Catoe, Economic Development Director Jamie Gilbert, Fire/Emergency Services Director Darren Player, EMS Director Clay Catoe, Stormwater Director Scott Edgar, Assessor Brad Carnes, Capital Project Sales Tax Committee Chair Charles Deese, various Department Heads, various staff, the press and citizens. A quorum of Lancaster County Council was present for the meeting.

The following press were notified of the meeting by e-mail in accordance with the Freedom of Information Act: *The Lancaster News*, *Kershaw News Era*, *The Rock Hill Herald*, Cable News 2, Channel 9 and the local Government channel. The agenda was posted in the lobby of the County Administration Building and also on the County website the required length of time.

**Call to Order Regular Meeting - Chairman Steve Harper**

Steve Harper called the regular meeting of County Council to order at approximately 6:01 p.m.

**Welcome and Recognition - Chairman Steve Harper**

Steve Harper welcomed everyone to the meeting.

**Pledge of Allegiance and Invocation - Council Member Larry Honeycutt**

Larry Honeycutt led the Pledge of Allegiance to the American Flag and delivered the Invocation.

**Approval of the Agenda**

Charlene McGriff moved to approve the agenda. The motion was seconded by Allen Blackmon.

Larry Honeycutt moved to amend the agenda to place Non-Consent **Items 9f. (2nd Reading of Ordinance**

2020-1667), Item 9h. (1st Reading of Ordinance 2020-1669) and Item 9k. (1st Reading of Ordinance 2020-1672) at the start of the Non-Consent Agenda in that order and to amend the agenda to place one of the legal briefings regarding one contractual matter from **Item 14** to **Item 6**. The motion was seconded by Billy Mosteller.

Steve Willis requested that the agenda be amended to flip **Items 5 (Special Presentations)** and **6 (Executive Session)** and to remove **Item 9j (1st Reading of Ordinance 2020-1671)** from the agenda. He noted, for the record, that the rezoning application for Ordinance 2020-1671 was withdrawn by the applicant. John DuBose explained that Larry Honeycutt could amend his motion to include the Administrator's requests. Larry Honeycutt amended his motion to amend the agenda to add the Administrator's comments to his motion. The motion was seconded by Billy Mosteller. The motion to amend the agenda passed by unanimous vote of 7-0.

Council approved the agenda as amended by unanimous vote of 7-0.

### Executive Session

Two Items:

1. **Discussion of compensation of personnel. SC Code 30-4-70(a)(1).**
2. **Legal Briefing on one Contractual Matter. SC Code 30-4-70(a)(2).**

Charlene McGriff moved to go into Executive Session. The motion was seconded by Brian Carnes. The motion to go into Executive Session passed by unanimous vote of 7-0. At approximately 6:04 p.m., Council went into Executive Session to discuss the compensation of personnel, pursuant to South Carolina Code 30-4-70(a)(1), and to receive a legal briefing on a contractual matter, pursuant to South Carolina Code 30-4-70(a)(2).

Council came out of Executive Session and resumed the Council meeting at approximately 6:38 p.m. Brian Carnes moved to come out of Executive Session. The motion was seconded by Charlene McGriff. The motion to come out of Executive Session passed by unanimous vote of 7-0.

Upon returning to open session, John DuBose noted that during Executive Session, Council discussed the compensation of personnel and had a briefing on one contractual matter. He explained that, during Executive Session, no votes were taken and no decisions were made.

### Special Presentations

Darren Player provided an update on the County's response to COVID-19. He noted that the number of cases in the County was slightly increasing and he noted that that may be due to all of the testing. He also explained that the County was currently re-stocking their Personal Protective Equipment (PPE) in anticipation of a 2nd wave of COVID-19.

Alison Alexander provided an update on County operations in response to COVID-19. She explained that there had been little change since the last Council meeting. She noted that the County was still in Stage 2 of their reopening plan and would remain that way until at least June 21st. She explained that the County would review the case numbers of COVID-19 on June 15th and then make a decision on whether to move to Stage 3. She also noted that the County had been advised to not rent any of their public facilities. She explained that the staff working during the upcoming election would be following procedures to keep staff and citizens safe.

### Executive Session

One Item:

**DRAFT**



**1. Discussion of compensation of personnel. SC Code 30-4-70(a)(1).**

This item was heard before **Special Presentations** and included one of the **Legal Briefings on a Contractual Matter** that was moved from the 2nd **Executive Session** to the 1st **Executive Session**, and that change was made during the **Approval of the Agenda**. Please see the **Executive Session** after the **Approval of the Agenda** for discussion and votes.

**DRAFT**

**Citizens Comments**

Don Podrebarac, Indian Land, SC, spoke regarding Ordinance 2020-1667.

Nick Glum, Indian Land, SC, spoke regarding Ordinance 2020-1667.

Steve Willis acknowledged, for the record, that the County had received the following written comments:

(1) Charles and Carol Boyd, Indian Land, SC, mailed comments to the County regarding Ordinance 2020-1672 (RZ-020-0567). Steve Willis explained that they asked that Council disapprove the request to rezone. The written comments are attached as Schedule A to the written minutes in the Clerk to Council's office.

(2) Bjorn Hansen, Fort Mill, SC, emailed comments to the County regarding the Capital Project Sales Tax Committee's recommendations (Ordinance 2020-1673) and Steve Willis read his comments aloud during the meeting as requested. Steve Willis read that he "ask[ed] that the county council approve reimposing the capital projects sales tax." His email is attached as Schedule B to the written minutes in the Clerk to Council's office.

**Consent Agenda**

Billy Mosteller moved to approve Consent Agenda Items **8a.**, **8b.**, **8c.**, **8d.**, and **8e.** *[as listed in the Agenda packet, which are the same as Item a., Item b., Item c., Item d., and Item e. below]*. The motion was seconded by Larry Honeycutt. There was no further discussion. Council approved Consent Agenda Items **a.**, **b.**, **c.**, **d.**, and **e.** below by unanimous vote of 7-0.

- a. **Approval of Minutes from the May 8, 2020 County Council Committee of the Whole Meeting**
- b. **Approval of Minutes from the May 26, 2020 County Council Impact Fees Special Meeting**
- c. **Approval of Minutes from the May 26, 2020 County Council Regular Meeting**
- d. **2nd Reading of Ordinance 2020-1663 regarding Amending the County Code Related to the Composition and Operations of the Fire Commission**  
Ordinance Title: An Ordinance To Amend Article II, Chapter 14 Of The Lancaster County Code Related To The Composition And Operations Of The Lancaster County Fire Commission
- e. **2nd Reading of Ordinance 2020-1666 regarding Rezoning Property Owned by Kelley Griffin Barnes Myrick and John Hunter Griffin Family Limited Partnership (Applicant Jade Eastridge)**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone Two Parcels, For A Total Of 87 Acres In Size (TMS # 0008-00-087 And TMS # 0008-00-087.01), Owned By Kelley Griffin Barnes Myrick And John Hunter Griffin Family Limited Partnership, And Located At 9258 Charlotte Highway, Indian Land, South Carolina, From LDR, Low Density Residential District And GB, General Business District, To RB, Regional Business District.



**DRAFT**

## **Non-Consent Agenda**

### **2nd Reading of Ordinance 2020-1667 regarding Rezoning Property Owned by NC Investors, LLC (Applicant GS Property Investments, LLC)**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 8.31 Acre Tract Of Property (TMS # 0016-00-050.01) Owned By NC Investors, LLC, And Located On The East Side Of Charlotte Highway/US 521, North Of Henry Harris Road And South Of Arrowhead Drive, Lancaster, South Carolina, From LDR, Low Density Residential District, To GB, General Business District, HCOD, Highway Corridor Overlay District, And CHOD, Carolina Heelsplitter Overlay District.

Brian Carnes moved to approve the 2nd Reading of Ordinance 2020-1667. The motion was seconded by Larry Honeycutt.

Rox Burhans explained that there was no new information to report on Ordinance 2020-1667 since the 1st Reading. Council and staff discussed rezonings in the panhandle area.

Council approved the 2nd Reading of Ordinance 2020-1667 by a vote of 5-2. Allen Blackmon, Brian Carnes, Larry Honeycutt, Steve Harper and Billy Mosteller voted in favor of approving the 2nd Reading of Ordinance 2020-1667 and Charlene McGriff and Terry Graham opposed.

### **1st Reading of Ordinance 2020-1669 regarding Amendment of the Comprehensive Plan**

Ordinance Title: An Ordinance By Lancaster County Adopting Amendments To Elements Of The Comprehensive Plan For Lancaster County, South Carolina.

Allen Blackmon moved to approve the 1st Reading of Ordinance 2020-1669. The motion was seconded by Terry Graham. Rox Burhans reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. After discussion, Council approved the 1st Reading of Ordinance 2020-1669 by unanimous vote of 7-0.

### **1st Reading of Ordinance 2020-1672 regarding Rezoning Property Owned by Robby Steen From RN to RUB**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.004-Acre Parcel Of Real Property On The West Side Of Henry Harris Road (A Portion Of TMS # 0010-00-077.00) Owned By Robby Steen From RN, Rural Neighborhood District, To RUB, Rural Business District.

Brian Carnes moved to approve the 1st Reading of Ordinance 2020-1672. The motion was seconded by Charlene McGriff.

Rox Burhans reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. Rox Burhans noted that the Planning Department had received four (4) comments from citizens regarding the rezoning request. He noted that three (3) of the emails/comments can be found in the Agenda packet but that he had provided one additional comment for Council at their seats and that additional comment is attached as Schedule C to the written minutes in the Clerk to Council's office. Council and staff discussed the Planning Commission's and staff recommendation of denial of the request. Brian Carnes explained the history of the rezoning request.

The motion to approve the 1st Reading of Ordinance 2020-1672 failed by a vote of 2-5. Brian Carnes and Steve Harper voted to approve the 1st Reading of Ordinance 2020-1672 and Allen Blackmon, Larry Honeycutt, Charlene McGriff, Billy Mosteller and Terry Graham opposed.

## **Non-Consent Agenda**

### **Public Hearing and 3rd Reading of Ordinance 2020-1656 regarding Suspension of Fee Agreement Job Creation and Investment Requirements for 2020**

Ordinance Title: An Ordinance Authorizing Waiver Of Investment And Job Creation Requirements Imposed By Lancaster County For The Calendar Year 2020 on Existing Fee-In-Lieu Of Tax Agreements And Special Source Revenue Credit Agreements.

Jamie Gilbert reviewed Ordinance 2020-1656, which is detailed in the Agenda Item Summary found in the Agenda packet. Council did not have any questions for staff regarding the Ordinance.

Steve Harper opened the Public Hearing for the 3rd Reading of Ordinance 2020-1656 at approximately 7:16 p.m. There were approximately five (5) citizens in attendance for the Public Hearing for Ordinance 2020-1656. Steve Willis noted, for the record, that no citizens signed up to speak at the Public Hearing. Steve Harper closed the Public Hearing for Ordinance 2020-1656 at approximately 7:16 p.m.

Terry Graham moved to approve the 3rd Reading of Ordinance 2020-1656. The motion was seconded by Brian Carnes. There was no further discussion. Council approved the 3rd Reading of Ordinance 2020-1656 by unanimous vote of 7-0.

### **Public Hearing and 3rd Reading of Ordinance 2020-1661 regarding Authorization of a Fee Agreement with Project Strawberry**

Ordinance Title: An Ordinance To Authorize The Execution And Delivery Of A Fee Agreement By And Between Lancaster County And Project Strawberry Providing For The Payment Of A Fee-In-Lieu Of Taxes And The Provision Of Special Source Revenue Credits; To Authorize The Execution And Delivery Of A Special Source Revenue Credit Agreement By And Between Lancaster County And Project Strawberry Providing For Special Source Revenue Credits; And To Express The Intention Of Council To Provide Monies To The Economic Development Fund.

Jamie Gilbert reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. He announced the name of the company, which is McClancy Seasoning Company, and he reviewed the job number details. He also reviewed the Fee In Lieu of Tax Agreement and Special Source Revenue Credit Agreement. Jamie Gilbert asked if Mr. Wilkerson, the owner of McClancy Seasoning Company, could speak. Mr. Wilkerson thanked Council for their consideration and noted that he did want to stay in Lancaster County. John DuBose explained that Council had an amended Ordinance before them that filled in the blanks of the Company name and other blanks and the red-line version of the Ordinance noting the changes from previous readings is attached as Schedule D to the written minutes in the Clerk to Council's office and the final, amended version of the Ordinance is attached as Schedule E to the written minutes in the Clerk to Council's office. He explained that a motion to amend the Ordinance would be needed in order to substitute the amended Ordinance listing the company name for the Ordinance listing the project name. Council did not have any questions for staff. Steve Willis noted, for the record, that no one signed up to speak at the Public Hearing.

Steve Harper opened the Public Hearing for the 3rd Reading of Ordinance 2020-1661 at approximately 7:25 p.m. There were approximately five (5) citizens in attendance during the Public Hearing for Ordinance 2020-1661. Steve Harper asked if anyone wanted to speak regarding the Ordinance and no citizens came forward to speak during the Public Hearing for Ordinance 2020-1661. Steve Harper closed the Public Hearing for Ordinance 2020-1661 at approximately 7:25 p.m.

Terry Graham moved to approve the 3rd Reading of Ordinance 2020-1661. The motion was seconded by Billy Mosteller.

Charlene McGriff explained that she could not support the Ordinance due to the negotiation techniques that were used. Billy Mosteller explained that he supported the Ordinance because the company was bringing jobs into the County. Brian Carnes stated that he supported the Ordinance and he noted that McClancy was a quiet company that did what it was supposed to do for years. He further explained that they hire local people. Steve Harper explained that he agreed with Councilman Mosteller and Councilman Carnes.

Larry Honeycutt moved to amend the Ordinance to substitute final versions of the exhibit documents which insert the project sponsor's identity in place of the code name as well as completion of some of the blank fields in the



code name versions of the documents. The motion to amend was seconded by Brian Carnes. John DuBose clarified that Larry Honeycutt was amending the Ordinance as well as the exhibits and he indicated that he was. The motion to amend passed by unanimous vote of 7-0.

Council approved the 3rd Reading of Ordinance 2020-1661 as amended by a vote of 6-1. Allen Blackmon, Brian Carnes, Larry Honeycutt, Steve Harper, Billy Mosteller and Terry Graham voted in favor of approving the 3rd Reading of Ordinance 2020-1661 as amended and Charlene McGriff opposed.

### **Public Hearing and 3rd Reading of Ordinance 2020-1662 to Delay Property Tax Reassessment**

Ordinance Title: An Ordinance To Postpone For One Property Tax Year, The Implementation Of Revised Values Resulting From The Countywide Appraisal And Equalization Program Provided Pursuant To Section 12-43- 217 Of The 1976 S.C. Code Of Laws, As Amended.

Steve Willis explained that there were no changes to Ordinance 2020-1662 since the 2nd Reading. Brad Carnes explained that the Ordinance was delaying the implementation of property tax reassessment. Council and staff discussed the property tax reassessment process. Steve Willis noted, for the record, that no one signed up to speak at the Public Hearing for Ordinance 2020-1662.

Steve Harper opened the Public Hearing for the 3rd Reading of Ordinance 2020-1662 at approximately 7:33 p.m. There were approximately four (4) citizens in attendance for the Public Hearing for Ordinance 2020-1662. Steve Harper asked if anyone wanted to speak at the Public Hearing and no citizens came forward to speak. Steve Harper closed the Public Hearing for Ordinance 2020-1662 at approximately 7:33 p.m.

Charlene McGriff moved to approve the 3rd Reading of Ordinance 2020-1662. The motion was seconded by Brian Carnes. There was no further discussion. Council approved the 3rd Reading of Ordinance 2020-1662 by unanimous vote of 7-0.

### **Public Hearing and 2nd Reading of Ordinance 2020-1664 regarding Amending the FY 2019-2020 Budget**

Ordinance Title: An Ordinance To Amend Ordinance No. 2019-1594, Relating To The Appropriation Of Funds And The Approval Of A Detailed Budget For Lancaster County For The Fiscal Year Beginning July 1, 2019 And Ending June 30, 2020 (FY 2019-2020), To Further Provide For Revenues And Expenditures During The Fiscal Year; And To Provide For Matters Related Thereto.

Steve Willis explained that the items in the Ordinance were previously approved by Council. Steve Willis noted, for the record, that no one signed up to speak at the Public Hearing.

Steve Harper opened the Public Hearing for the 2nd Reading of Ordinance 2020-1664 at approximately 7:34 p.m. There were approximately four (4) citizens in attendance for the Public Hearing for Ordinance 2020-1664. Steve Harper asked if anyone wanted to speak at the Public Hearing and no citizens came forward to speak regarding Ordinance 2020-1664. Steve Harper closed the Public Hearing for Ordinance 2020-1664 at approximately 7:34 p.m.

Allen Blackmon moved to approve the 2nd Reading of Ordinance 2020-1664. The motion was seconded by Charlene McGriff. There was no further discussion. Council approved the 2nd Reading of Ordinance 2020-1664 by unanimous vote of 7-0.

### **Public Hearing and 2nd Reading of Ordinance 2020-1665 regarding Approval of the Fiscal Year 2020-2021 Budget**

Ordinance Title: An Ordinance To Appropriate Funds And Approve A Detailed Budget For Lancaster County For The Fiscal Year Beginning July 1, 2020 And Ending June 30, 2021 (FY 2020-21); To Set Millage Rates For The Levy Of Ad Valorem Taxes; To Approve A Schedule Of Taxes, Fees And Charges For FY 2020-21; And To Provide For Matters Related Thereto.

Steve Willis reviewed the changes to the Ordinance since 1st Reading. He reviewed the changes to the Stormwater budget. He explained that there was a carry forward for the regional sports complex and that there was an increase for liability insurance. He noted that a data manger position had been added for EMS and he explained that this position had a favorable recommendation from the Administration Committee. He noted that the budget was balanced with no millage increase. He also explained that the Local Option Sales Tax Credit Factor will not come before Council until August. Kim Belk noted that the changes to the Ordinance could be found in the Agenda Item Summary in the Agenda packet. She explained that the debt service millage decreased. She noted the bottom line of the budget did not change due to the increase in the property and liability insurance or the addition of the data manager because they were offset from savings from deferring the cost of living adjustment for employees. Steve Willis noted, for the record, that no citizens signed up to speak at the Public Hearing. Council did not have any questions for staff.

Steve Harper opened the Public Hearing for the 2nd Reading of Ordinance 2020-1665 at approximately 7:41 p.m. There were approximately three (3) citizens in attendance for the Public Hearing for Ordinance 2020-1665. Steve Harper asked if anyone wanted to speak at the Public Hearing and no citizens came forward to speak. Steve Harper closed the Public Hearing for Ordinance 2020-1665 at approximately 7:41 p.m.

Brian Carnes moved to approve the 2nd Reading of Ordinance 2020-1665. The motion was seconded by Billy Mosteller.

Allen Blackmon moved to amend the budget to add an investigator position to Lancaster County Sheriff's Office at a Band 9 pay grade with associated benefits and to increase the following positions to the minimum suggested pay for their pay grades as approved last year: EMS Director, Fire Rescue Director and the Public Safety Communications Director. He further moved to amend the budget to include a one dollar (\$1.00) per hour pay increase for the Convenience Site workers and to add a Data Manager position to EMS. The motion was seconded by Brian Carnes. Billy Mosteller clarified that the budget had no millage increase even with the changes and Steve Willis indicated that the changes were funded with the savings from deferring the cost of living adjustment for employees. Steve Willis further noted that the changes would mean that the cost of living adjustment for employees would actually no longer be deferred but would be cut out. Council discussed whether the cost of living adjustment for employees should be discussed again in January. The motion to amend passed by unanimous vote of 7-0.

Council approved the 2nd Reading of Ordinance 2020-1665 as amended by unanimous vote of 7-0.

### **2nd Reading of Ordinance 2020-1667 regarding Rezoning Property Owned by NC Investors, LLC (Applicant GS Property Investments, LLC)**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 8.31 Acre Tract Of Property (TMS # 0016-00-050.01) Owned By NC Investors, LLC, And Located On The East Side Of Charlotte Highway/US 521, North Of Henry Harris Road And South Of Arrowhead Drive, Lancaster, South Carolina, From LDR, Low Density Residential District, To GB, General Business District, HCOD, Highway Corridor Overlay District, And CHOD, Carolina Heelsplitter Overlay District.

This item was heard at the beginning of the Non-Consent Agenda. Please see **2nd Reading of Ordinance 2020-1667** at the beginning of the Non-Consent Agenda for discussion and vote(s).

### **2nd Reading of Ordinance 2020-1668 regarding Approval of an Easement to Greenway Square Retirement Community, LLC**

Ordinance Title: An Ordinance To Approve An Easement Grant To Greenway Square Retirement Community, LLC Upon Real Property Owned By Lancaster County Bearing Tax Parcel Number 0016-00-017.00 And To Authorize County Officials To Take Such Actions As Are Necessary To Effectuate The Grant Of The Easement And To Effectuate The Purposes Of This Ordinance.

Terry Graham moved to approve the 2nd Reading of Ordinance 2020-1668. The motion was seconded by Larry Honeycutt.



John DuBose reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. He explained that the Ordinance now had a more detailed Exhibit D and that Council, if so inclined, needed to make a motion to amend and substitute the new exhibits into the Ordinance exhibit. Council and staff discussed the connectivity between properties. Brian Carnes moved to substitute the new Exhibit D to replace the existing Exhibit D. The motion was seconded by Allen Blackmon. The motion to amend passed by unanimous vote of 7-0.

Council approved the 2nd Reading of Ordinance 2020-1668 as amended by unanimous vote of 7-0.

### **1st Reading of Ordinance 2020-1669 regarding Amendment of the Comprehensive Plan**

Ordinance Title: An Ordinance By Lancaster County Adopting Amendments To Elements Of The Comprehensive Plan For Lancaster County, South Carolina.

This item was heard at the beginning of the Non-Consent Agenda. Please see **1st Reading of Ordinance 2020-1669** at the beginning of the Non-Consent Agenda for discussion and vote(s).

### **1st Reading of Ordinance 2020-1670 regarding Amending the County Code Related to the Operations of the Lancaster County Animal Control Department**

Ordinance Title: An Ordinance To Amend Article I, Chapter 6 Of The Lancaster County Code Related To The Operations Of The Lancaster County Animal Control Department.

Brian Carnes moved to approve the 1st Reading of Ordinance 2020-1670. The motion was seconded by Charlene McGriff.

John DuBose reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. Brian Carnes noted, for the record, that the Public Safety Committee members had the Ordinance emailed to them earlier to review and that he did not receive any comments back from any members. He explained that the Public Safety Committee did not meet because there was only one item on the agenda.

Council approved the 1st Reading of Ordinance 2020-1670 by unanimous vote of 7-0.

### **1st Reading of Ordinance 2020-1671 regarding Rezoning Property Owned by Robert T. Yoder, Jr. From RN to AR (Applicant Duke Energy)**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 152.82-Acre Parcel Of Land Along Old Hickory Road (TMS# 0031-00-008.00) Owned By Robert T. Yoder, Jr., From RN, Rural Neighborhood District, To AR, Agricultural Residential District.

This item was withdrawn by the applicant and the email from the applicant withdrawing their request to rezone is attached as Schedule F to the written minutes in the Clerk to Council's office. Due to the withdrawal of the rezoning application, this item was removed from the agenda during the Approval of the Agenda.

### **1st Reading of Ordinance 2020-1672 regarding Rezoning Property Owned by Robby Steen From RN to RUB**

Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.004-Acre Parcel Of Real Property On The West Side Of Henry Harris Road (A Portion Of TMS # 0010-00-077.00) Owned By Robby Steen From RN, Rural Neighborhood District, To RUB, Rural Business District.

This item was heard at the beginning of the Non-Consent Agenda. Please see **1st Reading of Ordinance 2020-1672** at the beginning of the Non-Consent Agenda for discussion and vote(s).

### **1st Reading of Ordinance 2020-1673 regarding Reimposition of the Capital Project Sales Tax Act**

Ordinance Title: An Ordinance To Authorize The Reimposition, Subject To Referendum Approval And Pursuant To The Capital Project Sales Tax Act, Of A One Percent (1%) Sales And Use Tax (The "Tax") Within Lancaster County For Not More Than Seven (7) Years; To Order A County-Wide Referendum On The Question Of Reimposing The Tax; To Prescribe The Contents Of The Ballot Question; To Specify The Purposes For Which The Proceeds From The Tax Are To Be Used, The Maximum Time For The Reimposition Of The Tax; And To Provide For Other Matters Relating Thereto.

Allen Blackmon moved to approve the 1st Reading of Ordinance 2020-1673. The motion was seconded by Brian Carnes.

Steve Willis reviewed the Ordinance, which is detailed in the Agenda Item Summary found in the Agenda packet. Charles Deese, Capital Project Sales Committee Chair, spoke regarding the Committee's activities and his comments are attached in written form as Schedule G to the written minutes in the Clerk to Council's office. Mr. Deese reviewed the selected projects, which are detailed in the Agenda Item Summary found in the Agenda packet in the attachment entitled, "Selected Projects from the Capital Project Sales Tax Committee." John DuBose explained that Council could either approve the Committee's recommendations or send them back for further consideration. Council and staff discussed the background/need for a detention center and Steve Willis explained that the County had to build a new detention center and that the funding could either come from the Capital Project Sales Tax or from property taxes. Council and staff discussed the process for the Capital Project Sales tax moving forward. Steve Willis noted, for the record, that the current Capital Project Sales Tax runs through May of 2022 and then the new one will start in May of 2022 when the current one expires. Brian Carnes explained that the money funded to the Rock Hill Fort Mill Area Transportation Study (RFATS) would be funneled through their agency and that, in conjunction with the State, they would over see the project and provide the engineering for the project. Brian Carnes also explained that North Carolina had approved widening from the State line to 485. Steve Willis and Veronica Thompson noted that agencies would have to account for the funds they receive from the Capital Project Sales Tax by turning in receipts. Steve Willis noted that the projects with the lowest priority could be in jeopardy of not being funded if sufficient funds are not collected during the sales tax. Steve Willis noted that the County Transportation Committee (CTC) would determine which roads are repaved and the priority of roads to be repaved. Council thanked the Committee for their hard work.

Council approved the 1st Reading of Ordinance 2020-1673 by unanimous vote of 7-0.

### **Discussion and Action Items**

#### **Pending Projects Update for New Construction and Major Renovation Projects - Alison Alexander**

Alison Alexander noted that the written report regarding the County's Construction Project Status Update could be found in the Agenda packet. She further noted that projects remained on schedule even though the weather has been rainy.

Allen Blackmon asked where the County stood on the update to the Procurement Code and Alison Alexander explained that the attorney had gotten a draft to staff, that staff are currently reviewing the draft and that staff hoped to have a ordinance to Council at the July meeting.

#### **Registration for National Association of Counties Virtual Meeting - Steve Willis**

Steve Willis explained that the National Association of Counties was holding a virtual annual Conference. He noted that South Carolina could vote on the Second Vice President for the National Association of Counties and South Carolina wanted to allow Florence County Council Chairman, Waymon Mumford, to cast the vote by proxy for the best candidate. The information regarding registering and voting at the National Association of Counties can be found in the Agenda Item Summary in the Agenda packet.

Brian Carnes moved that the County Administrator be authorized to register for the National Association of Counties Annual Conference with the caveat that the Lancaster County vote will be exercised by way of proxy by



Florence County Council Chairman Waymon Mumford. The motion was seconded by Billy Mosteller. There was no further discussion. The motion passed by unanimous vote of 7-0.

### **Appointment to Various Boards and Commissions**

- Matthew Jones as the District 5 representative to the Planning Commission where he will be filling an unexpired term until 06/30/2021
- Ann Ferguson as a District 3 representative on the Keep Lancaster County Beautiful Board where she will be serving her first term that will expire on 06/30/2021
- Dale H. Sullivan as a District 4 representative on the Keep Lancaster County Beautiful Board where she will be serving her first term that will expire on 06/30/2023
- Donald T. Faile as the District 6 representative for the Airport Advisory Board where he will be serving his first term that will expire on 06/30/2023
- Marshall E. Walker, Jr. as the District 4 representative for the Airport Advisory Board where he will be serving his first term that will expire on 06/30/2023
- Christina M. Barnes as the District 3 representative for the Airport Advisory Board where she will be serving her first term that will expire on 06/30/2021

Larry Honeycutt moved to appoint Matthew Jones, Ann Ferguson, Dale H. Sullivan, Donald T. Faile, Marshall E. Walker, Jr. and Christina M. Barnes to the Boards and Commissions as designated in the agenda packet. The motion was seconded by Allen Blackmon. There was no further discussion. The motion to appoint Matthew Jones to the Planning Commission as the District 5 representative to fill an unexpired term that will expire on 06/30/2021, to appoint Ann Ferguson to the Keep Lancaster County Beautiful Committee as a District 3 representative filling a term that will expire on 06/30/2021, to appoint Dale H. Sullivan to the Keep Lancaster County Beautiful Committee as a District 4 representative for a term expiring on 06/30/2023, to appoint Donald T. Faile to the Airport Advisory Board as the District 6 representative to fill a term expiring on 06/30/2023, to appoint Marshall E. Walker, Jr. to the Airport Advisory Board as the District 4 representative to fill a term expiring on 06/30/2023 and to appoint Christina M. Barnes to the Airport Advisory Board as the District 3 representative to fill a term expiring on 06/30/2021 passed by unanimous vote of 7-0.

### **Expenditure of Capital Project Sales Tax funds for sewer line at Kershaw Library**

#### **(Favorable Recommendation - Administration Committee). - Steve Willis**

Steve Willis explained that a sewer line runs underneath the proposed addition to the Kershaw branch library and he explained that the most cost effective option was to relocate the sewer line. He further noted that the expense would be an eligible expense for the Capital Project Sales Tax. Allen Blackmon explained that the relocation of the sewer line was the most cost effective option and the most aesthetically pleasing option. Council and staff discussed where the funding would come from and Kim Belk explained that the funds would come from the library contingency.

Larry Honeycutt moved to approve thirty-seven thousand dollars (\$37,000.00) to go to the Town of Kershaw for the relocation of a sewer line underneath the Kershaw branch library. The motion was seconded by Brian Carnes. The motion passed by unanimous vote of 7-0.

### **Status of items tabled, recommitted, deferred or held**

- a. HELD - Public Hearing and 3rd Reading of Ordinance 2019-1626 regarding Authorization of a Fee Agreement with Project Dumping

Ordinance Title: An Ordinance To Authorize The Execution And Delivery Of A Fee Agreement By And Between Lancaster County And Project Dumping Providing For The Payment Of A Fee-In-Lieu Of Taxes And The Provision Of Special Source Revenue Credits; To Authorize A Ten-Year Extension Of The Term Of An Existing Fee Agreement; And To Express The Intention Of Council To Provide Monies To The Economic Development Fund. - *Passed 7-0 at the November 12, 2019 County Council Meeting. Passed 6-0 at the November 25, 2019 County Council*



**Meeting. - Jamie Gilbert**

**DRAFT**

This item was not discussed during the meeting and was for information only for Council and citizens.

- b. HELD FOR ADVERTISEMENT OF PUBLIC HEARING ON 6-22-2020 - Public Hearing and 3rd Reading of Ordinance 2020-1655 regarding Rezoning Property Owned By Candis Lee Lettman and Jason Richard Lettman From INS, Institutional District, to RR, Rural Residential District
- Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.01 Acre Tract Of Property (TMS # 0070-00-028.01), Owned By Candis Lee Lettman And Jason Richard Lettman, And Located On The East Side Of Dixie School Road, Approximately 0.12 Miles South Of Heyward Hough Road, Lancaster, South Carolina, From INS, Institutional District, To RR, Rural Residential District. - **Planning Department Case Number: RZ-020-0258. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 County Council Meeting. - Rox Burhans**

This item was not discussed during the meeting and was for information only for Council and citizens.

- c. HELD FOR ADVERTISEMENT OF PUBLIC HEARING ON 6-22-2020 - Public Hearing and 3rd Reading of Ordinance 2020-1657 regarding Rezoning Property Located at 9895 Calvin Hall Road, Fort Mill, SC from MDR to PB
- Ordinance Title: An Ordinance To Amend The Official Zoning Map Of Lancaster County To Rezone A 2.00 Acre Tract Of Property (TMS # 0005-00-084.00), Owned By James Rowell Shute And James Edwin Shute, As Trustees Of The James Rowell Shute Family Revocable Living Trust Dated December 20, 2007, And Located At 9895 Calvin Hall Road, Fort Mill, South Carolina, From MDR, Medium Density Residential District, To PB, Professional Business District. - **Planning Department Case Number: RZ-020-0252. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 County Council Meeting. - Rox Burhans**

This item was not discussed during the meeting and was for information only for Council and citizens.

- d. HELD FOR ADVERTISEMENT OF PUBLIC HEARING ON 6-22-2020 - Public Hearing and 3rd Reading of Ordinance 2020-1658 regarding Amending the Unified Development Ordinance ("UDO") regarding Public Notification
- Ordinance Title: An Ordinance To Amend Ordinance 2016-1442, The Unified Development Ordinance ("UDO"), Chapter 9.2.4, Public Notification, To Provide For Updated General Notice Requirements. - **Planning Department Case Number: UDO-TA-20-0320. Planning Commission recommended approval by a vote of 5-0. Passed 7-0 at the April 27, 2020 County Council Meeting. Passed 7-0 at the May 26, 2020 County Council Meeting. - Rox Burhans**

This item was not discussed during the meeting and was for information only for Council and citizens.

- e. HELD - 2nd Reading of Ordinance 2020-1659 regarding Amending the Unified Development Ordinance ("UDO") regarding Replacing the Existing Provisions for Home Occupations
- Ordinance Title: An Ordinance To Amend The Unified Development Ordinance Chapter 2.5.3 To Allow Home Occupations In The PB And RB Districts; To Amend Chapter 5.4 To Replace The Existing Provisions For Home Occupations With New Provisions Concerning Major And Minor Home Occupations; To Amend Chapter 7.2.4 To Modify Parking Requirements For Home Occupations; And To Amend Chapter 10 To Provide For Appropriate Definitions. - **Planning Department Case Number: UDO-TA-20-0309. Planning Commission recommended approval by a vote of 4-1. Passed 7-0 at the April 27, 2020 County Council Meeting. - Rox Burhans**

This item was not discussed during the meeting and was for information only for Council and citizens.

### **Miscellaneous Reports and Correspondence**

There were no Miscellaneous Reports and Correspondence for Council to discuss.

### **Citizens Comments**

All citizens were heard during the Citizens Comments held at the beginning of the Council meeting.

### **Executive Session**

Three Items:

1. *Economic Development Discussion: Project Pistachio. SC Code 30-4-70(a)(5).*
2. *Economic Development Discussion: Project Pumpkin. SC Code 30-4-70(a)(5).*
3. *Legal Briefing on two Contractual Matters. SC Code 30-4-70(a)(2).*

Charlene McGriff moved to go into Executive Session. The motion was seconded by Brian Carnes. The motion to go into Executive Session passed by unanimous vote of 7-0. At approximately 8:36 p.m., Council went into Executive Session to receive one legal briefing on a contractual matter, pursuant to South Carolina Code 30-4-70(a)(2), and to discuss one Economic Development matter, pursuant to South Carolina Code 30-4-70(a)(5). There was no Executive Session held for the Project Pistachio Economic Development matter.

Council came out of Executive Session and resumed the Council meeting at approximately 9:03 p.m. Charlene McGriff moved to come out of Executive Session. The motion was seconded by Allen Blackmon. The motion to come out of Executive Session passed by unanimous vote of 7-0.

Upon returning to open session, John DuBose noted that during Executive Session, Council had a briefing on one Economic Development matter and one contractual matter. He explained that, during Executive Session, no votes were taken and no final decisions were made.

Brian Carnes moved to authorize the County Attorney to take action to file litigation as discussed in Executive Session. The motion was seconded by Larry Honeycutt. The motion passed by unanimous vote of 7-0.

### **Adjournment**

Larry Honeycutt moved to adjourn the Council meeting. The motion was seconded by Charlene McGriff. The motion to adjourn passed by unanimous vote of 7-0. There being no further business, the regular meeting of Council adjourned at approximately 9:04 p.m.

**DRAFT**

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1663

Contact Person / Sponsor: Darren Player/Fire-Emergency Services and John DuBose/County Attorney

Department: Emergency Management/Fire Services

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Lancaster County Fire Commission has requested the enabling ordinance be amended.

Career fire rescue personnel would be allowed to serve as members of the county fire commission, alternate members would be allowed the authority to vote during the meetings they are allowed to attend and to ensure no commissioner is compensated while attending and serving duties of the fire commission.

**Points to Consider:**

The growth of the career fire rescue service in Lancaster County has resulted in many valued and talented personnel not to be able to serve on the Fire Commission as it is currently composed. This has resulted many times in a station lacking members qualified to serve on the fire commission or only having very young or new members eligible for service. This weakens the commissions ability to make good policy decisions due to lack of experience.

**Funding and Liability Factors:**

No funding or liability issues result.

**Council Options:**

Council can choose to follow the recommendation of the Fire Commission, Fire Chiefs' Association and the Public Safety Committee and amend the ordinance as requested or Council may decide to makes its own amendments or take no action.

**Recommendation:**

Fire Rescue staff recommends the ordinance be amended and allow the service of many very experienced fire rescue service leaders to serve their communities and the county by allowing the career members service on the Volunteer Fire Commission.

**ATTACHMENTS:**

Description

Ordinance 2020-1663

Upload Date

5/8/2020

Type

Ordinance

---

STATE OF SOUTH CAROLINA       )  
  )  
COUNTY OF LANCASTER        )

**ORDINANCE NO. 2020-1663**

**AN ORDINANCE**

**TO AMEND ARTICLE II, CHAPTER 14 OF THE LANCASTER COUNTY CODE RELATED TO THE COMPOSITION AND OPERATIONS OF THE LANCASTER COUNTY FIRE COMMISSION.**

**WHEREAS**, it has been determined and is recommended to the full County Council that the Lancaster County Fire Commission ordinance be amended to reflect necessary changes to improve the Commission's operation and function; and

**WHEREAS**, Lancaster County Council desires to amend the Fire Commission Ordinance to allow career Fire Rescue employees to serve on the Commission; and

**WHEREAS**, Lancaster County Council further desires to amend the Fire Commission Ordinance to allow the Alternative Representative to cast a vote on behalf of the station they represent;

**NOW, THEREFORE**, by the power and authority granted to the Lancaster County Council by the Constitution of the State of South Carolina and the powers granted to the County by the General Assembly of the State, it is ordained and enacted that:

**Section 1.**     Article II, Chapter Fourteen of the Lancaster County Code is amended as follows:

**ARTICLE II. - FIRE COMMISSION**

~~Indicates Matter Stricken~~

Indicates New Matter

\*\*\*

**Sec. 14-23. - Composition.**

a)     The fire commission shall consist of one (1) representative from each fire station in Lancaster County appointed by county council as provided herein. The members shall be

representatives of each of the fire departments officially recognized by the county (inclusive of any geopolitical subdivision thereof). Each member will serve a term of four (4) years. No representative can succeed himself or herself as a department's representative. The exact number of members will be defined and explained in Lancaster County Fire Service SOG # 206.01. No representative or alternate may be compensated for attendance and service on the fire commission.

b) Each year a class of members' terms will end and new representatives will become members of the fire commission. The exact rotation schedule for the members will be defined and explained in Lancaster County Fire Service SOG # 206.01.

c) A representative may not change departments in order to remain on the commission as a representative of another department.

d) In the event that a representative must be changed during a term, the department shall submit the name of its prospective representative on the commission to the fire service director. The director shall then submit the name to county council for approval. This representative will complete the term of the previous representative. The rotation for that department will remain the same as it was for the initial representative. If the current alternate replaces the representative, a new alternate name must be submitted for approval.

e) Member requirements: All voting members of the fire commission must meet or exceed the minimum requirements listed in SOG # 206.1

f) Members currently on the commission that do not meet these requirements will be allowed to complete their current term. In order to serve on the commission again they must meet the requirements set forth in subsection 14-23(e).

~~g) — No full-time paid Lancaster County Fire Service or Lancaster County Emergency Management employee or any person supervised directly by the Lancaster County Fire Service Director can serve as a voting member of the fire commission.~~

h) Alternate representatives approved by the commission may be used by each member to attend up to four (4) regular scheduled commission meetings. Alternate representatives will have no voting privileges ~~however they~~ and may take an active role in discussions and information sharing between the commission and their station while serving in the allowed four meetings. One alternate representative should be submitted by each station prior to May 31st each year for approval by the commission. A notice shall be given within a twenty-four-hour period of the regularly scheduled meeting that has or will be missed by the commission member. Failure in attendance by the alternate will constitute an unexcused absence for the commission member.

\*\*\*

## **Section 2. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

## **Section 3. Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 4.     Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:        May 26, 2020  
Second Reading:     June 08, 2020  
Third Reading:       June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1664  
Contact Person / Sponsor: Kimberly Belk/Finance  
Department: Finance  
Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Amendment to the Fiscal Year 2020 budget.

**Points to Consider:**

The proposed expenditures were considered by Council previously and passed via resolution. This will allow budget staff to formally change the budgets to accommodate for the expense.

**Funding and Liability Factors:**

Requests are to change the overall budget for the fiscal year and will impact fund balance.

**Council Options:**

Approve or reject the amendments.

**Recommendation:**

Approve.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1664	5/19/2020	Ordinance



STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1664

COUNTY OF LANCASTER

)

)

~~Indicates Matter Stricken~~

Indicates New Matter

**AN ORDINANCE**

**TO AMEND ORDINANCE NO. 2019-1594, RELATING TO THE APPROPRIATION OF FUNDS AND THE APPROVAL OF A DETAILED BUDGET FOR LANCASTER COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2019 AND ENDING JUNE 30, 2020 (FY 2019-2020), TO FURTHER PROVIDE FOR REVENUES AND EXPENDITURES DURING THE FISCAL YEAR; AND TO PROVIDE FOR MATTERS RELATED THERETO.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Appropriations; Detailed Budget.**

(a) Section 2 and Section 4. of Ordinance No. 2019-1594 are amended to read:

/A. Subject to the terms and conditions of this ordinance, the sums of money set forth below, if so much is necessary, are appropriated from the General Fund of the County and other applicable funds as specified, to meet the ordinary expenses, including debt service, of county government for the fiscal year beginning July 1, 2019 and ending June 30, 2020 (FY 2019-2020):

Airport Fund	239,863
Capital Improvement Fund	2,767,348
Capital Project Sales Tax 2	<del>22,725,440</del>
	<u>23,225,440</u>
County Debt	8,233,643
County Transportation Committee Fund	1,873,708
Court Mandated Security	1,523,972
Development Agreement Fund	1,327,857
E-911 Fund	872,389
General Fund	<del>65,324,378</del>
	<u>67,934,201</u>
Hospitality Tax Fund	1,337,741
Indian Land Fire Protection District Fund	1,011,420
Local Accommodations Tax Fund	100,000
Pleasant Valley Fire Protection District Fund	786,933
Victims Services Fund	76,500
State Accommodations Tax Fund	381,550
Stormwater Fund	1,356,815

(b) The County Administrator is authorized to adjust the detailed operating budget for the County, as contained in the Annual Financial Plan, as previously approved by Council in Section 2A) and Section 4 of Ordinance No. 2019-1594, for the following items:

<u>General Fund</u>		<u>Revenue</u>	<u>Expense</u>
	<u>Supplemental Revenue-Fund Balance</u>	<u>\$2,609,823</u>	
	<u>Self-Contained Breathing Apparatus</u>		<u>\$2,609,823</u>
<u>Capital Project Sales Tax 2</u>	<u>Supplemental Revenue-Fund Balance</u>	<u>500,000</u>	
	<u>Library Improvements</u>		<u>500,000</u>

**Section 4. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 5. Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 6. Effective Date.**

This ordinance is effective upon Third Reading.

SIGNATURES FOLLOW ON NEXT PAGE.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:	May 26, 2020
Second Reading:	June 8, 2020
Public Hearing:	June 8, 2020
Third Reading:	June 22, 2020

Approved as to form:

\_\_\_\_\_  
County Attorney

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1655/Planning Case Number: RZ-020-0258

Contact Person / Sponsor: Ashley Davis / Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Request to rezone two acre parcel located on Dixie School Road (TM# 0070-00-028.01). The property is currently zoned Institutional (INS) and the applicant is requesting Rural Residential (RR) District.

### **Points to Consider:**

The property is currently zoned Institutional District on the Lancaster County Zoning Map. The zoning district of Institutional (INS) *intended to allow for the continued and future use, expansion, and new development of academic and religious campuses, governmental and health facilities and public and private utility infrastructure. The goal is to promote the many varied uses associated with such institutions while maintaining the overall design integrity of the campus setting and minimizing any adverse impacts on the neighboring residential areas.*

The requested Rural Residential (RR) district *is established as a district where the principal use of the land is for large rural living tracts of property with an abundance of open space, agricultural lands, and a high degree of separation between buildings.*

### **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is Rural Living, according to the 2024 Comprehensive Plan. The Comp Plan defines this Community Type as one which *includes a variety of residential types, from farmhouses, to large acreage rural family dwellings, to ecologically-minded "conservation subdivisions" whose aim is to preserve open landscape, and traditional buildings, often with a mixture of residential and commercial uses that populate crossroads in countryside locations.*

The requested Rural Residential District is consistent with the Rural Living future land use category.

### **Funding and Liability Factors:**

N/A

### **Council Options:**

To approve or deny the request for rezoning.

### **Recommendation:**

The planning staff recommended **approval** of this rezoning request. On Tuesday, March 17th, the Planning Commission recommended **approval** by a vote of 5-0.

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1655	6/1/2020	Ordinance
Planning Staff Report: Candis Lettman	3/11/2020	Planning Staff Report
Exhibit 1: Rezoning Application	3/11/2020	Exhibit
Exhibit 2: Location and Zoning Map	3/11/2020	Exhibit



---

STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1655

COUNTY OF LANCASTER

)

)

**AN ORDINANCE**

**TO AMEND THE OFFICIAL ZONING MAP OF LANCASTER COUNTY TO REZONE A 2.01 ACRE TRACT OF PROPERTY (TMS # 0070-00-028.01), OWNED BY CANDIS LEE LETTMAN AND JASON RICHARD LETTMAN, AND LOCATED ON THE EAST SIDE OF DIXIE SCHOOL ROAD, APPROXIMATELY 0.12 MILES SOUTH OF HEYWARD HOUGH ROAD, LANCASTER, SOUTH CAROLINA, FROM INS, INSTITUTIONAL DISTRICT, TO RR, RURAL RESIDENTIAL DISTRICT.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

- (a) Candis Lettman applied to rezone 2.01 acres parcel of property, owned by Candis Lee Lettman and Jason Richard Lettman, located on the East side of Dixie School Road, approximately 0.12 miles South of Heyward Hough Road (217 Dixie School Road) Lancaster, South Carolina (TMS # 0070-00-028.01) from INS, Institutional District, to RR, Rural Residential District.
- (b) On March 17, 2020, the Lancaster County Planning Commission held a public hearing on the proposed rezoning and, by a vote of five affirmative and zero denying, recommended approval of the rezoning.
- (c) The Future Land Use Map identifies this property as Rural Living, based on the *Lancaster County Comprehensive Plan 2014-2024*. Rezoning the property from INS, Institutional District, to RR, Rural Residential District, is compatible with the Comprehensive Plan.

**Section 2. Rezoning.**

The Official Zoning Map is amended by changing the zoning district classification from INS, Institutional District, to RR, Rural Residential District, for the following property as identified by tax map number or other appropriate identifier:

Tax Map No. 0070-00-028.01 (2.01 acres, more or less)

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:            April 27, 2020  
Second Reading:        May 26, 2020  
Public Hearing:           June 22, 2020  
Third Reading:          June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney



**Proposal:** Request to rezone 2.01 acres with the intention of building a home.

**Property Location:** Located on east side of Dixie School Drive, approximately 0.12 miles south of Heyward Hough Road (TMS# 0070-00-028.01)

**Current Zoning District:** INS, Institutional

**Proposed Zoning District:** RR, Rural Residential

**Applicant:** Candis Lettman

**Council District:** District 5, Steve Harper

---

## Overview

### **Site Information**

Site Description: The property is currently vacant.

### **Compatibility with Surrounding Area**

The current zoning for the surrounding area is Rural Residential (RR) and Institutional (INS). Existing zoning for the subject property as well as surrounding properties can be seen in *Exhibit 2*. The proposed zoning of RR is generally consistent with the area. See table below for adjacent property zoning and use comparison.

### **Summary of Surrounding Zoning and Uses**

Surrounding Property	Municipality	Zoning District	Use
North	Lancaster County	Rural Residential (RR)	Single Family Residence
South	Lancaster County	Rural Residential (RR)	Single Family Residence
East	Lancaster County	Rural Residential (RR)	Vacant Land
West	Lancaster County	Rural Residential (RR)	Single Family Residence

Recent Rezoning in Surrounding Area			
Case #	Description	Date	Outcome
	No Recent Rezoning Cases		

## Photos of Project Area

Looking at the parcel from Dixie School Road



Looking across from the parcel on Dixie School Road





Looking southeast on Dixie School Road



Looking northwest on Dixie School Road



### **Analysis & Findings**

The property is currently zoned Institutional District on the Lancaster County Zoning Map. The zoning district of Institutional (INS) *intended to allow for the continued and future use, expansion, and new development of academic and religious campuses, governmental and health facilities and public and private utility infrastructure. The goal is to promote the many varied uses associated with such institutions while maintaining the overall design integrity of the campus setting and minimizing any adverse impacts on the neighboring residential areas.*

The requested Rural Residential (RR) district *is established as a district where the principal use of the land is for large rural living tracts of property with an abundance of open space, agricultural lands, and a high degree of separation between buildings.*

### **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is Rural Living, according to the 2024 Comprehensive Plan. The Comp Plan defines this Community Type as one which *includes a variety of residential types, from farmhouses, to large acreage rural family dwellings, to ecologically-minded “conservation subdivisions” whose aim is to preserve open landscape, and traditional buildings, often with a mixture of residential and commercial uses that populate crossroads in countryside locations.*

The requested Rural Residential District is consistent with the urban future land use category.

---

### **Staff Recommendation**

Staff is recommending approval of this request.

---

### **Attachments**

1. Rezoning Application
2. Location Map/ Zoning Map

### **Staff Contact**

Ashley Davis

Planner

[adavis@lanastercountysc.net](mailto:adavis@lanastercountysc.net)

803-416-9433

## ZONING MAP AMENDMENT APPLICATION

### SUBMITTAL REQUIREMENTS

- Completed Application
- Signatures of Applicant and Property Owner
- Deed and survey plat or boundary survey
- Fees associated with review

### GENERAL INFORMATION

Property Address 217 Dixie School Rd.

City Lancaster State SC Zip 29720 Tax Parcel ID \_\_\_\_\_

Current Zoning INS Current Use Vacant

Proposed Zoning Residential(RR) Total Acres 2.01

Project Description \_\_\_\_\_

Rezone in order to build home on land

Surrounding Property Description \_\_\_\_\_

Homes all around.

### CONTACT INFORMATION

Applicant Name Candis Lettman

Address 1806 Grace Ave.

City Lancaster State SC Zip 29720 Phone 980-425-8154

Fax \_\_\_\_\_ Email Candis1983@yahoo.com

Property Owner Name Candis & Jason Lettman

Address 1806 Grace Ave.

City Lancaster State SC Zip 29720 Phone 980-425-8154

Fax \_\_\_\_\_ Email \_\_\_\_\_



I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Charles Lettman  
Applicant

2/10/20  
Date

Charles Lettman  
Property Owner(s)  
Attach owner's notarized written authorization with property information if the applicant is not the owner.

2/10/20  
Date 2-10-2020

#### LANCASTER COUNTY OFFICE USE ONLY

Application Number RZ-020-0258 Date Received 2-10-2020 Receipt Number 2478

Amount Paid \$435.00 Check Number — Cash Amount \$435.00

Received By JB Planning Commission Meeting Date March 17, 2020

#### SCHEDULE/PROCESS 1. Submit Application

- The deadline for this application is at least 45 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Rezoning Application Fee – single parcel \$435.00
- Rezoning Application Fee – multi parcel \$610.00

#### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

#### 3. County Council

- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval.
- Subsequent to final County Council action on rezoning, notice of action will be provided to the applicant, owner, and adjacent property owners.
- If applicant would like to request a special presentation, please notify the County Clerk @ (803) 416-9307 before 5:00pm on the first Monday of the month to make arrangements.

Jonathan D. Moore, Attorney  
115-D Library Hill Lane  
Lexington, SC 29072

19-0608

STATE OF SOUTH CAROLINA )

COUNTY OF LANCASTER )

2020001642

DEED  
RECORDING FEES \$15.00  
STATE TAX \$0.00  
COUNTY TAX \$0.00  
PRESENTED & RECORDED:

01-30-2020 10:55:40 AM

BRITTANY GRANT

REGISTER OF DEEDS  
LANCASTER COUNTY, SC  
BY: CANDICE PHILLIPS

BK: DEED 1304

PG: 24 - 27

KNOW ALL MEN BY THESE PRESENTS, that Brian S. Barton, (hereinafter called "Grantor"), in consideration of FIVE AND 00/100 (\$5.00) DOLLARS, LOVE AND AFFECTION, to the Grantor in hand paid at and before the sealing of these presents, by Candis Lee Lettman and Jason Richard Lettman (hereinafter called "Grantee") in the State aforesaid, the receipt of which is hereby acknowledged, has granted, bargained, sold, and released, and by these presents does grant, bargain, sell and release unto

CANDIS LEE LETTMAN

AND

JASON RICHARD LETTMAN

Their heirs and assigns, the following described property:

All that certain piece, parcel or tract of land, together with all improvements located thereon, lying, being and situate in Lancaster County, State of South Carolina, approximately six (6) miles East of Lancaster, fronting on Dixie School Road, containing 2.01 acres, more or less, and being more particularly shown, described and designated on Plat of Survey entitled, "Plat of Survey for Good News Outreach Church" dated May 22, 2007 and recorded in the Office of the Register of Deeds for Lancaster County as Plat No. 2007-819; reference to said plat is craved for a more minute description.

This being the identical property conveyed to Brian S. Barton by deed of Wendell Adams and Shelby Todd, as Trustees of Good News Outreach Church a/k/a Good News Outreach Church dated October 1, 2018 and recorded October 2, 2018 in the Office of the Register of Deeds for Lancaster County in Deed Book 1175 at Page 155.

This conveyance is made subject to any restrictions, reservations, zoning ordinances or easements that may appear of record on the recorded plats or on the premises.

Grantee's Address: 1806 Grace Avenue  
Lancaster, SC 29720

TMS No.: 0070-00-028.01

70-28.01

TOGETHER with all and singular the rights, members, hereditaments and appurtenances to said premises belonging or in any wise incident or appertaining;

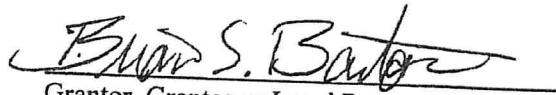
TO HAVE AND TO HOLD all and singular the premises before mentioned unto the Grantee, and the Grantee's heirs and assigns forever. And the Grantor do hereby bind the grantor

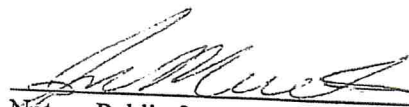
STATE OF SOUTH CAROLINA  
COUNTY OF LANCASTER

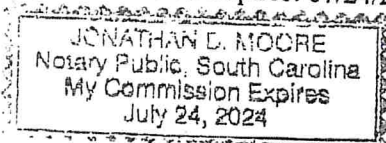
Personally appeared before me the undersigned, who being duly sworn, deposes and says:

1. I have read the information on this Affidavit and I understand such information.
2. The property is being transferred from **Brian S. Barton to Candis Lee Lettman and Jason Richard Lettman** dated **January 24, 2020**.
3. Check one of the following: *The DEED is*
  - a) \_\_\_\_\_ subject to the deed recording fee as a transfer for consideration paid or to be paid in money or money's worth.
  - b) \_\_\_\_\_ subject to the deed recording fee as a transfer between a corporation, a partnership, or other entity and a stockholder, partner, or owner of the entity, or is a transfer to a trust or a distribution to a trust beneficiary.
  - c)   X   EXEMPT from the deed recording fee because (exemption# Amount is less than \$100.00) (Explanation if required) (If exempt, please skip items 4-6 and go to item 7 of this affidavit.).
4. Check one of the following if either item 3(a) or item 3(b) above has been checked.
  - a) \_\_\_\_\_ The fee is computed on the consideration paid or to be paid in money or money's worth in the amount of \$ \_\_\_\_\_.
  - b) \_\_\_\_\_ The fee is computed on the fair market value of the realty which is \$ \_\_\_\_\_.
  - c) \_\_\_\_\_ The fee is computed on the fair market value of the realty as established for property tax purposes which is \$ \_\_\_\_\_.
5. Check YES \_\_\_\_\_ or NO   X   to the following: A lien or encumbrance existed on the land, tenement, or realty before the transfer and remained on the land, tenement, or realty after the transfer. If "YES" the amount of the outstanding balance of this lien or encumbrance is \$ \_\_\_\_\_.
6. The DEED recording fee is computed as follows:
  - a) \_\_\_\_\_ the amount listed in item 4 above
  - b) \_\_\_\_\_ the amount listed in item 5 above (If no amount place zero)
  - c) \_\_\_\_\_ Subtract Line 6(b) from Line 6(a) and place the result.
7. As required by Code Section 12-24-70, I state that I am a responsible person who was connected with the transaction as: **Grantor**.
8. I understand that a person required to furnish this affidavit who willfully furnished a false or fraudulent affidavit is guilty of a misdemeanor and, upon conviction, must be fined not more than one thousand dollars or imprisoned not more than one year.

Sworn to before me this 24<sup>th</sup> day  
of January, 2020.

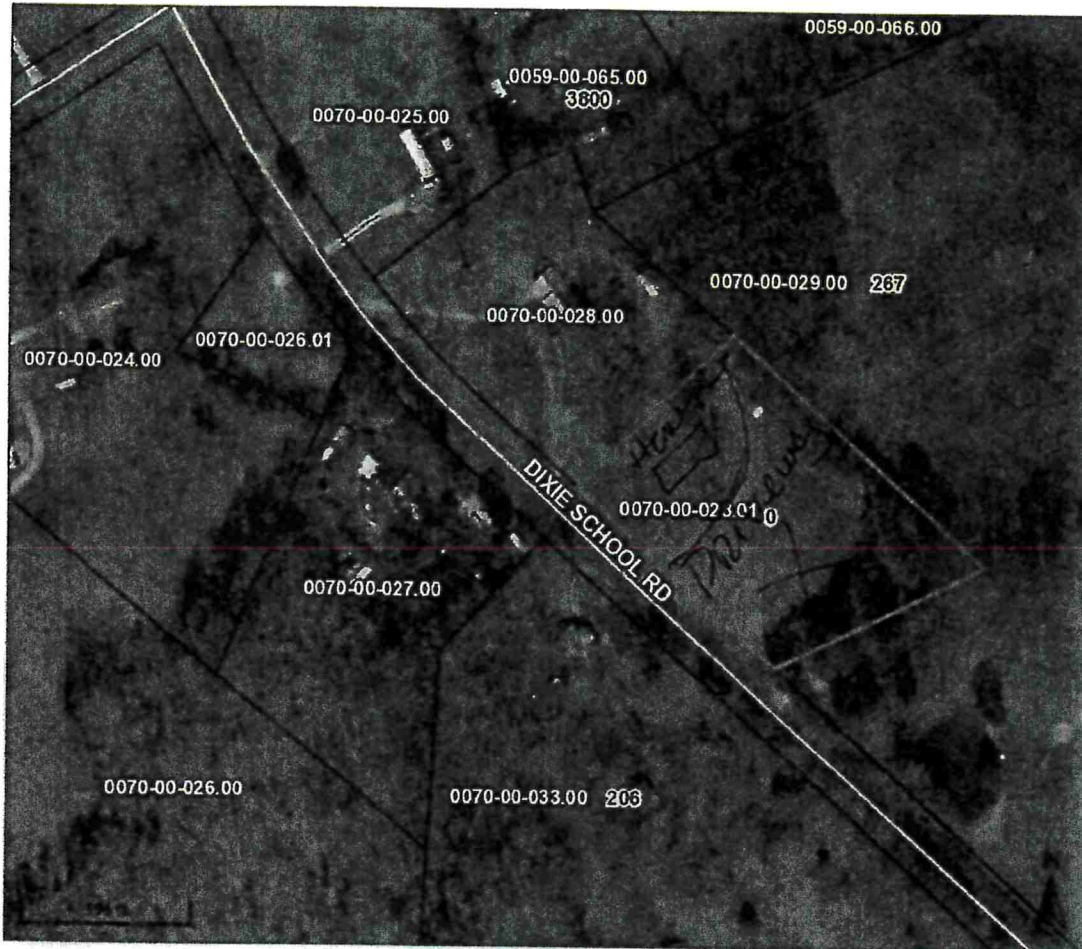
  
Grantor, Grantee or Legal Representative

  
Notary Public for South Carolina  
My Commission Expires: 07/24/24

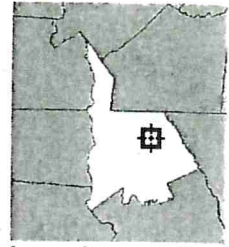


Brian S. Barton









#### Overview



#### Legend

- Address Numbers
-  Parcel Numbers
-  Parcels
-  Roads
-  Railroad

<b>Parcel ID</b>	0070-00-028.01	<b>Owner</b>	BARTON BRIANS	<b>Last 2 Sales</b>			
<b>Class Code</b>	Land Only		181 DIXIE SCHOOL RD	<b>Date</b>	<b>Price</b>	<b>Reason</b>	<b>Qual</b>
<b>Taxing</b>	County		LANCASTER, SC	10/8/2018	\$5	SOLD DOES NOT MATCH APPRAISAL RECORD	Q
<b>District</b>	Lancaster		29720	7/11/2007	\$5	LOVE AND AFFECTION	Q
<b>Land Size</b>	2.01	ACRES	<b>Physical Address</b> DIXIE SCHOOL RD				
			<b>Assessed Value</b>				

(Note: Not to be used on legal documents)

Date created: 1/27/2020  
Last Data Uploaded: 1/27/2020 8:41:54 AM

Developed by  **Schneider**  
GEOSPATIAL

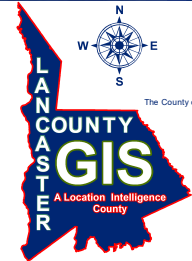
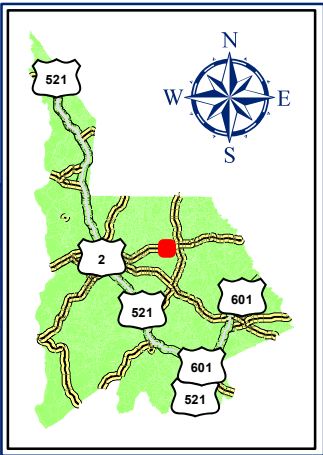
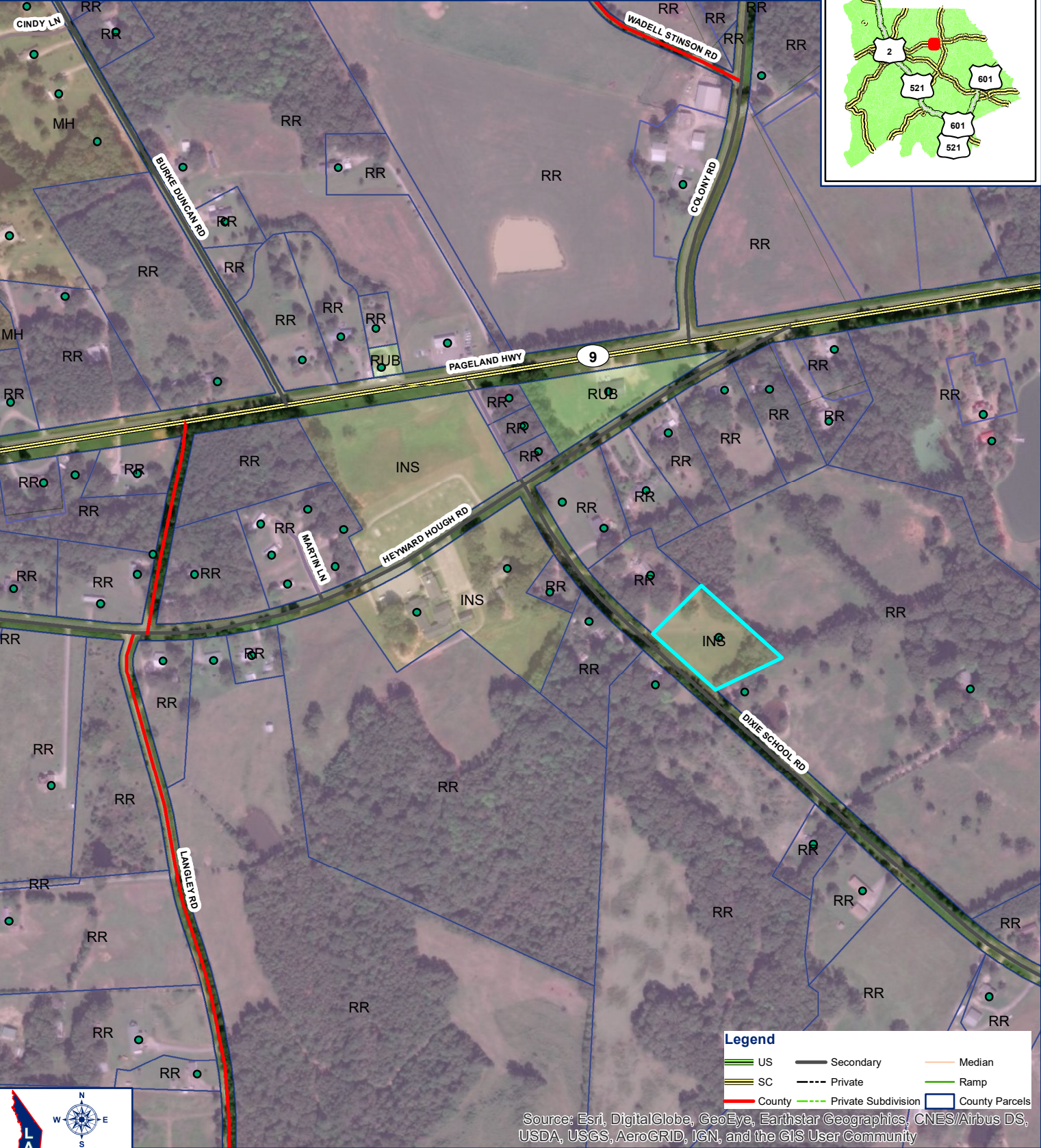


Case Number: RZ-020-0258

Proposal: Rezone from INS to RR

Parcel Description: 0070-00-028.01

Applicant: Candis Lettman





# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1657/Planning Department Case Number: RZ-020-0252

Contact Person / Sponsor: Katie See/Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Request to rezone two acre parcel located at 9895 Calvin Hall Road (TM# 0005-00-084.00). The property is currently zoned Medium Density Residential (MDR) and the applicant is requesting Professional Business (PB) District.

### **Points to Consider:**

#### ***Background***

The applicant submitted a request to rezone this property from Medium Density Residential (MDR) District to Neighborhood Business (NB) District in 2018. The request was recommended for denial by Planning Staff, recommended for approval by the Planning Commission on December 18, 2018, and ultimately denied by County Council on January 28, 2019. Staff believed the requested NB district was too intense for the area due to the predominately residential character.

9843 Calvin Hall Road was approved to be rezoned from MDR District to Professional Business (PB) District on June 11, 2018. It remains the only PB District zoned property within the area. The Avondale master planned community, located across the street, will include a commercial component, but it will front Harrisburg Road, while only residential uses will front Calvin Hall Road.

#### **ANALYSIS & FINDINGS:**

The property to be rezoned is currently zoned MDR District (see UDO section 2.3). The MDR District is *established to maintain previously developed or approved single-family residential subdivisions and their related recreational, religious, and educational facilities at a density of 2.5 dwelling units per acre. Intended to act as a transitional zoning district between rural and urban development, these regulations are further intended to discourage any use which would be detrimental to the predominately residential nature of the areas included within the district.*

The requested PB District is *generally located adjacent to neighborhoods and provides opportunities for the provision of office and professional services that do not adversely impact the surrounding communities.*

#### **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is the Place Type known as Neighborhood Mixed-Use, which, according to the 2024 Comprehensive Plan is synonymous to the Community Type “Walkable Neighborhood”. The Comp Plan states that this Community Type has very specific characteristics that set it apart from most other Place Types by virtue of its deliberately structured mix of dwelling types in a development context that often operates through the separation of uses, densities and/or land value. This Place Type and Community Type have their roots in the traditional character of American communities during the early part of the 20th century, and has been revived in recent decades as a relevant option for future development.

The requested PB District is consistent with the overall Neighborhood Mixed Use future land use category that is applicable to most of the Panhandle area. However, the main characteristic of this area is single-family residential with an apartment complex. Locating a commercial use/zone in a mid-block location of a collector road will create a disjointed land use pattern that is not recommended. The previously rezoned PB District property located nearby continues to remain as a single-family residence.

### **Funding and Liability Factors:**

N/A

### **Council Options:**

To approve or deny the request for rezoning.

### **Recommendation:**

The planning staff recommends that the rezoning request of James Shute be **denied**.

At the March 17, 2020 Planning Commission meeting, the Commission recommended **approval** of the rezoning by a vote of 5-0.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1657	6/1/2020	Ordinance
Staff Report	3/10/2020	Planning Staff Report
Ex 1: Application	3/10/2020	Exhibit
Ex 2: Zoning Map	3/10/2020	Exhibit
Public Hearing Notice for Ordinance 2020-1657 (Planning Department Case Number: RZ-020-0252)	6/11/2020	Public Hearing Notices

---

STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1657

COUNTY OF LANCASTER

)

)

**AN ORDINANCE**

**TO AMEND THE OFFICIAL ZONING MAP OF LANCASTER COUNTY TO REZONE A 2.00 ACRE TRACT OF PROPERTY (TMS # 0005-00-084.00), OWNED BY JAMES ROWELL SHUTE AND JAMES EDWIN SHUTE, AS TRUSTEES OF THE JAMES ROWELL SHUTE FAMILY REVOCABLE LIVING TRUST DATED DECEMBER 20, 2007, AND LOCATED AT 9895 CALVIN HALL ROAD, FORT MILL, SOUTH CAROLINA, FROM MDR, MEDIUM DENSITY RESIDENTIAL DISTRICT, TO PB, PROFESSIONAL BUSINESS DISTRICT.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

- (a) James Rowell Shute applied to rezone 2.00 acres parcel of property, owned by James Rowell Shute and James Edwin Shute, as Trustees of the James Rowell Shute Family Revocable Living Trust Dated December 20, 2007, located at 9895 Calvin Hall Road, Fort Mill, South Carolina (TMS # 0005-00-084.00) from MDR, Medium Density Residential District, to PB, Professional Business District.
- (b) On March 17, 2020, the Lancaster County Planning Commission held a public hearing on the proposed rezoning and, by unanimous vote, recommended approval of the rezoning.
- (c) The Future Land Use Map identifies this property as Neighborhood Mixed-Use, based on the *Lancaster County Comprehensive Plan 2014-2024*. Rezoning the property from MDR, Medium Density Residential District, to PB, Professional Business District, is compatible with the Comprehensive Plan.

**Section 2. Rezoning.**

The Official Zoning Map is amended by changing the zoning district classification from MDR, Medium Density Residential District, to PB, Professional Business District, for the following property as identified by tax map number or other appropriate identifier:

Tax Map No. 0005-00-084.00 (2.00 acres, more or less)

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:      April 27, 2020  
Second Reading:    May 26, 2020  
Public Hearing:      June 22, 2020  
Third Reading:      June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

**PROPOSAL:** Request to rezone one parcel 2 acres in size.

**PROPERTY LOCATION:** 9895 Calvin Hall Road (TM # 0005-00-084.00)

**CURRENT ZONING DISTRICT:** Medium Density Residential (MDR)

**PROPOSED ZONING DISTRICT:** Professional Business (PB)

**APPLICANT:** James R. Shute

**COUNCIL DISTRICT:** District 7, Brian Carnes

## OVERVIEW:

### **Background**

The applicant submitted a request to rezone this property from Medium Density Residential (MDR) District to Neighborhood Business (NB) District in 2018. The request was recommended for denial by Planning Staff, recommended for approval by the Planning Commission on December 18, 2018, and ultimately denied by County Council on January 28, 2019. Staff believed the requested NB district was too intense for the area due to the predominately residential character.

9843 Calvin Hall Road was approved to be rezoned from MDR District to Professional Business (PB) District on June 11, 2018. It remains the only PB District zoned property within the area. The Avondale master planned community, located across the street, will include a commercial component, but it will front Harrisburg Road, while only residential uses will front Calvin Hall Road.

### **Compatibility with Surrounding Area**

The current zoning for the surrounding area is MDR District, PDD 27 (Avondale), and PB District. Existing zoning for the subject property as well as surrounding properties can be seen in *Attachment 3*. The area is predominantly single-family residential with the exception of one parcel zoned PB District, which is located less than 200' south of the subject property. The Two Capital apartment complex is located approximately a quarter mile south of the subject property and is zoned Mixed-Use. See table below for adjacent property zoning and use comparison.

### **Site Information**

The property is currently improved by a single-family residence.

### **Summary of Surrounding Zoning and Uses**

Surrounding Property	Municipality	Zoning District	Use
North	Lancaster County	MDR	Single-Family Residential
South	Lancaster County	MDR	Single-Family Residential
East	Lancaster County	PDD 27	Vacant
West	Lancaster County	MDR	Single-Family Residential



Recent Rezonings in Surrounding Area			
Case #	Description	Date	Outcome
RZ-018-020	Request to Rezone 1 Parcel from MDR to PB	6-11-18	Approved
RZ-018-048	Request to Rezone 1 Parcel from MDR to NB Previous Request for Same Property, 9895 Calvin Hall Road	1-28-19	Denied

#### PHOTOS OF PROJECT AREA:



*Looking directly at  
9895 Calvin Hall Road*



*Looking directly across  
Calvin Hall Road*



*Looking north along  
Calvin Hall Road*



*Looking south along  
Calvin Hall Road*

#### ANALYSIS & FINDINGS:

The property to be rezoned is currently zoned MDR District (see UDO section 2.3). The MDR District is established to maintain previously developed or approved single-family residential subdivisions and their related recreational, religious, and educational facilities at a density of 2.5 dwelling units per acre. Intended to act as a transitional zoning district between rural and urban development, these regulations

*are further intended to discourage any use which would be detrimental to the predominately residential nature of the areas included within the district.*

*The requested PB District is generally located adjacent to neighborhoods and provides opportunities for the provision of office and professional services that do not adversely impact the surrounding communities.*

---

## **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is the Place Type known as Neighborhood Mixed-Use, which, according to the 2024 Comprehensive Plan is synonymous to the Community Type “Walkable Neighborhood”. The Comp Plan states that this Community Type has very specific characteristics that set it apart from most other Place Types by virtue of its deliberately structured mix of dwelling types in a development context that often operates through the separation of uses, densities and/or land value. This Place Type and Community Type have their roots in the traditional character of American communities during the early part of the 20th century, and has been revived in recent decades as a relevant option for future development.

The requested PB District is consistent with the Neighborhood Mixed Use future land use category. However, the main characteristic of this area is single-family residential with an apartment complex. The previously rezoned PB District property continues to remain in use as a single-family residence.

---

## **STAFF RECOMMENDATION:**

Staff recommends **denial** of this rezoning request.

---

## **ATTACHMENTS:**

1. Rezoning Application
2. Location Map/ Zoning Map

## **STAFF CONTACT:**

Katie See, AICP  
Senior Planner  
[ksee@lancastersc.net](mailto:ksee@lancastersc.net)  
803-416-9395



**Planning Department**

P.O. Box 1809, 101 N. Main Street, Lancaster, SC 29721  
Phone: 803.285.6005, [planning@lanastercountysc.net](mailto:planning@lanastercountysc.net)  
[www.mylanastersc.org](http://www.mylanastersc.org)

**ZONING MAP AMENDMENT APPLICATION**

**SUBMITTAL REQUIREMENTS**

- Completed Application
- Signatures of Applicant and Property Owner
- Deed and survey plat or boundary survey
- Fees associated with review

**GENERAL INFORMATION**

Property Address 9895 Calvin Hall Rd

City Lancaster State SC Zip 29707 Tax Parcel ID 0005-00-084.00

Current Zoning MDR Current Use Residential Vacant House

Proposed Zoning PB Total Acres approximately 2 acres

Project Description Request rezoning for Professional Office for Dental Practice or Engineering Firm

**Surrounding Property Description**

Parcel to the south (0005-00-88.00) recently rezoned to PB. Parcel to the north (0005-00-82.00) recently rejected for rezoning amendment to NB - landscaping business. Parcel to the west (0005-00-85.00) zoned MDR. Across the street to the east is a large DR Horton Planned Development (0005-00-078.00 - Avondale) which includes a commercial component.

**CONTACT INFORMATION**

Applicant Name James Rowell Shute, et al Trustees

Address 10459 Stream Lane

City Indian Land State SC Zip 29707 Phone 803-448-9073

Fax NA Email ezshute@comporium.net

Property Owner Name Same as applicant (above)

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Fax \_\_\_\_\_ Email \_\_\_\_\_

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Applicant

Date

Property Owner(s)

Date

Attach owner's notarized written authorization with property information if the applicant is not the owner.

#### LANCASTER COUNTY OFFICE USE ONLY

Application Number RZ-020-0252 Date Received 1-29-2020 Receipt Number 2458

Amount Paid \$ 435.00 Check Number 6019 Cash Amount —

Received By JB Planning Commission Meeting Date 3-17-2020

#### SCHEDULE/PROCESS 1. Submit Application

- The deadline for this application is at least 30 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Rezoning Application Fee – single parcel \$435.00
- Rezoning Application Fee – multi parcel \$610.00

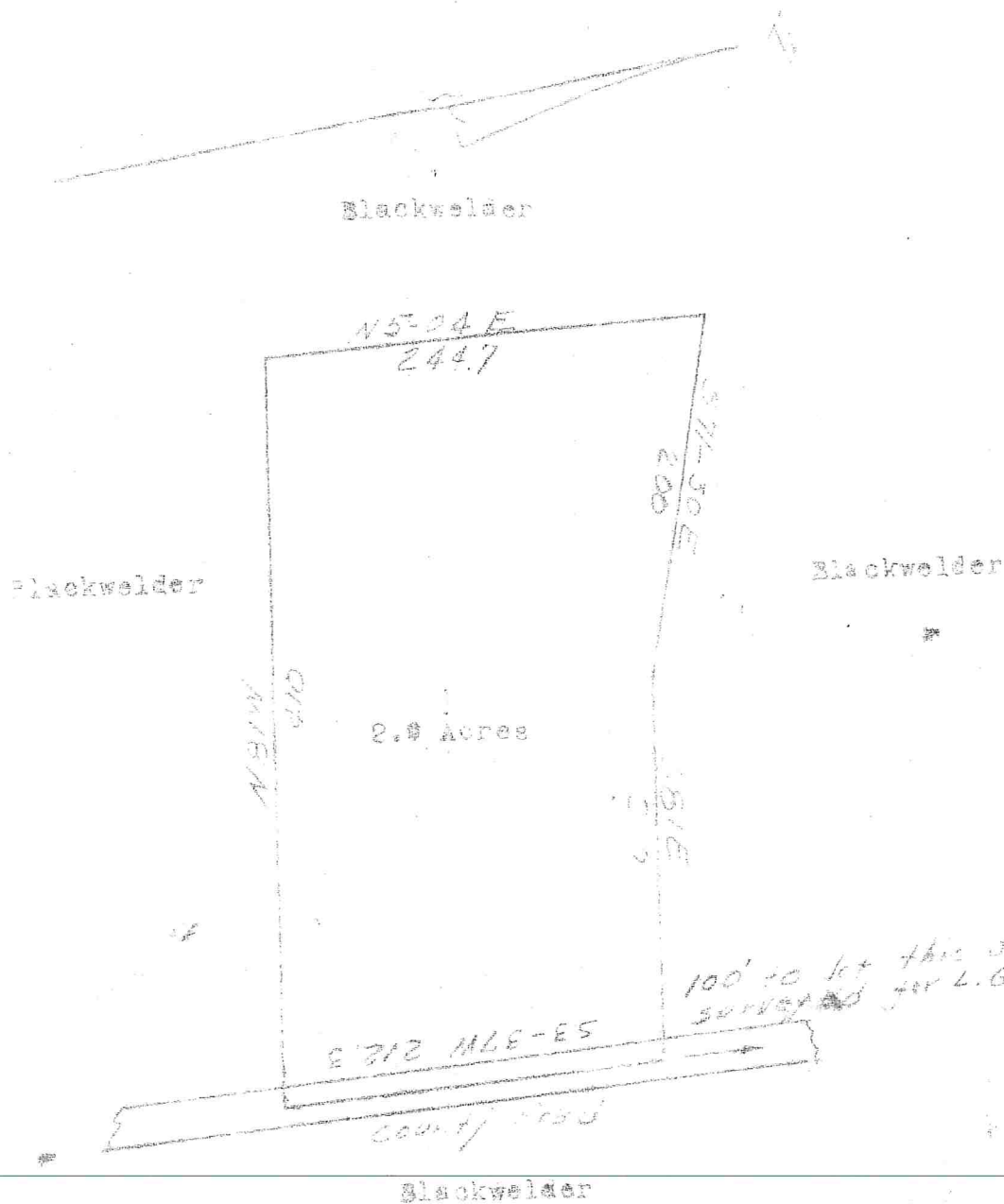
#### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

#### 3. County Council

- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval.
- Subsequent to final County Council action on rezoning, notice of action will be provided to the applicant, owner, and adjacent property owners.
- If applicant would like to request a special presentation, please notify the County Clerk @ (803) 416-9307 before 5:00pm on the first Monday of the month to make arrangements.





Map of Property to be Conveyed by  
 W. L. BLACKWELDER to KENNETH TEAGUE  
 Lancaster County, S.C.  
 June 6, 1943 Scale 1" = 100'  
 W. G. Waite, R.L.S.

# The State of South Carolina,

LANCASTER

~~York~~ County.

HAYES, HAYES & BRUNSON

TITLE TO REAL ESTATE

KNOW ALL MEN BY THESE PRESENTS, That We, Kenneth E. Teague and Retta Sue S. Teague in the State aforesaid, for and in consideration of the sum of Eleven Hundred Fifty and no/100 DOLLARS (\$1,150.00 ) to us in hand paid at and before the sealing of these presents, by James R. Shute and Doris M. Shute in the State aforesaid (the receipt whereof is hereby acknowledged), have granted, bargained, sold and released, and by these Presents do grant, bargain, sell and release unto the said James R. Shute and Doris M. Shute, their heirs and assigns forever, the following described real estate:

All that certain piece, parcel or lot of land, lying, being and situate in Indian Land Township, Lancaster County, South Carolina, on the western side of a County Road, known as Silver Run Road and being more particularly described as follows:

Beginning at a point in the center of said County Road and running N. 81 W. 410 feet to a stake; thence N. 5 04 E. 244.7 feet to a stake; thence S. 71 30 E. 200 feet to a stake; thence S. 81 E 210 feet to a point in the center of said County Road; thence with the center of said County Road S. 3 37 W. 212.3 feet to the point of beginning, containing 2 acres, more or less, and being more specifically shown on a plat of property to be conveyed to Kenneth E. Teague and Retta Sue S. Teague, by W. L. Blackwelder dated June 5, 1963, and prepared by W. G. White, R.L.S., recorded in Plat Book 13 at page 208, in the Office of the Clerk of Court for Lancaster County, South Carolina.



TOGETHER with all and singular the Rights, Members, Hereditaments and Appurtenances to the said Premises belonging, or in anywise incident or appertaining.

TO HAVE AND TO HOLD, all and singular the said premises above mentioned, unto the said James R. Shute and Doris M. Shute, their Heirs, Executors, Administrators, Successors, and Assigns forever.

And we do hereby bind ourselves and our Heirs, Executors, Administrators, Successors, and Assigns to warrant and forever defend all and singular the said Premises unto the said James R. Shute and Doris M. Shute, their Heirs, Executors Administrators, Successors, and Assigns against

us and our Heirs, Executors, Administrators, Successors, and Assigns, and all other persons whomsoever lawfully claiming, or to claim the same, or any part thereof.

Witness our Hands and Seal this 1st day of July in the year of our Lord One Thousand Nine Hundred and Sixty-Five and in the One Hundred and Eighty-Ninth year of the Sovereignty and Independence of the United States of America.

Signed, sealed and delivered in the presence of

Peggy Sweatt

Kenneth E. Teague



The State

County. }

PERSONALLY APPEARED before me  
that he saw the within named

as Act and Deed deliver the within written Deed; and that he with

Sworn to before me, on this the day of  
A.D. 19

and made oath  
sign, seal and  
witnessed the execution thereof.

Notary Public for (Seal)

The State of South Carolina,  
York County. }

RENUNCIATION OF DOWER

I, Miriam S. Hutchinson  
all whom it may concern, that Mrs. Retta Sue S. Teague  
named Kenneth E. Teague

did this day appear before me, and upon being privately and separately examined by me, did declare that she does freely,  
voluntarily and without any compulsion, dread or fear of any person or persons whomsoever, renounce, release and forever

relinquish unto the within named grantees, their Heirs, Executors, Administrators, Successors and Assigns,  
all her interest and estate, and also all her right and claim of Dower, of, in or to all and singular the premises within  
mentioned and released.

Given under my hand and seal this 1st day of  
July A.D. 19 65

*Miriam S. Hutchinson*  
Notary Public, South Carolina (Seal)

*Retta Sue S. Teague*

Estate

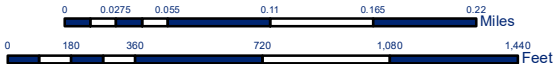
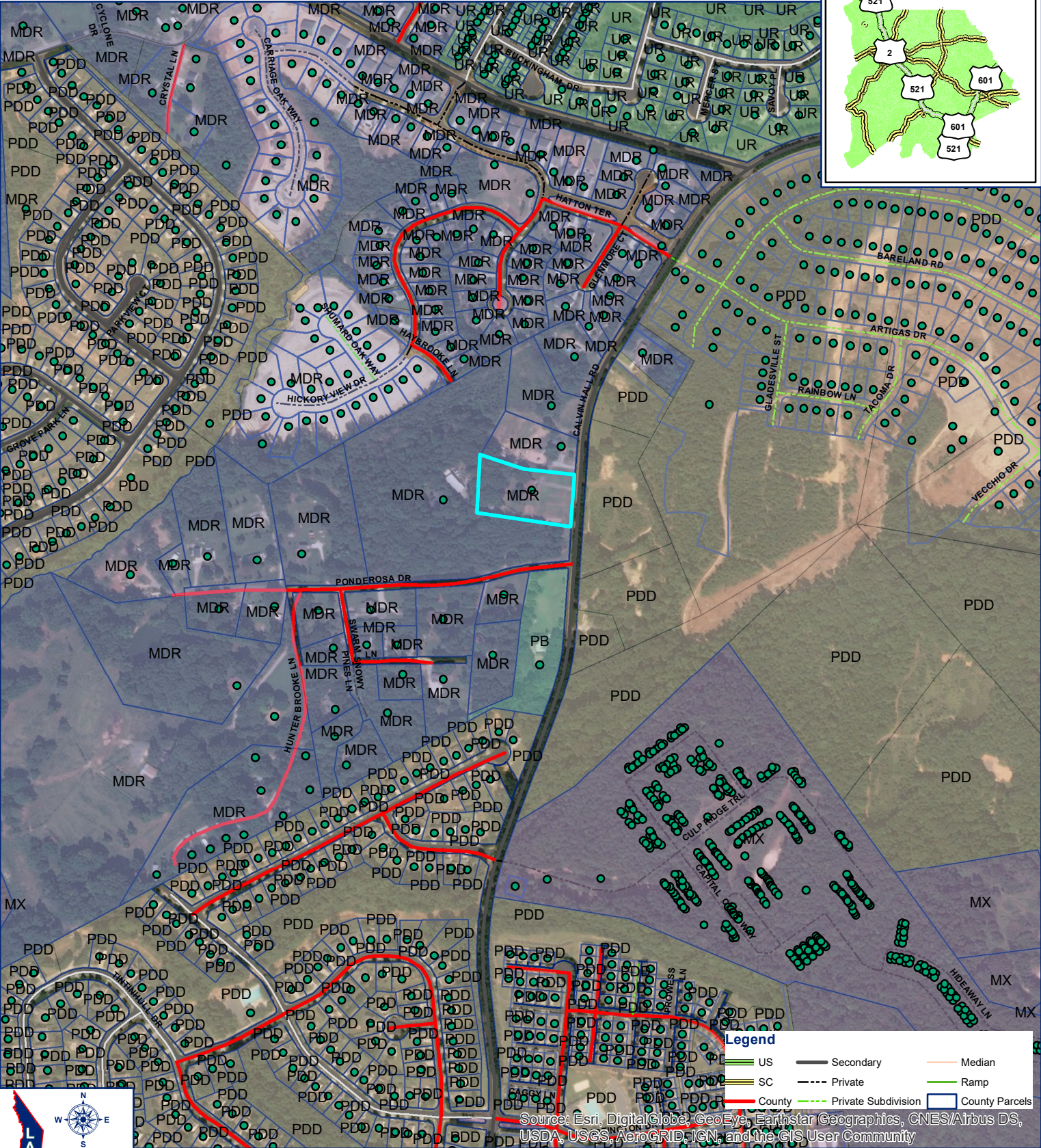
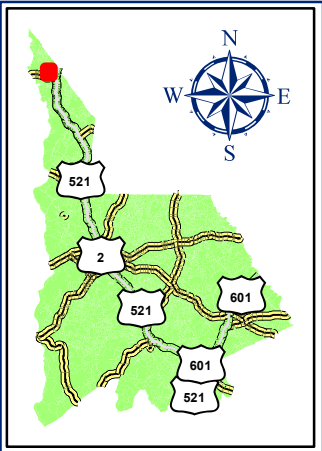
day of  
and recorded in

Fee \$  
the Conveyance  
, S. C.

2ND day  
1965  
age 5-3  
County, S. C.

RUNSON  
aw  
C.







# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1658/Planning Department Case Number: UDO-TA-20-0320

Contact Person / Sponsor: Robert Tefft / Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Amend Unified Development Ordinance Chapter 9.2.4 to provide for updated general notice requirements.

### **Points to Consider:**

#### **SUMMARY & PROPOSAL:**

Lancaster County Planning has submitted a request to amend the applicable provisions of the Unified Development Ordinance (UDO) concerning public notification so as to provide clarity as to the notice required.

#### **OUTLINE OF TEXT AMENDMENT:**

The proposed text amendment will update the timeframes established within the UDO to improve the clarity of the ordinance, as well as to allow for the simultaneous notice via mail for both Planning Commission and County Council. The following chapter(s) of the UDO have been amended or created:

*Chapter 9.2.4, Public Notification:* Amend subsections B and C to provide clarity as to when required general notice in a newspaper is to be published by, when mailed notice shall be sent, and when property shall be posted.

#### **FINDINGS AND CONCLUSIONS:**

The proposed text amendment has been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. Further, the proposed text amendment has been reviewed for compliance with the applicable provisions of SC Code Title VI and has been found to be consistent with those provisions.

The proposed amendment will allow staff to more efficiently process County Council public hearing notices, while also allowing the Council to hold its public hearing at first ordinance reading.

### **Funding and Liability Factors:**

N/A

### **Council Options:**

To approve or deny the proposed text amendment.

### **Recommendation:**

The Planning Department staff recommends the approval of the proposed text amendment.

At its meeting of March 17, 2020, the Planning Commission voted 5-0 to recommend approval of the proposed text amendment.

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1658	6/1/2020	Ordinance
Ordinance 2020-1658 EXHIBIT 1	4/19/2020	Exhibit
Staff Report	3/10/2020	Planning Staff Report
Ex 1: Proposed Text Amendment	3/10/2020	Exhibit
Ex 2: Application	3/11/2020	Exhibit
Public Hearing Notice for Ordinance 2020-1658 (Planning Department		



---

STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1658

COUNTY OF LANCASTER

)

**AN ORDINANCE**

**TO AMEND ORDINANCE 2016-1442, THE UNIFIED DEVELOPMENT ORDINANCE (“UDO”), CHAPTER 9.2.4, PUBLIC NOTIFICATION, TO PROVIDE FOR UPDATED GENERAL NOTICE REQUIREMENTS.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

- (a) Lancaster County Planning made application for text amendment of the Unified Development Ordinance (“UDO”) Chapter 9.2.4, Public Notification, so as to provide for updated general notice requirements.
- (b) The proposed text amendment will update the timeframes established within the UDO to improve the clarity of the ordinance, as well as to allow for the simultaneous notice via mail for both Planning Commission and County Council.
- (c) The proposed text amendment has been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. Further, the proposed text amendment has been reviewed for compliance with the applicable provisions of SC Code Title VI and has been found to be consistent with those provisions.
- (d) The proposed amendment will allow staff to more efficiently process County Council public hearing notices, while also allowing the Council to hold its public hearing at first ordinance reading.
- (e) The Lancaster County Planning Commission considered the proposed text amendment at its meeting of March 17, 2020, and voted unanimously to recommend that County Council approve the text amendment.

**Section 2. Amendment of Ordinance 2016-1442**

Ordinance 2016-1442 (Unified Development Ordinance) Chapter 9.2.4. is amended as set forth in “Exhibit 1” attached hereto and incorporated herein by reference.

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:      April 27, 2020  
Second Reading:    May 26, 2020  
Public Hearing:      June 22, 2020  
Third Reading:      June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney



## 9 ADMINISTRATION

\*\*\*

### 9.2 REVIEW PROCEDURES

\*\*\*

#### 9.2.4 PUBLIC NOTIFICATION

\*\*\*

##### B. LEVEL 2 – GENERAL NOTICE IN NEWSPAPER

\*\*\*

**2. Required Period of Notice – Comprehensive Plan Amendments:** The County shall publish a notice prior to the hearing date. The publication shall appear at least 30 calendar days prior to the hearing date.

**23. Required Period of Notice – All Other Hearings:** The County shall publish a notice prior to the hearing date. The publication shall appear at least 15 calendar days prior to the hearing date ~~or 30 calendar days per SC Code Title VI, as amended.~~

##### C. LEVEL 3 – NOTIFICATION TO AFFECTED AND ADJACENT PROPERTY OWNERS

###### 1. Mailed Notice

\*\*\*

**b. Required Period of Notice – All Other Hearings:** Such notification shall be postmarked at least 15 ~~and no more than 30~~ calendar days prior to the date of the meeting at which the matter is to be heard.

\*\*\*

**3. Posted Notice:** In addition to providing mailed notice or published notice, as required in ~~paragraphs A and B above~~ Sections 9.2.4.A and B., the County shall place a sign in a prominent location on the subject property(ies) or on an adjacent public street or highway right-of-way with a notice of the pending action and a phone number to contact for additional information. Such posting shall occur at least 15 calendar days prior to the hearing date.

\*\*\*

**PROPOSAL:** Amend Unified Development Ordinance Chapter 9.2.4 to provide for updated general notice requirements.

**APPLICABLE CHAPTER(S):** Chapter 9

**APPLICANT:** Lancaster County

---

**PROJECT SUMMARY & PROPOSAL:**

Lancaster County Planning has submitted a request to amend the applicable provisions of the Unified Development Ordinance (UDO) concerning public notification so as to provide clarity as to the notice required.

---

**OUTLINE OF TEXT AMENDMENT:**

The proposed text amendment will update the timeframes established within the UDO to improve the clarity of the ordinance, as well as to allow for the simultaneous notice via mail for both Planning Commission and County Council.

The following chapter(s) of the UDO have been amended or created:

*Chapter 9.2.4, Public Notification:* Amend subsections B and C to provide clarity as to when required general notice in a newspaper is to be published by, when mailed notice shall be sent, and when property shall be posted.

Based on staff's findings, we offer the modifications attached to the Draft Ordinance for the Board's consideration. For ease of reference, new text is referenced in red/underlined font and deletions are referenced in ~~striketrough~~ font. The proposed language is found in Attachment 1.

---

**FINDINGS AND CONCLUSIONS:**

The proposed text amendment has been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. Further, the proposed text amendment has been reviewed for compliance with the applicable provisions of SC Code Title VI and has been found to be consistent with those provisions.

The proposed amendment will allow staff to more efficiently process County Council public hearing notices, while also allowing the Council to hold its public hearing at first ordinance reading.

---

**STAFF RECOMMENDATION:**

Staff recommends Approval of the proposed changes.

---

**ATTACHMENTS:**

1. Proposed Text Amendment
2. Application

**STAFF CONTACT:**

Robert G. Tefft

Senior Planner

[rtefft@lancastersc.net](mailto:rtefft@lancastersc.net)

803-416-9394

## 9 ADMINISTRATION

\*\*\*

### 9.2 REVIEW PROCEDURES

\*\*\*

#### 9.2.4 PUBLIC NOTIFICATION

\*\*\*

##### B. LEVEL 2 – GENERAL NOTICE IN NEWSPAPER

\*\*\*

**2. Required Period of Notice – Comprehensive Plan Amendments:** The County shall publish a notice prior to the hearing date. The publication shall appear at least 30 calendar days prior to the hearing date.

**23. Required Period of Notice – All Other Hearings:** The County shall publish a notice prior to the hearing date. The publication shall appear at least 15 calendar days prior to the hearing date ~~or 30 calendar days per SC Code Title VI, as amended.~~

##### C. LEVEL 3 – NOTIFICATION TO AFFECTED AND ADJACENT PROPERTY OWNERS

###### 1. Mailed Notice

\*\*\*

**b. Required Period of Notice – All Other Hearings:** Such notification shall be postmarked at least 15 ~~and no more than 30~~ calendar days prior to the date of the meeting at which the matter is to be heard.

\*\*\*

**3. Posted Notice:** In addition to providing mailed notice or published notice, as required in ~~paragraphs A and B above~~ Sections 9.2.4.A and B., the County shall place a sign in a prominent location on the subject property(ies) or on an adjacent public street or highway right-of-way with a notice of the pending action and a phone number to contact for additional information. Such posting shall occur at least 15 calendar days prior to the hearing date.

\*\*\*



## TEXT AMENDMENT APPLICATION

### SUBMITTAL REQUIREMENTS

- Completed Application
- Signatures of Applicant
- Fees associated with Application

### GENERAL INFORMATION

UDO Section(s) Proposed to be Amended Section 9.2.4, Public Notification

Current Text Level 2 - Gen Notice in Newspaper: The pub

SEE ATTACHED ORDINANCE

Proposed Text SEE ATTACHED ORDINANCE

Description of Need for Proposed Text EFFICIENTLY PROCESS COUNTY COUNCIL PUBLIC  
HEARING NOTICES / ALLOW COUNCIL TO HOLD PUBLIC HEARING AT FIRST  
ORDINANCE READING.

☐ Additional pages attached for more information

### CONTACT INFORMATION

Applicant Name Rox Burkans

Address PO Box 1809

City Lancaster State SC Zip 29721 Phone 803-285-6005

Fax \_\_\_\_\_ Email rburkans@lanasteresc.net

## APPLICATION CERTIFICATIONS

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Rex H. Buchanan  
Applicant

2-13-2020  
Date

Property Owner(s)

Date

Attach owner's notarized written authorization with property information if the applicant is not the owner.

## LANCASTER COUNTY OFFICE USE ONLY

Application Number 2020 0320 Date Received 2-13-2020 Receipt Number -

Amount Paid - Check Number - Cash Amount -

Received By [Signature] Planning Commission Meeting Date 03-17-2020

## SCHEDULE/PROCESS

### 1. Submit Application

- The deadline for this application is at least 45 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Text Amendment Application Fee - \$435.00

### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

### 3. County Council

- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval

# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1665  
Contact Person / Sponsor: Steve Willis/Administration  
Department: Finance  
Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Fiscal Year 2020-2021 Operating and Capital Budget and Fee Schedule adoption.

### **Points to Consider:**

#### **Third Reading:**

Reflects the changes made at second reading including staff increases for three positions, \$1 per hour increase for convenience site workers, as well as the inclusion of an investigator position for the Sheriff's office. None of these changes impacted the budget total. The budget is balanced.

#### **Second Reading:**

The budget reflects the changes discussed at first reading. These include the debt millage certification at 7.60 as well as changes to the stormwater fund to reflect the \$800,000 Council reserved for Black Horse Run Rd. and the not to exceed \$75,000 for the stormwater system assessment project. Within the general fund, \$2.3 million was carried forward, per council, for property acquisition. Staff also made the change to fund the approx. \$220,000 increase in property and liability insurance. As was noted during first reading this was an externally controlled increase that we received after the agenda was posted. This was funded from savings due to deferring the cost of living adjustments until January.

Following first reading, the Administration Committee met on June 2nd and voted favorably to add a data manager position to the EMS budget. This position was also funded via savings from deferring the cost of living adjustment for County employees. Staff went ahead and made this change for second reading.

These amendments can be found in the detailed budgets which have been attached as backup material.

The budget remains balanced with no millage increase proposed.

#### **First Reading:**

The budget is balanced without a proposed millage increase, pending debt service millage certification by the Auditor. Below are the rates:

General Fund Proposed: 88.70  
Debt Service Fund: 7.60  
Court Security Fund Proposed: 3.80  
Capital Improvement Fund Proposed: 5.00  
USC-L Proposed: 4.90

Detailed budgets are attached. Since the Committee of the Whole meeting on May 8, a change to the general fund was made to account for contractual services increases in the Treasurer's budget for our tax bill printing in the amount of \$8,000. In addition, a transfer to the bond fund has been added for the EMS Headquarters project in the amount of \$933,836. Council had committed \$1,000,000 and we have already spent \$66,164 on preliminary work so the remaining balance will be transferred.

At the Administration Committee meeting on May 1, the Budget Director presented that within the general fund the Family



Court budget had a vacant position that may or may not be renewed per the Clerk of Court. He has decided not to renew that position, which has freed up approximately \$35,000 (some funding went to cover the contractual increase of \$8,000 mentioned above).

One possible use of this funding would be to give the convenience site workers a raise. There was conversation around this topic at both the Administration Committee and the Committee of the Whole meetings. The savings from the position above could be used as a funding source to cover a \$0.50/hour increase. This would bring the minimum to approximately \$7.75/hour. This is not currently proposed in the general fund budget and would require an amendment to the proposed budget. If Council is not amenable to this change, the use of the \$35,000 would be open for discussion.

Other changes to note from the Committee of the Whole meeting: the budget includes the Capital Project Sales Tax, Debt Service, and State Accommodations Tax Funds that were not previously available. The Capital Project Sales Tax fund in fiscal year 2021 will comprise of carry forward projects including the library system upgrades as well as roads. Debt service includes obligated payments within fiscal year 2021. Finally, State Accommodations Tax (State A-tax) fund is proposed with little change to the current year. Roughly \$300,000 is available for the State A-Tax grant program. Submissions for those grants have yet to be reviewed by the A-tax Committee so potential recipients will have to be named via resolution at a future time.

**Funding and Liability Factors:**

This will set the Fiscal Year 2021 budget.

**Council Options:**

Approve or reject the budget.

**Recommendation:**

Approve the budget.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1665	6/3/2020	Ordinance
Fiscal Year 2021 Schedule of Fees	5/18/2020	Ordinance
Budget Message from the County Administrator	5/19/2020	Backup Material
Memo from Veronica Thompson - Financial First Aid	6/15/2020	Exhibit
FY2021 Amended General Fund Revenue Proposal	6/3/2020	Backup Material
FY2021 Amended General Fund Expenditure Proposal	6/15/2020	Backup Material
FY2021 Amended Stormwater Fund	6/3/2020	Backup Material
FY2021 Other Funds Revenue and Expense Proposal	5/18/2020	Backup Material

---

STATE OF SOUTH CAROLINA     )  
   )  
COUNTY OF LANCASTER         )

ORDINANCE NO. 2020-1665

**AN ORDINANCE**

**TO APPROPRIATE FUNDS AND APPROVE A DETAILED BUDGET FOR LANCASTER COUNTY FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021 (FY 2020-21); TO SET MILLAGE RATES FOR THE LEVY OF AD VALOREM TAXES; TO APPROVE A SCHEDULE OF TAXES, FEES AND CHARGES FOR FY 2020-21; AND TO PROVIDE FOR MATTERS RELATED THERETO.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

a. County governments are authorized by Section 4-9-30(5) of the Code of Laws of South Carolina 1976, as amended (the "Code"), to levy ad valorem property taxes and uniform service charges and to make appropriations for the functions and operations of the county.

b. Section 4-9-140 of the Code provides that county councils shall adopt annually and prior to the beginning of the fiscal year operating and capital budgets for the operation of county government and shall identify the sources of anticipated revenues necessary to meet the financial requirements of the adopted budget and to provide for the levy and collection of taxes necessary to meet all budget requirements except as provided for by other revenue sources.

c. Sections 6-1-80 and 6-1-320 of the Code contain substantive and procedural requirements for the approval of the annual budget.

d. The budget approved by this ordinance was adopted in accordance with the applicable substantive and procedural requirements of the Code.

## **Section 2. Appropriations and Detailed Budget.**

A. Subject to the terms and conditions of this ordinance, the sums of money set forth below, if so much is necessary, are appropriated from the General Fund of the County and other applicable funds as specified, to meet the ordinary expenses, including debt service, of county government for the fiscal year beginning July 1, 2020 and ending June 30, 2021 ("FY 2020-21"):

APPROPRIATIONS	AMOUNT
Airport Fund	<u>244,163</u>
Capital Improvement Fund	<u>2,054,960</u>
Capital Project Sales Tax 2	<u>8,500,000</u>
County Debt	<u>8,202,950</u>
County Transportation Committee Fund	<u>1,400,000</u>
Court Mandated Security	<u>1,579,140</u>
E-911 Fund	<u>867,310</u>
General Fund	<u>63,110,435</u> <u>65,410,435</u>
Hospitality Tax Fund	<u>1,280,000</u>
Indian Land Fire Protection District Fund	<u>991,000</u>
Local Accommodations Tax Fund	<u>100,000</u>
Pleasant Valley Fire Protection District Fund	<u>829,718</u>
Victims Services Fund	<u>65,000</u>
State Accommodations Tax Fund	<u>379,250</u>
Stormwater Fund	<u>1,373,280</u> <u>2,248,280</u>

B. Except as may be otherwise provided in this ordinance, the appropriations contained in subsection A of this section are maximum and conditional, and are subject to reduction by action of County Council if the County's revenues fail to be sufficient to pay the appropriation, to the end that the expenditures of the County for FY 2020-21 shall not exceed its revenues and available carry forward funds.

C. Monies appropriated in this ordinance must be expended in compliance with policies adopted by Council or, at Council's direction, as formulated and implemented by the County, either existing or adopted subsequent to this ordinance.

D. The detailed operating budget for the County, as contained in the Annual Financial Plan, is incorporated into this ordinance by reference as if it were set out in this ordinance in its entirety and it is adopted and approved as the detailed budget for Lancaster County.

E. 1. Certain monies are to be received by the County in the form of federal, state and local grants from non-county sources for specified public purposes and these monies, including any match, are budgeted for the specified public purpose upon the acceptance of the monies by majority vote of Council.

2. Donations received by the County from non-county sources for specified public purposes are budgeted for the specified public purpose.

3. The County may enter into a “lease financing agreement” to purchase capital items and the monies from these other financing sources and uses are budgeted upon approval by Council.

4. Budget amounts for encumbrances from the prior year will be automatically rolled forward and made as additions to the adopted budget.

5. The cost of living adjustments are approved as budgeted pending Council review of revenue collections in the first half of the fiscal year.

6. Holiday bonuses are approved as budgeted and will be given to each employee who meets the requirements in a one-time, lump sum amount. All permanent, full-time employees who have been continuously employed with Lancaster County for at least three months and who have a start date on or before July 1, 2020 will be eligible to receive a bonus in the amount of \$500. Permanent, part-time employees who have been continuously employed with Lancaster County and average 20 or more hours a week with a start date on or before July 1, 2020 will receive a bonus in the amount of \$250.

### **Section 3. Tax Levy.**

A. The County Auditor shall levy, and the County Treasurer shall collect, ad valorem taxes based on the following millage rates, which reflect the sales tax rollback factor:

General Fund	<u>88.70</u>
Capital Improvement Fund	<u>5.00</u>
County Debt	<u>TBD</u> <u>7.60</u>
USC-L	<u>4.90</u>

B. The County Auditor shall levy, and the County Treasurer shall collect, ad valorem taxes based on millage imposed pursuant to Section 6-1-320(B):

Courthouse Fire – New Security Requirements	<u>3.80</u>
---	-------------

The millage imposed pursuant to this subsection is imposed to address funding needs arising from the recent courthouse fire and solicitor’s office fire, both of which Council determines are catastrophic events within the scope of Section 6-1-320(B), and to comply with the Order of the South Carolina Supreme Court dated September 12, 2008 requiring the County to provide security for all County buildings housing court operations and records.

### **Section 4. Fee Schedule.**

For FY 2020-21, the taxes, fees and charges for the County are set at the levels provided in the Schedule of Taxes, Fees and Charges, attached to this ordinance as Exhibit A which is incorporated into this ordinance by reference as if it were set out in this ordinance in its entirety and it is adopted and approved for use in FY 2020-21.

### **Section 5. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

### **Section 6. Conflicting Provisions.**



To the extent this ordinance contains provisions that conflict with provisions contained in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 7.     Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:        May 26, 2020  
Second Reading:     June 8, 2020  
Public Hearing:        June 8, 2020  
Third Reading:        June 22, 2020

Approved as to form:

\_\_\_\_\_  
County Attorney

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

**1.00 ANIMAL SHELTER FEES**

**1.01 Medical Services Rendered**

Altered Dog	Per animal	\$90.00
Altered Cat	Per animal	\$70.00
Unaltered Dog	Per animal	\$25.00
Unaltered Cat	Per animal	\$30.00
Unaltered Puppy (6 months & below)	Per animal	\$10.00 (Max. \$50.00)
Unaltered Kitten (6 months & below)	Per animal	\$15.00 (Max. \$50.00)
Microchip	Per animal	\$10.00

**1.02 Redemption Fees**

1st Offense with microchip <i>(must also pay applicable daily shelter fee)*</i>	\$20.00
1st Offense without microchip** <i>(must also pay applicable daily shelter fee)*</i>	\$30.00
2nd Offense <i>(must also pay applicable daily shelter fee)</i>	\$50.00
3rd Offense <i>(must also pay applicable daily shelter fee)</i>	\$100.00
4th/ Subsequent Offenses <i>(must also pay applicable daily shelter fee)</i>	\$200.00

\*First 24 hours free; \*\*includes mandatory microchip

**1.03 Shelter Fees**

Owner Surrender	\$25.00
Daily shelter fee	\$5.00
Euthanization fee	\$25.00
Quarantine fee <i>(must also pay applicable daily shelter fee)</i>	\$25.00

**2.00 ASSESSOR FEES**

Line maps	\$5.00
Overlay maps	\$15.00

**3.00 AUDITOR FEES**

Temporary tag fee <i>(does not include state charges)</i>	Per tag	\$5.00
Copies	Per Page	\$0.10

**4.00 BUILDING DEPARTMENT FEES**

Fees established by Section will be doubled if work starts prior to obtaining required permits.

**4.01 Building Permits**

Description	Fee Amount
Floor area less than 120 sq. ft. <u>less than or equal 200 sq.ft.</u>	No fee unless inspection required - then \$15.00 per inspection <u>*Exception: Building Permit fee required for Decks/ platform structures of any size greater than 18 sq. ft., based on estimated value of \$25 per sq. ft.</u>
	<u>*Exception: Minimum \$25.00</u> Building Permits shall not be required for one-story detached accessory structures which are valued at \$5,000.00 and less <u>or where Permit fee determined less by project review.</u> Zoning permits are required for all structures.
Floor area of 120- <u>greater than 200</u> sq. ft. or greater	Three fourths of one percent (0.0075) of estimated value. Valuation shall be determined by the National Building Valuation Data and Modifiers dated April 15, 1994 and thereafter by the updated revisions.
No Inspection Exception	\$25.00 Agricultural structures which require no subsequent electrical, gas, mechanical, plumbing, or structural inspection. Zoning permits are required for all structures.

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

Plan Review	When a set of plans is required by Section 106 of the International Building Code or by the building official and a plan review thereof, a plan review fee shall be submitted at the time of submitting the plans and specification for checking said plan checking fee shall be equal to one-tenth ( 1/10) of the building permit fee as set forth above.
1st Re-inspection	\$50.00
2nd Re-inspection	\$100.00
3rd/ Subsequent Re-inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )	\$250.00

**4.02**

<b>Electrical Permit Fees</b> (Schedule of fees for individual permits for particular jobs)		
Minimum Permit Fee		\$15.00
Valuation From/To	Fee Amount	
\$0	\$500	\$15.00
\$501	\$1,000	\$20.00
\$1,000	\$150,000	\$20.00 for the first one thousand, plus \$1.50 for each additional thousand or fraction thereof
\$151,000	Or More	\$243.00 for the first \$150,000.00, plus \$2.00 for each additional thousand or fraction thereof
1st Additional Inspection		\$50.00
2nd Additional Inspection		\$100.00
3rd/ Subsequent Additional Inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )		\$250.00

**4.03**

<b>Gas Permit Fees</b>		
Minimum Permit Fee		\$15.00
Inspection Fees	Gas piping at one location - \$5.00 for 1-4 plus \$1.00 each additional outlet Burners/furnaces/incinerators - \$5.00 for 1 plus \$1.00 each additional unit Boilers/heating/air conditioning - \$5.00 for 1 plus \$1.00 each additional unit Vented wall furnaces/water heaters - \$5.00 for 1 plus \$1.00 each additional	
1st Re-inspection		\$50.00
2nd Re-inspection		\$100.00
3rd/ Subsequent Re-inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )		\$250.00

**4.04**

Mechanical Permit Fees		
Minimum Permit Fee		\$25.00
Valuation of \$2,500 or Greater	\$25 plus \$2 per thousand or fraction thereof	
Inspection Fees		
Inspection - Heating/ventilating/ductwork/AC and refrigeration systems		
- First \$1,000 or fraction thereof of valuation		\$10.00
- Each additional \$1,000 or fraction thereof of valuation		\$2.00
Inspection - Repair/alterations/additions to an existing system		
- First \$1,000 or fraction thereof of valuation		\$5.00
- Each additional \$1,000 or fraction thereof of valuation		\$2.00
Inspection - Boilers (based on BTU input / 1 KJ = 1.055 BTU / 1 BHp = 33,475 BTU)		
- 33,000 to 165,000 BTU		\$5.00
- 165,001 to 330,000 BTU		\$10.00
- 330,001 to 1,165,000 BTU		\$15.00
- 1,165,001 to 3,300,000 BTU		\$25.00
- 3,300,001 or more		\$35.00
1st Re-inspection		\$50.00
2nd Re-inspection		\$100.00
3rd/ Subsequent Re-inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )		\$250.00

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

<b>4.05</b>	<b>Mobile Home Permit Fees</b>		
	Mobile Home - de-title	Per Instance	\$50.00
	Mobile Home - placement and set-up	Per Instance	180 <del>\$225.00</del>
	1st Re-inspection		\$50.00
	2nd Re-inspection		\$100.00
	3rd/ Subsequent Re-inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )		\$250.00

<b>4.06</b>	<b>Plumbing Permit Fees</b>		
	Water Heater Changeout		\$10.00
	Minimum Permit Fee		\$15.00
	<b>Valuation From/To</b>	<b>Fee Amount</b>	
	\$0	\$1,000	\$15.00
	\$1,001	\$5,000	\$25.00
	\$5,001	Or More	\$25.00 for the first \$5,000.00, plus \$3.00 for each additional thousand or fraction thereof
	1st Re-inspection		\$50.00
	2nd Re-inspection		\$100.00
	3rd/ Subsequent Re-inspections ( <i>reinspection fee increases \$250.00 per additional inspection after 3rd</i> )		\$250.00

<b>4.07</b>	<b>Swimming Pool Permit Fees</b>		
	<b>Valuation From/To</b>	<b>Fee Amount</b>	
	\$0	Or More	Three fourths of one percent (0.0075) of estimated value. Valuation shall be determined by the National Building Valuation Data and Modifiers dated April 15, 1994 and thereafter by the updated revisions.

<b>4.08</b>	<b>Building Department Miscellaneous Fees</b>	<b>Unit</b>	<b>Amount</b>
	Appeal from action of building official	Per Instance	\$200.00
	Moving fee - any building or structure	Per Instance	\$50.00

**5.00 CLERK OF COURT FEES\***  
**Amended to conform with Section 8-21-310, Code of Laws of South Carolina, 1**

Bonds		\$10.00
Bondsmen		
	In county	\$150.00
	Out of county	\$100.00
Copies	Certified Copies	\$2.50
Common pleas fees:		
	Appeals	\$150.00
	Arbitration	\$10.00
	Confession	\$10.00
	Filing summons and complaint	\$150.00
	Foreign judgment	\$100.00
	Judgment	\$10.00
	Lis Pendens	\$10.00
	Motion	\$25.00
	Transcript	\$35.00
Peddler's License		\$150.00
Enrolling notary public		\$10.00
Expungement		\$35.00
Mechanic's lien if a bond is involved		\$10.00
Issuing an official certificate under the seal of the court not otherwise specified in this section		\$10.00



**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

Filing a first complaint or petition, including an application for a remedial and prerogative writ and bond in a civil action or proceeding		\$100.00
Order for the Destruction of Arrest Records	Per order	\$35.00
Order for bail, whether or not surety must be justified		\$10.00

**\*Pursuant to State law, fee changes are effective August 1, 2019**

**6.00 CORONER FEES**

<b>Cremation Fees</b>		
Cremation by Coroner's Office (Cremation Fee - \$800/ Administrative Fee - \$200/ Transport Fee - \$200) - 10 month payment plan available		\$1,200.00

<b>Permit Fees</b>		
Cremation Permits		\$25.00

<b>Report Fees * Note: Fees will not apply to reports marked "NOT FOR LEGAL USE" provided to surviving family members.</b>		
Autopsy Reports		\$100.00
Coroner's Reports		\$75.00
Photographs		\$2.00
Toxicology Reports		\$100.00

**7.00 EMERGENCY MANAGEMENT/ FIRE SERVICE FEES**

<b>Fire Marshal/Fire Service Fees</b>		
1st Additional Inspection		\$50.00
2nd Additional Inspection		\$100.00
3rd Additional Inspection		\$250.00
Inspection fee increase per inspection following 3rd inspection		\$250.00
Response to false alarms in excess of 3 in any calendar year	per instance	\$100.00
Fire Alarm Plan Review		\$100.00
Fire Sprinkler Plan Review Fee		\$100.00
Alternate Fire Suppression Plan Review Fee		\$25.00

<b>Hazardous Materials Fees</b>		
Application for operational permit		\$1,000.00
Emergency response to hazardous materials incident	Initial Charge	\$500.00
Emergency response to hazardous materials incident	Career Personnel	Actual Costs
Emergency response to hazardous materials incident	Volunteer Personnel	20.58 per hr.
Emergency response to hazardous materials incident	Materials Cost	Actual Costs
Emergency response to hazardous materials incident	Apparatus & Equipment Costs	FEMA Schedule of Rates

<b>Special Tax District Uniform Service Charge</b>		
Equivalent Residential Unit fee		\$90.00

**8.00 EMERGENCY MEDICAL SERVICE FEES**

ALS Emerg Treat/No Transport		\$175.00
ALS Unit, Urgent, No ALS Tx		\$600.00
ALS Emerg Treat - Helicopter at ER		\$150.00
Medical Records		\$25.00
Mileage, ground		\$10.00
Standby Service (per employee)	Per hour	\$30.00

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

Response to false alarms in excess of 3 in any calendar year	per instance	\$100.00
ALS with Treatment and Emergency Transport	Base Fee	\$700.00
BLS A0429	Base Fee	\$600.00
ALS 2 A0433	Base Fee	\$800.00

**9.00 FARMERS MARKET FEES**

<b>Rental Fee</b>		
Seasonal Vendor Fee	One Time	\$20.00
Seasonal Booth rental	Per day Per Table	\$2.00
Daily Booth rental (includes 1 table)	Per Day	\$8.00
Additional Tables*	Each	\$2.00

\*Maximum 3 tables per site

**10.00 FINANCE DEPARTMENT FEES**

<b>Departmental Fees</b>		
Dealer tag fee	Per tag	same as Road Maintenance Fee
Tax billing	Per bill	\$1.00

**11.00 GIS MAPPING FEES**

**11.01 Black and White Plotter Maps**

Letter <u>(8 1/2 x11)</u>	<del>\$2.50</del> <u>\$1.00</u>
Legal <u>(8 1/2 x14)</u>	<del>\$5.00</del> <u>\$2.00</u>
<u>Tabloid (11x17)</u>	<u>\$5.00</u>
18 by 24	\$10.00
24 by 36 (line map - no aerial)	\$5.00
24 by 36	<del>\$12.00</del> <u>\$7.00</u>
36 by 44	<del>\$15.00</del> <u>\$10.00</u>
<u>36 by 60</u>	<u>\$15.00</u>
Poster up to 60 <u>72</u>	\$20.00

**11.02 Color Plotter Maps**

Letter <u>(8 1/2 x11)</u>	<del>\$5.00</del> <u>\$2.00</u>
Legal <u>(8 1/2 x14)</u>	<del>\$10.00</del> <u>\$3.00</u>
<u>Tabloid (11x17)</u>	<u>\$5.00</u>
18 by 24	\$20.00
24 by 36	<del>\$25.00</del> <u>\$10.00</u>
36 by 44	<del>\$30.00</del> <u>\$15.00</u>
<u>36 by 60</u>	<u>\$20.00</u>
Poster up to 60 <u>72</u>	<del>\$40.00</del> <u>\$25.00</u>

**11.03 Digital Data Fees**

2011-aerial photo (entire county)	\$1,500.00
CAMA data in text format	\$500.00
Parcel layer with attributes (entire county)	\$500.00
Parcel layer without attributes (entire county)	\$250.00
Street <u>GIS Road</u> centerline layer	\$250.00
Other digital data	Per hour, <u>1 hour min.</u> 30 <u>\$50.00</u>

**12.00 LIBRARY FEES**

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

12.01	<b>Overdue and Lost Fees</b>		
	Overdue book fee ( <i>maximum charge of \$2.00</i> )	Per day	\$0.15
	Copies- self serve	Per Copy	\$0.10
	Lost book fee	Per book	Replacement cost
12.02	<b>Miscellaneous Fees</b>		
	Out of state library membership	Per year	\$25.00
	Duplication machine reproduction fee - general	Per Page	\$0.25
	Facsimile charge	First page	\$0.50
	Facsimile charge	Subsequent pages	\$0.50
13.00	<b>911 FEES</b>		
	<b>Enhanced 911 Emergency Service System</b>		
	Uniform service charge	Per line	\$1.00
14.00	<b>PLANNING FEES</b>		
14.01	<b>Ordinance Fees</b>		
	Left Blank Intentionally		
14.02	<b>Development Fees</b>		
	<b>Development Agreements</b>		
	Per acre of highland proposed		\$25.00 not to exceed \$20,000
	<b>Planned Development Districts *in addition to Development Agreement Fee</b>		
	Rezoning	\$2,000.00	
	Amendment Mixed Use District	\$2,000.00	
14.03	<b>Development Review Application Fee</b>		
	Review application	Per review	\$75.00
14.04	<b>Subdivision Fees</b>		
	Preliminary plat - 1 to 10 lots	Per lot	\$25.00
	Preliminary plat 11 or more lots	per lot	\$300 plus \$25 for each lot
	Final plat	Per plat	\$100 plus- \$25 for each lot
	Amendment of a final plat		\$100.00
	Civil Construction Plan Review- <u>Subdivision</u>	Per-plat	\$300 plus \$25 for each lot
	Amendment of Construction Plan		\$300.00
	Resubmittal Fee*	First <u>Per instance</u>	\$300.00
	Resubmittal Fee*	Per instance after first <u>second</u>	\$500.00

\*Administrator reserves the right to waive resubmittal fees for resubmittals contemplating very minor corrections that will require minimal plan review by County staff. Resubmittal fee collected for Civil Construction Plans (subdivisions and non-sf-residential development), preliminary plats, and final plats).

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

<b>14.05</b>	<b>Zoning Rezoning &amp; Text Amendment Fees</b>	
	Rezoning application- single parcel	\$435.00
	Rezoning application- multi parcel	\$610.00
	<u>Rezoning applications-Mixed use district</u>	<u>\$2,000.00</u>
	2nd rezoning fee (within 1 month)	\$360.00
	Text amendment & Future Land Use Map Amendment Fee	\$435.00
	Conditional Use Permit	\$325.00

14.06

Miscellaneous Fees			
Item		Unit	Amount
Commercial Review Fee <u>Civil Construction Plan Review-Non-Subdivision</u>		<u>Per Instance</u>	\$300 plus \$150 per-disturbed acre <u>\$100 per acre</u>
<u>Sketch Plan</u>		<u>Per Instance</u>	<u>\$75.00</u>
Comprehensive plan - picked up		Each	\$25.00
Comprehensive plan - mailed		Each	\$30.00
Road name change		Per road	\$250.00
Telecommunication Towers Review		Each <u>Per Instance</u>	\$1,500.00
<u>Telecommunication Antenna-Colocation Review</u>		<u>Per Instance</u>	<u>\$500.00</u>
Zoning map (2 parts; northern & southern) - picked up		Per part	\$25.00
Zoning map (2 parts; northern & southern) - mailed		Per part	\$30.00
Traffic Impact Analysis		Each <u>Per Instance</u>	Cost of engineer + 10%
Mixed Use/Master Plan Review ( <u>without rezoning</u> )		Each	\$500.00
<u>Surety Fees (new and release)</u>		<u>Per Instance</u>	<u>\$300.00</u>
<u>Floodplain Development- commercial &amp; subdivisions</u>			<u>\$100.00</u>
<u>Floodplain Development - Single Family Residential - local jurisdiction</u>		<u>Each SFR</u>	<u>\$250.00</u>
<u>Floodplain Development - PMR: MT-2 application package</u>		<u>Per FEMA app</u>	<u>\$3,500.00</u>
<u>Floodplain Development - CLOMR and LOMR: MT-1 application</u>		<u>Per FEMA app</u>	<u>\$2,500.00</u>
<u>Floodplain Development - LOMA or LODR: MT-EZ application package</u>		<u>Per FEMA app</u>	<u>\$1,000.00</u>

**15.00 PROBATE COURT FEES**

<b>15.01</b>	<b>Cost of Court: Estate Fees - Regular Estate</b>	
	Property valuation less than \$5,000	\$25.00
	Property valuation of \$5,000 but less than \$20,000	\$45.00
	Property valuation \$20,000 but less than \$60,000	\$67.50
	Property valuation \$60,000 but less than \$100,000	\$95.00
	Property valuation of \$100,000 but less than \$600,000	\$95.00 plus 0.0015 in excess of \$100,000
	Property valuation \$600,000 or more	\$845.00 plus 0.0025 in excess of \$600,000

<b>15.02</b>	<b>Cost of Court: Estate Fees - Small Estate or Affidavit of Collection for Personal Property</b>	
	Property valuation less than \$100.00	\$12.50
	Property valuation of \$100 but less than \$5,000	\$25.00
	Property valuation of \$5,000 but less than \$20,000	\$45.00
	Property valuation of \$20,000 but less than \$25,000	\$67.50

<b>15.03</b>	<b>Miscellaneous Fees</b>	
	Legal advertisement - cost of advertisement is in addition to prescribed court costs and are due and payable prior to	
	CD copy of hearing	\$10.00
	Search fee	\$7.00
	Plain Copy	Per Page 0.25 .10
	Replacement Forms	Per Page \$0.50
	Faxing Documents	\$5.00



**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

<b>15.04</b>	<b>Probate Court Fees</b>		
	Appointment of Special Administrator or temporary fiduciary		\$22.50
	Special Certificates		\$10.00
	Certified marriage certificates		\$5.00
	Certifying appeal record		\$10.00
	Certified copy of Information to Heirs and Devisee Form		\$0.50 each
	Additional Certificates of Appointment		\$0.50 each
	Filing - any summons, complaint, or petition		\$150.00
	Filing conservatorship accounting		\$10.00
	Filing demand for notice		\$5.00
	Filing of will only		\$10.00
	Issuing certified copies	Per Document	\$5.00
	Issuing exemplified/ authenticated copies		\$20.00
	Recording authenticated or certified copies.		\$20.00
	Reforming or correcting marriage record		\$6.75
	Reopening closed estates		\$22.50

<b>15.05</b>	<b>Weddings</b>		
	Marriage license - at least one party in-state <i>(includes \$20.00 state fee)</i>		\$50.00
	Marriage license - out of state <i>(includes \$20.00 state fee)</i>		\$75.00
	Marriage license-Reprint copy		\$5.00

**16.00 PUBLIC WORKS FEES**

Driveway pipe - 2nd driveway	\$500.00 or actual cost, whichever is greater		
Road/bridge design review by outside engineer			Actual cost
Road testing fee			Actual cost plus 20%
Road proof roll - initial reinspection	Per project		\$250.00
Road proof roll - additional reinspection	Per reinspection		\$500.00
Roadway sign - production/ installation	actual cost plus 10%		
Tire disposal - agricultural	Per tire		\$35.00
Tire disposal - undocumented	Per ton		\$150.00

**17.00 RECREATION FEES**

<b>17.01</b>	<b>Participant Fees-Youth Sports</b>			
	<b>Sport</b>	<b>Ages</b>	<b>Amount</b>	<b>All-Star Amount</b>
	Basketball	5 to 15	\$70.00	\$40.00/\$30.00(7-8)
	Instr. Basketball	4	\$30.00	
	Dixie Softball	7 to 18	\$90.00	\$40.00
	Basketball Cheerleading	7 to 15	\$30.00	
	Football Cheerleading	7 to 12	\$30.00	
	Baseball	6 to 12	\$90.00	
	Little League Baseball	7 to 12	\$75.00	\$40.00
	Fall Soccer	5 to 15	\$75.00	\$40.00/\$30.00(7-8)
	Instr. Soccer	4	\$60.00	
	Fall Softball	6 to 12	\$50.00	
	Flag Football	7 to 15	\$75.00	
	Football	7 to 12	\$95.00	\$40.00
	Girls Volleyball	8 to 13	\$50.00	\$40.00
	Spring Soccer	5 to 13	\$65.00	
	Swim Team	5 to 18	\$80.00	
	Swing League	5 to 6	\$60.00	
	T-Ball	4 to 5	\$60.00	

**17.02 Participant Fees-Adult Sports**

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

Sport	Ages	Unit	Amount
Basketball	16 & up	Per Individual	\$40.00
Softball	16 & up	Per Individual	\$40.00
Volleyball	16 & up	Per Individual	\$30.00
Kickball	16 & up	Per Individual	\$30.00
Soccer	16 & up	Per Individual	\$40.00

17.03

<b>After School and Summer Day Camp</b>			
Program	Registration	First Child (per day)	Additional Child (per day)
Regular Day After School	\$20.00	\$11.00	\$9.00
Partial-early dismissal After School		\$12.00	\$10.00
All Day School Closings After School		\$13.00	\$11.00
Summer Day Camp	\$25.00	\$18.00	\$10.00
Field Trip Fees (optional)	Varies		
Summer Day Camp Tween Program	\$20.00	\$10.00	\$10.00

17.04

<b>Swimming Pool Fees</b>			
Activity	Ages	Unit	Amount
Swim Lessons	3 to 18	Per Person Per Lesson	\$50.00
Nursery Swim	4 to 12	Per Individual	\$2.00
Public Swim	All Ages	Per Person	\$3.00
Public Swim Mid-Season Pass (7/6/19)	All Ages	Per Person	\$40.00
Public Swim-Single Season Pass	All Ages	Per Person	\$75.00
Public Swim-Group Mid-Season Pass (7/6/19)	All Ages	Per Family*	\$85.00
Public Swim-Family Weekly Pass	All Ages	Per Family*	\$75.00
Public Swim-Family Season Pass	All Ages	Per Family*	\$150.00
Pool Party (0-25 People)	All Ages	Per Hour	\$60.00
Pool Party (26-50 People)	All Ages	Per Hour	\$80.00
Pool Party (51-75 People)	All Ages	Per Hour	\$125.00
Pool Party (76-100 People)	All Ages	Per Hour	\$150.00

\*Maximum of 5 per family

17.05

<b>Facility Rental</b>		
<u>All Sites</u>	Unit	Amount
Gym (Regular Rental)	4 Hours	\$250.00
Gym (Regular Rental)	6 Hours	\$450.00
Gym (Regular Rental)	All Day	\$750.00
Gym (For Profit)	4 Hours	\$600.00
Gym (For Profit)	All Day	\$1,500.00
Activity Room (Regular Rental)	4 Hours	\$250.00
Activity Room (Regular Rental)	6 Hours	\$400.00
Activity Room (For Profit)	4 Hours	\$500.00
Activity Room (For Profit)	All Day	\$1,000.00
Conference Room	Per Hour	\$25.00
Overtime	Per hour	\$75.00
Security Deposit	Per Rental	\$150.00*

\*\$100.00 refundable, \$50.00 non-refundable set-up fee

17.06

<b>Outdoor Field/Court Rentals</b>		
Item	Unit	Amount
Field Practice (Non-LCPR teams) without lights	Per hour Per field	\$20.00
Field Practice (Non-LCPR teams) with lights	Per hour Per field	\$30.00
Court Practice (Non-LCPR teams)	Per hour Per court	\$40.00
Tournament Field Rental (11:30pm curfew)	Per hour Per field	\$250.00

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

17.07

<b>Other Recreation Fees</b>		
<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Program Registration Late Fee	Per Participant	\$15.00
Late Pick up for After School and Summer Day Camp	Per Minute	\$1.00
After School Bus Fee	Per Family Per Day	\$2.00

18.00

**REGISTER OF DEEDS FEES**

Fees charged by this department are set by and conform with SC State law effective August 1, 2019. Please refer to SECTION 8-21-310 of the State code for all fee information.

Passport Fee		\$25.00
Deed to Real Estate		\$15.00
Mortgage		\$25.00
Land sale installment contract		\$25.00
Real estate sales contract		\$25.00
Recordings pursuant to the Uniform Commercial Code		\$25.00
Plat or survey not part of or attached to another document to be recorded		\$25.00
Lease for real estate		\$25.00
Order for partition of real estate		\$25.00
Easement agreement or other document affecting title or possession of real property not-		\$25.00
Power of attorney		\$25.00
Notice of a Mechanic's Lien		\$25.00
Any other document affecting title or the possession of real estate that is required by law to be recorded/filed, except judicial records, including restrictive covenants, bylaws, and amendments to restrictive covenants		\$25.00
Revocation of power of attorney		\$10.00
Assignment of leases and rents or the cancellation or release of an assignment of leases and rents		\$10.00
Separate probates, acknowledgements, affidavits, or certificates that are not part of or attached to another document being recorded		\$10.00
Mortgage satisfaction or release, including a partial release or entry in a public record		\$10.00
An instrument that assigns, transfers, or affects a single real estate mortgage or other instrument affecting a title to real property or a lien of the payment of money		\$10.00
An instrument that assigns, transfers, or affects more than one real estate mortgage, instrument, or lien	Per instrument	\$7.00
Trustee qualification, memorandum of trust, or certification of trust		\$10.00
Notice of meter conservation charge as permitted by Section 58-37-50 of state law		\$10.00
Filing, enrolling, satisfaction, or expungement of state or federal liens		\$10.00
Filing of the charter of any public or private corporation or association required by law to be recorded		\$10.00
Filing or recording of the dissolution of any partnership or corporate document required to be filed in the county		\$10.00
Filing of an order for bail with or without bond		\$10.00
Filing of a notice of discharge in bankruptcy		\$10.00
Filing of a document relating to a title of an interest in a vacation time sharing plan		\$10.00
Notice of project commencement		\$15.00

**\*Pursuant to State law, fees are effective August 1, 2019**

19.00

**ROAD FEES**

<b>County Road Improvement and Maintenance Fee</b>		
Per County Code section 26-34	Per Vehicle	\$35.00

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

**20.00 SHERIFFS FEES**

<b>Miscellaneous Fees</b>		
<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Fingerprinting (non-LCDC)	Per Set	\$5.00
Response to false alarms in excess of 3 in any calendar year	Per Instance	\$100.00
FOIA Search, Retrieval, & Redaction	Per Hour	\$13.50
Hard Copies	Per Page	\$0.22
Storage Discs	Per Disc	\$1.25

**21.00 DETENTION CENTER FEES**

Per Diem for municipal court prisoners	Solely Municipal Charges	\$44.64 <del>\$43.03</del>
--	--------------------------	----------------------------

**22.00 STORMWATER FEES**

Residential Stormwater Fee	Per Equivalent Residential Unit	\$60.00
Commercial Stormwater Fee	Per Equivalent Residential Unit	\$60.00 max., <u>or</u> 35% of real property tax or incentive fee*
Plan Review Fees	Per disturbed acre	\$250.00
<u>Additional Field Inspection</u>		<u>\$50.00</u>
<u>Second Additional Field Inspection</u>		<u>\$100.00</u>
<u>Third or More Additional Field Inspections</u>	<u>Per Inspection</u>	<u>\$250.00</u>
<u>Grading Only Permit</u>	<u>Per Instance</u>	<u>\$650.00</u>

\*For commercial properties exempt from real property taxes, the 35% max. is not applicable

**23.00 TAX COLLECTION FEES DELINQUENT TAX/RECORDS MANAGEMENT FEES**

<u>Tax</u> Collection fee	170.00 or actual cost, whichever is greater
<u>Passport Fee</u>	<u>\$25.00</u>

**24.00 TREASURER FEES**

Convenience fee for SCDMV stickers	\$1.00
Duplicate Receipts	\$0.25

**25.00 ZONING FEES**

**25.01 Permit Fees**

Up to 12,000 square feet-	\$200.00
12,001 square feet to 25,000 square feet-	\$300.00
Exceeding 25,001 square feet-	\$400.00

**25.02 25.01 Mobile Home Fees**

<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Mobile Home decal	each	\$10.00
Mobile Home - change of ownership	Per Instance	\$10.00
Mobile Home - movement	Per Instance	\$25.00

**25.03 25.02 Miscellaneous Fees**

<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Appeal from action of zoning official		\$325.00
Use permitted on review		\$150.00

**COUNTY OF LANCASTER, SC - SCHEDULE OF TAXES, FEES AND CHARGES**  
**FISCAL YEAR: 2020-2021 ATTACHMENT TO ORDINANCE NO: 2020-1665**

Variance		<del>\$275 SF Residential,</del> <del>\$325.00</del> <del>\$375.00</del> <del>Commercial</del>
Rehearing of a Board of Zoning Appeals Action		\$200.00
Zoning Verification Letter	Per Instance	\$100.00
Power Authorization Letter/ <del>Zoning Verification Permit</del>	Per Instance	\$50.00
Home Occupation Permit- <del>minor</del>	Per Instance	400 <del>\$50.00</del>
Temporary <del>Use</del>	Per Instance	\$100.00
Special Exception Application	Per Instance	325 <del>\$400.00</del>
<del>Food Truck</del>	<del>Per Instance</del>	<del>\$150.00</del>
Alarm system registration	Per alarm system	\$10.00
Demolition fee - any building or structure <del>less than 5000 SF GFA</del>	<del>Per Instance</del>	<del>\$100.00</del> <del>\$50.00</del>
<del>Demolition Fee - any building or structure 5000 SF GFA or greater</del>	<del>Per Instance</del>	<del>\$100.00</del>
Septic license- South Carolina	Per Instance	\$10.00
Septic license- North Carolina	Per Instance	\$100.00
Moving fee - any <del>non mobile</del> home building or structure	Per Instance	\$50.00
Sign Permit - Commercial- <del>Permanent</del>	Per Company- <del>Application</del>	\$100.00
<del>Sign Permit - Temporary</del>	<del>Per Application</del>	<del>\$50.00</del>

25.04-25.03

<b>Permit</b>		
Floodplain Development- commercial & subdivisions		\$100.00
Commercial Zoning ( <del>including upfits</del> ) Permit fee*	Per Instance	\$100.00
Residential Zoning Permit fee	Per Instance	\$50.00

\*Includes multi-family residential

**26.00 OTHER COUNTY FEES AND CHARGES**

26.01

<b>Historic Courthouse Rental</b>		
<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Facility usage	First hour	\$115.00
Facility usage	per add'l hour	\$75.00
Penalty for time overage	Every 10 minutes	\$25.00
Refundable security deposit	Per Instance	\$250.00
Cancellation Fee	Per Instance	\$100.00

26.02

<b>Miscellaneous County Fees</b>		
<b>Item</b>	<b>Unit</b>	<b>Amount</b>
Open Airport hangar rental	Per Month	\$150.00
Airport Callout Fee	Per Hour, minimum 3	\$100.00
Ramp Tie Down Over Night		\$20.00
Ramp Tie Down Monthly		\$75.00
Small-Medium Turboprops/Light Jets Facility Fee	Per Day	\$75.00
Large Turboprops/Medium Jets Facility Fee	Per Day	\$150.00
Large Jets Facility Fee	Per Day	\$250.00
Lavatory Services Fee		\$100.00
Bad Check fee	Per Instance	\$30.00
Cable television franchise fee	Per Year	5%
Duplication machine reproduction fee - general	Per Page	\$0.10
Duplication machine reproduction fee - general (color)	Per Page	\$1.15
Audio Recordings of Meetings	Per Copy	\$5.00
FOIA Research Time	Per Hour	Not to Exceed \$15.00
Private ambulance service - franchise application fee	Per Instance	\$100.00



## MEMORANDUM

**TO:** County Council  
**FROM:** Steve Willis, County Administrator *SW*  
**TODAY'S DATE:** May 18, 2020  
**DUE DATE:** N/A  
**SUBJECT:** Fiscal Year 2020-2021 Budget

At the Administration Committee meeting on May 1<sup>st</sup>, and again at the Council Committee of the Whole meeting on May 8<sup>th</sup>, we reviewed a budget that has been prepared in a very specific and historic point in time. Every year, budget preparation is a best effort to ensure the county has the resources needed to provide services to the citizens and businesses, in the current year and into the future. The past two months have demonstrated the County's efforts in prior years has paid off. Core services and functions have been protected as we head into a COVID-19 economy.

There is no need for the Council to consider reductions in full-time personnel or delaying already-approved capital projects. The County continues to have a AA bond rating. After January's Council budget meeting, staff prepared budget requests that were thoughtful and forward-looking. Most of this was scrapped in mid-March, and the proposed budget is now primarily a continuation of services at their current level, or modified to have electronic alternatives. Most capital was removed from the budget, unless absolutely necessary for safety or essential to basic functioning of a department. Our current hope is that the work that everyone did to prepare their budget requests can be modified for the following budget year.

The upcoming fiscal year is one in which we can continue with some process improvements and continued virtualization of as many services as possible. Staff has also been charged with reviewing operations for efficiencies. Our immediate loss from this pandemic and resulting economic effects is the ability to act as quickly regarding facilities, programs, and personnel, but we have gained a new perspective on our operations. I'm proud of how quickly departments adapted over the past two months.

Highlights in the FY 21 Budget include:

- No change to the operational and capital tax rate. This assumes implementation of the required reassessment will be delayed one year, to Tax Year 2021. State law allows a three-year lookback window on millage, which means the County can utilize this millage in future budgets. We are still working on the debt service millage.
- Minimal changes to the fee schedule, which have been highlighted.

- Absorption of increases to mandatory items within the General Fund:
  - Property & Liability insurance and fire and storm water fees for county-owned facilities
  - Medical insurance
  - Detention Center food services and medical services
  - Hospital Security contract
  - Disposal contract
  - Commercial plan review by outside vendor – *subject to demand for this service*
- Continued funding for software and hardware required to provide services electronically and/or efficiently – *a major emphasis following recent events*
- Necessary vehicle replacement
- All required grant matches

A few of the items above deserve to be highlighted. Our Hospital security contract for guarding mental patients continues to escalate. This is based solely on the number of patients detained and is outside our control. This remains a far more cost effective option than having deputies guarding the patients. I will renew my inquiry with the new management team at MUSC Lancaster to see if we could partner on a capital project to reconfigure an area to a “ward” setting to reduce manpower costs.

The time has come for a complete review of our solid waste operations. We are being hit by several factors all at once. First, our population continues to grow at a rapid pace. Coupled with this is an increase in the tonnage we must handle. Second, we are facing a new reality on the commodities we handle. This ranges from markets disappearing for most recyclable materials to new fees associated with inert commodities such as mattresses. This is compounded by the fact we utilize a contract landfill rather than having our own facility. Finally, we have reached the point that our part-time (hours and staff) operation is going to have to transition to a full-time operation. This will necessarily mean fewer sites but larger sites for the locations that remain.

I would like to note that I have requested that we delay any implementation of the Cost of Living Adjustment (COLA). We have budgeted a 2% COLA but I would like to hold this in reserve and revisit with Council in January. Staff has reduced our estimated revenue collection to match historical trends during the 2008 – 2009 Recession but we still do not know how, or when, the recovery from the pandemic will be reflected in our revenue. Given this fact, I would prefer to hold this funding in reserve rather than potentially have to look at drastic actions, such as personnel reductions, later in the fiscal year. I would note that the annual Christmas Bonus remains in place as this is a one-time payment.

Finally, in the interest of full disclosure, Kim notes that we have the following budgeted from capital/ one-time funds: Comprehensive Plan update, Strategic Plan update, reassessment mailings (delayed from this year), employee Christmas bonus, phase 3 payment to I-77 Alliance, carry-forward on the Springs Park boat landing, Courtroom A audio-visual upgrades (subsequent courtrooms in subsequent years), IT replacement (as part of the routine process of replacing end of life units beginning to transition from desktop units to laptop units with docking station for employees that might have to work remotely), and



acquiring backup ballot marking machines and scanners (state failed to fund these). The budget also includes the one-time transfer to the bond fund for EMS Headquarters.

As the county grows in population, so does the need for personnel to provide services to those citizens. The County will be able to budget for 5 of the 26 Full-time positions requested but I would note on many of these we will wait to see how our revenue is trending prior to filling the positions. Of these, two are current grant-funded positions in the Sheriff's Office, and another two are funded by associated fees in the Building Department and Register of Deeds. The remaining full-time position added will be transitioned from part-time to full-time in the Animal Shelter which will be essential to functions when the new facility comes online next fiscal year. Two of the nine part-time positions requested will be funded through a transfer from operational savings for Telecommunicators in 911 Communications. The implementation of the Pay and Classification Plan has been halted for this fiscal year.

I would like to take this opportunity to note that next fiscal year we are going to have to look at adding personnel and not just in our public safety realm. Probate Court is drowning in additional case work, the Coroner's Office desperately needs another Deputy Coroner, Public Services needs another road maintenance crew, and we have already mentioned the need to begin transitioning from part-time staff to full-time staff in Solid Waste. This is hardly a comprehensive list; just the highlights. We should exceed 100,000 population in the 2020 Census and it takes staff to provide the needed services to our residents.

Going forward, until adoption and beyond, every revenue source will be monitored and concerns will be reported to Council. We have long budgeted revenues conservatively, which is what provided us a protective cushion now. There are local governments across the country who are talking about significant service cuts, and layoffs, so we have been fortunate to have past Councils and staff who have been so protective of our public funds. However, we all know the impact on the global, national, state and regional economies has been significant.

Our goal with this budget message is to provide an overview of the significant changes between the FY 20 and FY 21 budget. As we proceed through the budget ordinance readings we stand ready to provide information to assist Council as you consider the FY 2020-2021 budget. I would ask Council to keep in mind the guiding principles for this budget: Maintain Service Levels, Preserve Fund Balance, and Preserve our Financial Rating. Taking these steps will serve us well in future years.

SW

cc: Alison Alexander, Deputy County Administrator  
Veronica Thompson, CFO/ Financial Services Division Director  
Kim Belk, Budget Director

June 22, 2020

To: Members of County Council

From: Veronica C. Thompson, CFO

I want to reiterate the information staff reported when discussing the current COVID-19 financial condition and upcoming FY2021 budget. As discussed at the Administration Committee on May 1<sup>st</sup> and the Council of the Whole meeting on May 8<sup>th</sup>, the County is currently in good financial condition and based upon our understanding for the short-term it is in our best interest to use caution going forward. We are in uncertain times and must be cognizant that our decisions could adversely affect the financial position of the County in the long term. Following the best practices and advice of the Government Finance Officers Association and bond rating agencies, will protect the County and its citizens.

*The advice given to Council included some points from the first 4 of 12 steps to Fiscal First Aid (FFA). Other advice is from the Moody's and Standard & Poors.*



#### **KEY POINTS**

- The County relies on property taxes which are stable sources of revenue but it's important to ensure enough cash is on hand for essential services during this pandemic.
- **Protecting our AA credit rating** saves taxpayer dollars by issuing debt with low interest rates.
- **Strong Management-** Management's & Council's decisions will be observed by the bond market and is very critical. We must have clear thinking and make wise financial/budgetary choices. Leadership should be the example of the message we are projecting. For example, if the message is to delay budgetary additions until a later date then leadership's actions should reflect that message.
- **Liquidity-** per Moody's and S&P, it is critical over the next 12 months that we have cash on hand to bridge the gap during any potential loss of revenue. Following our fund balance policy is critical.
- Methods of identifying potential risks include:
  - Understand the projection of revenue at least 12 months out
  - Recognize any potential causes of revenue decreases
  - Recognize any potential expenditure problems
  - Analyze which funds will experience distress
  - Examine basic budget controls
  - Capital project management- stay on budget
  - Resources should be linked to strategies- know what revenue is tied to increase or decrease of demands.
  - Keep up with overall state of economy and economic indicators
  - Internal leadership & management must provide clear lines of accountability

Staff will continue to monitor any potential areas of financial distress for the duration of this COVID-19 pandemic and recession.

Lancaster County Government | Financial Services Division  
101 N. Main Street, P.O. Box 1809, Lancaster SC 29721-1809  
Phone: (803)-416-9301  
[www.mylancastersc.org](http://www.mylancastersc.org)

**ANNUAL BUDGET ESTIMATE - REVENUE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

	2018 - 2019	2019 - 2020	6/30/2020			2020 - 2021	
	<b>Actual (\$)</b>	<b>Budget (\$)</b>	<b>Actual (\$)</b>	<b>%Remaining</b>	<b>Requested</b>	<b>Recommended</b>	<b>Approved</b>
400 Current Property Taxes	\$26,804,353.00	\$28,436,208.00	\$29,185,103.00	-2.63	\$29,543,693.00	\$29,543,693.00	
410 Delinquent Property Taxes	\$1,374,443.00	\$816,500.00	\$925,644.00	-13.37	\$896,500.00	\$896,500.00	
417 Property Taxes-State Reim	\$2,098,958.00	\$2,099,905.00	\$2,136,847.00	-1.76	\$2,108,875.00	\$2,108,875.00	
418 Property Taxes-Lost Rev	\$7,447,606.00	\$7,012,088.00	\$6,973,423.00	0.55	\$7,840,535.00	\$7,840,535.00	
419 Multi County Pilot	\$26,520.00	\$20,000.00	\$15,338.00	23.31	\$20,000.00	\$20,000.00	
422 Other Taxes	\$2,487,225.00	\$2,575,473.00	\$2,554,052.00	0.83	\$2,775,475.00	\$2,775,475.00	
430 State Grants	\$597.00	\$100,000.00	\$82,500.00	17.50	\$100,000.00	\$100,000.00	
434 Intergovernmental- State	\$3,367,575.00	\$3,457,875.00	\$2,650,588.00	23.35	\$3,487,875.00	\$3,487,875.00	
435 State Aid to Library	\$155,880.00	\$160,000.00	\$153,304.00	4.19	\$160,000.00	\$160,000.00	
436 Intergovernmental- Local	\$1,451,806.00	\$1,348,980.00	\$1,323,391.00	1.90	\$1,613,420.00	\$1,613,420.00	
437 FEMA	\$2,447.00		\$123,264.00				
439 Other Government Revenue	\$5,243.00		\$3,024.00				
440 License- Miscellaneous	\$3,828.00						
441 License- Franchise	\$522,342.00	\$518,614.00	\$440,397.00	15.08	\$517,847.00	\$517,847.00	
442 Lic & Permits- Bldg	\$4,934,763.00	\$3,099,630.00	\$4,829,546.00	-55.81	\$3,398,130.00	\$3,398,130.00	
444 Lic & Permits- Planning	\$111,296.00	\$47,500.00	\$138,930.00	-192.48	\$70,500.00	\$70,500.00	
446 Lic & Permits- Rod	\$1,333,337.00	\$955,000.00	\$1,447,027.00	-51.52	\$1,045,000.00	\$1,045,000.00	
448 Lic & Permits- Coroner	\$6,850.00	\$3,000.00	\$9,580.00	-219.33	\$5,500.00	\$5,500.00	
450 Chgs. For Svcs.- Public W	\$114,442.00	\$78,900.00	\$81,750.00	-3.61	\$82,000.00	\$82,000.00	
451 Program Rev Recreation		\$1,200,000.00	\$793,246.00	33.90	\$1,200,000.00	\$1,200,000.00	
455 Chgs. For Svcs.- Fees	\$278,338.00	\$272,500.00	\$261,381.00	4.08	\$272,500.00	\$272,500.00	
456 Chgs. For Svcs.- Copies	\$10,946.00	\$19,000.00	\$13,791.00	27.42	\$20,000.00	\$20,000.00	



457 Chgs. For Svcs.- Other	\$26,000.00	\$28,200.00	\$20,976.00	25.62	\$26,200.00	\$26,200.00
458 Chgs. For Svcs.- Ems	\$2,806,809.00	\$2,600,000.00	\$2,705,337.00	-4.05	\$2,630,000.00	\$2,630,000.00
459 Chgs. For Svcs.- Misc	\$72,520.00	\$47,000.00	\$64,595.00	-37.44	\$72,500.00	\$72,500.00
460 Fines & Fees- Prop. Tax						
461 Fines & Fees- Courts	\$724,668.00	\$678,500.00	\$573,685.00	15.45	\$666,000.00	\$666,000.00
463 Fines & Fees- Druf Forf	\$96,500.00		\$6,812.00			
464 Fines & Fees- Other	\$8,210.00	\$10,000.00	\$9,290.00	7.10	\$10,000.00	\$10,000.00
465 Fines & Fees- Other						
466 Fines & Fees- Other	\$10,105.00	\$15,000.00	\$7,617.00	49.22	\$15,000.00	\$15,000.00
467 Fines & Fees- Other	\$75,406.00	\$43,000.00	\$29,027.00	32.50	\$43,000.00	\$43,000.00
468 Fees- Bank	\$59,995.00	\$68,250.00	\$28,851.00	57.73	\$68,250.00	\$68,250.00
470 Contribution & Donations	\$402,226.00	\$25,000.00	\$70,963.00	-183.86	\$25,000.00	\$25,000.00
471 Contributions & Donations	\$18,756.00	\$28,000.00	\$62,577.00	-123.49	\$28,000.00	\$28,000.00
480 Interest Income	\$766,951.00	\$519,500.00	\$504,826.00	2.82	\$641,800.00	\$641,800.00
490 Other Income	\$163,416.00	\$70,180.00	\$532,602.00	-658.91	\$123,680.00	\$123,680.00
491 Other Income	\$44,150.00	\$40,000.00	\$37,570.00	6.08	\$40,000.00	\$40,000.00
495 Other Income	\$219.00	\$1,500.00		100.00		
801 Transfer In	\$31,870.00	\$32,750.00		100.00	\$32,750.00	\$32,750.00
810 Ofs Fund Balance		\$8,896,325.00		100.00	\$5,830,405.00	\$5,830,405.00
820 Sale Of Capital Assets	\$24,600.00					
840 Ofs- Capital Leases						
10 General Fund	\$57,871,196.00	\$65,324,378.00	\$58,796,854.00	9.99	\$65,410,435.00	\$65,410,435.00
<b>Report Totals</b>	<b>\$57,871,196.00</b>	<b>\$65,324,378.00</b>	<b>\$58,796,854.00</b>		<b>\$65,410,435.00</b>	<b>\$65,410,435.00</b>

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Department: 005 Non-Departmental</b>								
10-7-005-510-20 Unempl Comp Exp	8,580.00	45,000.00	4,172.00		91	20,000.00	20,000.00	
10-7-005-520-00 Workers Comp Volunteers	76,873.00	120,000.00			100	120,000.00	120,000.00	
10-7-005-520-40 Cnt - Retirement Match	5,574.00	6,000.00	4,500.00		25	6,000.00	6,000.00	
10-7-005-520-45 Retiree Insurance	160,403.00	200,000.00	150,653.00		25	165,000.00	165,000.00	
10-7-005-593-00 Maintenance-Service Agreement	4,670.00	10,000.00	3,505.00		65	10,000.00	10,000.00	
10-7-005-604-01 Audit	52,500.00	60,000.00	61,130.00		-2	70,000.00	70,000.00	
10-7-005-625-04 Da-Med Ind Fund	167,736.00	162,063.00	162,063.00			163,438.00	163,438.00	
10-7-005-650-00 Insurance-General 21% P&L increase FY2021	998,439.00	1,098,283.00	1,108,264.00		-1	1,340,368.00	1,340,368.00	
10-7-005-781-00 Miscellaneous Expense	8,666.00	9,475.00	4,902.00		48	9,475.00	9,475.00	
<b>Total</b>	<b>\$1,483,441.00</b>	<b>\$1,710,821.00</b>	<b>\$1,499,189.00</b>			<b>\$1,904,281.00</b>	<b>\$1,904,281.00</b>	
<b>Department: 007 Cnty Economic Dev. Dept.</b>								
10-7-007-500-00 Wages & Salaries Full Time	214,740.00	227,650.00	226,613.00		0	248,380.00	242,355.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-007-500-05 Salaries- Overtime	38.00		918.00					
10-7-007-500-10 Wages & Salaries Parttime	2,220.00	1,000.00			100	1,000.00	1,000.00	
10-7-007-510-00 Fica-Employers Contrib.	16,185.00	18,270.00	17,449.00		4	19,080.00	18,540.00	
10-7-007-510-05 Sc Ret Employers Contrib	31,452.00	37,155.00	36,199.00		3	41,300.00	37,710.00	
10-7-007-510-15 Health/Life Ins Employers	11,364.00	18,210.00	9,901.00		46	11,100.00	11,245.00	
10-7-007-510-25 Workers Compensation	3,781.00	5,820.00	4,042.00		31	6,070.00	5,915.00	
10-7-007-530-00 Travel, Training, Dues REQUESTED: Additional funding for marketing training, workforce development and business retention training, business attraction/real estate product development, etc.	77,850.00	80,000.00	72,923.00		9	92,000.00	80,000.00	
10-7-007-540-00 Supplies- General	3,704.00	8,000.00	1,339.00		83	8,000.00	8,000.00	
10-7-007-541-00 Supplies Postage	180.00	1,000.00	75.00		93	1,000.00	1,000.00	
10-7-007-543-01 Supplies - Food	1,960.00	5,000.00	1,288.00		74	5,000.00	5,000.00	
10-7-007-551-00 Equipment- General	1,199.00	2,000.00	312.00		84	2,000.00	2,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-007-571-00 Utilities-Telephone	4,269.00	5,000.00	4,559.00		9	5,000.00	5,000.00	
10-7-007-590-00 Maintenance - Vehicles	239.00	1,000.00	1,136.00		-14	1,000.00	1,000.00	
10-7-007-590-05 Gasoline	2,178.00	3,000.00	1,753.00		42	3,000.00	3,000.00	
10-7-007-600-00 Contractual Services(Cs) Recommended: \$15k for maintenance transferred from building maintenance & signage REQUESTED: \$15k for industrial park maintenance, signage \$2k, ED videos \$12k	36,945.00	53,583.00	33,469.00		38	82,585.00	70,585.00	
10-7-007-605-00 Cs - Printing		2,500.00			100	2,500.00	2,500.00	
10-7-007-670-00 Advertising REQUESTED: Additional ad placements	1,200.00	5,000.00	5,200.00		-4	15,000.00	5,000.00	
10-7-007-750-00 Lease- Copiers	3,552.00	4,000.00	2,892.00		28	4,000.00	4,000.00	
10-7-007-786-00 Donations Exp.	4,527.00		50,015.00					
10-7-007-786-25 Donations Exp - Industry Apprecia...			4,237.00					
<b>Total</b>	<b>\$417,583.00</b>	<b>\$478,188.00</b>	<b>\$474,320.00</b>			<b>\$548,015.00</b>	<b>\$503,850.00</b>	
<b>Department: 011 County Council</b>								
10-7-011-500-00 Wages & Salaries Full Time	49,543.00	53,020.00	48,768.00		8	54,815.00	52,725.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-011-500-10 Wages & Salaries Part-Time Recommended: \$1k for council members; REQUESTED: \$1k members	85,474.00	89,500.00	84,589.00		5	96,500.00	94,000.00	
10-7-011-510-00 Fica-Employers Contrib.	9,129.00	11,440.00	9,305.00		19	11,440.00	11,205.00	
10-7-011-510-05 Sc Ret Employers Contrib	18,743.00	23,265.00	21,222.00		9	23,265.00	22,790.00	
10-7-011-510-10 S.C. Police Ret Employer	992.00							
10-7-011-510-15 Health/Life Ins Employers	44,776.00	44,985.00	41,207.00		8	44,985.00	46,065.00	
10-7-011-510-25 Workers Compensation	1,979.00	3,110.00	2,050.00		34	3,110.00	3,030.00	
10-7-011-530-00 Travel, Training, Dues	31,035.00	45,000.00	20,715.00		54	45,000.00	45,000.00	
10-7-011-540-00 Supplies-General	7,582.00	7,500.00	4,925.00		34	7,500.00	7,500.00	
10-7-011-543-01 Supplies-Food	5,183.00	6,000.00	2,254.00		62	6,000.00	6,000.00	
10-7-011-571-00 Utilities-Telephone	15,864.00	15,000.00	12,938.00		14	15,000.00	15,000.00	
10-7-011-600-00 Contractual Services (Cs) Recommended: all REQUESTED: Hospital security cost increases (last year over \$800k, this YTD \$768k) Remove carry-forward	1,119,136.00	624,975.00	668,586.00		-7	925,000.00	925,000.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-011-604-00 Professional Services Recommended: all REQUESTED: Strategic plan funding		135,000.00	119,449.00		12	50,000.00	50,000.00	
10-7-011-670-00 Advertising	9,192.00	10,000.00	10,187.00		-2	10,000.00	10,000.00	
10-7-011-690-00 Special Projects REQUESTED: \$556K for DSS construction	67,636.00	1,090,584.00	1,015,558.00		7	574,000.00	574,000.00	
10-7-011-691-01 Sp - Promotions	18,342.00	18,000.00	11,895.00		34	18,000.00	18,000.00	
10-7-011-740-30 Cp-Land/Bldg Acquisition carry forward one-time funding for land acquisition		2,300,000.00			100	2,300,000.00	2,300,000.00	
10-7-011-760-00 Cnt - Grants Match carry forward old bailes grant match	87,340.00	704,625.00	18,416.00		97	704,625.00	704,625.00	
10-7-011-771-00 Ds - Lease Purchase	50,000.00	50,000.00	50,000.00			50,000.00	50,000.00	
10-7-011-781-00 Miscellaneous Expense	7,305.00	10,000.00	8,760.00		12	10,000.00	10,000.00	
10-7-011-781-27 Bonds - Surety	1,076.00	2,000.00	1,076.00		46	2,000.00	2,000.00	
10-7-011-781-73 Licesnses/Permits/Fees	101.00		101.00					

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-9-011-950-05		1,113,007.00			100	933,836.00	933,836.00	
Transfer To Other Funds								
Transfer to bond fund for EMS HQ								
<b>Total</b>	<b>\$1,630,428.00</b>	<b>\$6,357,011.00</b>	<b>\$2,152,001.00</b>			<b>\$5,885,076.00</b>	<b>\$5,880,776.00</b>	
<b>Department: 012 Council Transfers</b>								
10-9-012-950-15	1,170,767.00							
Transfer-Recreation								
10-9-012-950-20	151,901.00	74,630.00			100	78,930.00	78,930.00	
Transfer-Airport								
<b>Total</b>	<b>\$1,322,668.00</b>	<b>\$74,630.00</b>				<b>\$78,930.00</b>	<b>\$78,930.00</b>	
<b>Department: 014 Direct Assistance</b>								
10-7-014-620-00	13,041.00	13,041.00	13,041.00		0	13,041.00	13,041.00	
Association Of Counties								
10-7-014-625-06	25,000.00	25,000.00	25,000.00			26,000.00	26,000.00	
Da - Clemson Extension								
Recommended: all; REQUESTED: \$1,000 increase to provide janatorial services								
10-7-014-625-08	1,391.00	1,400.00	894.00		36	1,400.00	1,400.00	
Da-Health & Wellness Comm.								
10-7-014-625-11	2,175.00	2,250.00	1,214.00		46	2,250.00	2,250.00	
Da-Community Relations								
10-7-014-625-13	300.00		780.00					
Da-Probation & Parole								
10-7-014-625-14	314,815.00	333,422.00	333,422.00			340,815.00	346,566.00	
Da-Public Defender								

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
RECOMMENDED: Cost of giving all staff COLA, no ladder increases REQUESTED: career ladder funding, COL increase if given, use nurse practitioner, consider adopting 5 year plan								
10-7-014-625-17 Da-Lancaster Soil & Water REQUESTED: salary increase for district employee, tort liability increases, district manager retirement increase,	101,921.00	104,728.00	104,728.00			110,268.00	110,268.00	
10-7-014-625-22 Da-Catawba Rpc	58,147.00	58,147.00	58,147.00			58,147.00	58,147.00	
10-7-014-625-23 Da-Delegation Disbursement	20,000.00	20,000.00	20,000.00			20,000.00	20,000.00	
10-7-014-625-29 Da - Hwy Patrol Dues		750.00			100	750.00	750.00	
10-7-014-625-31 Da-L.C. Council On Aging Recommended: all; REQUESTED: \$3,450 increase to continue to be eligible to apply for state and federal public transportation funding	29,192.00	33,550.00	29,943.00		11	37,000.00	37,000.00	
10-7-014-625-35 Da-Historic Commission Recommended: all REQUESTED: \$500 additional	5,000.00	5,000.00	4,979.00		0	5,500.00	5,500.00	
10-7-014-625-38 Da-Sixth Judicial Circuit Recommended: COLA for all staff, no ladder REQUESTED: \$10,217 increase for continuation of the Career Ladder	577,986.00	699,698.00	678,388.00		3	709,698.00	719,874.00	
10-7-014-625-50 Da- Keystone Substance Abuse Recommended: All Requested: Funding as a result of memo of agreement with Sheriff						10,000.00	10,000.00	
<b>Total</b>	<b>\$1,148,968.00</b>	<b>\$1,296,986.00</b>	<b>\$1,270,536.00</b>			<b>\$1,334,869.00</b>	<b>\$1,350,796.00</b>	

Department: 020 Procurement

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-020-500-00 Wages & Salaries Full Time	132,799.00	140,185.00	116,267.00		17	138,075.00	134,845.00	
10-7-020-500-05 Salaries- Ot			123.00					
10-7-020-510-00 Fica-Employers Contrib.	9,647.00	10,725.00	8,742.00		18	10,180.00	9,935.00	
10-7-020-510-05 Sc Ret Employers Contrib	19,153.00	21,815.00	18,578.00		15	22,035.00	20,200.00	
10-7-020-510-15 Health/Life Ins Employers	18,860.00	21,040.00	17,607.00		16	21,040.00	21,440.00	
10-7-020-510-25 Workers Compensation	302.00	2,560.00	292.00		89	2,560.00	2,120.00	
10-7-020-530-00 Travel, Training, Dues	2,260.00	4,100.00	3,202.00		22	5,100.00	5,100.00	
10-7-020-540-00 Supplies-General	1,048.00	3,000.00	3,266.00		-9	1,500.00	1,500.00	
10-7-020-551-00 Equipment-General	998.00							
10-7-020-571-00 Utilities-Telephone	2,787.00	3,000.00	2,243.00		25	3,000.00	3,000.00	
10-7-020-593-00 Maintenance-Service Agree. Recommended: all; REQUESTED: Software that covers vendor management, bid management, and contract management.						5,835.00	5,835.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-020-670-00 Advertising						500.00	500.00	
10-7-020-750-00 Lease- Copiers	688.00	2,000.00	2,025.00		-1	2,000.00	2,000.00	
<b>Total</b>	<b>\$188,542.00</b>	<b>\$208,425.00</b>	<b>\$172,345.00</b>			<b>\$211,825.00</b>	<b>\$206,475.00</b>	
<b>Department: 021 Administrator</b>								
10-7-021-500-00 Wages & Salaries Full Time Recommended: None REQUESTED: Public Information Officer (\$70k) Transfer-Development Services Director Position to Planning Dept. Budget	230,868.00	350,605.00	281,291.00		20	379,725.00	302,210.00	
10-7-021-500-05 Salaries - Overtime	1,480.00	4,000.00	1,290.00		68	4,000.00	4,000.00	
10-7-021-500-06 Ot-Hist Courthouse Events	6,348.00	7,000.00	4,670.00		33	7,000.00	7,000.00	
10-7-021-500-10 Wages & Salaries Part-Time	7,408.00	18,600.00	13,242.00		29	18,600.00	18,600.00	
10-7-021-510-00 Fica-Employers Contrib.	18,179.00	29,085.00	22,990.00		21	30,650.00	25,385.00	
10-7-021-510-05 Sc Ret Employers Contrib	35,146.00	58,600.00	47,016.00		20	65,695.00	51,070.00	
10-7-021-510-10 S.C. Police Ret Employer	34.00							
10-7-021-510-15 Health/Life Ins Employers	27,510.00	37,775.00	29,270.00		23	46,500.00	34,510.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-021-510-25 Workers Compensation	3,861.00	9,765.00	5,403.00		45	10,400.00	8,170.00	
10-7-021-530-00 Travel, Training, Dues REQUESTED: Training for position	20,242.00	25,000.00	14,763.00		41	25,000.00	25,000.00	
10-7-021-540-00 Supplies-General REQUESTED: \$200 for position	8,347.00	10,000.00	7,670.00		23	10,000.00	10,000.00	
10-7-021-549-05 Supplies - Welcome Center	957.00	4,000.00	7.00		100	4,000.00	4,000.00	
10-7-021-551-00 Equipment-General Recommended: none; REQUESTED: Equipment for new position	2,603.00	3,000.00	739.00		75	9,500.00	3,000.00	
10-7-021-581-00 Rent-Building	45,057.00							
10-7-021-600-00 Contractual Services (Cs) Recommended: Transfer \$12k for brochures to local a-tax REQUESTED: \$6.4k for professional photographer to create photo collection for County documents \$12k for design and printing of new County brochures	16,633.00	27,000.00	510.00		98	45,400.00	27,000.00	
10-7-021-604-10 Ps - Medical	71,672.00	137,000.00	120,073.00		12	137,000.00	137,000.00	
10-7-021-690-00 Special Projects	13,807.00	6,500.00	7,928.00		-22	6,500.00	6,500.00	
10-7-021-750-00 Lease- Copiers	6,981.00	6,000.00	5,497.00		8	8,000.00	8,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Total</b>	<b>\$517,133.00</b>	<b>\$733,930.00</b>	<b>\$562,359.00</b>			<b>\$807,970.00</b>	<b>\$671,445.00</b>	
<b>Department: 022 Legal Team</b>								
10-7-022-500-00	53,482.00							
Wages & Salaries Full Time								
10-7-022-510-00	4,251.00							
Fica-Employers Contrib.								
10-7-022-510-05	8,091.00							
Sc Ret Employers Contrib								
10-7-022-510-15	1,772.00							
Health/Life Ins Employers								
10-7-022-510-25	1,131.00							
Workers Compensation								
10-7-022-530-00	1,666.00							
Travel, Training, Dues								
10-7-022-540-00	461.00							
Supplies-General								
10-7-022-551-00	443.00							
Equipment-General								
10-7-022-571-00	809.00	2,000.00	188.00		91	2,000.00	2,000.00	
Utilities-Telephone								
10-7-022-604-04	221,443.00	275,000.00	277,132.00		-1	275,000.00	275,000.00	
Ps-Legal/General								

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-022-750-00 Lease- Copiers	1,063.00	2,000.00	912.00		54	2,000.00	2,000.00	
10-7-022-781-00 Miscellaneous Expense	300.00							
<b>Total</b>	<b>\$294,912.00</b>	<b>\$279,000.00</b>	<b>\$278,232.00</b>			<b>\$279,000.00</b>	<b>\$279,000.00</b>	
<b>Department: 023 Finance</b>								
10-7-023-500-00 Wages & Salaries Full Time	348,390.00	431,060.00	366,816.00		15	453,690.00	446,275.00	
10-7-023-500-05 Salaries- Ot	278.00	1,250.00	1,191.00		5	1,250.00	1,250.00	
10-7-023-500-10 Wages & Salaries Part-Time Recommended: none; REQUESTED: PT Accounting Clerk						15,000.00		
10-7-023-510-00 Fica-Employers Contrib.	25,295.00	33,075.00	27,239.00		18	35,950.00	34,235.00	
10-7-023-510-05 Sc Ret Employers Contrib	50,716.00	67,270.00	58,336.00		13	77,825.00	69,650.00	
10-7-023-510-15 Health/Life Ins Employers	42,506.00	57,420.00	45,344.00		21	59,865.00	53,130.00	
10-7-023-510-25 Workers Compensation	799.00	4,385.00	924.00		79	4,385.00	3,050.00	
10-7-023-530-00 Travel, Training, Dues	7,752.00	11,360.00	6,688.00		41	11,360.00	11,360.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-023-540-00 Supplies-General	9,632.00	12,500.00	7,342.00		41	12,500.00	12,500.00	
10-7-023-551-00 Equipment-General Recommended: none; REQUESTED: Set-up for position		5,000.00	14,162.00		-183	2,100.00		
10-7-023-560-00 Equipment - Capitalized		5,500.00			100	5,500.00	5,500.00	
10-7-023-571-00 Utilities-Telephone Recommended: none; REQUESTED: Clerk position	2,944.00	4,000.00	2,520.00		37	5,110.00	4,000.00	
10-7-023-593-00 Maintenance-Service Agree.	1,350.00	3,500.00	893.00		75	2,250.00	2,250.00	
10-7-023-605-00 Cs - Printing		1,500.00			100	1,500.00	1,500.00	
10-7-023-670-00 Advertising Recommended: all REQUESTED: Increased advertising for State Accommodations Tax	2,525.00	1,250.00	1,626.00		-30	2,500.00	2,500.00	
10-7-023-750-00 Lease- Copiers	4,806.00	5,500.00	4,249.00		23	5,500.00	5,500.00	
<b>Total</b>	<b>\$496,993.00</b>	<b>\$644,570.00</b>	<b>\$537,330.00</b>			<b>\$696,285.00</b>	<b>\$652,700.00</b>	
<b>Department: 024 Human Resources</b>								
10-7-024-500-00 Wages & Salaries Full Time	200,002.00	211,870.00	197,778.00		7	216,800.00	211,600.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-024-500-05 Salaries- Overtime	1,146.00	400.00	1,365.00		-241	400.00	400.00	
10-7-024-510-00 Fica-Employers Contrib.	25,361.00	38,425.00	34,813.00		9	40,335.00	39,935.00	
10-7-024-510-05 Sc Ret Employers Contrib	29,154.00	33,030.00	31,670.00		4	35,970.00	32,990.00	
10-7-024-510-15 Health/Life Ins Employers	29,164.00	31,525.00	28,435.00		10	31,600.00	32,270.00	
10-7-024-510-25 Workers Compensation	5,792.00	12,230.00	9,060.00		26	12,230.00	11,950.00	
10-7-024-520-10 Employee Merit Pool	141,300.00	290,000.00	261,993.00		10	310,000.00	310,000.00	
10-7-024-530-00 Travel, Training, Dues	2,573.00	4,650.00	1,358.00		71	4,650.00	4,650.00	
10-7-024-540-00 Supplies-General	4,661.00	6,000.00	5,802.00		3	6,000.00	6,000.00	
10-7-024-551-00 Equipment-General Recommended: all; REQUESTED: \$16495 for full implementation of NEOGOV software with \$12495 recurring annually	106.00		10.00			16,495.00	16,495.00	
10-7-024-571-00 Utilities-Telephone	2,841.00	2,500.00	2,407.00		4	2,500.00	2,500.00	
10-7-024-600-00 Contractual Services (Cs)	29,409.00	40,000.00	29,570.00		26	40,000.00	40,000.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-024-670-00 Advertising	11,281.00	11,000.00	2,868.00		74	11,000.00	11,000.00	
10-7-024-690-00 Special Projects Recommended: none; REQUESTED: \$5000 increase for new and improved programs	6,168.00	10,000.00	4,826.00		52	15,000.00	10,000.00	
10-7-024-750-00 Lease- Copiers	4,714.00	10,000.00	4,334.00		57	6,000.00	6,000.00	
<b>Total</b>	<b>\$493,672.00</b>	<b>\$701,630.00</b>	<b>\$616,289.00</b>			<b>\$748,980.00</b>	<b>\$735,790.00</b>	
<b>Department: 025 Risk Management</b>								
10-7-025-500-00 Wages & Salaries Full Time	58,133.00	61,920.00	57,200.00		8	63,065.00	61,535.00	
10-7-025-510-00 Fica-Employers Contrib.	4,248.00	4,735.00	4,159.00		12	4,685.00	4,705.00	
10-7-025-510-05 Sc Ret Employers Contrib	8,438.00	9,025.00	9,099.00		-1	10,140.00	9,575.00	
10-7-025-510-15 Health/Life Ins Employers	7,915.00	7,875.00	11,275.00		-43	12,500.00	12,765.00	
10-7-025-510-25 Workers Compensation	1,179.00	1,835.00	1,267.00		31	2,000.00	1,945.00	
10-7-025-530-00 Travel, Training, Dues	6,390.00	6,000.00	3,582.00		40	6,000.00	6,000.00	
10-7-025-540-00 Supplies-General	1,243.00	2,000.00	1,215.00		39	2,000.00	2,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-025-571-00 Utilities-Telephone	923.00	1,200.00	773.00		36	1,200.00	1,200.00	
10-7-025-690-00 Special Projects	17,071.00	15,000.00	13,294.00		11	15,000.00	15,000.00	
<b>Total</b>	<b>\$105,540.00</b>	<b>\$109,590.00</b>	<b>\$101,864.00</b>			<b>\$116,590.00</b>	<b>\$114,725.00</b>	
<b>Department: 026 Mis</b>								
10-7-026-500-00 Wages & Salaries Full Time REQUESTED: Network Technician (\$45k) and Jr. Server Administrator (\$55.4k) Transfer position from EMS	267,879.00	376,015.00	369,826.00		2	458,120.00	427,075.00	
10-7-026-500-05 Salaries- Overtime	895.00	2,250.00	3,717.00		-65	2,250.00	2,250.00	
10-7-026-510-00 Fica-Employers Contrib.	19,684.00	28,940.00	28,161.00		3	35,220.00	32,845.00	
10-7-026-510-05 Sc Ret Employers Contrib	38,973.00	58,860.00	59,087.00		0	76,235.00	66,805.00	
10-7-026-510-15 Health/Life Ins Employers	25,798.00	58,735.00	29,973.00		49	58,735.00	59,005.00	
10-7-026-510-25 Workers Compensation	2,588.00	7,290.00	2,713.00		63	9,900.00	9,000.00	
10-7-026-530-00 Travel, Training, Dues	2,531.00	8,000.00	318.00		96	8,000.00	8,000.00	
10-7-026-540-00 Supplies-General	4,069.00	5,000.00	3,239.00		35	5,000.00	5,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-026-542-00 Supplies - Clothing	1,170.00	1,000.00	900.00		10	1,000.00	1,000.00	
10-7-026-550-00 Msa-Dp Hw Mtn	179,462.00	138,515.00	96,907.00		30	138,515.00	138,515.00	
10-7-026-551-00 Equipment-General	4,817.00	5,000.00	5,171.00		-3	5,000.00	5,000.00	
10-7-026-560-00 Equipment - Capitalized Recommended: \$95,550 replacements; REQUESTED: \$147000 to replace End of Life workstations (laptops and desktops) ; updated iPads for Building dept						154,900.00	95,550.00	
10-7-026-571-00 Utilities-Telephone	159,326.00	160,000.00	134,372.00		16	160,000.00	160,000.00	
10-7-026-600-00 Contractual Services (Cs)	40,555.00	5,550.00	1,076.00		81	5,550.00	5,550.00	
10-7-026-605-02 Msa-Dp Sw Mtn Removed one-time funding for evolve and licensing	293,562.00	493,795.00	358,433.00		27	387,803.00	387,803.00	
10-7-026-690-00 Special Projects	110,075.00	62,360.00	52,221.00		16	62,360.00	62,360.00	
10-7-026-750-00 Lease- Copiers	2,023.00	3,000.00	1,845.00		39	3,000.00	3,000.00	
<b>Total</b>	<b>\$1,153,407.00</b>	<b>\$1,414,310.00</b>	<b>\$1,147,959.00</b>			<b>\$1,571,588.00</b>	<b>\$1,468,758.00</b>	
<b>Department: 027 Gis</b>								
10-7-027-500-00 Wages & Salaries Fulltime	25,995.00	21,015.00	41,305.00		-97	75,525.00	73,700.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Move director salary 100% GF								
10-7-027-500-05 Salaries- Overtime		500.00			100	500.00	500.00	
10-7-027-510-00 Fica-Employers Contrib	1,942.00	5,740.00	2,988.00		48	5,815.00	5,675.00	
10-7-027-510-05 Sc Ret Employers Contrib	3,933.00	3,400.00	6,482.00		-91	12,600.00	11,545.00	
10-7-027-510-15 Health/Life Ins Employers	11,516.00	6,350.00	5,677.00		11	8,300.00	8,315.00	
10-7-027-510-25 Workers Compensation	62.00	100.00	108.00		-8	2,380.00	2,220.00	
10-7-027-530-00 Travel, Training, Dues	1,557.00	4,000.00			100	4,000.00	4,000.00	
10-7-027-540-00 Supplies - General	5,971.00	5,000.00	523.00		90	5,000.00	5,000.00	
10-7-027-541-00 Supplies-Postage		100.00			100	100.00	100.00	
10-7-027-560-00 Equipment-Capitalized		13,341.00	13,341.00		0			
10-7-027-571-00 Utilities-Telephone	717.00	3,000.00	677.00		77	3,000.00	3,000.00	
10-7-027-600-00 Contractual Services(Cs) Transfer pictometry to assessor	63,244.00	59,659.00	4,668.00		92	13,000.00	13,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-027-750-00 Lease- Copiers	15,568.00							
<b>Total</b>	<b>\$130,505.00</b>	<b>\$122,205.00</b>	<b>\$75,769.00</b>			<b>\$130,220.00</b>	<b>\$127,055.00</b>	
<b>Department: 029 Zoning</b>								
10-7-029-500-00 Wages & Salaries Full Time Recommended: none; REQUESTED: \$9k Re-evaluation of job duties Transfer position to building inspections	216,573.00	282,494.00	229,113.00		19	235,245.00	241,765.00	
10-7-029-500-05 Salaries - Overtime	2,565.00	2,000.00	802.00		60	2,000.00	2,000.00	
10-7-029-510-00 Fica-Employers Contrib.	15,758.00	21,765.00	16,796.00		23	18,915.00	18,650.00	
10-7-029-510-05 Sc Ret Employers Contrib	31,675.00	44,265.00	36,566.00		17	40,915.00	40,340.00	
10-7-029-510-15 Health/Life Ins Employers	39,039.00	66,800.00	42,207.00		37	52,585.00	52,585.00	
10-7-029-510-25 Workers Compensation	3,221.00	8,125.00	4,538.00		44	6,095.00	6,010.00	
10-7-029-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$4K for AICP, SCAC SCAPA certs, CEPSCI re-cert., etc.	1,409.00	4,750.00	1,166.00		75	8,750.00	4,750.00	
10-7-029-540-00 Supplies-General REQUESTED: \$500 clothing allowance	6,663.00	6,000.00	3,874.00		35	6,500.00	6,000.00	



# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-029-543-01 Supplies-Food	1,255.00	1,800.00	414.00		77	1,800.00	1,800.00	
10-7-029-551-00 Equipment-General		1,000.00			100	1,000.00	1,000.00	
10-7-029-560-00 Equipment - Capitalized REQUESTED: \$30k for truck for staff added in FY20						30,000.00		
10-7-029-571-00 Utilities-Telephone Recommended: all; REQUESTED: \$600 cell phone for code enforcement	2,637.00	4,550.00	2,298.00		49	5,150.00	5,150.00	
10-7-029-600-00 Contractual Services (Cs) Recommended: all REQUESTED: \$20k nuisance and towing abatement						20,000.00	20,000.00	
10-7-029-613-00 Demolition Expense	70,820.00							
10-7-029-670-00 Advertising	912.00	6,000.00	792.00		87	6,000.00	6,000.00	
10-7-029-750-00 Lease- Copiers	3,003.00	4,500.00	2,511.00		44	4,500.00	4,500.00	
<b>Total</b>	<b>\$395,530.00</b>	<b>\$454,049.00</b>	<b>\$341,077.00</b>			<b>\$439,455.00</b>	<b>\$410,550.00</b>	
<b>Department: 031 Building</b>								
10-7-031-500-00 Wages & Salaries Full Time Recommended: plans examiner REQUESTED: Residential Plans Examiner/Technician (48.6k); Job classification changes/certification increases (\$20.7k)	566,012.00	704,335.00	598,236.00		15	770,525.00	754,380.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-031-500-05 Salaries - Overtime	404.00	2,000.00	28.00		99	2,000.00	2,000.00	
10-7-031-500-10 Wages & Salaries Parttime	2,068.00							
10-7-031-510-00 Fica-Employers Contrib.	41,206.00	54,035.00	44,505.00		18	61,705.00	57,863.00	
10-7-031-510-05 Sc Ret Employers Contrib	81,767.00	109,905.00	95,323.00		13	133,570.00	117,692.00	
10-7-031-510-15 Health/Life Ins Employers	80,902.00	107,620.00	88,608.00		18	132,140.00	132,140.00	
10-7-031-510-25 Workers Compensation	9,843.00	19,820.00	10,473.00		47	20,625.00	19,335.00	
10-7-031-530-00 Travel, Training, Dues	21,077.00	23,500.00	9,606.00		59	23,500.00	23,500.00	
10-7-031-540-00 Supplies-General	12,065.00	13,000.00	4,935.00		62	13,000.00	13,000.00	
10-7-031-551-00 Equipment-General REQUESTED: \$2.4k for new position	1,973.00	4,000.00	347.00		91	6,400.00	6,400.00	
10-7-031-571-00 Utilities-Telephone REQUESTED: phones for new position	14,092.00	15,600.00	12,539.00		20	16,710.00	15,600.00	
10-7-031-593-00 Maintenance-Service Agree.	5,400.00							

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-031-600-00 Contractual Services (Cs) Recommended: all REQUESTED: Commercial plan reviews are being outsourced	2,723.00		199,997.00			200,000.00	200,000.00	
10-7-031-613-00 Demolition Expense REQUESTED: Retain full \$80k for demo, move cost of maintaining vacant lots (currently taking almost 90% of budget)		80,000.00	58,100.00		27	80,000.00	80,000.00	
10-7-031-670-00 Advertising		250.00			100	250.00	250.00	
10-7-031-750-00 Lease- Copiers	2,939.00	5,000.00	2,612.00		48	5,000.00	5,000.00	
10-7-031-782-00 Over/Short			-65.00					
<b>Total</b>	<b>\$842,471.00</b>	<b>\$1,139,065.00</b>	<b>\$1,125,244.00</b>			<b>\$1,465,425.00</b>	<b>\$1,427,160.00</b>	
<b>Department: 032 Planning</b>								
10-7-032-500-00 Wages & Salaries Full Time Recommended: None REQUESTED: \$22K Staff increases Transfer Development Services Director from Admin Transfer code enforcement from building	239,305.00	354,165.00	254,801.00		28	503,000.00	526,725.00	
10-7-032-500-05 Salaries - Overtime	484.00	4,500.00	601.00		87	4,500.00	4,500.00	
10-7-032-500-10 Wages & Salaries Part-Time Recommended: none; REQUESTED: 2 Interns			1,053.00			23,200.00		
10-7-032-510-00 Fica-Employers Contrib.	17,531.00	27,095.00	18,978.00		30	38,755.00	40,640.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-032-510-05 Sc Ret Employers Contrib	34,889.00	55,110.00	40,558.00		26	83,895.00	82,660.00	
10-7-032-510-15 Health/Life Ins Employers	24,020.00	59,290.00	32,058.00		46	73,580.00	80,770.00	
10-7-032-510-25 Workers Compensation	2,113.00	3,825.00	3,212.00		16	5,600.00	7,135.00	
10-7-032-530-00 Travel, Training, Dues Recommended: none; REQUESTED: 12k Training increase for Development Services Director, AICP test, and bonus for Senior Planner (ask about bonus)	6,147.00	9,000.00	3,361.00		63	12,000.00	9,000.00	
10-7-032-540-00 Supplies-General REQUESTED: Increase in supplies costs and clothing allowance	4,636.00	5,600.00	3,225.00		42	6,000.00	4,600.00	
10-7-032-541-00 Supplies-Postage	1,347.00	3,000.00	522.00		83	4,000.00	4,000.00	
10-7-032-543-01 Supplies-Food	1,723.00	3,000.00	1,570.00		48	3,000.00	3,000.00	
10-7-032-571-00 Utilities-Telephone	2,639.00	4,000.00	1,774.00		56	4,000.00	4,000.00	
10-7-032-600-00 Contractual Services (Cs) Recommended: RFATS, On call, transfer comp plan funding to special projects; REQUESTED: \$200k for Comp plan, \$8k for public engagement on Comp plan/UDO/Development services branding; \$5k project management software; \$50k TIAs; \$20k on call; \$20k RFATs	121,807.00	226,892.00	159,281.00		30	350,000.00	45,000.00	
10-7-032-600-15 Cs-Traffic Impact Analyses Transferred from contractual services-reimbursed per fee schedule						50,000.00	50,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-032-605-00 Cs-Printing REQUESTED: Decrease due to no anticipated printing	389.00	1,000.00			100			
10-7-032-670-00 Advertising Recommended: all REQUESTED: Increase \$6k for two public hearings	7,150.00	6,000.00	4,926.00		18	12,000.00	12,000.00	
10-7-032-690-00 Special Projects Recommended: all; Recommended: \$258,000 for comp plan update and public engagement						258,000.00	258,000.00	
10-7-032-750-00 Lease- Copiers Recommended: all REQUESTED: Printing UDO update and comp plan	5,408.00	6,000.00	3,720.00		38	12,000.00	12,000.00	
<b>Total</b>	<b>\$469,588.00</b>	<b>\$768,477.00</b>	<b>\$529,640.00</b>			<b>\$1,443,530.00</b>	<b>\$1,144,030.00</b>	
<b>Department: 041 Assessor</b>								
10-7-041-500-00 Wages & Salaries Full Time Recommended: None REQUESTED: Appraiser II \$48k	537,759.00	582,200.00	535,362.00		8	647,110.00	585,510.00	
10-7-041-500-05 Salaries - Overtime		2,000.00	529.00		74	2,000.00	2,000.00	
10-7-041-500-10 Wages & Salaries Part-Time	16,470.00	21,000.00	12,632.00		40	21,000.00	21,000.00	
10-7-041-510-00 Fica-Employers Contrib.	40,420.00	46,300.00	40,767.00		12	50,700.00	46,555.00	
10-7-041-510-05 Sc Ret Employers Contrib	80,356.00	94,170.00	87,173.00		7	109,700.00	94,685.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-041-510-15 Health/Life Ins Employers	74,104.00	79,930.00	77,493.00		3	100,400.00	89,065.00	
10-7-041-510-25 Workers Compensation	7,281.00	12,565.00	7,975.00		37	14,200.00	12,590.00	
10-7-041-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$1500 requested position	13,547.00	21,500.00	8,056.00		63	23,000.00	21,500.00	
10-7-041-540-00 Supplies-General Recommended: none; REQUESTED: 500 requested position	4,370.00	4,000.00	2,416.00		40	4,100.00	4,000.00	
10-7-041-541-00 Supplies-Postage	1,884.00	2,500.00	2,923.00		-17	2,500.00	2,500.00	
10-7-041-551-00 Equipment-General Recommended: none; REQUESTED: computer, field equipment, furniture for requested position						3,920.00		
10-7-041-571-00 Utilities-Telephone	4,979.00	9,500.00	4,163.00		56	9,500.00	9,500.00	
10-7-041-590-05 Gasoline	7,889.00							
10-7-041-593-00 Maintenance-Service Agree. Recommended: all REQUESTED: Increase in AssessPro software agreement	36,646.00	38,400.00	40,503.00		-5	39,440.00	39,440.00	
10-7-041-600-00 Contractual Services (Cs) Transfer pictometry from GIS	4,977.00	7,500.00			100	67,500.00	67,500.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-041-605-00 Cs-Printing	970.00	2,500.00	1,901.00		24	2,500.00	2,500.00	
10-7-041-670-00 Advertising	58.00	200.00	58.00		71	200.00	200.00	
10-7-041-690-00 Special Projects REQUESTED: Re-assessment costs; \$12,600 for the following fiscal year due to delay		58,700.00	49,814.00		15	50,600.00	38,000.00	
10-7-041-750-00 Lease- Copiers	4,991.00	19,000.00	19,642.00		-3	19,000.00	22,000.00	
<b>Total</b>	<b>\$836,701.00</b>	<b>\$1,001,965.00</b>	<b>\$891,407.00</b>			<b>\$1,167,370.00</b>	<b>\$1,058,545.00</b>	
<b>Department: 043 Auditor</b>								
10-7-043-500-00 Wages & Salaries Full Time	179,452.00	194,370.00	181,093.00		7	197,760.00	195,710.00	
10-7-043-500-05 Salaries- Ot	178.00	500.00	462.00		8	500.00	500.00	
10-7-043-500-10 Wages & Salaries Parttime Recommended: none; REQUESTED: PT Clerk						13,500.00		
10-7-043-510-00 Fica-Employers Contrib.	13,167.00	14,910.00	13,665.00		8	16,200.00	15,010.00	
10-7-043-510-05 Sc Ret Employers Contrib	25,996.00	31,000.00	28,899.00		7	35,065.00	30,530.00	
10-7-043-510-15 Health/Life Ins Employers	23,968.00	28,755.00	24,712.00		14	26,750.00	34,960.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-043-510-25 Workers Compensation	409.00	2,025.00	450.00		78	2,180.00	2,090.00	
10-7-043-530-00 Travel, Training, Dues	4,547.00	4,500.00	2,444.00		46	4,500.00	4,500.00	
10-7-043-540-00 Supplies-General	9,540.00	11,000.00	14,304.00		-30	11,000.00	11,000.00	
10-7-043-551-00 Equipment-General	2,510.00	2,500.00			100	2,500.00	2,500.00	
10-7-043-571-00 Utilities-Telephone	2,183.00	5,000.00	1,856.00		63	3,000.00	3,000.00	
10-7-043-600-00 Contractual Services (Cs)	15,975.00							
10-7-043-670-00 Advertising	2,979.00	3,500.00	2,550.00		27	3,500.00	3,500.00	
10-7-043-750-00 Lease- Copiers	2,538.00	1,900.00	3,861.00		-103	3,000.00	3,000.00	
<b>Total</b>	<b>\$283,442.00</b>	<b>\$299,960.00</b>	<b>\$274,296.00</b>			<b>\$319,455.00</b>	<b>\$306,300.00</b>	
<b>Department: 044 Treasurer</b>								
10-7-044-500-00 Wages & Salaries Full Time REQUESTED: Treasurer to minimum pay of salary study	228,485.00	229,875.00	223,141.00		3	247,710.00	236,730.00	
10-7-044-500-05 Salaries - Overtime Recommended: none; REQUESTED: \$1500 additional	1,753.00	1,500.00	1,455.00		3	3,000.00	1,500.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-044-500-10 Wages & Salaries Part-Time			1,108.00			14,950.00		
10-7-044-510-00 Fica-Employers Contrib.	17,018.00	17,700.00	17,019.00		4	19,180.00	18,225.00	
10-7-044-510-05 Sc Ret Employers Contrib	33,415.00	36,000.00	35,728.00		1	41,520.00	37,070.00	
10-7-044-510-15 Health/Life Ins Employers	29,239.00	32,205.00	30,649.00		5	36,980.00	37,765.00	
10-7-044-510-25 Workers Compensation	525.00	825.00	561.00		32	1,685.00	1,620.00	
10-7-044-530-00 Travel, Training, Dues	2,756.00	3,500.00	1,330.00		62	3,500.00	3,500.00	
10-7-044-540-00 Supplies-General	12,016.00	11,500.00	8,721.00		24	11,500.00	11,500.00	
10-7-044-541-00 Supplies-Postage	11,194.00	13,000.00	8,546.00		34	13,000.00	13,000.00	
10-7-044-571-00 Utilities-Telephone	1,539.00	3,000.00	1,586.00		47	3,000.00	3,000.00	
10-7-044-600-00 Contractual Services (Cs)	17,128.00							
10-7-044-605-00 Cs-Printing Recommended: contract increase for bill printing	59,848.00	68,000.00	68,152.00		0	68,000.00	76,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-044-670-00 Advertising	580.00	700.00	574.00		18	700.00	700.00	
10-7-044-750-00 Lease- Copiers	2,405.00	1,550.00	2,068.00		-33	3,000.00	3,000.00	
10-7-044-781-20 Bank Charges	57.00	100.00	60,985.00		-60,885	100.00	100.00	
10-7-044-781-26 Bonds Expense	144.00	500.00	144.00		71	500.00	500.00	
10-7-044-782-00 Over/Shortage		200.00	-403.00		302	200.00	200.00	
<b>Total</b>	<b>\$418,102.00</b>	<b>\$420,155.00</b>	<b>\$461,364.00</b>			<b>\$468,525.00</b>	<b>\$444,410.00</b>	
<b>Department: 045 Delinquent Tax</b>								
10-7-045-500-00 Wages & Salaries Full Time Transferred Records position	143,717.00	151,815.00	151,960.00		0	188,000.00	183,515.00	
10-7-045-500-05 Salaries - Overtime		500.00			100	500.00	500.00	
10-7-045-500-10 Wages & Salaries Part-Time	153.00	400.00	153.00		62	400.00	400.00	
10-7-045-510-00 Fica-Employers Contrib.	9,954.00	11,665.00	10,878.00		7	14,445.00	14,110.00	
10-7-045-510-05 Sc Ret Employers Contrib	20,854.00	23,765.00	24,198.00		-2	31,275.00	28,695.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-045-510-15 Health/Life Ins Employers	37,254.00	39,010.00	36,792.00		6	51,500.00	52,515.00	
10-7-045-510-25 Workers Compensation	329.00	1,935.00	378.00		80	2,500.00	2,300.00	
10-7-045-530-00 Travel, Training, Dues Recommended: all; REQUESTED: Merging of records and delinquent tax	3,750.00	3,000.00	2,715.00		10	4,000.00	4,000.00	
10-7-045-540-00 Supplies-General Recommended: all; REQUESTED: \$1.8K merging of records and delinquent tax	2,169.00	4,200.00	3,737.00		11	6,000.00	6,000.00	
10-7-045-541-00 Supplies-Postage Recommended: all; REQUESTED: \$3.5k merging of records and delinquent tax	38,048.00	47,500.00	8,150.00		83	51,000.00	51,000.00	
10-7-045-551-00 Equipment-General Recommended: all; REQUESTED: \$1.5K equipment replacement for records	636.00	3,500.00	2,763.00		21	5,000.00	5,000.00	
10-7-045-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$53K new cabinets for building plans						53,000.00		
10-7-045-571-00 Utilities-Telephone	1,744.00	3,000.00	1,633.00		46	3,000.00	3,000.00	
10-7-045-600-00 Contractual Services(Cs) Recommended: all; REQUESTED: \$1175 merging delinquent tax and records	16,638.00	26,325.00	17,954.00		32	27,500.00	27,500.00	
10-7-045-604-00 Professional Services	9,150.00	12,000.00	7,916.00		34	12,500.00	12,500.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: all; REQUESTED: \$500 scheduling app for passports								
10-7-045-605-00 Cs - Printing		1,000.00			100	1,000.00	1,000.00	
10-7-045-670-00 Advertising	20,396.00	30,000.00	26,105.00		13	30,000.00	30,000.00	
10-7-045-680-00 Fee Reimbursement	203.00	600.00	200.00		67	600.00	600.00	
10-7-045-750-00 Lease- Copiers Recommended: all; REQUESTED: \$2k Merging of Delinquent tax and records	2,095.00	1,350.00	1,788.00		-32	3,350.00	3,350.00	
10-7-045-781-27 Bonds - Surety	100.00	300.00	100.00		67	300.00	300.00	
10-7-045-782-00 Over/Shortage		120.00	-56.00		147	120.00	120.00	
<b>Total</b>	<b>\$307,190.00</b>	<b>\$361,985.00</b>	<b>\$297,364.00</b>			<b>\$485,990.00</b>	<b>\$426,405.00</b>	
<b>Department: 051 Registration &amp; Elect</b>								
10-7-051-500-00 Wages & Salaries Full Time	79,057.00	138,130.00	123,884.00		10	138,130.00	164,215.00	
10-7-051-500-05 Salaries- Overtime	539.00	3,000.00	1,609.00		46	3,000.00	3,000.00	
10-7-051-500-10 Wages & Salaries Part-Time Recommended: none; REQUESTED: \$26,505 increase for part-time clerk	88,945.00	110,000.00	47,423.00		57	130,280.00	110,000.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-051-510-00 Fica-Employers Contrib.	7,740.00	18,905.00	9,960.00		47	21,480.00	21,210.00	
10-7-051-510-05 Sc Ret Employers Contrib	16,446.00	38,455.00	22,206.00		42	46,500.00	43,135.00	
10-7-051-510-10 S.C. Police Ret Employer	72.00	400.00			100	400.00	400.00	
10-7-051-510-15 Health/Life Ins Employers	19,873.00	33,350.00	27,286.00		18	33,000.00	34,175.00	
10-7-051-510-25 Workers Compensation	636.00	3,000.00	509.00		83	3,000.00	1,455.00	
10-7-051-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$18,375 increase	7,833.00	18,375.00	10,821.00		41	36,750.00	18,375.00	
10-7-051-540-00 Supplies-General Recommended: all REQUESTED: \$24,000 increase due to ballot cards needed for the Express Votes machines along with thumb drives and meals for the poll workers	12,543.00	14,000.00	16,002.00		-14	38,000.00	38,000.00	
10-7-051-541-00 Supplies- Postage	9,147.00	7,000.00	8,245.00		-18	7,000.00	7,000.00	
10-7-051-551-00 Equipment-General		20,000.00	50,058.00		-150	20,000.00	20,000.00	
10-7-051-560-00 Equipment - Capitalized Recommended: two scanners and four machines; REQUESTED: \$95,000 for DS 200 and Express Votes machines						95,000.00	25,572.00	
10-7-051-571-00 Utilities-Telephone	4,267.00	6,000.00	3,515.00		41	6,000.00	6,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-051-593-00 Maintenance-Service Agreement	28,789.00	36,550.00	10,069.00		72	36,550.00	36,550.00	
10-7-051-600-00 Contractual Services (Cs) REQUESTED: \$11,000 increase	9,678.00	14,360.00	6,999.00		51	25,360.00	14,360.00	
10-7-051-605-00 Cs-Printing recommended: none REQUESTED: \$8,000 increase	7,249.00	5,000.00	1,896.00		62	13,000.00	5,000.00	
10-7-051-670-00 Advertising Recommended: all; REQUESTED: \$3,000 increase	1,816.00	2,000.00	2,956.00		-48	5,000.00	5,000.00	
10-7-051-750-00 Lease- Copiers	3,535.00	3,000.00	3,330.00		-11	3,000.00	3,000.00	
<b>Total</b>	<b>\$298,165.00</b>	<b>\$471,525.00</b>	<b>\$346,768.00</b>			<b>\$661,450.00</b>	<b>\$556,447.00</b>	
<b>Department: 060 Register Of Deeds</b>								
10-7-060-500-00 Wages & Salaries Full Time Recommended: Recording Specialist REQUESTED: \$32,500 for Recording Specialist Move Records position to Delinquent Tax	179,050.00	200,678.00	177,573.00		12	204,525.00	195,795.00	
10-7-060-500-05 Salaries- Ot	112.00	1,000.00	78.00		92	1,000.00	1,000.00	
10-7-060-500-10 Wages & Salaries Parttime	2,760.00	1,000.00	525.00		48	1,000.00	1,000.00	
10-7-060-510-00 Fica-Employers Contrib.	13,136.00	15,505.00	13,088.00		16	15,800.00	15,130.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-060-510-05 Sc Ret Employers Contrib	26,531.00	31,540.00	28,145.00		11	34,200.00	30,775.00	
10-7-060-510-15 Health/Life Ins Employers	31,741.00	34,410.00	31,725.00		8	41,800.00	37,695.00	
10-7-060-510-25 Workers Compensation	1,641.00	2,725.00	445.00		84	1,625.00	1,570.00	
10-7-060-530-00 Travel, Training, Dues Recommended: none; REQUESTED: Funding for two annual ROD conferences for staff	1,285.00	2,500.00	1,015.00		59	4,800.00	2,500.00	
10-7-060-540-00 Supplies-General Decrease due to merger with delinquent tax	4,594.00	5,000.00	767.00		85	5,000.00	3,200.00	
10-7-060-541-00 Supplies Postage	3,346.00	3,000.00	2,609.00		13	3,000.00	3,000.00	
10-7-060-551-00 Equipment-General REQUESTED: Computer, furniture, and other technology for position	2,342.00	2,500.00	38.00		98	8,000.00	8,000.00	
10-7-060-571-00 Utilities-Telephone REQUESTED: New position	2,598.00	4,000.00	1,693.00		58	4,420.00	4,000.00	
10-7-060-600-00 Contractual Services (Cs) Recommended: Scanned in FY20, additional funding to maintain database REQUESTED: \$170,673 for Scanning/digitizing records	55,304.00	61,500.00	58,571.00		5	232,173.00	66,500.00	
10-7-060-750-00 Lease- Copiers	6,440.00	6,000.00	5,421.00		10	7,500.00	7,500.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-060-782-00		250.00	-93.00		137	250.00	250.00	
Over/Short								
<b>Total</b>	<b>\$330,880.00</b>	<b>\$371,608.00</b>	<b>\$321,600.00</b>			<b>\$565,093.00</b>	<b>\$377,915.00</b>	
<b>Department: 061 Circuit Court</b>								
10-7-061-500-05	23.00		374.00					
Salaries Overtime								
10-7-061-500-10	20,195.00	28,600.00	25,865.00		10	28,600.00	28,600.00	
Wages & Salaries Parttime								
10-7-061-510-00	1,508.00	2,190.00	2,054.00		6	2,190.00	2,190.00	
Fica-Employers Contrib								
10-7-061-510-05	796.00		1,008.00					
Sc Ret Employers Contrib								
10-7-061-510-10	2,456.00	5,220.00	3,716.00		29	5,500.00	5,220.00	
S.C. Police Ret Employer								
10-7-061-510-25	187.00	1,200.00	223.00		81	1,200.00	1,200.00	
Workers Compensation								
10-7-061-540-00	1,666.00	3,000.00	1,841.00		39	3,000.00	3,000.00	
Supplies-General								
10-7-061-571-00	6,424.00	5,500.00	5,466.00		1	5,500.00	5,500.00	
Utilities-Telephone								
10-7-061-600-00	1,148.00	5,000.00	3,852.00		23	5,000.00	5,000.00	
Contractual Services(Cs)								

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-061-780-05 Pdc-Jurors	18,855.00	35,000.00	11,820.00		66	35,000.00	35,000.00	
<b>Total</b>	<b>\$53,258.00</b>	<b>\$85,710.00</b>	<b>\$56,219.00</b>			<b>\$85,990.00</b>	<b>\$85,710.00</b>	
<b>Department: 063 Clerk Of Court</b>								
10-7-063-500-00 Wages & Salaries Full Time	225,165.00	232,335.00	220,212.00		5	232,335.00	239,975.00	
10-7-063-500-05 Salaries Overtime		500.00	380.00		24	500.00	500.00	
10-7-063-510-00 Fica-Employers Contrib.	17,517.00	17,815.00	16,369.00		8	17,815.00	18,395.00	
10-7-063-510-05 Sc Ret Employers Contrib	32,520.00	36,230.00	34,997.00		3	36,230.00	37,420.00	
10-7-063-510-10 Sc Police Ret Employers Co	3,032.00		227.00					
10-7-063-510-15 Health/Life Ins Employers	40,936.00	42,840.00	40,943.00		4	42,840.00	48,630.00	
10-7-063-510-25 Workers Compensation	3,986.00	5,760.00	3,765.00		35	5,760.00	5,810.00	
10-7-063-530-00 Travel, Training, Dues	2,005.00	2,100.00	1,020.00		51	2,100.00	2,100.00	
10-7-063-540-00 Supplies-General	5,162.00	6,300.00	6,002.00		5	6,300.00	6,300.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-063-541-00 Supplies Postage	4,277.00	5,000.00	3,552.00		29	5,000.00	5,000.00	
10-7-063-542-00 Supplies - Clothing	517.00	1,000.00			100	1,000.00	1,000.00	
10-7-063-551-00 Equipment-General	513.00	2,000.00	1,784.00		11	2,000.00	2,000.00	
10-7-063-560-00 Equipment - Capitalized Recommended: Courtroom A from fund balance \$173,600 ; REQUESTED: AV upgrades in Courtrooms A, B, Family Court and Jury Assembly Room						547,500.00	173,600.00	
10-7-063-571-00 Utilities-Telephone	9,303.00	11,000.00	7,126.00		35	11,000.00	11,000.00	
10-7-063-593-00 Maintenance-Service Agree.		500.00			100	500.00	500.00	
10-7-063-600-00 Contractual Services (Cs)	3,440.00	1,500.00	562.00		63	1,500.00	1,500.00	
10-7-063-750-00 Lease- Copiers	2,897.00	2,000.00	2,503.00		-25	2,000.00	2,000.00	
10-7-063-781-27 Bonds - Surety		500.00			100	500.00	500.00	
<b>Total</b>	<b>\$351,270.00</b>	<b>\$367,380.00</b>	<b>\$339,442.00</b>			<b>\$914,880.00</b>	<b>\$556,230.00</b>	
<b>Department: 064 Family Court</b>								
10-7-064-500-00 Wages & Salaries Full Time	184,541.00	216,115.00	159,747.00		26	216,115.00	197,555.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-064-500-05 Salaries Overtime	49.00	500.00	311.00		38	500.00	500.00	
10-7-064-500-10 Salaries- Part Time	18,337.00	13,000.00	6,879.00		47	13,000.00	13,000.00	
10-7-064-510-00 Fica-Employers Contrib.	17,102.00	17,565.00	15,037.00		14	17,565.00	16,145.00	
10-7-064-510-05 Sc Ret Employers Contrib	30,801.00	34,380.00	29,990.00		13	34,380.00	30,820.00	
10-7-064-510-10 S.C. Police Ret Employer		1,495.00			100	1,495.00	2,375.00	
10-7-064-510-15 Health/Life Ins Employers	35,616.00	37,310.00	33,529.00		10	37,310.00	37,960.00	
10-7-064-510-25 Workers Compensation	1,161.00	1,000.00	501.00		50	1,000.00	910.00	
10-7-064-530-00 Travel, Training, Dues	164.00	2,100.00			100	2,100.00	2,100.00	
10-7-064-540-00 Supplies-General	8,201.00	10,000.00	3,985.00		60	10,000.00	10,000.00	
10-7-064-541-00 Supplies Postage	7,676.00	15,000.00	1,774.00		88	15,000.00	15,000.00	
10-7-064-571-00 Utilities-Telephone	4,547.00	6,000.00	2,130.00		64	6,000.00	6,000.00	
10-7-064-593-00 Maintenance-Service Agree.		500.00			100	500.00	500.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-064-690-12 Sp-Dss Incentive	41,262.00	47,032.00	46,032.00		2	47,032.00	47,032.00	
10-7-064-750-00 Lease- Copiers	3,842.00	2,500.00	3,234.00		-29	4,000.00	4,000.00	
<b>Total</b>	<b>\$353,299.00</b>	<b>\$404,497.00</b>	<b>\$303,149.00</b>			<b>\$405,997.00</b>	<b>\$383,897.00</b>	
<b>Department: 068 Coroner</b>								
10-7-068-500-00 Wages & Salaries Full Time Recommended: none; REQUESTED: \$63,859; \$43,500 for full-time Deputy Coroner; \$13,263 for Chief Deputy Coroner salary increase; \$2,000 for Deputy Coroner salary increase due to ABMDI cert; \$5,096 for advanced tenure Deputy Coroner to match entry level with experience pay	185,090.00	231,315.00	222,360.00		4	308,755.00	240,325.00	
10-7-068-500-05 Salaries Overtime	1,062.00		1,908.00					
10-7-068-500-10 Wages & Salaries Parttime Recommended: none; REQUESTED: \$23,000; \$20,000 to compensate for deputizing current Transport Supervisor to be a part-time Deputy Coroner; \$3,000 increase in salary of current part-time Deputy Coroner	61,984.00	40,000.00	50,283.00		-26	63,000.00	40,000.00	
10-7-068-510-00 Fica-Employers Contrib.	18,302.00	20,755.00	20,597.00		1	28,440.00	23,360.00	
10-7-068-510-05 Sc Ret Employers Contrib	13,115.00	24,890.00	13,976.00		44	42,660.00	30,175.00	
10-7-068-510-10 S.C. Police Ret Employer	18,544.00	16,525.00	27,445.00		-66	21,660.00	20,325.00	
10-7-068-510-15 Health/Life Ins Employers	24,807.00	38,675.00	27,783.00		28	43,990.00	31,955.00	
10-7-068-510-25 Workers Compensation	6,724.00	10,310.00	9,690.00		6	13,055.00	14,765.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-068-530-00	10,543.00	7,000.00	2,395.00		66	10,000.00	7,000.00	
Travel, Training, Dues								
Recommended: none; REQUESTED: \$3,000 costs for ABMDI testing and certs and to attend advanced trainings which require out of state travel								
10-7-068-540-00	10,519.00	10,000.00	10,016.00		0	11,500.00	10,000.00	
Supplies-General								
Recommended: none; REQUESTED: \$1,500 increase to accomodate use due to more deaths								
10-7-068-542-00	9,619.00	11,000.00	5,076.00		54	11,000.00	11,000.00	
Supplies - Clothing								
10-7-068-551-00	12,213.00	6,000.00	991.00		83	12,800.00	6,000.00	
Equipment-General								
Recommended: none; REQUESTED: \$6,800; \$4,800 for 2 iPads for the full and part time positions if approved; \$2,000 to replace and add file cabinets to the records room								
10-7-068-560-00						81,880.00		
Equipment - Capitalized								
Recommended: none; REQUESTED: \$25,000 for full-time deputy coroner, if funded; \$25,000 for truck with camper shell to limit exposure to noxic gasses; \$26,880 for 2 rotating morgue tables to help prevent exceeding capacity; \$5,000 to upfit records area								
10-7-068-571-00	7,882.00	8,000.00	6,531.00		18	9,380.00	8,000.00	
Utilities-Telephone								
Recommended: none; REQUESTED: \$1,380 for 2 cell phones for full and part time positions								
10-7-068-590-00	1,744.00	4,000.00	2,295.00		43	5,500.00	5,500.00	
Maintenance - Vehicles								
10-7-068-590-05	8,249.00	8,000.00	8,077.00		-1	9,000.00	9,000.00	
Gasoline								
10-7-068-600-00	9,898.00	7,000.00	11,418.00		-63	11,000.00	7,000.00	
Contractual Services (Cs)								
Recommended: none; REQUESTED: \$4,000 increase for rising call volume through afterhours answering service, rising medical waste with risinng number of deaths, any software upgrades and maintenance								

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-068-604-00 Professional Services	828.00	3,500.00	3,102.00		11	3,500.00	3,500.00	
10-7-068-604-10 Ps-Medical	186,688.00	135,000.00	203,698.00		-51	135,000.00	190,000.00	
10-7-068-750-00 Lease- Copiers	3,231.00	3,000.00	2,799.00		7	3,000.00	3,000.00	
10-7-068-781-27 Bonds - Surety		500.00			100	500.00	500.00	
<b>Total</b>	<b>\$591,042.00</b>	<b>\$585,470.00</b>	<b>\$630,440.00</b>			<b>\$825,620.00</b>	<b>\$661,405.00</b>	
<b>Department: 069 Probate Court</b>								
10-7-069-500-00 Wages & Salaries Full Time Recommended: none; REQUESTED: \$50,700 for Legal Coordinator; \$55,602 for Case Manager; \$29,385 Admin - Invol. Commit.; \$29,385 for Admin - GC's and projects; also requested reclassification of several staff (need to coordinate with HR)	268,048.00	277,555.00	246,200.00		11	450,395.00	273,480.00	
10-7-069-500-05 Salaries - Overtime	126.00	353.00	273.00		23	350.00	350.00	
10-7-069-500-10 Wages & Salaries Part-Time Recommended: none; REQUESTED: \$74,880 to increase PT Associate Judge pay	9,450.00	18,750.00	14,553.00		22	74,880.00	18,750.00	
10-7-069-510-00 Fica-Employers Contrib.	19,644.00	22,695.00	19,582.00		14	40,210.00	26,675.00	
10-7-069-510-05 Sc Ret Employers Contrib	26,639.00	32,655.00	26,220.00		20	59,991.00	28,985.00	
10-7-069-510-10 Sc Police Ret Employers Co	14,686.00	13,505.00	15,626.00		-16	17,115.00	15,910.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-069-510-15 Health/Life Ins Employers	50,219.00	44,135.00	25,298.00		43	83,715.00	37,695.00	
10-7-069-510-25 Workers Compensation	635.00	1,060.00	656.00		38	1,875.00	1,245.00	
10-7-069-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$20,000; \$1,000 for membership dues; \$15,500 Judicial Conferences/National Judicial College; \$3,500 for staff training; \$3,050 for requested positions	8,927.00	12,000.00	13,346.00		-11	35,050.00	12,000.00	
10-7-069-540-00 Supplies-General Recommended: none; REQUESTED: increase for case files/paper; \$100 new case mgr	14,855.00	12,500.00	10,445.00		16	14,600.00	12,500.00	
10-7-069-551-00 Equipment-General Recommended: none; REQUESTED: \$10,000; \$6,300 replace 3 obsolete public computers not compatible with new case management system; \$700 replace 1, 3 paper tray color laser printer for front counter; \$500 replace 1 desk printer; \$2,500 reserve for possible failures of older equipment within the budget year; \$5600 for requested positions	3,967.00	4,000.00	2,976.00		26	19,600.00	4,000.00	
10-7-069-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$6,000; \$3,000 for microphones at the front counter to limit need for shouting through the security glass; \$3,000 for data cabling and electrical outlets for new workstation cubicle and storage closet conversion; \$12,000 for new workstation cubicles						18,000.00		
10-7-069-571-00 Utilities-Telephone Recommended: none; REQUESTED: \$6,490; \$5,000; \$650 for cell and desk phone; \$420 case mgr cell phone; \$420 Admin position	4,032.00	5,000.00	3,352.00		33	11,490.00	5,000.00	
10-7-069-593-00 Maintenance-Service Agree. Recommended: all; REQUESTED: \$6,000; Court Case Management System, \$1,500 web hosting; \$4,500 tech support--added \$4880 last FY for software annual costs.	1,000.00	5,880.00			100	11,880.00	11,880.00	
10-7-069-600-00 Contractual Services (Cs) Recommended: Records REQUESTED: \$31,000; \$20,000 records management project/microfilm archive; \$3,500 Guardian Ad Litem appointment; \$7,500 mental health medical consultant Removed one-time funding for software implementation	13,507.00	49,155.00	32,400.00		34	31,000.00	20,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-069-670-00 Advertising REQUESTED: \$250 increase		250.00	40.00		84	500.00	250.00	
10-7-069-750-00 Lease- Copiers REQUESTED: 2 printers	7,021.00	6,000.00	5,443.00		9	13,000.00	6,000.00	
10-7-069-781-26 Bonds Expense REQUESTED: \$700 Probate Judge Bond	446.00	700.00	223.00		68	1,400.00	700.00	
<b>Total</b>	<b>\$443,202.00</b>	<b>\$506,193.00</b>	<b>\$416,633.00</b>			<b>\$885,051.00</b>	<b>\$475,420.00</b>	
<b>Department: 070 Mag-Countywide</b>								
10-7-070-500-00 Wages & Salaries Full Time	624,315.00	660,745.00	635,976.00		4	660,745.00	672,645.00	
10-7-070-500-05 Salaries Overtime	15,073.00	14,000.00	8,295.00		41	14,000.00	14,000.00	
10-7-070-510-00 Fica-Employers Contrib.	45,916.00	51,620.00	47,101.00		9	51,620.00	52,530.00	
10-7-070-510-05 Sc Ret Employers Contrib	38,163.00	43,470.00	44,884.00		-3	43,470.00	40,960.00	
10-7-070-510-10 Sc Police Ret Employers Co	64,718.00	66,990.00	67,430.00		-1	66,990.00	69,385.00	
10-7-070-510-15 Health/Life Ins Employers	93,864.00	111,015.00	105,934.00		5	111,015.00	113,145.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-070-510-25 Workers Compensation	9,949.00	17,270.00	11,435.00		34	17,270.00	17,740.00	
10-7-070-530-00 Travel, Training, Dues	5,903.00	7,800.00	5,902.00		24	7,800.00	7,800.00	
10-7-070-540-00 Supplies-General	16,306.00	19,000.00	15,843.00		17	19,000.00	19,000.00	
10-7-070-542-00 Supplies - Clothing	408.00	1,800.00	1,284.00		29	1,800.00	1,800.00	
10-7-070-560-00 Equipment - Capitalized		50,000.00	38,980.00		22			
10-7-070-570-00 Utilities-General	16,305.00	17,850.00	13,654.00		24	17,850.00	17,850.00	
10-7-070-571-00 Utilities-Telephone	1,149.00	3,575.00	2,084.00		42	3,575.00	3,575.00	
10-7-070-590-00 Maintenance-Vehicles	3,968.00	3,000.00	2,390.00		20	3,000.00	3,000.00	
10-7-070-590-05 Gasoline	5,403.00	8,800.00	5,326.00		39	8,800.00	8,800.00	
10-7-070-593-00 Maintenance-Service Agree.	1,130.00	6,500.00	3,080.00		53	6,500.00	6,500.00	
10-7-070-750-00 Lease- Copiers	6,255.00	6,600.00	5,211.00		21	6,600.00	6,600.00	
10-7-070-780-05 Pdc-Jurors	4,925.00	8,500.00	2,850.00		66	8,500.00	8,500.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-070-781-27 Bonds - Surety	2,462.00	3,000.00	2,462.00		18	3,000.00	3,000.00	
<b>Total</b>	<b>\$956,212.00</b>	<b>\$1,101,535.00</b>	<b>\$1,020,121.00</b>			<b>\$1,051,535.00</b>	<b>\$1,066,830.00</b>	
<b>Department: 110 Sheriff</b>								
10-7-110-500-00 Wages & Salaries Full Time Recommended: grant position deputies and match; transfer 25% of wages from victims fund REQUESTED: \$345,954 Career ladder; \$45,257 for DUI Deputy (grant expiring); \$50,000 for PIO; \$46,145 for Opioid Deputy (grant expiring); \$15,000 sick time incentive; \$60,000 hiring bonus; \$20,000 assist in funding victims advocate (grant budget cut)	4,831,755.00	5,330,911.00	4,782,788.00		10	5,913,270.00	5,563,047.00	
10-7-110-500-05 Salaries - Overtime Recommended: all; REQUESTED: \$25,000 increase because current level of funding is not adequate for this year	177,352.00	173,000.00	182,822.00		-6	198,000.00	198,000.00	
10-7-110-500-10 Wages & Salaries Part-Time	20,045.00	39,500.00	23,637.00		40	39,500.00	39,500.00	
10-7-110-510-00 Fica-Employers Contrib.	364,809.00	424,070.00	373,625.00		12	469,010.00	443,895.00	
10-7-110-510-05 Sc Ret Employers Contrib	96,031.00	108,870.00	107,689.00		1	115,700.00	88,380.00	
10-7-110-510-10 Sc Police Ret Employers Co	747,563.00	884,835.00	802,521.00		9	1,050,450.00	948,605.00	
10-7-110-510-15 Health/Life Ins Employers	771,527.00	890,060.00	716,958.00		19	979,660.00	950,505.00	
10-7-110-510-25 Workers Compensation	113,148.00	199,319.00	122,221.00		39	222,710.00	203,345.00	
10-7-110-530-00 Travel, Training, Dues	59,290.00	71,540.00	49,221.00		31	76,540.00	71,540.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: none; REQUESTED: \$5,000 increase for need in scenario based and specialized training								
10-7-110-540-00 Supplies-General	23,142.00	30,000.00	15,391.00		49	30,000.00	30,000.00	
10-7-110-540-10 Supplies-Sex Off Registry Recommended: all; REQUESTED: \$5,000 increase to replace outdated equipment	178.00	1,000.00	262.00		74	6,000.00	6,000.00	
10-7-110-542-00 Supplies-Clothing	52,384.00	66,200.00	41,261.00		38	66,200.00	66,200.00	
10-7-110-551-00 Equipment-General	83,573.00	35,200.00	11,557.00		67	35,200.00	35,200.00	
10-7-110-551-30 Communications	45,634.00	43,000.00	5,760.00		87	43,000.00	43,000.00	
10-7-110-551-45 Protective Clothing	5,941.00	18,170.00	14,799.00		19	18,170.00	18,170.00	
10-7-110-551-65 Law Enforcement Recommended: \$20,000 REQUESTED: \$20,000 increase to assist in replacing service equipment at the end of its service life; \$15,000 for body cameras; \$5,000 for patrol rifles Base: Remove \$6.5k GPS tracking	91,033.00	112,970.00	94,968.00		16	132,970.00	126,470.00	
10-7-110-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$28,100; \$16,500 for new X-RAY machine; \$11,600 for expansion of records area nearing capacity Removed one-time vehicle funding	8,215.00	80,000.00			100	28,100.00		
10-7-110-571-00 Utilities-Telephone Recommended: none; REQUESTED: 13,680 increase to provide all sworn personnel with cell phones; \$2,820 related to requested positions	116,529.00	116,600.00	104,669.00		10	119,420.00	116,600.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-110-581-00 Rent-Building	33,601.00	34,778.00	34,609.00		0	34,778.00	34,778.00	
10-7-110-590-00 Maintenance-Vehicles Recommended: \$158k; REQUESTED: \$3,000 related to requested new positions	155,539.00	148,800.00	172,306.00		-16	151,800.00	158,000.00	
10-7-110-590-05 Gasoline Recommended: none; Requested: \$2,000 related to requested positions	296,440.00	330,000.00	265,773.00		19	332,000.00	330,000.00	
10-7-110-593-00 Maintenance-Service Agree. REQUESTED: \$3,050 increase to cover cost of Records Management Maintenance, new contract calls for 4% increase	155,090.00	187,340.00	183,251.00		2	190,390.00	190,390.00	
10-7-110-600-00 Contractual Services (Cs)	47,000.00	100,000.00	84,200.00		16	100,000.00	100,000.00	
10-7-110-604-04 Ps Legal	55,000.00	55,000.00	55,000.00			55,000.00	55,000.00	
10-7-110-670-00 Advertising	1,645.00	2,000.00	300.00		85	2,000.00	2,000.00	
10-7-110-690-00 Special Projects Recommended: none; REQUESTED: \$33,400; \$8,000 to make unused space in investigations bldg. usable; \$5,400 to repaint various areas; \$20,000 to recarpet 1st floor	100.00	16,000.00	16,100.00		-1	33,400.00		
10-7-110-690-03 Sp-Crime Prevention	2,617.00	3,000.00	621.00		79	3,000.00	3,000.00	
10-7-110-750-00 Lease- Copiers	31,481.00	35,000.00	24,602.00		30	35,000.00	35,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-110-781-26 Bonds Expense	525.00	1,000.00	350.00		65	1,000.00	1,000.00	
10-7-110-786-00 Donations Exp.	18,409.00		8,681.00					
<b>Total</b>	<b>\$8,405,596.00</b>	<b>\$9,538,163.00</b>	<b>\$8,295,942.00</b>			<b>\$10,482,268.00</b>	<b>\$9,857,625.00</b>	
<b>Department: 111 Sher:Drug Asset Forf</b>								
10-7-111-783-00 Drug Forfeit Expenditures	97,453.00		13,796.00					
<b>Total</b>	<b>\$97,453.00</b>		<b>\$13,796.00</b>					
<b>Department: 117 Sheriff Dpt- Town Of Kers</b>								
10-7-117-500-00 Wages & Salaries Full Time	339,302.00	326,805.00	327,505.00		0	326,805.00	343,850.00	
10-7-117-500-05 Salaries- Overtime		10,000.00	1,239.00		88	10,000.00	10,000.00	
10-7-117-510-00 Fica-Employers Contrib	24,822.00	25,765.00	24,475.00		5	25,765.00	27,070.00	
10-7-117-510-05 Sc Ret Employers Contrib			197.00					
10-7-117-510-10 Sc Police Ret Employers Cont	59,284.00	61,435.00	61,142.00		0	61,435.00	64,545.00	
10-7-117-510-15 Health/Life Ins Employers	49,035.00	47,180.00	44,613.00		5	47,180.00	47,865.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-117-510-25 Workers Compensation	8,799.00	13,500.00	9,233.00		32	13,500.00	14,080.00	
10-7-117-530-00 Travel, Training, Dues	349.00	2,500.00	973.00		61	2,500.00	2,500.00	
10-7-117-540-00 Supplies- General	62.00	1,000.00	81.00		92	1,000.00	1,000.00	
10-7-117-542-00 Supplies- Clothing	2,846.00	3,500.00	1,630.00		53	3,500.00	3,500.00	
10-7-117-551-30 Communications		2,500.00			100	2,500.00	2,500.00	
10-7-117-551-65 Law Enforcement	3,712.00	6,000.00	2,279.00		62	6,000.00	6,000.00	
10-7-117-590-00 Maintenance- Vehicles	29,392.00	15,000.00	21,174.00		-41	15,000.00	15,000.00	
10-7-117-590-05 Gasoline	32,156.00	41,000.00	22,323.00		46	41,000.00	41,000.00	
<b>Total</b>	<b>\$549,759.00</b>	<b>\$556,185.00</b>	<b>\$516,864.00</b>			<b>\$556,185.00</b>	<b>\$578,910.00</b>	
<b>Department: 120 Detention Center</b>								
10-7-120-500-00 Wages & Salaries Full Time Recommended: none REQUESTED: 4 officers (\$36,540 ea); \$60,600 for ladder	1,266,417.00	1,391,345.00	1,259,542.00		9	1,676,480.00	1,444,155.00	
10-7-120-500-05 Salaries - Overtime	55,298.00	50,000.00	45,577.00		9	50,000.00	50,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-120-510-00 Fica-Employers Contrib.	96,373.00	110,265.00	97,339.00		12	132,075.00	114,305.00	
10-7-120-510-05 Sc Ret Employers Contrib	40.00		223.00					
10-7-120-510-10 Sc Police Ret Employers Co	232,452.00	262,900.00	241,585.00		8	332,175.00	272,535.00	
10-7-120-510-15 Health/Life Ins Employers	198,022.00	269,010.00	190,965.00		29	306,225.00	228,191.00	
10-7-120-510-25 Workers Compensation	33,267.00	57,350.00	35,689.00		38	69,000.00	59,455.00	
10-7-120-520-25 Personnel Disease Prev. Recommended: none; REQUESTED: \$1,000 increase due to increase in inmate population	10,107.00	9,000.00	9,043.00		0	10,000.00	9,000.00	
10-7-120-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$5,000 for specialized and advanced training	4,822.00	7,100.00	4,198.00		41	12,100.00	7,100.00	
10-7-120-540-00 Supplies-General	17,538.00	18,000.00	13,275.00		26	18,000.00	18,000.00	
10-7-120-540-15 Supplies-Inmate (Comm. Commission...	42,872.00	40,000.00	17,975.00		55	40,000.00	40,000.00	
10-7-120-542-00 Supplies-Clothing Recommended: none; REQUESTED: \$2k for requested COs	8,414.00	10,000.00	8,160.00		18	12,000.00	10,000.00	
10-7-120-543-00 Supplies-Laundry	2,222.00	2,000.00	2,077.00		-4	3,000.00	3,000.00	



# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: all; REQUESTED: \$1,000 due to increase in inmate population								
10-7-120-543-05 Supplies-Food/Beverage Recommended: all REQUESTED: \$34,000 increase due to number of meals needed to be served	258,400.00	253,440.00	253,440.00			287,440.00	287,440.00	
10-7-120-543-15 Supplies-Board/Lodging	14,969.00	15,000.00	4,907.00		67	15,000.00	15,000.00	
10-7-120-551-00 Equipment-General Recommended: none; REQUESTED: \$260 each for requested COs	4,297.00	9,900.00	4,876.00		51	10,940.00	9,900.00	
10-7-120-551-65 Equipment-Law Enforcement	4,877.00	10,300.00	7,407.00		28	10,300.00	10,300.00	
10-7-120-560-00 Equipment - Capitalized Recommended: none; REQUESTED: Prisoner transport van	66,300.00					80,000.00		
10-7-120-571-00 Utilities-Phone	4,317.00	5,750.00	3,559.00		38	5,750.00	5,750.00	
10-7-120-600-00 Contractual Services	6,026.00	6,000.00	1,743.00		71	6,000.00	6,000.00	
10-7-120-604-10 Ps-Medical Recommended: Increase REQUESTED: standard annual increase plus contract price increase	218,257.00	225,320.00	292,694.00		-30	245,191.00	256,000.00	
10-7-120-690-00 Special Projects Recommended: none; REQUESTED: \$155,789 window replacement;\$52,000 stainless steel shower panel; cell door replacement (no cost provided)	4,660.00	271,848.00	288,780.00		-6	207,789.00		
10-7-120-750-00 Lease- Copiers	7,093.00	3,500.00	5,465.00		-56	3,500.00	8,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-120-781-50 Dys Service Contract	19,400.00	13,000.00	13,000.00			13,000.00	13,000.00	
<b>Total</b>	<b>\$2,576,440.00</b>	<b>\$3,041,028.00</b>	<b>\$2,801,519.00</b>			<b>\$3,545,965.00</b>	<b>\$2,867,131.00</b>	
<b>Department: 121 School Resource Officers</b>								
10-7-121-500-00 Wages & Salaries Fulltime	315,264.00	368,770.00	345,473.00		6	368,770.00	391,405.00	
10-7-121-500-05 Salaries- Overtime	2,663.00	1,000.00			100	1,000.00	1,000.00	
10-7-121-500-10 Wages & Salaries Part Time	12,565.00	22,500.00	2,753.00		88	22,500.00	22,950.00	
10-7-121-510-00 Fica-Employers Contrib	23,477.00	30,010.00	26,073.00		13	30,010.00	31,740.00	
10-7-121-510-05 Sc Ret Employers Contrib	5,808.00							
10-7-121-510-10 S.C. Police Ret Employer	48,893.00	71,550.00	64,955.00		9	71,550.00	75,680.00	
10-7-121-510-15 Health/Life Ins Employers	56,090.00	59,770.00	50,313.00		16	59,770.00	73,830.00	
10-7-121-510-25 Workers Compensation	8,285.00	13,575.00	9,595.00		29	13,575.00	14,355.00	
10-7-121-590-00 Maintenance - Vehicles	5,361.00	4,000.00	6,146.00		-54	4,000.00	4,000.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-121-590-05 Gasoline	8,073.00	7,000.00	6,043.00		14	7,000.00	7,000.00	
<b>Total</b>	<b>\$486,479.00</b>	<b>\$578,175.00</b>	<b>\$511,351.00</b>			<b>\$578,175.00</b>	<b>\$621,960.00</b>	
<b>Department: 130 Communications</b>								
10-7-130-500-00 Wages & Salaries Fulltime	996,674.00	1,194,720.00	969,594.00		19	1,208,000.00	1,197,770.00	
10-7-130-500-05 Salaries Overtime	132,099.00	115,000.00	113,019.00		2	115,000.00	115,000.00	
10-7-130-500-10 Wages & Salaries Parttime REQUESTED: \$26000 for two additional part time telecommunicators Transfer contractual/maintenance savings	7,052.00	10,000.00	30,114.00		-201	36,000.00	41,000.00	
10-7-130-510-00 Fica-Employers Contrib	82,367.00	101,340.00	82,861.00		18	105,250.00	103,565.00	
10-7-130-510-05 Sc Ret Employers Contrib	134,325.00	177,260.00	143,685.00		19	192,520.00	176,940.00	
10-7-130-510-10 S.C. Police Ret Employer	36,252.00	32,305.00	36,350.00		-13	39,930.00	38,415.00	
10-7-130-510-15 Health/Life Ins Employers	174,131.00	221,415.00	164,198.00		26	221,415.00	231,300.00	
10-7-130-510-25 Workers Compensation	5,649.00	9,515.00	6,644.00		30	10,720.00	10,535.00	
10-7-130-530-00 Travel, Training, Dues REQUESTED: \$3600 - account running close now, more needs and opportunities for training now than in the past	11,908.00	14,400.00	11,670.00		19	15,000.00	11,400.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-130-540-00 Supplies - General	12,512.00	17,100.00	9,455.00		45	17,100.00	17,100.00	
10-7-130-540-05 Supplies-Radios Recommended: none; REQUESTED: \$7000 for wired lapel mics - current ones are failing and needing repair more often than anticipated	22,398.00	43,000.00	37,443.00		13	50,000.00	43,000.00	
10-7-130-542-00 Supplies - Clothing	8,175.00	10,500.00	5,212.00		50	13,500.00	13,500.00	
10-7-130-551-00 Equipment-General	80,214.00	80,000.00	77,532.00		3	80,000.00	80,000.00	
10-7-130-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$996,736 for replacement of 12 outdated radios which will no longer be supported by Motorola						996,736.00		
10-7-130-571-00 Utilities-Telephone	2,769.00	5,000.00	2,171.00		57	5,000.00	5,000.00	
10-7-130-590-00 Maintenance - Vehicles	3,305.00	3,000.00	1,169.00		61	3,000.00	3,000.00	
10-7-130-590-05 Gasoline Recommended: all; REQUESTED: \$1000 for increase in travel by the radio technician to perform his duties	3,764.00	4,000.00	3,004.00		25	5,000.00	5,000.00	
10-7-130-591-00 Maintenance - General	57,292.00	82,000.00	75,847.00		8	57,000.00	57,000.00	
10-7-130-593-00 Maintenance-Service Agree	18,415.00	119,730.00	60,591.00		49	134,730.00	134,730.00	
10-7-130-600-00 Contractual Services(Cs)	278,423.00	279,000.00	246,758.00		12	253,000.00	253,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Transfer savings to PT budget								
10-7-130-750-00 Lease- Copiers	3,726.00	5,000.00	3,416.00		32	5,000.00	5,000.00	
10-7-130-786-00 Donations Exp.	350.00		100.00					
<b>Total</b>	<b>\$2,071,800.00</b>	<b>\$2,524,285.00</b>	<b>\$2,080,833.00</b>			<b>\$3,563,901.00</b>	<b>\$2,542,255.00</b>	
<b>Department: 140 Emergency Management</b>								
10-7-140-500-00 Wages & Salaries Full Time	173,040.00	179,755.00	170,489.00		5	187,395.00	190,080.00	
10-7-140-500-05 Salaries - Overtime	5,166.00	3,500.00	4,435.00		-27	3,500.00	3,500.00	
10-7-140-500-10 Wages & Salaries Parttime		3,500.00			100	3,500.00	3,500.00	
10-7-140-510-00 Fica-Employers Contrib.	13,218.00	14,285.00	13,129.00		8	14,900.00	15,075.00	
10-7-140-510-10 S.C. Police Ret Employer	30,634.00	34,065.00	32,602.00		4	37,400.00	35,950.00	
10-7-140-510-15 Health/Life Ins Employers	10,960.00	16,450.00	9,943.00		40	21,225.00	21,680.00	
10-7-140-510-25 Workers Compensation	7,624.00	12,485.00	8,106.00		35	13,000.00	13,185.00	
10-7-140-530-00 Travel, Training, Dues	3,199.00	6,000.00	4,456.00		26	6,000.00	6,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-140-540-00 Supplies-General	1,600.00	2,500.00	2,027.00		19	2,500.00	2,500.00	
10-7-140-542-00 Supplies- Clothing	1,676.00	2,000.00	815.00		59	2,000.00	2,000.00	
10-7-140-570-00 Utilities-General	22,837.00	30,400.00	20,888.00		31	30,400.00	30,400.00	
10-7-140-571-00 Utilities-Telephone	35,412.00	37,120.00	29,202.00		21	37,120.00	37,120.00	
10-7-140-593-00 Maintenance-Service Agree	7,334.00	10,000.00	9,274.00		7	10,000.00	10,000.00	
10-7-140-600-00 Contractual Services	5,413.00	9,500.00	800.00		92	9,500.00	9,500.00	
10-7-140-690-02 Sp-Nucl. Planning	1,942.00	25,000.00	48,026.00		-92	25,000.00	25,000.00	
10-7-140-690-15 Sp-Fema Covid-19			255,919.00					
<b>Total</b>	<b>\$320,055.00</b>	<b>\$386,560.00</b>	<b>\$610,111.00</b>			<b>\$403,440.00</b>	<b>\$405,490.00</b>	
<b>Department: 141 Fire Service</b>								
10-7-141-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$5500 increase to cover costs of more expensive rescue related classes and specialized trainings, increase in dues for NFPA membership	39,946.00	49,500.00	46,338.00		6	55,000.00	49,500.00	
10-7-141-540-00 Supplies-General	37,191.00	34,000.00	28,629.00		16	34,000.00	34,000.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-141-551-00 Equipment-General Recommended: Reduce back to FY19 amt-one-time funding removed REQUESTED: 40K increase; 2k increase per station to make funds in current budget recurring; \$100k for \$5,000 per station to be authorized by the Commission	156,521.00	203,000.00	195,960.00		3	303,000.00	163,000.00	
10-7-141-551-45 Equipment-Prot. Clothing	50,011.00	55,000.00	55,475.00		-1	55,000.00	55,000.00	
10-7-141-560-00 Equipment - Capitalized Removed SCBA equipment	36,282.00	40,000.00	2,649,823.00		-6,525	40,000.00	40,000.00	
10-7-141-570-00 Utilities-General	166,846.00	176,000.00	154,395.00		12	176,000.00	176,000.00	
10-7-141-590-00 Maintenance-Vehicles Recommended: \$160k based on projections; REQUESTED: 20k increase to cover increased fleet size and associated costs	167,293.00	130,000.00	161,640.00		-24	150,000.00	160,000.00	
10-7-141-590-05 Gasoline Recommended: \$76k based on projections and average spent	73,180.00	70,000.00	68,518.00		2	70,000.00	76,000.00	
10-7-141-591-00 Maintenance-General	48,807.00	40,000.00	35,811.00		10	40,000.00	40,000.00	
10-7-141-600-00 Contractual Services (Cs)	51,682.00	50,000.00	43,076.00		14	50,000.00	50,000.00	
10-7-141-650-00 Insurance-General Recommended: LODD claim REQUESTED: \$30k increase because of 5k LODD claim prior year and 25k to acquire special policy for cancer coverage for all firefighters	54,532.00	55,000.00	54,674.00		1	85,000.00	60,000.00	
10-7-141-690-00 Special Projects	126,122.00	134,249.00	134,706.00		0	140,000.00	134,249.00	



## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
REQUESTED: \$5,751 to begin rescue tool upgrades								
10-7-141-691-01	36,028.00	38,000.00	29,930.00		21	57,000.00	38,000.00	
Sp - Promotions								
Recommended: none; REQUESTED: \$19,000 - 1k per station to assist with building insurance increases, building security, and energy upgrades								
10-7-141-760-00	32,942.00	38,000.00	42,059.00		-11	57,000.00	38,000.00	
Matching Funds								
Recommended: none; REQUESTED: 19k, 1k per station								
<b>Total</b>	<b>\$1,077,383.00</b>	<b>\$1,112,749.00</b>	<b>\$3,701,034.00</b>			<b>\$1,312,000.00</b>	<b>\$1,113,749.00</b>	
<b>Department: 142 Town Of Kershaw- Fire</b>								
10-7-142-500-00	52,841.00	78,925.00	75,332.00		5	78,925.00	79,580.00	
Wages & Salaries Fulltime								
10-7-142-500-05	6,218.00	6,000.00	11,868.00		-98	6,000.00	6,000.00	
Salaries Overtime								
10-7-142-500-10	26,553.00	15,000.00	4,436.00		70	15,000.00	15,000.00	
Wages & Salaries Parttime								
10-7-142-510-00	6,224.00	7,645.00	6,713.00		12	7,645.00	7,695.00	
Fica-Employers Contrib								
10-7-142-510-05			16.00					
Sc Ret Employers Contrib								
10-7-142-510-10	13,868.00	18,225.00	16,819.00		8	18,225.00	18,345.00	
S.C. Police Ret Employer								
10-7-142-510-15	12,741.00	25,420.00	19,315.00		24	25,420.00	21,125.00	
Health/Life Ins Employers								

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-142-510-25 Workers Compensation	3,607.00	6,735.00	4,151.00		38	6,735.00	6,780.00	
10-7-142-542-00 Supplies - Clothing	2,150.00	3,000.00	1,938.00		35	3,000.00	3,000.00	
10-7-142-551-00 Equipment-General	1,620.00	1,500.00	1,554.00		-4	1,500.00	1,500.00	
10-7-142-551-45 Protective Clothing	2,000.00	2,000.00	2,000.00			2,000.00	2,000.00	
10-7-142-571-00 Utilities-Telephone	562.00	700.00	452.00		35	700.00	700.00	
<b>Total</b>	<b>\$128,384.00</b>	<b>\$165,150.00</b>	<b>\$144,594.00</b>			<b>\$165,150.00</b>	<b>\$161,725.00</b>	
<b>Department: 144 Lanc. County Firefighters</b>								
10-7-144-500-00 Wages & Salaries Fulltime Recommended: none; REQUESTED: \$39,000 personnel cost for new Fire Inspector position related to the Fitch Fire study; Fitch Fire Study recommended 3 teams of two firefighters at \$36k	803,511.00	883,580.00	796,251.00		10	1,163,055.00	875,775.00	
10-7-144-500-05 Salaries Overtime	82,210.00	70,000.00	76,467.00		-9	70,000.00	70,000.00	
10-7-144-500-10 Wages & Salaries Parttime	54,444.00	50,000.00	50,390.00		-1	50,000.00	50,000.00	
10-7-144-510-00 Fica-Employers Contrib	68,905.00	77,065.00	68,981.00		10	98,535.00	76,560.00	
10-7-144-510-05 Sc Ret Employers Contrib	10,619.00	10,115.00	10,559.00		-4	11,500.00	10,595.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-144-510-10 S.C. Police Ret Employer	149,193.00	171,500.00	158,561.00		8	234,500.00	170,125.00	
10-7-144-510-15 Health/Life Ins Employers	150,968.00	156,745.00	132,002.00		16	240,050.00	141,110.00	
10-7-144-510-25 Workers Compensation	36,623.00	63,600.00	39,122.00		38	82,370.00	63,100.00	
10-7-144-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$500 related to the Fire Inspector position; \$500 per firefighter	8,350.00	10,100.00	2,673.00		74	13,600.00	10,100.00	
10-7-144-542-00 Supplies - Clothing Recommended: none; REQUESTED: \$1,500 for uniform related to new Fire Inspector position; \$1500 per firefighter	17,950.00	17,500.00	14,824.00		15	28,000.00	17,500.00	
10-7-144-551-00 Equipment-General Recommended: none; REQUESTED: \$4500 for computers related to new Fire Inspection position. \$1500 for specialty software; \$2400 computer for per Firefighter	21,261.00	24,000.00	24,000.00			44,400.00	24,000.00	
10-7-144-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$68000 for new vehicle with mobile radio, emergency lighting, and emergency marking and striping. \$5500 for handheld radio; \$5500 radios and \$ 11700 add'l equipment per firefighter; one vehicle per team of firefighter \$70k each	70,967.00					386,700.00		
10-7-144-590-00 Maintenance - Vehicles Recommended: none; REQUESTED: \$1,500 for related to new Fire Inspector position						1,500.00		
10-7-144-590-05 Gasoline Recommended: none; REQUESTED: \$1,000 related to new Fire Inspector position	11,762.00	16,000.00	9,280.00		42	17,000.00	16,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-144-640-00 Lanc City Fire & Rescue	152,823.00	163,790.00	118,296.00		28	163,790.00	163,790.00	
10-7-144-690-00 Special Projects	3,231.00	274,530.00	134.00		100	274,530.00	274,530.00	
<b>Total</b>	<b>\$1,642,817.00</b>	<b>\$1,988,525.00</b>	<b>\$1,501,540.00</b>			<b>\$2,879,530.00</b>	<b>\$1,963,185.00</b>	
<b>Department: 153 Lancaster Ems</b>								
10-7-153-500-00 Wages & Salaries Full Time Recommended: none REQUESTED: 4 12 hour Paramedics to start process of next unit and provide prime time event and call volume coverage Transfer position to IT	2,662,396.00	2,717,200.00	2,480,634.00		9	2,987,530.00	2,758,210.00	
10-7-153-500-05 Salaries - Overtime Recommended: Based on trend REQUESTED: OT for 4 medics	1,366,321.00	1,340,000.00	1,288,704.00		4	1,437,488.00	1,400,000.00	
10-7-153-500-10 Wages & Salaries Part-Time REQUESTED: \$10k to continue EMS Bootcamp	148,585.00	115,000.00	214,867.00		-87	150,000.00	150,000.00	
10-7-153-510-00 Fica-Employers Contrib.	306,773.00	319,175.00	301,112.00		6	347,315.00	333,290.00	
10-7-153-510-05 Sc Ret Employers Contrib	596,899.00	654,195.00	603,245.00		8	751,825.00	677,905.00	
10-7-153-510-10 Sc Police Ret Employers Co	262.00		185.00					
10-7-153-510-15 Health/Life Ins Employers	492,021.00	570,039.00	442,497.00		22	645,700.00	576,545.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-153-510-25 Workers Compensation	243,761.00	438,680.00	255,609.00		42	470,795.00	451,900.00	
10-7-153-520-25 Personnel Disease Prev. Recommended: all; REQUESTED: Cost increases as well as volume increases for supplies provided to other departments	19,178.00	37,995.00	20,941.00		45	45,700.00	45,700.00	
10-7-153-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$200 for each requested medic; \$4k for CAC and CAPO certification and staff training	60,235.00	71,450.00	62,793.00		12	76,250.00	71,450.00	
10-7-153-540-00 Supplies-General REQUESTED: \$2.5k supplies for events like job fairs, school fairs, etc.	58,198.00	50,000.00	50,478.00		-1	52,500.00	50,000.00	
10-7-153-541-00 Supplies- Postage	11,013.00	13,500.00	13,528.00		0	13,500.00	13,500.00	
10-7-153-541-10 Supplies-Medical	238,979.00	255,000.00	265,890.00		-4	255,000.00	255,000.00	
10-7-153-542-00 Supplies-Clothing Recommended: none; REQUESTED: \$1K uniforms for each requested medic	42,658.00	53,500.00	38,546.00		28	57,500.00	53,500.00	
10-7-153-543-00 Supplies-Laundry	1,917.00	3,000.00	560.00		81	3,000.00	3,000.00	
10-7-153-551-00 Equipment-General	35,683.00	30,000.00	30,397.00		-1	30,000.00	30,000.00	
10-7-153-551-30 Communications REQUESTED: Radios for 4 medics\$4500 each	610.00					18,000.00		

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-153-560-00 Equipment - Capitalized Recommended: none; REQUESTED: Add'l \$400,000 for a bariatric unit due to aging equipment; \$325,000 for a new Transport unit; \$44,000 for QRV replacement; \$36k for replacement QRV (expedition-not used in emergency response); \$90,363 Suburban and Tahoe to replace vehicle used in SWAT Unit rotation--tahoe will go to grant position w/ no vehicle currently	50,183.00	43,000.00	73,782.00		-72	938,363.00	43,000.00	
10-7-153-570-00 Utilities-General	51,084.00	55,000.00	51,163.00		7	55,000.00	55,000.00	
10-7-153-571-00 Utilities-Telephone	57,071.00	62,000.00	50,956.00		18	62,000.00	62,000.00	
10-7-153-590-00 Maintenance-Vehicles Recommended: \$141k based on projections; REQUESTED: \$6K for light package on requested QRV and \$15k on suburban and tahoe	150,812.00	136,000.00	117,451.00		14	157,000.00	141,000.00	
10-7-153-590-05 Gasoline	117,071.00	130,000.00	93,201.00		28	130,000.00	130,000.00	
10-7-153-591-00 Maintenance-General	11,904.00	19,000.00	3,918.00		79	19,000.00	19,000.00	
10-7-153-593-00 Maintenance-Service Agree. Recommended: none; REQUESTED: \$4K to train billing staff for compliance	92,612.00	45,000.00	43,736.00		3	49,000.00	45,000.00	
10-7-153-600-00 Contractual Services (Cs)	14,813.00	70,000.00	53,720.00		23	70,000.00	70,000.00	
10-7-153-650-01 Insurance- Other	4,640.00	6,500.00	4,154.00		36	6,500.00	6,500.00	
10-7-153-670-00 Advertising Recommended: none; Requested: \$2500 for staff recruitment	1,840.00	1,500.00	2,026.00		-35	4,000.00	1,500.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-153-690-00 Special Projects Update with number for EMS HQ once known	67,854.00	702,000.00	155,958.00		78			
10-7-153-750-00 Lease- Copiers	5,305.00	3,000.00	4,169.00		-39	3,000.00	3,000.00	
<b>Total</b>	<b>\$6,910,678.00</b>	<b>\$7,941,734.00</b>	<b>\$6,724,220.00</b>			<b>\$8,835,966.00</b>	<b>\$7,446,000.00</b>	
<b>Department: 202 Road Maintenance</b>								
10-7-202-500-00 Wages & Salaries Full Time Recommended: none REQUESTED: \$30k Salary increases for certifications, etc.; Grass crew (\$24k)	902,126.00	1,151,835.00	951,053.00		17	1,256,255.00	1,175,320.00	
10-7-202-500-05 Salaries - Overtime	29,132.00	15,000.00	23,204.00		-55	15,000.00	15,000.00	
10-7-202-500-10 Wages & Salaries Part-Time	24,896.00	23,800.00	24,709.00		-4	23,800.00	23,800.00	
10-7-202-510-00 Fica-Employers Contrib.	69,349.00	91,085.00	73,636.00		19	99,070.00	92,880.00	
10-7-202-510-05 Sc Ret Employers Contrib	136,877.00	185,265.00	156,726.00		15	214,460.00	188,920.00	
10-7-202-510-15 Health/Life Ins Employers	154,040.00	239,460.00	167,653.00		30	234,100.00	228,575.00	
10-7-202-510-25 Workers Compensation	45,384.00	94,705.00	51,256.00		46	106,370.00	99,020.00	
10-7-202-530-00 Travel, Training, Dues	2,805.00	5,000.00	1,201.00		76	8,000.00	5,000.00	



**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
REQUESTED: \$3K								
10-7-202-540-00 Supplies-General	24,431.00	30,500.00	17,208.00		44	30,500.00	30,500.00	
10-7-202-542-00 Supplies-Clothing	19,269.00	18,000.00	18,792.00		-4	18,000.00	18,000.00	
10-7-202-544-00 Supplies-Construction Pipe Remove carry forward	24,319.00	120,342.00	104,647.00		13	75,000.00	75,000.00	
10-7-202-544-05 Supplies-Sign Making	22,007.00	32,000.00	27,747.00		13	32,000.00	32,000.00	
10-7-202-544-10 Supplies-Stone	379,160.00	450,000.00	439,000.00		2	450,000.00	450,000.00	
10-7-202-544-20 Supplies-Asphalt/Topsoil	70,622.00	65,000.00	28,165.00		57	65,000.00	65,000.00	
10-7-202-548-00 Supplies-Hand Tools	842.00	5,000.00	665.00		87	5,000.00	5,000.00	
10-7-202-551-00 Equipment-General	10,994.00	2,500.00	2,723.00		-9	2,500.00	2,500.00	
10-7-202-560-00 Equipment - Capitalized	133,602.00	84,265.00	69,923.00		17	20,000.00	20,000.00	
10-7-202-570-00 Utilities-General	8,639.00	11,000.00	9,563.00		13	11,000.00	11,000.00	
10-7-202-571-00 Utilities-Telephone	13,584.00	14,000.00	12,779.00		9	14,000.00	14,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-202-582-00 Rent-Equipment		5,000.00			100	5,000.00	5,000.00	
10-7-202-590-00 Maintenance-Vehicles REQUESTED: \$2K for new mowers and dump trucks in fund 11	176,663.00	220,000.00	213,273.00		3	222,000.00	250,000.00	
10-7-202-590-05 Gasoline Recommended: all; REQUESTED: \$6K mowers and dump trucks in fund 11	141,534.00	130,000.00	114,439.00		12	136,000.00	140,000.00	
10-7-202-591-00 Maintenance-General	2,195.00	500.00	639.00		-28	500.00	500.00	
10-7-202-593-00 Maintenance-Service Agree REQUESTED: Warranty on equipment requested in fund 11						3,000.00	3,000.00	
10-7-202-600-00 Contractual Services (Cs) REQUESTED: \$100,000 for new road inventory; \$100,000 additional for contract work such as storm pipe separations Increase for full year road fee; transfer \$50k from special projects	110,916.00	275,000.00	337,821.00		-23	725,000.00	475,000.00	
10-7-202-604-00 Professional Services	52,498.00	75,000.00	47,493.00		37	75,000.00	75,000.00	
10-7-202-690-00 Special Projects Transfer to Contractual services	44,998.00	50,000.00			100			
10-7-202-750-00 Lease- Copiers	2,324.00	1,500.00	1,884.00		-26	1,500.00	1,500.00	
<b>Total</b>	<b>\$2,603,206.00</b>	<b>\$3,395,757.00</b>	<b>\$2,896,199.00</b>			<b>\$3,848,055.00</b>	<b>\$3,501,515.00</b>	
<b>Department: 210 Fleet Maintenance</b>								

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-210-500-00 Wages & Salaries Full Time Recommended: none; REQUESTED: Equipment Tech 2 (\$41.8k)	285,334.00	308,395.00	287,612.00		7	357,250.00	307,755.00	
10-7-210-500-05 Salaries - Overtime	6,353.00	5,000.00	5,121.00		-2	5,000.00	5,000.00	
10-7-210-510-00 Fica-Employers Contrib.	20,789.00	23,975.00	21,536.00		10	27,710.00	23,925.00	
10-7-210-510-05 Sc Ret Employers Contrib	42,237.00	48,765.00	46,557.00		5	59,970.00	48,665.00	
10-7-210-510-15 Health/Life Ins Employers	53,433.00	60,700.00	54,630.00		10	73,285.00	61,875.00	
10-7-210-510-25 Workers Compensation	8,956.00	15,340.00	9,943.00		35	17,780.00	15,165.00	
10-7-210-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$2K police vehicle conference, \$500 requested position	4,040.00	5,000.00	5,544.00		-11	7,500.00	5,000.00	
10-7-210-540-00 Supplies-General Recommended: cost increases; REQUESTED: \$300 requested position; Increase for cost increases and usage increases on disposable items	11,508.00	7,800.00	11,688.00		-50	13,300.00	10,000.00	
10-7-210-542-00 Supplies-Clothing REQUESTED: \$500 requested position	5,463.00	7,000.00	5,910.00		16	7,500.00	7,000.00	
10-7-210-548-00 Supplies-Hand Tools REQUESTED: \$1.4k requested position, \$4.5K for new tools for hybrid vehicles	18,673.00	15,000.00	22,734.00		-52	20,900.00	17,500.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-210-551-00 Equipment- General Recommended: none; REQUESTED: \$2.4K laptop; \$2.5k other equipment for requested position	14,741.00	12,800.00	14,165.00		-11	14,400.00	12,800.00	
10-7-210-560-00 Equipment - Capitalized Recommended: none; REQUESTED: \$15K for a replacement wheel balancer	5,346.00					15,000.00		
10-7-210-570-00 Utilities-General	12,807.00	16,500.00	12,828.00		22	16,500.00	16,500.00	
10-7-210-571-00 Utilities-Telephone	6,961.00	7,500.00	5,162.00		31	7,500.00	7,500.00	
10-7-210-590-00 Maintenance-Vehicles Recommended: \$55k due to actual expenses REQUESTED: \$11.6K motorpool vehicle usage	72,388.00	33,400.00	33,836.00		-1	45,000.00	55,000.00	
10-7-210-590-05 Gasoline Recommended: \$65k REQUESTED: \$12.3K increased motorpool vehicle use	64,478.00	42,700.00	55,673.00		-30	65,000.00	65,000.00	
10-7-210-593-00 Maintenance- Service Agreement	39,851.00	51,700.00	17,134.00		67	55,000.00	25,000.00	
10-7-210-750-00 Lease- Copiers	2,059.00	1,500.00	1,773.00		-18	1,500.00	1,500.00	
<b>Total</b>	<b>\$675,417.00</b>	<b>\$663,075.00</b>	<b>\$611,846.00</b>			<b>\$810,095.00</b>	<b>\$685,185.00</b>	
<b>Department: 251 Building Maintenance</b>								
10-7-251-500-00 Wages & Salaries Full Time	219,023.00	353,800.00	291,789.00		18	362,015.00	348,630.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-251-500-05 Salaries - Overtime	2,418.00	10,000.00	3,097.00		69	10,000.00	10,000.00	
10-7-251-500-10 Wages & Salaries Part-Time	8,151.00		1,819.00					
10-7-251-510-00 Fica-Employers Contrib.	16,542.00	27,830.00	21,571.00		22	28,500.00	27,435.00	
10-7-251-510-05 Sc Ret Employers Contrib	32,121.00	56,600.00	46,651.00		18	61,610.00	55,805.00	
10-7-251-510-15 Health/Life Ins Employers	44,844.00	83,320.00	56,989.00		32	74,935.00	76,525.00	
10-7-251-510-25 Workers Compensation	7,718.00	19,285.00	10,900.00		43	19,725.00	19,015.00	
10-7-251-530-00 Travel, Training, Dues		4,350.00			100	4,350.00	4,350.00	
10-7-251-540-00 Supplies-General	267.00	600.00	1,817.00		-203	600.00	600.00	
10-7-251-542-00 Supplies-Clothing	3,565.00	4,500.00			100	4,500.00	4,500.00	
10-7-251-545-00 Supplies-Custodial	12,702.00	20,000.00	14,980.00		25	20,000.00	20,000.00	
10-7-251-551-00 Equipment-General	3,705.00	5,000.00	3,504.00		30	5,000.00	5,000.00	
10-7-251-560-00 Equipment - Capitalized	10,818.00					40,000.00		

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: none; REQUESTED: \$30K for lift; \$10K for floor equipment to replace old models								
10-7-251-570-00 Utilities-General	695,267.00	790,000.00	666,974.00		16	790,000.00	790,000.00	
10-7-251-571-00 Utilities-Phones	14,770.00	16,500.00	14,900.00		10	16,500.00	16,500.00	
10-7-251-590-00 Maintenance-Vehicles	4,979.00	7,000.00	3,579.00		49	7,000.00	7,000.00	
10-7-251-590-05 Gasoline	8,402.00	20,000.00	7,013.00		65	20,000.00	20,000.00	
10-7-251-593-00 Maintenance-Service Agreements	108,396.00	136,000.00	112,302.00		17	136,000.00	136,000.00	
10-7-251-594-00 Maintenance-Bldg & Grounds Transfer industrial park maintenance under Jamie (\$15k)	152,660.00	155,000.00	126,079.00		19	155,000.00	140,000.00	
10-7-251-594-05 Maint-Building Cleaning	160.00							
10-7-251-600-00 Contractual Services (Cs) Recommended: none; REQUESTED: \$75K for detention center maintenance contract Removed one-time \$400,000 for building upgrades/improvements	482,593.00	571,844.00	582,907.00		-2	240,000.00	165,000.00	
10-7-251-608-01 Sc Dept Of Corrections	18,213.00							
10-7-251-690-00 Special Projects Recommended: 25k for consultative services for project management						25,000.00	25,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-251-781-73 Licenses/Permits/Fees		250.00			100	250.00	250.00	
<b>Total</b>	<b>\$1,847,314.00</b>	<b>\$2,281,879.00</b>	<b>\$1,966,871.00</b>			<b>\$2,020,985.00</b>	<b>\$1,871,610.00</b>	
<b>Department: 310 Landfill-Solid Waste</b>								
10-7-310-500-10 Wages & Salaries Parttime		15,000.00			100	15,000.00	15,075.00	
10-7-310-510-00 Fica-Employers Contrib.		1,148.00			100	1,150.00	1,155.00	
10-7-310-510-15 Health/Life Ins Employers		5,050.00			100	5,050.00	4,990.00	
10-7-310-510-25 Workers Compensation		800.00			100	800.00	800.00	
10-7-310-600-00 Contractual Services (Cs)	7,137.00	34,505.00	4,100.00		88	34,505.00	34,505.00	
<b>Total</b>	<b>\$7,137.00</b>	<b>\$56,503.00</b>	<b>\$4,100.00</b>			<b>\$56,505.00</b>	<b>\$56,525.00</b>	
<b>Department: 312 Solid Waste Collect</b>								
10-7-312-500-00 Wages & Salaries Full Time REQUESTED: \$9K to move PT Facility Worker to FT; \$10k for salary adjustments	389,739.00	433,805.00	371,640.00		14	464,820.00	449,340.00	
10-7-312-500-05 Salaries - Overtime	32,936.00	23,000.00	39,128.00		-70	23,000.00	23,000.00	
10-7-312-500-10 Wages & Salaries Part-Time Recommended: \$1/hour increase; REQUESTED: \$75K Increase site attendants to \$9/hour; move PT to FT; transfer to full-time for requested position	261,390.00	250,000.00	236,674.00		5	310,000.00	305,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-312-510-00 Fica-Employers Contrib.	50,588.00	54,070.00	49,119.00		9	61,180.00	56,810.00	
10-7-312-510-05 Sc Ret Employers Contrib	68,383.00	71,095.00	70,150.00		1	80,800.00	76,655.00	
10-7-312-510-10 S.C. Police Ret Employer	31.00		501.00					
10-7-312-510-15 Health/Life Ins Employers	77,686.00	102,920.00	64,687.00		37	111,365.00	87,795.00	
10-7-312-510-25 Workers Compensation	37,669.00	74,985.00	38,204.00		49	86,640.00	81,580.00	
10-7-312-530-00 Travel, Training, Dues Recommended: none; REQUESTED: \$2K for a KLCB coordinaor, SCAC, APWA and Solid Waste training	160.00	750.00	452.00		40	2,750.00	750.00	
10-7-312-540-00 Supplies-General	6,071.00	5,000.00	5,933.00		-19	5,000.00	5,000.00	
10-7-312-542-00 Supplies-Clothing	7,445.00	6,000.00	4,757.00		21	6,000.00	6,000.00	
10-7-312-551-00 Equipment-General	586.00	3,000.00	2,367.00		21	3,000.00	3,000.00	
10-7-312-570-00 Utilities-General	27,020.00	30,000.00	26,355.00		12	30,000.00	30,000.00	
10-7-312-571-00 Utilities-Telephone	9,623.00	13,000.00	8,118.00		38	13,000.00	13,000.00	



## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-312-580-00 Rent-Land	4,930.00	7,500.00	5,190.00		31	10,000.00	10,000.00	
10-7-312-590-00 Maintenance-Vehicles	105,022.00	75,000.00	82,013.00		-9	75,000.00	75,000.00	
10-7-312-590-05 Gasoline	75,543.00	100,000.00	53,998.00		46	100,000.00	100,000.00	
10-7-312-591-00 Maintenance-General	1,835.00	1,000.00	120.00		88	1,000.00	1,000.00	
10-7-312-600-00 Contractual Services (Cs) Recommended: None REQUESTED: Continued funding of site improvements at \$400k	61,619.00	435,000.00	285,327.00		34	475,000.00	75,000.00	
10-7-312-612-00 Cs - Disposal Contract Recommended: Increase per trend	1,646,015.00	1,480,000.00	1,336,562.00		10	1,480,000.00	1,650,000.00	
10-7-312-670-00 Advertising	4,072.00	3,000.00	3,785.00		-26	3,000.00	3,000.00	
10-7-312-690-00 Special Projects Remove funding for cans		40,000.00	70,294.00		-76			
10-7-312-740-30 Cp-Land/Bldg Acquisition Removed Rich Hill site acquisition		75,000.00			100			
10-7-312-781-73 Licenses/Permits/Fees	322.00		512.00					
<b>Total</b>	<b>\$2,868,685.00</b>	<b>\$3,284,125.00</b>	<b>\$2,755,886.00</b>			<b>\$3,341,555.00</b>	<b>\$3,051,930.00</b>	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Department: 318 Animal Shelter</b>								
10-7-318-500-00	105,878.00	149,495.00	136,651.00		9	189,190.00	180,060.00	
Wages & Salaries Full Time								
Recommended: Transfer PT to FT								
REQUESTED: Kennel Worker (\$32k), transitioned from PT to FT; \$4485 staff pay increases								
10-7-318-500-05	5,527.00	6,500.00	6,198.00		5	8,000.00	8,000.00	
Salaries - Overtime								
Recommended: increases; REQUESTED: \$8K for weekend hours								
10-7-318-500-10	10,868.00	10,400.00	14,345.00		-38	10,400.00		
Wages & Salaries Part-Time								
Transfer PT to FT								
10-7-318-510-00	9,040.00	12,730.00	11,724.00		8	15,765.00	14,270.00	
Fica-Employers Contrib.								
10-7-318-510-05	16,158.00	25,890.00	22,619.00		13	34,125.00	29,030.00	
Sc Ret Employers Contrib								
10-7-318-510-15	15,555.00	28,980.00	23,013.00		21	39,140.00	39,970.00	
Health/Life Ins Employers								
10-7-318-510-25	2,133.00	4,595.00	2,976.00		35	5,690.00	5,150.00	
Workers Compensation								
10-7-318-530-00	825.00	3,500.00	764.00		78	3,500.00	3,500.00	
Travel, Training, Dues								
10-7-318-540-00	10,967.00	11,000.00	7,989.00		27	17,500.00	17,500.00	
Supplies-General								
Recommended: all; REQUESTED: \$6500 for additional cleaning supplies								
10-7-318-541-10	24,376.00	22,000.00	20,827.00		5	30,000.00	30,000.00	
Supplies-Medical								

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: all; REQUESTED: \$8K for additional supplies with vet contract								
10-7-318-542-00 Supplies-Clothing	2,184.00	2,000.00	2,131.00		-7	2,000.00	2,000.00	
10-7-318-547-00 Supplies-Animal Food	2,286.00	5,000.00	2,011.00		60	5,000.00	5,000.00	
10-7-318-551-00 Equipment-General REQUESTED: \$2100 for desktop;		4,000.00			100	2,100.00		
10-7-318-560-00 Equipment - Capitalized		96,000.00	88,054.00		8			
10-7-318-570-00 Utilities-General	20,175.00	20,000.00	20,321.00		-2	20,000.00	20,000.00	
10-7-318-571-00 Utilities-Telephone REQUESTED: New position	2,521.00	6,000.00	2,631.00		56	7,110.00	6,000.00	
10-7-318-590-00 Maintenance-Vehicles REQUESTED: New Position	728.00	1,000.00	1,197.00		-20	2,500.00	1,000.00	
10-7-318-590-05 Gasoline REQUESTED: New position	1,864.00	2,000.00	906.00		55	3,000.00	2,000.00	
10-7-318-600-00 Contractual Services (Cs)	78,490.00	72,000.00	60,746.00		16	72,000.00	72,000.00	
10-7-318-786-00 Donations	38.00							

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Total</b>	<b>\$309,613.00</b>	<b>\$483,090.00</b>	<b>\$425,103.00</b>			<b>\$467,020.00</b>	<b>\$435,480.00</b>	
<b>Department: 330 Health Services</b>								
10-7-330-540-00 Supplies-General	1,447.00	3,700.00	660.00		82	3,700.00	3,700.00	
10-7-330-570-00 Utilities-General	37,281.00	42,000.00	32,301.00		23	42,000.00	42,000.00	
10-7-330-594-00 Maintenance-Bldg & Grounds		340.00			100	340.00	340.00	
10-7-330-600-00 Contractual Services (Cs)	39,975.00	39,000.00	35,319.00		9	39,000.00	39,000.00	
<b>Total</b>	<b>\$78,703.00</b>	<b>\$85,040.00</b>	<b>\$68,280.00</b>			<b>\$85,040.00</b>	<b>\$85,040.00</b>	
<b>Department: 601 Dept. Of Social Services</b>								
10-7-601-570-00 Utilities-General	34,116.00	40,500.00	33,317.00		18	40,500.00	40,500.00	
10-7-601-600-00 Contractual Services (Cs)	16,553.00	34,489.00	17,832.00		48	34,489.00	34,489.00	
<b>Total</b>	<b>\$50,669.00</b>	<b>\$74,989.00</b>	<b>\$51,149.00</b>			<b>\$74,989.00</b>	<b>\$74,989.00</b>	
<b>Department: 602 D.S.S. Family Indep</b>								
10-7-602-570-00 Utilities-General	12,865.00	10,350.00	10,974.00		-6	10,350.00	10,350.00	
10-7-602-581-00 Rent-Building	45,000.00	45,000.00	48,150.00		-7	45,000.00	45,000.00	

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-602-600-00 Contractual Services(Cs)	4,502.00	4,300.00	3,567.00		17	4,300.00	4,300.00	
<b>Total</b>	<b>\$62,367.00</b>	<b>\$59,650.00</b>	<b>\$62,691.00</b>			<b>\$59,650.00</b>	<b>\$59,650.00</b>	
<b>Department: 610 Veterans Affairs</b>								
10-7-610-500-00 Wages & Salaries Full Time Recommended: none; REQUESTED: \$4,798.25 increase to promote Admin. Asst. to Claims Representative	128,665.00	133,045.00	123,471.00		7	140,655.00	132,575.00	
10-7-610-500-05 Salaries Overtime	1,859.00	1,000.00	674.00		33	1,000.00	1,000.00	
10-7-610-500-10 Wages & Salaries Parttime	137.00	14,040.00	12,240.00		13	14,040.00	14,040.00	
10-7-610-510-00 Fica-Employers Contrib.	9,081.00	11,330.00	9,799.00		14	12,360.00	10,220.00	
10-7-610-510-05 Sc Ret Employers Contrib	18,952.00	23,045.00	19,750.00		14	24,120.00	20,785.00	
10-7-610-510-15 Health/Life Ins Employers	22,871.00	23,965.00	21,548.00		10	23,965.00	24,400.00	
10-7-610-510-25 Workers Compensation	297.00	550.00	339.00		38	1,680.00	475.00	
10-7-610-530-00 Travel, Training, Dues Recommended: increases; REQUESTED: increase to \$12,500 to continue attending trainings and conferences to keep up with changing laws and regulations made at the VA	6,475.00	4,000.00	3,841.00		4	12,500.00	11,000.00	
10-7-610-540-00 Supplies-General	5,023.00	5,000.00	3,793.00		24	6,000.00	5,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
REQUESTED: \$1K additional								
10-7-610-571-00 Utilities-Telephone	5,720.00	6,000.00	3,444.00		43	6,000.00	6,000.00	
10-7-610-593-00 Maintenance-Service Agreement Recommended: all; REQUESTED: \$800 increase for mandated software and shredding service	2,040.00	2,700.00	1,096.00		59	3,500.00	3,500.00	
10-7-610-600-00 Contractual Services (Cs)		1,200.00			100	1,200.00	1,200.00	
10-7-610-650-01 Insurance- Other	567.00	600.00	514.00		14	600.00	600.00	
10-7-610-690-00 Special Projects Recommended: none; REQUESTED: increase to \$7,500 to help cover costs of yearly Veterans activities including Memorial Day, Veterans Day Parade and Ball, and continuous community outreach efforts	2,098.00	11,600.00	9,724.00		16	7,500.00	4,600.00	
10-7-610-750-00 Lease- Copiers	2,518.00	2,500.00	2,213.00		11	2,500.00	2,500.00	
<b>Total</b>	<b>\$206,303.00</b>	<b>\$240,575.00</b>	<b>\$212,446.00</b>			<b>\$257,620.00</b>	<b>\$237,895.00</b>	
<b>Department: 801 Recreation-Operation</b>								
10-7-801-500-00 Wages & Salaries Full Time Recommended: None REQUESTED: Maintenance superintendant (\$45k); Athletic Program Coordinator (\$32k); Maintenance Crew Worker (\$28k)		698,195.00	593,370.00		15	812,130.00	723,615.00	
10-7-801-500-05 Salaries - Overtime REQUESTED: \$5,000 to cover cost of maintenance and covering for tournaments and events			378.00			5,000.00		
10-7-801-500-10 Wages & Salaries Part-Time		15,000.00	48,412.00		-223	52,700.00	30,000.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
Recommended: transfer; REQUESTED: Transfer \$15k from programs PT wages, add'l \$22,700								
10-7-801-500-15		35,000.00	32,735.00		6	70,000.00	35,000.00	
Wages & Sal. P/T - Other								
REQUESTED: \$22,000 to maintain current service levels covered by part time coordinators; \$13,000 Heath Springs coordinator								
10-7-801-510-00		57,240.00	50,883.00		11	69,835.00	59,390.00	
Fica-Employers Contrib.								
10-7-801-510-05		119,419.00	96,375.00		19	151,165.00	120,795.00	
Sc Ret Employers Contrib								
10-7-801-510-15		134,020.00	74,006.00		45	137,250.00	115,240.00	
Health/Life Ins Employers								
10-7-801-510-25		35,106.00	22,016.00		37	42,935.00	34,930.00	
Workers Compensation								
10-7-801-530-00		19,800.00	16,996.00		14	29,385.00	19,800.00	
Travel, Training, Dues								
Recommended: none; REQUESTED: \$9,585; \$5,500 requested for new positions; \$4,085 to cover existing training opportunities for current employees								
10-7-801-540-00		32,200.00	25,463.00		21	41,800.00	32,200.00	
Supplies-General								
Recommended: none; REQUESTED: \$9,600; \$4.8k supplies for requested positions; \$4,800 to maintain current service levels								
10-7-801-546-00		52,350.00	43,357.00		17	50,000.00	52,350.00	
Supplies-Materials/Bldg.								
10-7-801-560-00		38,000.00	3,813.00		90			
Equipment - Capitalized								
REQUESTED: replace 20 year old HVAC units at the Springdale Recreation Center and replacing the gym units at the Andrew Jackson Recreation Center.								
10-7-801-570-00		252,400.00	207,286.00		18	304,020.00	300,000.00	
Utilities-General								
Recommended: new facilities; REQUESTED: \$51,620; \$4,020 for requested positions; \$47,600 to cover additional and increased utility costs due to new facilities coming online								

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-801-590-00		16,000.00	12,923.00		19	20,500.00	16,000.00	
Maintenance-Vehicles								
Recommended: none; REQUESTED: For requested positions								
10-7-801-590-05		40,700.00	24,954.00		39	43,000.00	40,700.00	
Gasoline								
Recommended: none; REQUESTED: For requested positions								
10-7-801-591-00		34,000.00	26,797.00		21	49,000.00	34,000.00	
Maintenance-General								
Recommended: none; REQUESTED: \$15,000 to cover maintenance equipment replacement costs								
10-7-801-594-00		15,750.00	19,764.00		-25	20,000.00	15,750.00	
Building Renovations								
Recommended: none; REQUESTED: \$4,250 increase to help cover repair costs to dated buildings								
10-7-801-594-05		3,000.00	3,370.00		-12	3,000.00	3,000.00	
Maint-Building Cleaning								
10-7-801-595-00		20,000.00	36,661.00		-83	35,000.00	20,000.00	
Maintenance-Parks								
Recommended: none; REQUESTED: \$15,000 increase to cover irrigation/lighting repairs and tree services								
10-7-801-600-00						900,000.00		
Contractual Services								
REQUESTED: \$900,000 to repave Springdale parking lot as well as the gravel portion of the lot.								
10-7-801-670-00		4,750.00	6,269.00		-32	6,000.00	4,750.00	
Advertising								
Recommended: none; REQUESTED: \$1,250 to maintain current advertising levels								
10-7-801-690-00		401,795.00			100	50,000.00	401,795.00	
Special Projects								
Recommended: none; Carry forward \$401,795 for boat landing; REQUESTED: \$50,000 to establish Lancaster County Parks Foundation (501-C3) to enable advisory board to submit for grants and generate funds to help with future parks and rec endeavors								



## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-801-750-00 Lease- Copiers Recommended: all; REQUESTED: \$2,000 increase due to printing needs of the dept		6,000.00	7,505.00		-25	8,000.00	8,000.00	
10-7-801-781-20 Bank Charges			-31.00					
<b>Total</b>		<b>\$2,030,725.00</b>	<b>\$1,353,302.00</b>			<b>\$2,900,720.00</b>	<b>\$2,067,315.00</b>	
<b>Department: 815 Recreation,Programs</b>								
10-7-815-500-05 Salaries- Overtime			592.00					
10-7-815-500-10 Wages & Salaries Part-Time Recommended: \$15k transfer REQUESTED: \$21500 Program coordinators, \$14000 lifeguards; \$13,318 gate/clock workers; transfer \$15k to 801 PT		532,210.00	377,192.00		29	566,030.00	517,210.00	
10-7-815-510-00 Fica-Employers Contrib.		40,715.00	30,513.00		25	43,300.00	43,300.00	
10-7-815-510-05 Sc Ret Employers Contrib		7,000.00	4,571.00		35	12,000.00	12,000.00	
10-7-815-510-25 Workers Compensation		25,035.00	11,959.00		52	25,035.00	25,035.00	
10-7-815-600-00 Contractual Services(Cs) Recommended: none REQUESTED: \$18,960 increase for official costs and portable toilets due to increased participants, mandated background checklist for all ASP/SDC employees		157,408.00	144,747.00		8	176,368.00	157,408.00	
10-7-815-700-00 Swimming Pools Recommended: increases; REQUESTED: \$42,379 increase to cover Town of Kershaw Pool allocation and increased costs to operate the Wylie Street Pool		20,750.00	34,350.00		-66	63,129.00	45,000.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-815-700-05 Insurance-Participants		200.00			100	200.00	200.00	
10-7-815-700-10 Farmers Market		100.00			100	100.00	100.00	
10-7-815-700-15 Special Events/Promotions Recommended: none; REQUESTED: \$4,450 increase		1,000.00	503.00		50	5,450.00	1,000.00	
10-7-815-700-20 Concessions		8,000.00	4,456.00		44	8,000.00	8,000.00	
10-7-815-700-26 Baseball - Youth Recommended: none; REQUESTED: \$800 increase		21,800.00	16,599.00		24	22,600.00	21,800.00	
10-7-815-700-30 Softball- Adult		2,000.00	1,214.00		39	2,000.00	2,000.00	
10-7-815-700-32 Basketball Recommended: none; REQUESTED: \$2,050 increase		32,170.00	43,798.00		-36	34,220.00	32,170.00	
10-7-815-700-36 Cheerleading Recommended: none; REQUESTED: \$350 increase		1,800.00	2,600.00		-44	2,150.00	1,800.00	
10-7-815-700-39 Football - Youth		26,310.00	22,098.00		16	26,310.00	26,310.00	
10-7-815-700-40 Soccer Recommended: none; REQUESTED: \$6,300 increase		50,400.00	63,514.00		-26	56,700.00	50,400.00	

# ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-815-700-42 Volleyball Recommended: none; REQUESTED: \$1,224 increase		11,026.00	10,098.00		8	12,250.00	11,026.00	
10-7-815-700-44 Kickball - Adult Recommended: none; REQUESTED: \$1,000 increase		1,600.00	1,167.00		27	2,600.00	1,600.00	
10-7-815-700-47 Asp/Sdc		113,614.00	92,288.00		19	113,614.00	113,614.00	
10-7-815-700-48 Dixie Softball		21,618.00	27,425.00		-27	21,618.00	21,618.00	
10-7-815-700-51 Swim Team		4,900.00	304.00		94	4,900.00	4,900.00	
10-7-815-700-55 Program Exp. Recreation Recommended: none; REQUESTED: \$7.6K Fitness and Leisure Services (will need a line item added)			21,522.00			7,600.00		
10-7-815-782-00 Over/Short			8.00					
10-7-815-786-00 Donations Exp.			3,277.00					
<b>Total</b>		<b>\$1,079,656.00</b>	<b>\$914,795.00</b>			<b>\$1,206,174.00</b>	<b>\$1,096,491.00</b>	

## Department: 840 Library

10-7-840-500-00 Wages & Salaries Fulltime Recommended: None REQUESTED: IT Assistant (\$46k)--under supervision of IT Director but assigned to library for faster response , Circulation Assistant in Kershaw (\$26k)--renovations and relocation will increase usage, this position would allow more operational hours	537,974.00	574,160.00	517,040.00		10	646,490.00	566,470.00	
---	------------	------------	------------	--	----	------------	------------	--

**ANNUAL BUDGET ESTIMATE - EXPENDITURE**

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-840-500-05 Salaries Overtime	843.00	500.00	94.00		81	500.00	500.00	
10-7-840-500-10 Wages & Salaries Parttime	93,954.00	103,000.00	87,111.00		15	103,000.00	103,000.00	
10-7-840-510-00 Fica-Employers Contrib	45,399.00	51,840.00	44,806.00		14	57,375.00	51,255.00	
10-7-840-510-05 Sc Ret Employers Contrib	82,021.00	105,445.00	85,487.00		19	124,200.00	104,250.00	
10-7-840-510-15 Health/Life Ins Employers	110,499.00	118,510.00	97,883.00		17	135,980.00	105,100.00	
10-7-840-510-25 Workers Compensation	3,723.00	10,500.00	4,022.00		62	10,500.00	4,215.00	
10-7-840-530-00 Travel, Training, Dues	9,440.00	4,000.00	6,817.00		-70	4,000.00	4,000.00	
10-7-840-540-00 Supplies - General	14,045.00	19,620.00	26,124.00		-33	19,620.00	19,620.00	
10-7-840-541-05 Supplies-Books	77,739.00	69,095.00	49,210.00		29	69,095.00	69,095.00	
10-7-840-541-07 Supplies - Outreach	7,109.00		3,612.00					
10-7-840-541-08 Supplies - Av Materials	7,611.00	6,000.00	4,308.00		28	6,000.00	6,000.00	
10-7-840-541-09 Supplies - Scends	26,025.00	38,800.00	19,953.00		49	38,800.00	38,800.00	

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-840-541-11 Supplies - Cloud Library	17,010.00	18,000.00	18,021.00		0	18,000.00	18,000.00	
10-7-840-541-12 Supplies-Books Dw Friends	10,653.00		7,965.00					
10-7-840-551-00 Equipment-General Lancaster REQUESTED: \$2.4 each for requested positions	7,273.00					4,800.00		
10-7-840-570-00 Utilities - General Lancaster	59,148.00	50,000.00	37,733.00		25	65,000.00	65,000.00	
10-7-840-571-00 Telephone - Lancaster REQUESTED: \$2,220 for requested positions	8,785.00	10,000.00	9,849.00		2	13,220.00	11,220.00	
10-7-840-590-00 Maintenance - Vehicles REQUESTED: For new positions	1,382.00	3,000.00	440.00		85	6,000.00	3,000.00	
10-7-840-590-05 Gasoline REQUESTED: \$2K for requested positions	1,064.00	3,000.00	786.00		74	5,000.00	3,000.00	
10-7-840-594-00 Building Maint. Lancaster	30,601.00	32,000.00	31,073.00		3	32,000.00	32,000.00	
10-7-840-600-00 Contractual Services(Cs)			35.00					
10-7-840-600-05 F.O.D.W. Book Sales Commission	491.00		357.00					

## ANNUAL BUDGET ESTIMATE - EXPENDITURE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-840-690-00 Special Projects	11,792.00	45,020.00	20,103.00		55	45,020.00	45,020.00	
10-7-840-781-00 Miscellaneous Expense	355.00	3,500.00	705.00		80	3,500.00	3,500.00	
10-7-840-781-40 Childrens Serv Lanc & Ker	3,725.00	2,500.00	2,168.00		13	2,500.00	2,500.00	
10-7-840-781-41 Childrens Serv Del Webb	2,499.00	2,500.00	1,815.00		27	2,500.00	2,500.00	
10-7-840-781-45 Teen Prog. Lanc & Kershaw	1,255.00	1,200.00	1,085.00		10	1,200.00	1,200.00	
10-7-840-781-46 Teen Prog. Del Webb	1,223.00	1,200.00	848.00		29	1,200.00	1,200.00	
10-7-840-781-80 Summer Reading Lanc&Kersh	11,750.00	6,000.00	5,940.00		1	6,000.00	6,000.00	
10-7-840-781-81 Summer Reading Del Webb	7,092.00	6,500.00	5,536.00		15	6,500.00	6,500.00	
10-7-840-782-00 Over/Short			-50.00					
<b>Total</b>	<b>\$1,192,480.00</b>	<b>\$1,285,890.00</b>	<b>\$1,090,876.00</b>			<b>\$1,428,000.00</b>	<b>\$1,272,945.00</b>	
<b>Department: 999 Lease</b>								
10-7-999-771-16 Lease Pmts-Energy Mgt Pro	127,486.00							

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
10-7-999-771-17 Interest-Lease Purchase	49,763.00							
Total	\$177,249.00							
Report Total Expenditure	\$50,660,131.00	\$65,324,378.00	\$55,558,305.00			\$74,377,983.00	\$65,410,435.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Amended - 2020-2021

COUNTY OF LANCASTER  
FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Department: 203 Stormwater</b>								
<b>Revenue</b>								
19-4-203-450-80 Stormwater Plan Review Fee	52,560.00	53,955.00	183,215.00		-240	55,500.00	55,500.00	
19-4-203-454-50 Stormwater Fee	1,208,100.00	1,262,550.00	1,309,055.00		-4	1,317,780.00	1,317,780.00	
19-4-203-460-25 Penalty - Stormwater Fee	6,826.00		8,461.00					
19-4-203-480-05 Interest Income	843.00		936.00					
<b>Expenditure</b>								
19-7-203-500-00 Wages & Salaries Full Time Recommended: None; Requested-CIP Inspector (\$55k) to assist on quality assurance of CIP projects and development sites	385,318.00	425,040.00	320,789.00		25	506,405.00	447,535.00	
19-7-203-500-05 Salaries - Overtime	85.00	1,500.00	398.00		73	1,500.00	1,500.00	
19-7-203-510-00 Fica-Employers Contrib.	27,908.00	32,900.00	23,957.00		27	39,125.00	34,620.00	
19-7-203-510-05 Sc Ret Employers Contrib	55,686.00	66,915.00	51,371.00		23	84,700.00	70,415.00	
19-7-203-510-15 Health/Life Ins Employers	42,199.00	49,670.00	40,572.00		18	74,900.00	63,960.00	



**ANNUAL BUDGET ESTIMATE - ALL**  
Amended - 2020-2021

COUNTY OF LANCASTER  
FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
19-7-203-510-25 Workers Compensation	7,373.00	28,480.00	6,504.00		77	32,825.00	27,920.00	
19-7-203-530-00 Travel, Training, Dues REQUESTED: Training for requested position	12,076.00	15,000.00	3,777.00		75	15,000.00	15,000.00	
19-7-203-540-00 Supplies-General REQUESTED: Supplies for position & intern	9,390.00	19,000.00	2,503.00		87	3,500.00	3,500.00	
19-7-203-541-00 Supplies-Postage	118.00	1,000.00	94.00		91	500.00	500.00	
19-7-203-542-00 Supplies - Clothing REQUESTED: Clothing \$3k			3,396.00			3,000.00	3,000.00	
19-7-203-551-00 Equipment- General REQUESTED: \$2500 field equipment for position, additional equipment for soil compaction testing, etc.; \$2,600 intern equipment	13,287.00	15,000.00	2,309.00		85	22,600.00	15,000.00	
19-7-203-560-00 Equipment - Capitalized Recommended: None REQUESTED: \$35K Truck of requested position, PW truck; \$200,000 street sweeper; \$100,000 vacuum truck	33,044.00	90,000.00	84,557.00		6			
19-7-203-571-00 Utilities-Telephone REQUESTED: Cell phone for position	3,582.00	7,500.00	4,466.00		40	5,000.00	5,000.00	
19-7-203-581-00 Rent-Building	24,392.00	70,000.00	58,005.00		17	75,000.00	75,000.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Amended - 2020-2021

COUNTY OF LANCASTER  
FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
19-7-203-590-00 Maintenance-Vehicles Recommended: \$11k based on projections; REQUESTED: Increase for aging fleet and increased vehicle numbers; \$10k each for vac truck and street sweeper	4,680.00	5,000.00	8,058.00		-61	39,000.00	11,000.00	
19-7-203-590-05 Gasoline Recommended: \$11k based on projections REQUESTED: Increased vehicles; \$500 each on vac truck and street sweeper	6,731.00	8,000.00	6,274.00		22	11,000.00	11,000.00	
19-7-203-593-00 Maintenance-Service Agree. REQUESTED: Increased costs for plotter added in FY20	1,869.00	7,000.00	7,558.00		-8	9,000.00	9,000.00	
19-7-203-600-00 Contractual Services(Cs) REQUESTED: TV inspection of sewer lines, misc.	104,538.00	190,310.00	139,871.00		27	240,000.00	240,000.00	
19-7-203-605-00 Cs-Printing	87.00	3,000.00	478.00		84	3,000.00	3,000.00	
19-7-203-690-00 Special Projects Council amended first reading to include \$800k for Black Horse run and \$75k for system surveying from FB REQUESTED: Infrastructure projects, 1/2 lease of vacuum truck	77,985.00	296,000.00	101,342.00		66	285,000.00	1,183,830.00	
19-7-203-691-01 Sp - Promotions REQUESTED: Promotional items, advertising cleanup	14,787.00	20,000.00	9,953.00		50	20,000.00	20,000.00	
19-7-203-750-00 Lease- Copiers	3,374.00	3,000.00	2,930.00		2	3,000.00	4,500.00	
19-7-203-781-73 Licesnses/Permits/Fees REQUESTED: Potential increases	4,000.00	2,500.00	2,125.00		15	3,000.00	3,000.00	

**ANNUAL BUDGET ESTIMATE - ALL**  
Amended - 2020-2021

COUNTY OF LANCASTER  
FY 2020-2021

Account	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommended	Approved
<b>Revenue</b>								
19-8-203-810-01		40,310.00			100		875,000.00	
Fund Balance - Reserved								
\$800,000 for black horse run, \$75,000 for system surveying								
<b>Total Revenue</b>	<b>\$1,268,329.00</b>	<b>\$1,356,815.00</b>	<b>\$1,501,667.00</b>			<b>\$1,373,280.00</b>	<b>\$2,248,280.00</b>	
<b>Total Expenditure</b>	<b>\$832,509.00</b>	<b>\$1,356,815.00</b>	<b>\$881,287.00</b>			<b>\$1,477,055.00</b>	<b>\$2,248,280.00</b>	
<b>Net</b>	<b>\$435,820.00</b>		<b>\$620,380.00</b>			<b>-\$103,775.00</b>		
<b>Report Total Revenue</b>	<b>\$1,268,329.00</b>	<b>\$1,356,815.00</b>	<b>\$1,501,667.00</b>			<b>\$1,373,280.00</b>	<b>\$2,248,280.00</b>	
<b>Report Total Expenditure</b>	<b>\$832,509.00</b>	<b>\$1,356,815.00</b>	<b>\$881,287.00</b>			<b>\$1,477,055.00</b>	<b>\$2,248,280.00</b>	
<b>Report Total Net</b>	<b>\$435,820.00</b>		<b>\$620,380.00</b>			<b>-\$103,775.00</b>		

# ANNUAL BUDGET ESTIMATE - REVENUE

Amended - 2020-2021

COUNTY OF LANCASTER

FY 2020-2021

	2018 - 2019	2019 - 2020	6/30/2020	2019 - 2020		2020 - 2021		
	Actual (\$)	Budget (\$)	Actual (\$)	Estimate	%Remaining	Requested	Recommend	Approved
400 Current Property Taxes	\$1,840,358.00	\$1,850,000.00	\$1,940,960.00		-4.92	\$1,914,960.00	\$1,914,960.00	
410 Delinquent Property Taxes	\$90,996.00	\$53,000.00	\$59,685.00		-12.61	\$53,000.00	\$53,000.00	
417 Property Taxes-State Reim	\$110,923.00	\$87,000.00	\$104,567.00		-20.19	\$87,000.00	\$87,000.00	
419 Multi County Pilot	\$1,448.00		\$853.00					
490 Other Income	\$56,417.00							
810 Ofs Fund Balance		\$777,348.00			100.00			
11 Capital Improvement Fund	\$2,100,142.00	\$2,767,348.00	\$2,106,065.00		23.90	\$2,054,960.00	\$2,054,960.00	
400 Current Property Taxes	\$1,362,539.00	\$1,388,706.00	\$1,472,303.00		-6.02	\$1,453,140.00	\$1,453,140.00	
410 Delinquent Property Taxes	\$67,616.00	\$41,000.00	\$44,862.00		-9.42	\$51,000.00	\$51,000.00	
417 Property Taxes-State Reim	\$82,098.00	\$74,000.00	\$79,439.00		-7.35	\$74,000.00	\$74,000.00	
419 Multi County Pilot	\$1,086.00	\$1,000.00	\$648.00		35.21	\$1,000.00	\$1,000.00	
810 Ofs Fund Balance		\$19,266.00			100.00			
12 Court Mandated Security	\$1,513,339.00	\$1,523,972.00	\$1,597,252.00		-4.81	\$1,579,140.00	\$1,579,140.00	
462 Fines & Fees- Victims	\$58,098.00	\$76,500.00	\$51,404.00		32.81	\$65,000.00	\$65,000.00	
13 Victims Services Fund	\$58,098.00	\$76,500.00	\$51,404.00		32.81	\$65,000.00	\$65,000.00	
423 E911 Tariff	\$326,666.00	\$325,000.00	\$206,218.00		36.55	\$325,000.00	\$325,000.00	
435 State Reimbursement	\$357,882.00	\$409,013.00	\$97,542.00		76.15	\$542,310.00	\$542,310.00	
480 Interest Income	\$1,302.00		\$966.00					
810 Ofs Fund Balance		\$138,376.00			100.00			
15 E-911 Fund	\$685,850.00	\$872,389.00	\$304,726.00		65.07	\$867,310.00	\$867,310.00	
425 Hospitality Tax	\$1,506,522.00	\$1,280,000.00	\$1,227,746.00		4.08	\$1,280,000.00	\$1,280,000.00	
480 Interest Income	\$1,636.00		\$1,963.00					

810 Ofs Fund Balance		\$57,741.00		100.00		
17 Hospitality Tax Fund	\$1,508,158.00	\$1,337,741.00	\$1,229,709.00	8.08	\$1,280,000.00	\$1,280,000.00
434 Intergovernmental- State	\$162,407.00	\$180,000.00		100.00	\$180,000.00	\$180,000.00
480 Interest Income	\$151.00		\$479.00			
810 Ofs Fund Balance		\$201,550.00		100.00	\$199,250.00	\$199,250.00
18 State Accommodations Tax Fund	\$162,558.00	\$381,550.00	\$479.00	99.87	\$379,250.00	\$379,250.00
450 Chgs. For Svcs.- Public W	\$52,560.00	\$53,955.00	\$181,465.00	-236.33	\$55,500.00	\$55,500.00
454 Stormwater Fee	\$1,208,100.00	\$1,262,550.00	\$1,306,380.00	-3.47	\$1,317,780.00	\$1,317,780.00
460 Fines & Fees- Prop. Tax	\$6,826.00		\$8,026.00			
480 Interest Income	\$843.00		\$936.00			
810 Ofs Fund Balance		\$40,310.00		100.00		
19 Stormwater Fund	\$1,268,329.00	\$1,356,815.00	\$1,496,807.00	-10.32	\$1,373,280.00	\$1,373,280.00
434 Intergovernmental- State	\$1,684,005.00	\$1,800,000.00	\$1,399,359.00	22.26	\$1,400,000.00	\$1,400,000.00
480 Interest Income	\$458.00		\$652.00			
810 Ofs Fund Balance		\$73,708.00		100.00		
20 Lanc Cty Transp Comm Fund	\$1,684,463.00	\$1,873,708.00	\$1,400,011.00	25.28	\$1,400,000.00	\$1,400,000.00
453 Fire District Fee	\$778,635.00	\$850,000.00	\$869,430.00	-2.29	\$916,000.00	\$916,000.00
460 Fines & Fees- Prop. Tax	\$2,912.00		\$3,666.00			
470 Contribution & Donations	\$300.00					
480 Interest Income	\$637.00		\$563.00			
810 Ofs Fund Balance		\$161,420.00		100.00	\$75,000.00	\$75,000.00
22 Indian Land Fire Prot. District	\$782,484.00	\$1,011,420.00	\$873,659.00	13.62	\$991,000.00	\$991,000.00
421 Local Accom. Tax	\$149,626.00	\$100,000.00	\$140,512.00	-40.51	\$100,000.00	\$100,000.00
480 Interest Income	\$213.00		\$260.00			
29 Local Accommodations Tax Fund	\$149,839.00	\$100,000.00	\$140,772.00	-40.77	\$100,000.00	\$100,000.00
400 Current Property Taxes	\$3,034,019.00	\$4,198,820.00	\$4,269,649.00	-1.69	\$4,053,927.00	\$4,053,927.00
410 Delinquent Property Taxes	\$147,567.00	\$117,000.00	\$117,198.00	-0.17	\$117,000.00	\$117,000.00

417 Property Taxes-State Reim	\$208,781.00	\$162,216.00	\$246,116.00	-51.72	\$252,216.00	\$252,216.00
419 Multi County Pilot	\$2,142.00	\$2,000.00	\$1,873.00	6.37	\$2,000.00	\$2,000.00
480 Interest Income	\$1,702.00	\$1,557.00	\$2,355.00	-51.27	\$1,557.00	\$1,557.00
801 Transfer In	\$5,593,316.00	\$3,752,050.00	\$3,752,050.00		\$3,776,250.00	\$3,776,250.00
830 Proceeds From Bonds	\$2,629,068.00					
30 Debt Service Fund	\$11,616,595.00	\$8,233,643.00	\$8,389,241.00	-1.89	\$8,202,950.00	\$8,202,950.00
430 State Grants	\$9,208.00					
436 Intergovernmental- Local	\$438.00		\$438.00			
437 Federal Grant	\$165,747.00		\$2,259.00			
438 Grant Match	\$9,208.00		\$126.00			
459 Chgs. For Svcs.- Misc	\$116,241.00	\$116,000.00	\$130,431.00	-12.44	\$116,000.00	\$116,000.00
469 Airport Landing Fees	\$745.00		\$370.00			
490 Other Income	\$42,564.00	\$49,233.00	\$52,426.00	-6.49	\$49,233.00	\$49,233.00
801 Transfer In	\$151,901.00	\$74,630.00		100.00	\$78,930.00	\$78,930.00
47 Airport Fund	\$496,052.00	\$239,863.00	\$186,050.00	22.44	\$244,163.00	\$244,163.00
453 Fire District Fee	\$636,930.00	\$680,580.00	\$660,735.00	2.92	\$680,580.00	\$680,580.00
460 Fines & Fees- Prop. Tax	\$2,549.00	\$2,500.00	\$3,542.00	-41.67	\$2,500.00	\$2,500.00
480 Interest Income	\$766.00		\$601.00			
810 Ofcs Fund Balance		\$103,853.00		100.00	\$146,638.00	\$146,638.00
50 Pleasant Valley Fire Prot. District	\$640,245.00	\$786,933.00	\$664,878.00	15.51	\$829,718.00	\$829,718.00
424 Local Option Capital Project Sales Tax	\$9,632,957.00	\$8,500,000.00	\$8,548,097.00	-0.57	\$8,500,000.00	\$8,500,000.00
480 Interest Income	\$451,264.00		\$350,424.00			
801 Transfer In		\$9,030,162.00		100.00		
810 Ofcs Fund Balance		\$5,195,278.00		100.00		
61 Capital Project Sales Tax 2	\$10,084,221.00	\$22,725,440.00	\$8,898,521.00	60.84	\$8,500,000.00	\$8,500,000.00
<b>Report Totals</b>	<b>\$32,750,373.00</b>	<b>\$43,287,322.00</b>	<b>\$27,339,574.00</b>		<b>\$27,866,771.00</b>	<b>\$27,866,771.00</b>

023KH  
bp-annual-budget-estimate

9:27:43 AM      #####

Page 14 of 14

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1666/Planning Case Number: RZ-020-0549

Contact Person / Sponsor: Ashley Davis / Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

This is the rezoning application of Jade Eastridge (MUSC) to rezone two parcels totaling  $\pm$  87 acres from LDR, Low Density Residential District and GB, General Business District to RB, Regional Business (TMS# 0008-00-087.00 & 0008-00-087.01).

### **Points to Consider:**

The current zoning for the surrounding area is GB District, LDR District, PDD 21 (Ansley Park), and HDR District. Existing zoning for the subject property as well as surrounding properties can be seen in *Attachment 3*. The adjacent properties are primarily residential. The Edgewater Corporate Park and the Redstone Shopping Center are located approximately one mile north of the subject property and are zoned Regional Business. Inspiration Network is located approximately one mile south of the subject property and is zoned Regional Business.

Regional Business and General Business Districts tend to allow similar types of development. However, Regional Business opens up the property to a slightly wider collection of uses. A few uses that are permitted in the Regional Business district that are not permitted in General Business are Multi-Family Apartments, Outdoor Theaters, Hospitals, Wholesaling and Distribution, Etc.

### **Funding and Liability Factors:**

N/A

### **Council Options:**

To approve or deny the request for rezoning.

### **Recommendation:**

The planning staff recommends that the rezoning request be **approved**.

At the April 21, 2020 Planning Commission meeting, the Commission recommended **approval** of the rezoning by a vote of 4-0.

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1666	5/13/2020	Ordinance
Planning Staff Report: Jade Eastridge, CBRE	4/14/2020	Planning Staff Report
Exhibit 1: Rezoning Application	4/14/2020	Exhibit
Exhibit 2: Location and Zoning Map	4/14/2020	Exhibit
Exhibit 3: Use Table	4/14/2020	Exhibit
Public Hearing Notice for Ordinance 2020-1666 (Planning Department Case Number: RZ-020-0549)	6/12/2020	Public Hearing Notices



---

STATE OF SOUTH CAROLINA

(

ORDINANCE NO. 2020-1666

COUNTY OF LANCASTER

(

(

**AN ORDINANCE**

**TO AMEND THE OFFICIAL ZONING MAP OF LANCASTER COUNTY TO REZONE TWO PARCELS, FOR A TOTAL OF 87 ACRES IN SIZE (TMS # 0008-00-087 AND TMS # 0008-00-087.01), OWNED BY KELLEY GRIFFIN BARNES MYRICK AND JOHN HUNTER GRIFFIN FAMILY LIMITED PARTNERSHIP, AND LOCATED AT 9258 CHARLOTTE HIGHWAY, INDIAN LAND, SOUTH CAROLINA, FROM LDR, LOW DENSITY RESIDENTIAL DISTRICT AND GB, GENERAL BUSINESS DISTRICT, TO RB, REGIONAL BUSINESS DISTRICT.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

(a) Jade Estridge, applied to rezone two parcels for a total of 87 acres, more or less, in size, owned by Kelley Griffin Barnes Myrick and John Hunter Griffin Family Limited Partnership, located at 9258 Charlotte Highway, Indian Land, South Carolina (TMS # 0008-00-087 and TMS # 0008-00-087.01) from LDR, Low Density Residential District and GB, General Business District, to RB, Regional Business District.

(b) On April 21, 2020, the Lancaster County Planning Commission held a public hearing on the proposed rezoning and, by a vote of (4-0), recommended approval of the rezoning.

(c) The Future Land Use Map identifies this property as Neighborhood Mixed-Use, based on the *Lancaster County Comprehensive Plan 2014-2024*. Rezoning the property from LDR, Low Density Residential District and GB, General Business District, to RB, Regional Business District, is compatible with the Comprehensive Plan.

**Section 2. Rezoning.**

The Official Zoning Map is amended by changing the zoning district classification from LDR, Low Density Residential District, and GB, General Business District, to RB, Regional Business District, for the following property as identified by tax map number or other appropriate identifier:

Tax Map No. 0008-00-087 and Tax Map No. 0008-00-087.01 (87 acres, more or less)

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:            May 26, 2020  
Second Reading:        June 8, 2020  
Public Hearing:           June 22, 2020  
Third Reading:          June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

**PROPOSAL:** Request to rezone two parcels for a total of 87 acres in size.

**PROPERTY LOCATION:** 9258 Charlotte Highway, Indian Land, SC 29707 (TMS# 0008-00-087 & 0008-00-087.01)

**CURRENT ZONING DISTRICT:** Low Density Residential (LDR) and General Business (GB)

**PROPOSED ZONING DISTRICT:** Regional Business (RB)

**APPLICANT:** Jade Estridge, CBRE

**COUNCIL DISTRICT:** District 7, Brian Carnes

## OVERVIEW:

### **Background**

The applicant previously submitted a request to rezone this property from Low Density Residential (LDR) District to General Business (GB) District in 2019. The request was recommended for Approval by Planning Staff, recommended for approval by the Planning Commission on March 19, 2019, and ultimately approved by County Council on May 13, 2019.

### **Compatibility with Surrounding Area**

The current zoning for the surrounding area is GB District, LDR District, PDD 21 (Ansley Park), and HDR District. Existing zoning for the subject property as well as surrounding properties can be seen in *Attachment 3*. The adjacent properties are primarily residential. The Edgewater Corporate Park and the Redstone Shopping Center are located approximately one mile north of the subject property and are zoned Regional Business. Inspiration Network is located approximately one mile south of the subject property and is zoned Regional Business. See table below for adjacent property zoning and use comparison.

### **Site Information**

The property is currently improved by a single-family residence.

### **Summary of Surrounding Zoning and Uses**

Surrounding Property	Municipality	Zoning District	Use
North	Lancaster County	LDR	Single-Family Residential
South	Lancaster County	HDR	Single-Family Residential
East	Lancaster County	PDD 21	Single-Family Residential
West	Lancaster County	LDR and GB	Single-Family Residential

Recent Rezoning in Surrounding Area			
Case #	Description	Date	Outcome
RZ-019-011	Request to Rezone 1 Parcel from LDR to GB	3-19-2019	Approved

**PHOTOS OF PROJECT AREA:**



*Looking directly at  
9258 Charlotte Hwy*



*Looking directly across  
Highway 521*



*Looking north along  
Highway 521*



*Looking south along  
Highway 521*

#### **ANALYSIS & FINDINGS:**

The property to be rezoned is currently zoned General Business District (see UDO section 2.3). The MDR District is *generally located on thoroughfares and provides opportunities for the provision of offices, services, and retail goods in proximity to generally auto-dependent, community neighborhoods. The regulations for this district are intended to accommodate the predominately auto-oriented pattern of existing development while encouraging the transition to pedestrian-friendly, mixed-use areas that avoid strip commercial development.*

The requested RB District *is generally located on the major thoroughfares in the community and provides opportunities for the provision of offices, services, and retail goods to meet the surrounding region. The regulations for this district are intended to accommodate the predominately auto-oriented pattern of existing development until such time that transportation network is retrofitted to accommodate more urban development patterns.*

Regional Business and General Business Districts tend to allow similar types of development. However, Regional Business opens up the property to a slightly wider collection of uses. A few uses that are permitted in the Regional Business district that are not permitted in General Business are Multi-Family Apartments, Outdoor Theaters, Hospitals, Wholesaling and Distribution, Etc.

---

#### **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is the Place Type known as Neighborhood Mixed-Use, which, according to the 2024 Comprehensive Plan is synonymous to the Community Type “Walkable Neighborhood”. The Comp Plan states that this Community Type has very specific characteristics that set it apart from most other Place Types by virtue of its deliberately structured mix of dwelling types in a development context that often operates through the separation of uses, densities and/or land value. This Place Type and Community Type have their roots in the traditional character of American communities during the early part of the 20th century, and has been revived in recent decades as a relevant option for future development.

The requested RB District is consistent with the Neighborhood Mixed Use future land use category.

---

#### **STAFF RECOMMENDATION:**

Staff recommends **approval** of this rezoning request.

---

#### **ATTACHMENTS:**

1. Rezoning Application
2. Location Map/ Zoning Map
3. Use Chart

**STAFF CONTACT:**

Ashley Davis

Planner

[adavis@lancastersc.net](mailto:adavis@lancastersc.net)

803-285-6005



**Planning Department**

P.O. Box 1809, 101 N. Main Street, Lancaster, SC 29721  
Phone: 803.285.6005, [planning@lanastercountysc.net](mailto:planning@lanastercountysc.net)  
[www.mylanastersc.org](http://www.mylanastersc.org)

**ZONING MAP AMENDMENT APPLICATION**

**SUBMITTAL REQUIREMENTS**

- Completed Application
- Signatures of Applicant and Property Owner
- Deed and survey plat or boundary survey
- Fees associated with review

**GENERAL INFORMATION**

Property Address 9258 Charlotte Highway

City Indian Land State SC Zip 29707 Tax Parcel ID 0008-00-087 & 0008-00-087.01

Current Zoning GB & LDR

Current Use crop / timber & homestead

Proposed Zoning \_\_\_\_\_ Total Acres 87 acres

Project Description Property is primarily an unimproved rural track of land with fields, timber and a single family dwelling and barn. The project development will consist of a hospital and two or three medical office buildings.

Surrounding Property Description The property is surrounded by new and old single-family neighborhoods and apartments with a mix of commercial development in the immediate area.

**CONTACT INFORMATION**

Applicant Name MUHA c/o Jade Eastridge of CBRE, inc.

Address 201 S. College Street

City Charlotte State NC Zip 28244 Phone (704) 264-3675

Fax \_\_\_\_\_ Email [jade.eastridge@cbre.com](mailto:jade.eastridge@cbre.com)

Property Owner Name Kelley Griffin Barnes Myrick and John Hunter Griffin Family Limited

Partnership, a SC LP c/o Roger Barnes Address 252 Byars Street City Greer

State SC Zip 29651 Phone (864) 915-4622

Fax \_\_\_\_\_ Email [rbarnes@langston-black.com](mailto:rbarnes@langston-black.com) \_\_\_\_\_  
\_\_\_\_\_



I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Applicant Patrick J. Cawley, MD Date 3/11/20  
CEO, MUSC Health  
Medical University of South Carolina

Property Owner(s) Gloria Jan Barnes co-manager Date 03/11/2020  
Kelley Griffin Barnes

Attach owner's notarized written authorization with property information if the applicant is not the owner.

*Sworn to and subscribed before me  
 This 11<sup>th</sup> day of March, 2020*

*Denise J. DeFeldt*  
 Notary for State of South Carolina  
 My commission expires: 11/29/22

#### LANCASTER COUNTY OFFICE USE ONLY

Application Number \_\_\_\_\_ Date Received \_\_\_\_\_ Receipt Number \_\_\_\_\_  
 Amount Paid \_\_\_\_\_ Check Number \_\_\_\_\_ Cash Amount \_\_\_\_\_  
 Received By \_\_\_\_\_ Planning Commission Meeting Date \_\_\_\_\_

#### SCHEDULE/PROCESS 1. Submit Application

- The deadline for this application is at least 45 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Rezoning Application Fee – single parcel \$435.00
- Rezoning Application Fee – multi parcel \$610.00

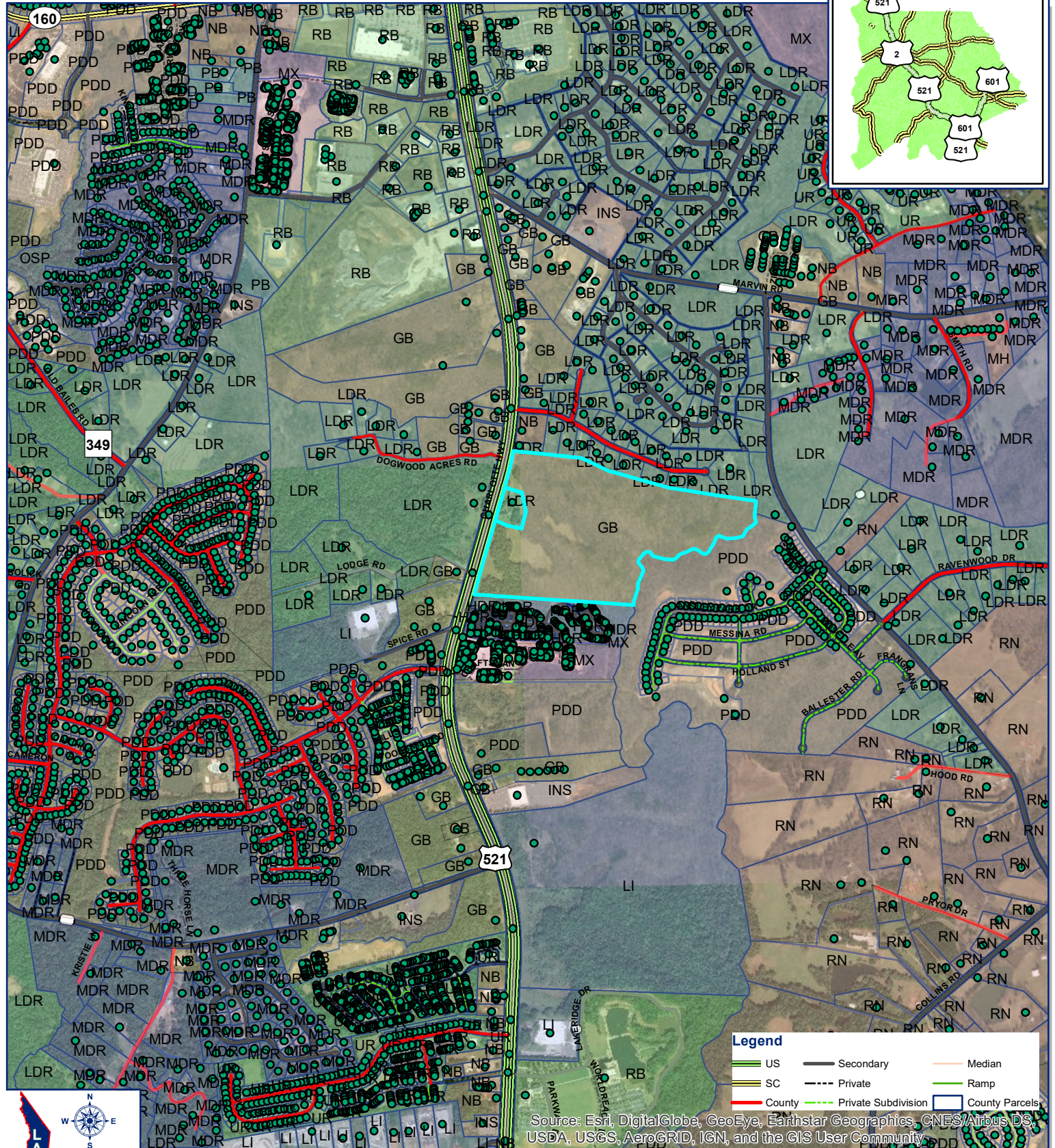
#### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

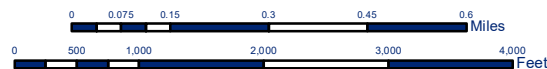
#### 3. County Council

- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval.
- Subsequent to final County Council action on rezoning, notice of action will be provided to the applicant, owner, and adjacent property owners.
- If applicant would like to request a special presentation, please notify the County Clerk @ (803) 416-9307 before 5:00pm on the first Monday of the month to make arrangements.





The County of Lancaster provides this data for reference only. All data must be field verified before the information is used for design/project work. The County of Lancaster is not responsible or liable for any inaccuracies. Any design using this data is at users' sole risk. Also note that information is subject to change at any time.





**Section 2.5.3 Use Table** (For detailed Use Definitions see Chapter 10.)

USE TYPES	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
A. RESIDENTIAL	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Dwelling - Single Family	P	P	P	-	P	P	P	P	-	-	-	-	-	-	-	-	P	-	P	-	-	
Dwelling - Two Family	-	-	-	-	-	-	PR	PR	-	-	-	-	-	-	-	-	-	PR	-	-	-	5.2.1
Dwelling - Three Family, Four Family	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	-	-	-	-	5.2.3
Dwelling - Townhome	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	P	P	P	P	P	
Dwelling - Multifamily	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	PR	PR	PR	-	5.2.2
Dwelling - Accessory	PR	PR	PR	-	-	PR	PR	PR	-	-	-	-	-	-	-	-	PR	PR	-	-	-	5.2.3
Halfway Homes	-	-	-	-	-	-	-	-	-	SE	-	SE	-	-	-	-	-	-	-	-	-	5.2.4
Live-Work Units	-	-	-	PR	-	-	-	PR	PR	-	-	-	-	-	-	-	-	-	PR	PR	PR	5.2.5
Manufactured Housing	PR	PR	-	-	PR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.2.6
Manufactured Home Park	SE	-	-	-	SE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.2.6
Residential/Family Care Home (5 or fewer residents)	P	P	P	-	P	P	P	-	-	-	-	-	-	-	-	-	-	P	P	P	P	
Residential Care Facilities (6 or more residents)	-	-	-	PR	-	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.2.7
B. LODGING	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Bed and Breakfast Homes (up to 8 rooms)	PR	PR	PR	PR	-	PR	-	PR	PR	-	-	PR	-	-	-	-	PR	PR	-	PR	PR	5.3.1
Bed and Breakfast Inn (up to 12 rooms)	-	-	-	-	-	-	-	-	PR	-	-	PR	-	-	-	-	-	-	-	PR	PR	5.3.1
Boarding or Rooming House	-	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	5.3.2
Campground	SE	SE	-	-	-	-	-	-	-	-	-	-	SE	-	-	-	-	-	-	-	-	5.3.3
Dormitory	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	
Fraternity/Sorority House	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	
Hotel/Motel	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	P	P	
C. OFFICE/SERVICE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
ATM	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Banks, Credit Unions, Financial Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Business Support Services	-	-	-	-	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Crematoria	-	-	-	-	-	-	-	-	-	-	CU	-	-	CU	-	-	-	-	-	-	-	5.4.1
Dry Cleaning and Laundry Services	-	-	-	-	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	
Funeral Homes	-	-	-	P	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	P	P	
Home Occupation	PR	PR	PR	-	PR	PR	PR	-	-	-	-	-	-	-	-	-	PR	PR	PR	PR	PR	5.4.2
Kennels, Indoor	PR	PR	PR	PR	-	-	-	-	PR	PR	PR	PR	-	PR	-	-	-	-	-	PR	PR	5.4.3
Kennels, Outdoor	PR	PR	CU	PR	-	-	-	-	-	-	CU	CU	-	CU	-	-	-	-	-	-	-	5.4.4
Medical Clinic	-	-	-	PR	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	-	PR	PR	5.4.5

**P** – Permitted by Right**PR** – Permitted with Review**CU** – Conditional Use Required**SE** – Special Exception Required

## Lancaster County Unified Development Ordinance – Use Table

USE TYPES	RURAL					TRANSITIONAL						SPECIAL						NEIGHBORHOOD					
C. OFFICE/SERVICES (CONTINUED)	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF	
Personal Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P		
Personal Services, Restricted	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	-	5.4.6	
Post Office	-	-	-	P	-	-	-	P	P	P	P	P	-	-	-	-	-	-	-	P	P		
Professional Services	-	-	-	P	-	-	-	P	P	P	P	P	-	P	-	-	-	-	-	P	P		
Small Equipment Repair/Rental	-	-	-	P	-	-	-	-	-	P	P	-	-	P	-	-	-	-	-	P	P		
Veterinary Clinic	-	-	-	P	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	-	

D. COMMERCIAL/ENTERTAINMENT	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Alcoholic Beverage Sales Store	-	-	-	P	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	P	-	
Amusements, Indoor	-	-	-	P	-	-	-	-	-	P	P	-	-	P	-	-	-	-	-	P	P	
Amusements, Outdoor	-	-	-	PR	-	-	-	-	-	-	CU	-	-	CU	-	-	-	-	-	-	-	5.5.1
Bar/Tavern/Brew Pub	-	-	-	CU	-	-	-	-	-	CU	PR	-	-	-	-	-	-	-	-	PR	-	5.5.2
Billiard/Pool Hall	-	-	-	CU	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	-	-	
Brewery	-	-	-	P	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-	-	P	
Distillery	-	-	-	-	-	-	-	-	-	-	P	-	-	P	-	-	-	-	-	-	-	
Food Truck	-	-	-	-	-	-	-	-	-	PR	PR	PR	-	PR	PR	-	-	-	-	PR	PR	5.5.3
General Commercial	-	-	-	PR	-	-	-	-	PR-	PR	PR	-	-	-	-	-	-	-	-	PR	PR	5.5.4
Night Club	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	-	
Outside Sales	-	-	-	PR	-	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.5.5
Outside Sales, Sidewalk Sales	-	-	-	PR	-	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.5.6
Pawnshops	-	-	-	PR	-	-	-	-	-	PR	PR	-	-	-	-	-	-	-	-	-	-	5.5.7
Racetrack	-	-	-	-	-	-	-	-	-	-	-	-	-	-	CU	-	-	-	-	-	-	5.5.8
Restaurant	-	-	-	PR	-	-	-	-	CU	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.5.9
Riding Stables	P	P	P	P	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-	
Sexually Oriented Business/Adult Entertainment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	-	-	-	-	-	-	5.5.10
Shooting Range, Indoor	-	-	-	PR	-	-	-	-	-	PR	PR	-	-	PR	PR	-	-	-	-	-	-	5.5.11
Shooting Range, Outdoor	SE	-	-	-	-	-	-	-	-	-	-	-	-	SE	SE	-	-	-	-	-	-	5.5.12
Theater, Indoor Movie or Live Performance	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	P	P	
Theater, Outdoor (Amphitheater)	PR	-	-	PR	-	-	-	-	-	-	PR	PR	PR	-	-	-	-	-	-	PR	PR	5.5.13

P – Permitted by Right

PR – Permitted with Review

CU – Conditional Use Required

SE – Special Exception Required

## Lancaster County Unified Development Ordinance – Use Table

USE TYPES	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
E. CIVIC	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Cemetery	PR	PR	PR	PR	-	PR	PR	-	PR	PR	PR	PR	-	-	-	-	-	PR	-	-	PR	5.6.1
Conference/Convention Center	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-	P	P	
Cultural or Community Facility	-	-	-	P	-	-	-	-	P	P	P	P	-	-	-	-	-	-	-	P	P	
Event Venue/Banquet Hall	P	P	PR	PR	-	PR	PR	PR	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.6.2
Places of Assembly	PR	PR	PR	PR	CU	CU	CU	PR	PR	PR	PR	PR	-	PR	-	-	-	CU	-	CU	CU	5.6.3
Private Recreation Facilities	-	-	-	PR	-	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.6.4
Public Recreation Facilities	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	-	-	-	PR	PR	PR	PR	PR	5.6.5
Public Safety Station	P	P	P	P	-	-	-	P	P	P	P	P	-	P	P	-	-	-	-	P	P	
Sports Arena/Stadium (4,000 or more seats)	-	-	-	-	-	-	-	-	-	-	CU	CU	-	CU	-	-	-	-	-	-	CU	5.6.6
F. EDUCATIONAL/INSTITUTIONAL	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Child/Adult Day Care Home (5 or fewer persons)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	-	-	-	-	PR	PR	-	PR	PR	5.7.1
Child/Adult Day Care Home (6 or more persons)	-	-	-	-	-	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	PR	PR	5.7.2
College/University	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	P	P	
Community Support Facility	-	-	-	PR	-	-	-	-	-	PR	PR	PR	-	-	-	-	-	-	-	-	-	5.7.3
Correctional Institution	-	-	-	-	-	-	-	-	-	-	-	CU	-	SE	SE	-	-	-	-	-	-	5.7.4
Day Treatment Center	-	-	-	-	-	-	-	-	-	PR	PR	PR	-	PR	-	-	-	-	-	-	-	5.7.5
Hospital	-	-	-	-	-	-	-	-	-	-	P	P	-	P	-	-	-	-	-	-	-	
Operations, Maint., and Fleet Service Facility	-	-	-	SE	-	-	-	-	-	PR	PR	PR	-	PR	PR	-	-	-	-	-	PR	5.7.6
Schools – Elementary and Secondary	PR	PR	PR	PR	-	PR	CU	CU	CU	CU	CU	PR	-	-	-	-	CU	CU	CU	CU	CU	5.7.7
Schools – Vocational/Technical	-	-	-	P	-	-	-	-	P	P	P	P	-	P	P	-	-	-	-	P	P	
Studio – Art, dance, martial arts, music	P	-	-	P	-	-	-	P	P	P	P	P	-	P	-	-	-	-	-	P	P	
G. AUTOMOTIVE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Drive-Thru/Drive-In Facility	-	-	-	PR	-	-	-	-	CU	PR	PR	-	-	PR	PR	-	-	-	-	PR	PR	5.8.1
Electric Vehicle Charging Stations	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	5.8.2
Heavy Equipment/Manufactured Home Rental/Sales/Repair	-	-	-	-	-	-	-	-	-	-	SE	-	-	PR	PR	-	-	-	-	-	-	5.8.3
Parking Lot/Structure – Principal Use	-	-	-	-	-	-	-	-	-	PR	PR	PR	-	PR	PR	-	-	-	-	PR	PR	5.8.4
Vehicle Rental/Leasing/Sales	-	-	-	PR	-	-	-	-	-	PR	PR	-	-	-	-	-	-	-	-	CU	CU	5.8.5
Vehicle Services – Minor Maintenance/Repair	-	-	-	P	-	-	-	-	CU	CU	PR	-	-	PR	PR	-	-	-	-	CU	CU	5.8.6
Vehicle Services – Major Repair/Body Work	-	-	-	PR	-	-	-	-	-	CU	PR	-	-	PR	PR	-	-	-	-	-	-	5.8.7

P – Permitted by Right

PR – Permitted with Review

CU – Conditional Use Required

SE – Special Exception Required

## Lancaster County Unified Development Ordinance – Use Table

USE TYPES	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
H. INDUSTRY/WHOLESALE/STORAGE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Artist Studio/Light Manufacturing Workshops	-	-	-	P	-	-	-	-	-	P	P	-	-	P	P	-	-	-	-	P	P	
Industry, Light	-	-	-	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	
Industry, Heavy	-	-	-	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	
Industry, Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	5.9.1
Junkyard	-	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	-	-	-	-	-	-	5.9.2
Landfill – Class Two	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	SE	-	-	-	-	-	-	5.9.3
Landfill – Class Three	-	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	-	-	-	-	-	-	5.9.4
Mining - Major In-Depth Resource Extraction	-	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	P	-	-	-	-	-	5.9.5/6
Mining - Minor Surface Resource Extraction	PR	PR	PR	PR	-	-	-	-	-	PR	PR	PR	-	PR	PR	P	-	-	PR	PR	PR	5.9.6/7
Private Recycling Collection Stations	-	-	-	-	-	-	-	-	-	-	-	PR	-	PR	PR	-	-	-	-	-	-	5.9.8
Public Recycling and Waste Collection Facilities	-	-	-	PR	-	-	-	-	-	-	-	PR	-	PR	PR	-	-	-	-	-	-	5.9.9
Research and Development Facilities	-	-	-	-	-	-	-	-	-	P	P	-	-	P	P	-	-	-	-	-	P	
Storage – Outdoor Storage Yard	-	-	-	-	-	-	-	-	-	PR	PR	-	-	PR	PR	-	-	-	-	-	-	5.9.10
Storage – Self Service (Mini)	-	-	-	-	-	-	-	-	-	PR	PR	-	-	PR	PR	-	-	-	-	-	-	5.9.11
Storage – Warehouse Indoor	-	-	-	-	-	-	-	-	-	CU	PR	-	-	PR	PR	-	-	-	-	-	PR	5.9.12
Storage – Warehouse Indoor, Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-	PR	PR	-	-	-	-	-	-	5.9.13
Wholesaling and Distribution	-	-	-	-	-	-	-	-	-	-	PR	-	-	P	P	-	-	-	-	-	P	5.9.14
Wholesaling and Distribution, Restricted	-	-	-	-	-	-	-	-	-	-	-	-	-	PR	PR	-	-	-	-	-	-	5.9.15

I. AGRICULTURE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Agriculture and Crop Production/Harvesting	P	P	P	P	-	-	-	-	-	-	-	P	P	P	P	-	-	-	-	-	-	
Agricultural Support Services/Nurseries	P	P	P	P	-	-	-	-	P	P	P	-	-	P	P	-	-	-	-	-	P	
Agritourism	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Animal Production/General Farms	PR	PR	PR	PR	-	PR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.10.1
Animal Production Facilities, Non-Swine	PR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.10.2
Animal Production Facilities, Swine	SE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.10.3
Apiculture (Bee Keeping)	P	P	P	P	-	P	-	-	P	-	-	P	P	-	-	-	-	-	-	-	P	
Backyard Pens/Coops	P	P	P	P	-	P	PR	PR	-	-	-	PR	-	-	-	-	-	-	-	-	PR	5.10.4

P – Permitted by Right

PR – Permitted with Review

CU – Conditional Use Required

SE – Special Exception Required

Lancaster County Unified Development Ordinance – Use Table

USE TYPES	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
I. AGRICULTURE (CONTINUED)	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Commercial Stables	P	P	P	P	-	-	-	-	P	P	P	-	-		-	-	-	-	-	-	-	
Ecotourism	P	P	P	P	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Farmer's Markets and Roadside Stands	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	
Forestry	P	P	P	P	-	P	-	-	-	P	P	P	P	P	P	P	-	-	-	-	-	
Gardens (Community and Private)	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	-	P	P	P	P	
Wineries	PR	PR	PR	PR	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	

J. INFRASTRUCTURE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Airstrip/Airport	-	-	-	-	-	-	-	-	-	-	-	PR	-	-	PR	-	-	-	-	-	-	5.11.1
Geothermal Energy Systems	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	5.11.2
Solar Energy Systems	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	5.11.3
Solar Farms	CU	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.11.4
Utilities – Class 1	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Utilities – Class 2	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	
Utilities – Class 3	P	P	-	-	-	-	-	-		-	-	-	-	P	P	-	-	-	-	-	-	
Wireless Communication Facility (Concealed)	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	-	PR	PR	PR	PR	PR	PR	PR	PR	5.11.5
Wireless Communication Facility (Up to 60.00')	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	-	PR	PR	PR	PR	PR	PR	PR	PR	5.11.5
Wireless Communication Facility (60.01' to 199.99')	SE	SE	SE	SE	SE	SE	SE	PR	PR	PR	PR	PR	-	PR	PR	PR	SE	SE	SE	SE	SE	5.11.5
Wireless Communication Facility (200' and Over)	-	-	-	-	-	-	-	-	-	-	-	-	-	SE	SE	SE	-	-	-	-	-	5.11.5

K. OTHER	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
Temporary Uses	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	PR	5.12

P – Permitted by Right

PR – Permitted with Review

CU – Conditional Use Required

SE – Special Exception Required

(Ord. No. 2017-1468, 9.25.17; Ord. No. 2018-1492, 2.12.18; Ord. No. 2018-1494, 3.12.18; Ord. No. 2018-1519, 7.16.18; Ord. No. 2019-1607, 10.14.19; Ord. No. 2019-1620, 12.9.19; Ord. No. 2019-1634, 1.27.20; Ord. No. 2020-1645, 2.24.20)

# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021



## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1667/Planning Case Number: RZ-020-0486

Contact Person / Sponsor: Ashley Davis / Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Request to rezone a parcel of land along Charlotte Highway / US 521 (TM# 0016-00-050.01) from Low Density Residential (LDR) District to General Business (GB) District.

### **Points to Consider:**

The 8.31-acre subject property is currently vacant and zoned Low Density Residential (LDR). The applicant has submitted a request to rezone the subject property from LDR District to General Business (GB) District to develop a franchised new car dealership.

### **Summary of Adjacent Zoning and Uses**

The majority of the properties in the surrounding area are zoned RN; however the Lovely Lane Methodist Church property across US Highway 521 is zoned Institutional (INS) District, and there are a few properties to the north (approximately 800-1,500 feet) that are zoned Neighborhood Business (NB) District.

The requested GB District can generally be deemed consistent with the NMU land use classification in most areas of the Panhandle in light of the very broad nature of its characterization. When a proposed district will represent a significant departure from the established land use pattern within an area, it is necessary to undertake a more site-specific examination of the proposed zoning district relative to the future land use designation and the surrounding environment.

The subject property's general location between the Walnut Creek subdivision and Van Wyck Road is predominately characterized by agricultural and rural residential land use patterns without any nearby access to sewer infrastructure. It is recognized that this area will likely (one day) be a future growth corridor as development continues southward in the Panhandle area of the County. In instances where rural areas are anticipated to experience a significant land use change, professional planning practice recommends undertaking a master plan for the area to ensure that future development, transportation improvements, and utility infrastructure (amongst other considerations) are undertaken in a well-coordinated manner consistent with County goals and policies.

Approving a commercial rezoning in an area of the County that is relatively undeveloped, lacks sewer infrastructure, and does not have a detailed plan to guide future growth, will result in a disjointed land use and development pattern that is characteristic of a significant portion of the northern US 521 Panhandle area. For these reasons, staff believes the proposed GB rezoning would not be consistent with the general policies of the Comprehensive Plan and the NMU land use designation without a master plan to provide more detailed planning guidance in this future growth corridor.

### **Funding and Liability Factors:**

N/A

### **Council Options:**

To approve or deny the request for rezoning.

### **Recommendation:**

Staff recommends **denial** of this request until a master plan is developed providing support and guidance for this significant land use change.

At the April 21, 2020 Planning Commission meeting, the Commission recommended **approval** of the rezoning by a vote of 3-1.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1667	5/13/2020	Ordinance
Planning Staff Report: GS Property Investments, LLC	4/14/2020	Planning Staff Report
Exhibit 1: Rezoning Application	4/14/2020	Exhibit
Exhibit 2: Location and Zoning Map	4/14/2020	Exhibit
Public Hearing Notice for Ordinance 2020-1667 (Planning Department Case Number: RZ-020-0486)	6/12/2020	Public Hearing Notices

---

STATE OF SOUTH CAROLINA

(

ORDINANCE NO. 2020-1667

COUNTY OF LANCASTER

(

(

**AN ORDINANCE**

**TO AMEND THE OFFICIAL ZONING MAP OF LANCASTER COUNTY TO REZONE A 8.31 ACRE TRACT OF PROPERTY (TMS # 0016-00-050.01) OWNED BY NC INVESTORS, LLC, AND LOCATED ON THE EAST SIDE OF CHARLOTTE HIGHWAY/US 521, NORTH OF HENRY HARRIS ROAD AND SOUTH OF ARROWHEAD DRIVE, LANCASTER, SOUTH CAROLINA, FROM LDR, LOW DENSITY RESIDENTIAL DISTRICT, TO GB, GENERAL BUSINESS DISTRICT, HCOD, HIGHWAY CORRIDOR OVERLAY DISTRICT, AND CHOD, CAROLINA HEELSPLITTER OVERLAY DISTRICT.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

(a) GS Property Investments, LLC applied to rezone 8.31 acres parcel of property, owned by NC Investors, LLC, located on the East side of Charlotte Highway/US 521, North of Henry Harris Road, and South of Arrowhead Drive, Lancaster, South Carolina (TMS # 0016-00-050.01), from LDR, Low Density Residential District, to GB, General Business District, HCOD, Highway Corridor Overlay District, and CHOD, Carolina Heelsplitter Overlay District.

(b) On April 21, 2020, the Lancaster County Planning Commission held a public hearing on the proposed rezoning and, by a vote of (3-1), recommended approval of the rezoning.

(c) The Future Land Use Map identifies this property as Neighborhood Mixed-Use, based on the *Lancaster County Comprehensive Plan 2014-2024*. Rezoning the property from LDR, Low Density Residential District, to GB, General Business District, HCOD, Highway Corridor Overlay District, and CHOD, Carolina Heelsplitter Overlay District, is compatible with the Comprehensive Plan.

**Section 2. Rezoning.**

The Official Zoning Map is amended by changing the zoning district classification from LDR, Low Density Residential District, to GB, General Business District, HCOD, Highway Corridor Overlay District, and CHOD, Carolina Heelsplitter Overlay District, for the following property as identified by tax map number or other appropriate identifier:

Tax Map No. 0016-00-050.01 (8.31 acres, more or less)

**Section 3.      Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:            May 26, 2020  
Second Reading:        June 8, 2020  
Public Hearing:           June 22, 2020  
Third Reading:          June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

<b>PROPOSAL:</b>	Request to rezone a parcel of land along Charlotte Highway / US 521 (TM# 0016-00-050.01) from Low Density Residential (LDR) District to General Business (GB) District.
<b>PROPERTY LOCATION:</b>	East side of Charlotte Highway / US 521, North of Henry Harris Road, and South of Arrowhead Drive
<b>CURRENT ZONING DISTRICT:</b>	Low Density Residential (LDR) District
<b>PROPOSED ZONING DISTRICT:</b>	General Business (GB) District, Highway Corridor Overlay District (HCO), and Carolina Heelsplitter Overlay District (CHOD)
<b>APPLICANT:</b>	GS Property Investments, LLC
<b>COUNCIL DISTRICT:</b>	District 1, Terry Graham

## OVERVIEW:

### *Site Information*

The 8.31-acre subject property is currently vacant and zoned Low Density Residential (LDR). The applicant has submitted a request to rezone the subject property from LDR District to General Business (GB) District to develop a franchised new car dealership.

### *Summary of Adjacent Zoning and Uses*

The majority of the properties in the surrounding area are zoned RN; however the Lovely Lane Methodist Church property across US Highway 521 is zoned Institutional (INS) District, and there are a few properties to the north (approximately 800-1,500 feet) that are zoned Neighborhood Business (NB) District.

Adjacent Property	Municipality	Zoning District	Use
North	Lancaster County	LDR	Residential
South	Lancaster County	LDR	Residential
East	Lancaster County	LDR	Residential
West	Lancaster County	LDR	Residential

## ANALYSIS & FINDINGS:

### *Zoning Districts*

The subject property is currently zoned Low Density Residential District (see UDO section 2.3). The LDR District is established to maintain previously developed or approved single-family residential subdivisions and their related recreational, religious, and educational facilities at a density of 1.5 dwelling units per acre. Intended to act as a transitional zoning district between rural living and urban development, these regulations are further intended to discourage any use which would be detrimental to the predominately residential nature of the areas included within the district.

*The requested GB District is generally located on thoroughfares and provides opportunities for the provision of offices, services, and retail goods in proximity to generally auto-dependent, community neighborhoods. The regulations for this district are intended to accommodate the predominately auto-oriented pattern of existing development while encouraging the transition to pedestrian-friendly, mixed-use areas that avoid strip commercial development.*

---

## **COMPREHENSIVE PLAN CONSISTENCY & CONCLUSION**

The future land use designation of this property is the Place Type known as Neighborhood Mixed-Use (NMU), which, according to the 2024 Comprehensive Plan is synonymous to the Community Type “Walkable Neighborhood”. The Comp Plan states that this Community Type has very specific characteristics that set it apart from most other Place Types by virtue of its deliberately structured mix of dwelling types in a development context that often operates through the separation of uses, densities and/or land value. This Place Type and Community Type have their roots in the traditional character of American communities during the early part of the 20th century, and has been revived in recent decades as a relevant option for future development.

The requested GB District can generally be deemed consistent with the NMU land use classification in most areas of the Panhandle in light of the very broad nature of its characterization. When a proposed district will represent a significant departure from the established land use pattern within an area, it is necessary to undertake a more site-specific examination of the proposed zoning district relative to the future land use designation and the surrounding environment.

The subject property’s general location between the Walnut Creek subdivision and Van Wyck Road is predominately characterized by agricultural and rural residential land use patterns without any nearby access to sewer infrastructure. It is recognized that this area will likely (one day) be a future growth corridor as development continues southward in the Panhandle area of the County. In instances where rural areas are anticipated to experience a significant land use change, professional planning practice recommends undertaking a master plan for the area to ensure that future development, transportation improvements, and utility infrastructure (amongst other considerations) are undertaken in a well-coordinated manner consistent with County goals and policies.

Approving a commercial rezoning in an area of the County that is relatively undeveloped, lacks sewer infrastructure, and does not have a detailed plan to guide future growth, will result in a disjointed land use and development pattern that is characteristic of a significant portion of the northern US 521 Panhandle area. For these reasons, staff believes the proposed GB rezoning would not be consistent with the general policies of the Comprehensive Plan and the NMU land use designation without a master plan to provide more detailed planning guidance in this future growth corridor.

---

**PHOTOS OF PROJECT AREA:**



*Looking directly at the subject property from  
Highway 521*



*Looking directly across from the subject property*



*Looking north along US Hwy 521*



*Looking south along US Hwy 521*

---

**STAFF RECOMMENDATION:**

Staff recommends **denial** of this request until a master plan is developed providing support and guidance for this significant land use change.

---

**ATTACHMENTS:**

1. Rezoning Application
2. Location Map/ Zoning Map

**STAFF CONTACT:**

Ashley Davis,  
Planner  
[adavis@lancastersc.net](mailto:adavis@lancastersc.net)  
803-285-6005





Planning Department

P.O. Box 1809, 101 N. Main Street, Lancaster, SC 29721  
Phone: 803.285.6005, [planning@lanastercountysc.net](mailto:planning@lanastercountysc.net)  
[www.mylanasteresc.org](http://www.mylanasteresc.org)

**ZONING MAP AMENDMENT APPLICATION**

**SUBMITTAL REQUIREMENTS**

- Completed Application
- Signatures of Applicant and Property Owner
- Deed and survey plat or boundary survey
- Fees associated with review

**GENERAL INFORMATION**

Property Address Charlotte Highway - US 521  
City Indian Land State SC Zip 29707 Tax Parcel ID 0016-00-050.01  
Current Zoning LDR Current Use Vacant  
Proposed Zoning GB Total Acres 8.31 acres

Project Description This project is new commercial business development. The business will be a franchised new car dealership. The development of the property and the building will comply with the Highway Corridor Overlay requirements. We respectfully request re-zoning this parcel to GB.

Surrounding Property Description The surrounding properties have multiple zoning descriptions. Between Rt. 75 and Van Wyck rd. there are properties zoned GB, UB, P13, LDR, INS, and PDP. In this stretch there are over 500 acres of land for sale or have already been sold at price levels that dictate commercial business, including parcels on either side and directly across from this parcel we are discussing.

**CONTACT INFORMATION**

Applicant Name GS Property Investments, LLC (Nicholas Glum)

Address 9789 Charlotte Hwy Ste 400-222

City Fort Mill State SC Zip 29707 Phone 508-254-7260

Fax \_\_\_\_\_ Email nickglum85@gmail.com

Property Owner Name NC Investors, LLC (Don Pedrebarac)

Address 9988 Charlotte Hwy

City Indian Land State SC Zip 29707 Phone 704-907-9885

Fax 803-548-7987 Email \_\_\_\_\_

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Applicant

Date

Property Owner(s)

Date

Attach owner's notarized written authorization with property information if the applicant is not the owner.

#### LANCASTER COUNTY OFFICE USE ONLY

Application Number \_\_\_\_\_ Date Received \_\_\_\_\_ Receipt Number \_\_\_\_\_

Amount Paid \_\_\_\_\_ Check Number \_\_\_\_\_ Cash Amount \_\_\_\_\_

Received By \_\_\_\_\_ Planning Commission Meeting Date \_\_\_\_\_

#### SCHEDULE/PROCESS 1. Submit Application

- The deadline for this application is at least 45 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Rezoning Application Fee – single parcel \$435.00
- Rezoning Application Fee – multi parcel \$610.00

#### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

#### 3. County Council

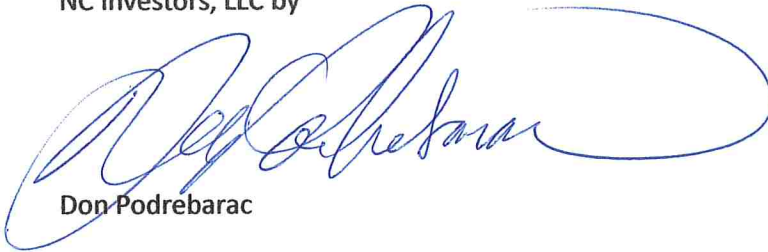
- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval.
- Subsequent to final County Council action on rezoning, notice of action will be provided to the applicant, owner, and adjacent property owners.
- If applicant would like to request a special presentation, please notify the County Clerk @ (803) 416-9307 before 5:00pm on the first Monday of the month to make arrangements.

March 4, 2020

To Whom It May Concern:

NC Investors, LLC owner of Tax Parcel # 0016-00-050.01 hereby grants authorization to GS Property Investments, LLC to apply for a zoning change from LDR to GB. This authorization applies to all 8.311 acres. NC Investors, LLC is solely owned by its Member/Mgr. Don Podrebarac.

NC Investors, LLC by



Don Podrebarac

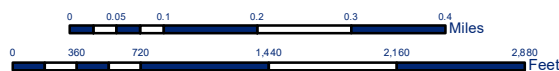
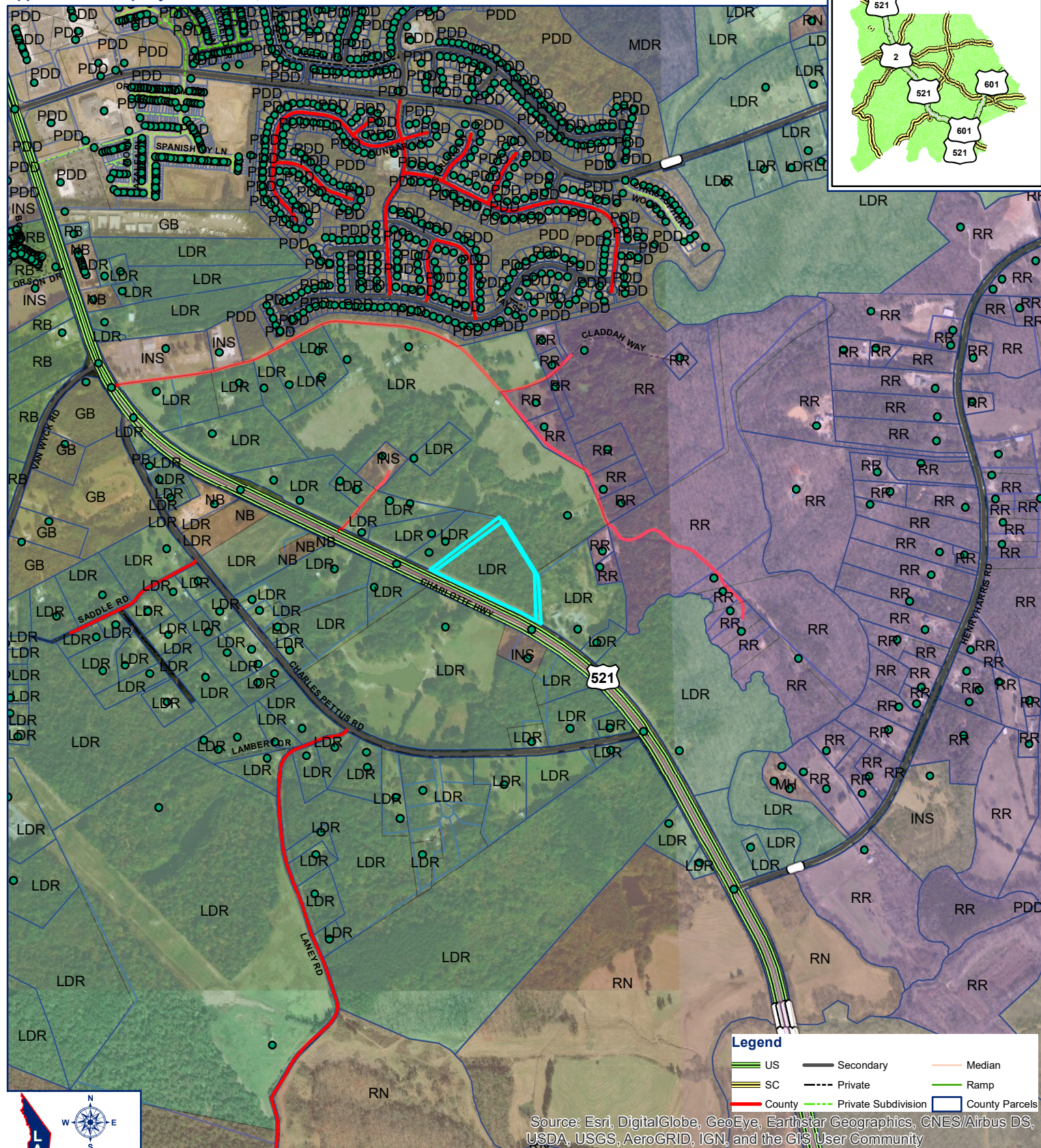
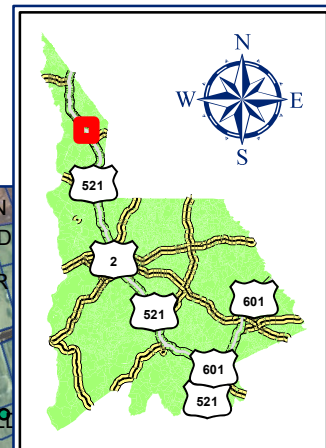
Sole Member/Manager

Notarized in South Carolina on March 4, 2020 by Jessie Cook

Jessica Cook  
Notary Public State of South Carolina  
My Commission Expires 5-17-2026



**Applicant: GS Property Investments, LLC**





# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1668

Contact Person / Sponsor: John DuBose /County Attorney and Rox Burhans/Development Services

Department: Administration

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Whether to approve the grant of an access easement to Greenway Square Retirement Community, LLC, over and upon Lancaster County property containing the Del Webb library branch.

**Points to Consider:**

The easement is mutually beneficial to Lancaster County and the retirement community as it provides connectivity between the uses without the need to access Highway 521.

Greenway Square Retirement Community has agreed to repair or replace any landscaping and hardscaping that is disturbed during easement construction. It has also agreed to construct a decorative aluminium fence along the retaining wall for the driveway to be constructed in the easement. this will allow the library to safely use its outdoor area adjacent to the access driveway.

Please note that Exhibit A and Exhibit B to the easement are incorporated into the easement attachment in the agenda package while Exhibit C and Exhibit D to the easement are attached separately.

**Funding and Liability Factors:**

Greenway Square Retirement Community and Lancaster County will both maintain insurance coverage for the easement area with coverage limits that are customary in the trade

**Council Options:**

Approve or deny passage of this ordinance providing for the the easement grant.

**Recommendation:**

Approval of the easement grant.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1668	6/1/2020	Ordinance
Exhibit to Ordinance- Form Easement	5/15/2020	Exhibit
Exhibit C to Ordinance 2020-1668	6/4/2020	Exhibit
Exhibit D to Ordinance 2020-1668	6/4/2020	Exhibit
Notice of Public Hearing for Ordinance 2020-1668	6/12/2020	Public Hearing Notices

---

STATE OF SOUTH CAROLINA       )  
  )  
COUNTY OF LANCASTER        )

ORDINANCE NO. 2020 - 1668

**AN ORDINANCE**

**TO APPROVE AN EASEMENT GRANT TO GREENWAY SQUARE RETIREMENT COMMUNITY, LLC UPON REAL PROPERTY OWNED BY LANCASTER COUNTY BEARING TAX PARCEL NUMBER 0016-00-017.00 AND TO AUTHORIZE COUNTY OFFICIALS TO TAKE SUCH ACTIONS AS ARE NECESSARY TO EFFECTUATE THE GRANT OF THE EASEMENT AND TO EFFECTUATE THE PURPOSES OF THIS ORDINANCE.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1.     Findings and determinations.**

Council finds and determines that:

(1) Lancaster County (the "County") owns land at tax parcel number 0016-00-017.00 and containing a county library;

(2) Greenway Square Retirement Community, LLC ("Greenway Square") owns adjacent real property that is being developed as a retirement community;

(3) Greenway Square and County (collectively the "Parties") believe that connectivity between the respective properties will be mutually beneficial and sound land use planning principles advocate for connectivity between the properties;

(3) The Parties desire to grant each other certain easement rights for vehicular and pedestrian ingress and egress over a portion of the respective parcels of real property upon which a driveway may be constructed;

(4) County desires to grant certain easement rights over a portion of the County property so Greenway Square may construct the driveway on the parcels, so as to benefit the Greenway Square property and the County property; and

(5) It is the purpose of this ordinance to approve an easement grant from County to Greenway Square.

**Section 2.     Approval of right-of-way easement.**

Council authorizes and approves the grant of an easement (the "Easement") to Greenway Square for the construction of a driveway and ingress and egress over and upon Tax Map No. 0016-00-017.00 as described in Section 1. The form of the Easement is attached to this ordinance as Exhibit A and all terms, provisions and conditions of the Easement are incorporated herein by reference as if the Easement were set out in this ordinance in its entirety. The County Administrator is authorized to execute and deliver the Easement on behalf of the County. By adoption of this ordinance, Council approves the Easement and all of its terms, provisions and conditions. The Easement is to be in substantially the form as attached to this ordinance and hereby approved, or with such minor changes therein as shall be approved by the officials of the County executing the Easement, their execution thereof to constitute conclusive evidence of their approval of any and all changes or revisions therein from the form of the Easement attached to this ordinance.

**Section 3.     Authority to act.**

The Council Chair, the Clerk to Council, the County Administrator, the Deputy County Administrator, and County Attorney each are authorized to take such actions and to execute such documents as may be necessary to effectuate the purposes of this ordinance.

**Section 4.     Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 5.     Conflicting provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, resolutions or orders, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 6.     Effective date.**

This ordinance is effective upon Third Reading.

SIGNATURES FOLLOW ON NEXT PAGE.



**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading: May 26, 2020  
Second Reading: June 8, 2020  
Public Hearing: June 22, 2020  
Third Reading: June 22, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

**Exhibit A to Ordinance No. 2020 - 1668**

**Form of Driveway Access Easement Agreement  
Lancaster County to Greenway Square Retirement Community, LLC**

Tax Map No. 0016-00-017.00

See attached.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

## **DRIVEWAY ACCESS EASEMENT AGREEMENT**

This DRIVEWAY ACCESS EASEMENT AGREEMENT (“**Agreement**”) is made effective, as of the \_\_\_ day of May, 2020 (the “**Effective Date**”), by and between Lancaster County, South Carolina, a political subdivision of the State of South Carolina (“**Lancaster**”), and Greenway Square Retirement Community LLC, a Nebraska limited liability company (“**Greenway Square**”) (Lancaster and Greenway Square are collectively referred to hereafter as the “**Parties**” and individually as a “**Party**”).

### **Recitals**

WHEREAS, Lancaster is the fee owner of certain real property located in Lancaster County, South Carolina, known as Lancaster County tax parcel number 0016-00-017.00 and more particularly described on **Exhibit A** attached hereto (the “**Lancaster Property**”);

WHEREAS, Greenway Square is the fee owner of certain real property located in Lancaster County, South Carolina, known as Lancaster County tax parcel number 0016-00-011.00 and more particularly described on **Exhibit B** attached hereto (the “**Greenway Square Property**”) (the Lancaster Property and the Greenway Square Property are collectively referred to hereafter as the “**Parcels**” and individually as a “**Parcel**”);

WHEREAS, the Lancaster Property and the Greenway Square Property are adjacent;

WHEREAS, the Parties desire to grant to each other certain easement rights for vehicular and pedestrian ingress and egress over a portion of the Parcels upon which a driveway may be constructed (as contemplated herein, the “**Driveway**”); and

WHEREAS, Lancaster desires to grant certain easement rights over a portion of the Lancaster Parcel so Greenway Square may construct the Driveway on the Parcels, so as to benefit

the Greenway Square Property and the Lancaster Property.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Grant of Temporary Construction Easement. As of the Effective Date, Lancaster grants in favor of the Greenway Square Property an exclusive temporary easement and right-of-way over, under, across and through the portions of the Lancaster Property that are within five (5) feet on any side of the Permanent Driveway Easement Area, or such greater area as may be reasonably necessary for Greenway Square to construct the Driveway, decorative fencing, and retaining walls within the Permanent Driveway Easement Area (the “**Temporary Easement Area**”) (the Permanent Driveway Easement Area and the Temporary Easement Area are collectively referred to hereafter as the “**Easement Areas**”) to be used for the purposes of constructing and installing a driveway, decorative fencing, and retaining walls (the “**Temporary Easement**”). The Temporary Easement shall be for the exclusive use and benefit of Greenway Square and its Affiliates, and shall terminate upon the completion of construction of the Driveway and any associated fencing or retaining walls. Greenway Square shall be responsible for the effectuation of and costs associated with, the relocation of any utility easements necessary for construction of the Driveway.

2. Grant of Permanent Driveway Easement. As of the Effective Date, Lancaster grants in favor of the Greenway Square Property, and Greenway Square grants in favor of the Lancaster Property, a non-exclusive permanent easement and right-of-way over, under, across and through the portion of the Parcels that is described on the attached **Exhibit C** and depicted on the attached **Exhibit D** (the “**Permanent Driveway Easement Area**”) for purposes of (i) maintaining, repairing and replacing the Driveway, decorative fencing, and retaining walls within the Permanent Driveway Easement Area, and (ii) ingress and egress for vehicular and pedestrian traffic between the Parcels and the public roadway adjacent to the Parcels (collectively, the “**Driveway Easement**”). The Driveway Easement shall be for the non-exclusive use and benefit of the Parties and their respective successors, assigns, employees, agents, contractors, licensees, invitees and visitors (collectively, “**Affiliates**”).

3. No Obstructions or Modification to Permanent Driveway Easement Area. The Parties covenant and agree that no portion of the Permanent Driveway Easement Area, including the Driveway, shall be used at any time for vehicular parking or for the placement of any gates, fences (excluding the decorative fencing and retaining walls to be installed pursuant to Section 6 herein), barriers, or other obstructions that would prevent, restrict or otherwise interfere with the flow or passage of pedestrians or vehicles along any portion of the Driveway.

4. No Cross-Parking on Permanent Driveway Easement Area. This Agreement does not confer or grant to either Party a right to park vehicles on another Party’s Property. Greenway

Square shall cause its employees, lessees, contractors, agents, licensees and invitees to park only in the parking areas on the Greenway Square Property. Lancaster shall cause its employees, lessees, contractors, agents, licensees and invitees to park only in the parking areas on the Lancaster Property. The Parties agree to develop and operate their respective Parcels so as to be self-sufficient for parking.

5. No Construction Traffic on Permanent Driveway Easement Area. Upon completion of construction of the senior facility on the Greenway Square Property, no construction traffic shall be permitted to use the Driveway Easement.

6. Retaining Wall and Decorative Fencing. In connection with its construction of the Driveway, Greenway Square shall install a retaining wall and decorative fencing within the Permanent Driveway Easement Area, which retaining wall and decorative fencing are depicted on **Exhibit D**. Greenway Square shall construct the decorative fencing within the Permanent Driveway Easement Area using aluminum fencing or other comparable material. The fencing material shall not be chain link.

7. Interference with Landscaping Features in Permanent Easement Area. Greenway Square and Lancaster acknowledge that a sidewalk and other certain landscaping features exist within the Permanent Driveway Easement Area. Lancaster and Greenway Square acknowledge that some of these features may be damaged or disturbed during Greenway Square's use of the Temporary Easement or Driveway Easement. Greenway Square hereby agrees to cooperate with Lancaster if its use of the aforementioned easements will interfere with such features. Greenway Square further agrees to repair or restore, at its sole cost and expense, any features which have been disturbed or damaged as a result of Greenway Square's use of the easements granted herein.

8. Maintenance and Repairs of the Driveway. Each party shall maintain in good condition and repair and in compliance with all laws, the portion of the Driveway which is located on their respective Parcel. The Parties shall endeavor to cooperate with each other in regularly scheduling any maintenance, repair, or replacement of the Driveway, including, but not limited to utilizing a single contractor for the maintenance, replacement or repair of the Driveway.

9. Damage. Notwithstanding the terms of Section 8 above, in the event that either Party or its Affiliates cause any extraordinary damage (i.e., other than ordinary wear and tear or due to construction traffic) to the Driveway, then such Party shall be responsible for curing such extraordinary damage at its sole cost and expense, including, but not limited to, returning the Driveway to a condition substantially similar to the condition existing immediately prior to such damage.

10. Default and Remedies. If either Party fails to perform any other obligation under this Agreement, then the other Party may deliver written notice thereof to the defaulting Party, declaring that if the defaulting Party fails to perform its obligation within thirty (30) days after the

delivery of the default notice, or within forty-eight (48) hours of such notice in the event of an emergency, then the non-defaulting Party may, but shall not be obligated to, cure such default, in which event the defaulting Party shall reimburse the non-defaulting Party for any reasonable expenses incurred by the non-defaulting Party in curing such default within ten (10) days upon receipt of written demand therefor. In the event any action is brought by a Party to enforce any provision of this Agreement, the prevailing Party shall be entitled to an award of its costs and reasonable attorneys' fees in connection with such action. Any forbearance, delay or omission by a Party hereto in exercising its rights or remedies under this Agreement in the event of a default of any term hereof by the other Party shall not impair such right or remedy or be deemed or construed to be a waiver by the non-defaulting Party of such default or of any of the non-defaulting Party's rights or remedies hereunder. Notwithstanding anything contained herein to the contrary, no Party may seek injunctive relief or other equitable relief that would inhibit, preclude, impair, or prevent the use of the Driveway for pedestrian and vehicular uses, excepting construction traffic following completion of construction of the Greenway Square Retirement Community.

11. Insurance. Each Party shall procure and maintain, at its sole expense, Commercial General Liability Insurance insuring the portion of the Driveway located upon its Parcel, against all claims arising out of use of the Permanent Driveway Easement Area in an amount not less than One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. From time to time upon request, the Parties shall provide each other with their respective certificates of insurance showing the other Party as a certificate holder on the portion of the policy relating to the Permanent Driveway Easement Area. All policies of insurance shall be issued in form reasonably acceptable to the other Party and by insurance companies qualified to do business in South Carolina.

12. Notice. All notices, approvals or other communications required or permitted to be given under this Agreement shall be in writing and shall be considered as properly given after (a) being mailed via U.S. mail by certified mail, return receipt requested, postage prepaid and addressed to the person or entity to whom it is intended at the address of said person as set forth below; (b) being sent via overnight commercial courier, courier fee prepaid and addressed to the person or entity to whom it is intended at the address of said person or entity as set forth below; or (c) delivered by hand to the intended recipient. Notices shall be deemed to have been delivered as of the date of actual receipt. Rejection or other refusal to accept delivery or the inability to deliver because of a changed address of which no notice was given shall be deemed to be receipt of the notice as of the date of such rejection, refusal or inability to deliver. For purposes of notice, the addresses of the Parties as of the date of this Agreement are as follows:

GREENWAY SQUARE: c/o Cameron General Contractors  
7101 S. 82<sup>nd</sup> St.  
Lincoln, Nebraska 68516  
Attn: Derek Zimmerman

With copy to: Dinsmore & Shohl LLP  
Attn: Charles E. Baverman III. Esq.  
255 E. Fifth St., Suite 1900  
Cincinnati, Ohio 45202

LANCASTER: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

With copy to: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Covenants Running with the Land; Successors and Assigns. The covenants, rights and obligations in this Agreement shall: (a) run with the land, (b) apply to and be binding upon the Parties and their respective successors and assigns, and subsequent owners of any portion of the Parcels, (c) not be affected by a conveyance of all or any part of a Parcel, and (d) be for the benefit of the subsequent owners of any portion of the Parcels.

14. Amendments; Termination. This Agreement may be amended, modified or terminated at any time, but only by a written instrument executed by the Parties or their successors and recorded in the real estate records of the Lancaster County, South Carolina, Recorder's Office.

15. No Rights in Public; No Implied Easements. Nothing in this Agreement shall be construed to create any rights in the general public or as a dedication for public use. No easements, except those expressly set forth in this Agreement, shall be implied by this Agreement.

16. Authority. Each Party covenants and warrants to the other that it has full power and authority and the legal right to execute and perform this Agreement.

17. Severability. The invalidity or unenforceability of any covenant, condition, term or provision in this Agreement shall not affect the validity and enforceability of any other covenant, condition, term or provision.

18. Relationship to Parties. Nothing in this Agreement shall be deemed or construed to create the relationship of principal and agent, partnership, or joint venture between the Parties.

19. Counterparts. This Agreement may be executed in one or more counterparts which, when taken together, shall constitute one and the same original document.

20. Exhibits. This Agreement includes and incorporates all of the following exhibits:

- Exhibit A: Legal Description of the Lancaster Property
- Exhibit B: Legal Description of the Greenway Square Property
- Exhibit C: Legal Description of the Permanent Driveway Easement Area
- Exhibit D: Depiction of the Permanent Driveway Easement Area

Approved as to Form:

[To be completed by Lancaster County, Governmental Attorney]

[Remainder of page intentionally left blank, signature pages to follow]



IN WITNESS WHEREOF, the Parties have executed this Agreement.

LANCASTER:

Lancaster County, South Carolina,  
a political subdivision of the State of South  
Carolina

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Its: \_\_\_\_\_

STATE OF SOUTH CAROLINA) ) SS:  
COUNTY OF \_\_\_\_\_)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of May, 2020, by \_\_\_\_\_, \_\_\_\_\_ of Lancaster County, South Carolina, a political subdivision of the State of South Carolina, on behalf of Lancaster County.

Notary Public

**GREENWAY SQUARE:**

GREENWAY SQUARE RETIREMENT  
COMMUNITY LLC,  
a Nebraska limited liability company

By: Collingsworth Management LLC,  
a Nebraska limited liability company  
Its: Manager

By: \_\_\_\_\_  
Name: Breck C. Collingsworth  
Its: Manager

STATE OF \_\_\_\_\_ )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of May 2020, by Breck C. Collingsworth, the Manager of Collingsworth Management LLC, as Manager of GREENWAY SQUARE RETIREMENT COMMUNITY LLC, a Nebraska limited liability company, on behalf of such entity.

\_\_\_\_\_  
Notary Public

This instrument prepared by:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **Exhibit A**

### **Legal Description of the Lancaster Property**

ALL that certain piece, parcel, or tract of land lying and being situate in or near the Township of Indian Land, County of Lancaster, State of South Carolina, containing 2.679 acres, more or less, and being shown as "Parcel 3 Library Tract" on that certain plat of survey prepared for Pulte Homes by David A. Weirich, SCPLS No. L-20193, of ESP Associates, PA, dated May 12, 2005 and revised August 14, 2005, entitled "Boundary of Carolina Lakes," such plat being recorded in the Lancaster County, South Carolina Clerk of Court's Office in Plat Book 2005, Page 466, to which plat reference is made for a more particular description as to the courses and distances of the within described property.

**DERIVATION:** Being a portion of the property conveyed to the Grantor in the within instrument by all or a portion of the following deeds, each recorded in the Office of the Clerk of Court for Lancaster County, South Carolina: Deed Book 290, Page 240, Deed Book 290, Page 243, Deed Book 290, Page 257, Deed Book 290, Page 254, Deed Book 290, Page 267, Deed Book 290, Page 262, Deed Book 290, Page 270, Deed Book 290, Page 162, Deed Book 290, Page 165, Deed Book 289, Page 312, and Deed Book 289, Page 323.

## **Exhibit B**

### **Legal Description of the Greenway Square Property**

A 21.59-acre tract of land known as Parcel A and more particularly described as plat prepared for Greenway Square Retirement Community LLC, entitled "Recombination Plat of the Properties of Jerry Wayne Griffin Parcel ID Numbers 0016-00-011.00 and 0016-00-011.05; Mary Helen Gates Parcel ID Number 0016-00-011.02; Brenda Susan Griffin Halloran Parcel ID Number 0016-00-011.01; Joseph L. Griffin Parcel ID Numbers 0016-00-011.03 and 0016-00-011.06 and Joseph L. Griffin and Jamie B. Griffin Parcel ID Number 0016-00-011.04" dated February 20, 2019 and recorded in Plat Book 2019 at Page 559 in the Register of Deeds Office for Lancaster County, South Carolina. *and Page 558*

Ex. B

1

**Exhibit C**

**Legal Description of the Driveway Easement Area**

[see attached]

**Exhibit D**

**Depiction of the Driveway Easement Area**

[see attached]

Ex. D

1

Metes and bounds description of a  
New Variable Width Permanent Offsite Driveway Easement

Commencing at a 3/4" iron pipe found located at the northeast corner of the lands of Greenway Square Retirement Community, LLC and along the western right-of-way of US Highway 521 (Charlotte Highway); thence departing the right-of-way of US Highway 521 and continuing along the line of Greenway Square Retirement Community, LLC the following course:

S 76°58'32" W, 110.04' to a point;

Said point being located along the southern line of the lands of Lancaster County and being known as the True Point of Beginning; thence departing the lands of Greenway Square Retirement Community, LLC and continuing into and through the lands of Lancaster County the following (4) courses:



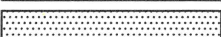
S 76°58'32" W, 39.80 feet to a point; thence

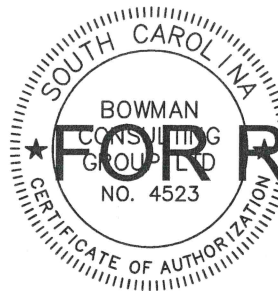
N 13°33'44" W, 99.47 feet to a point; thence

N 76°51'55" E, 40.64 feet to a point; thence

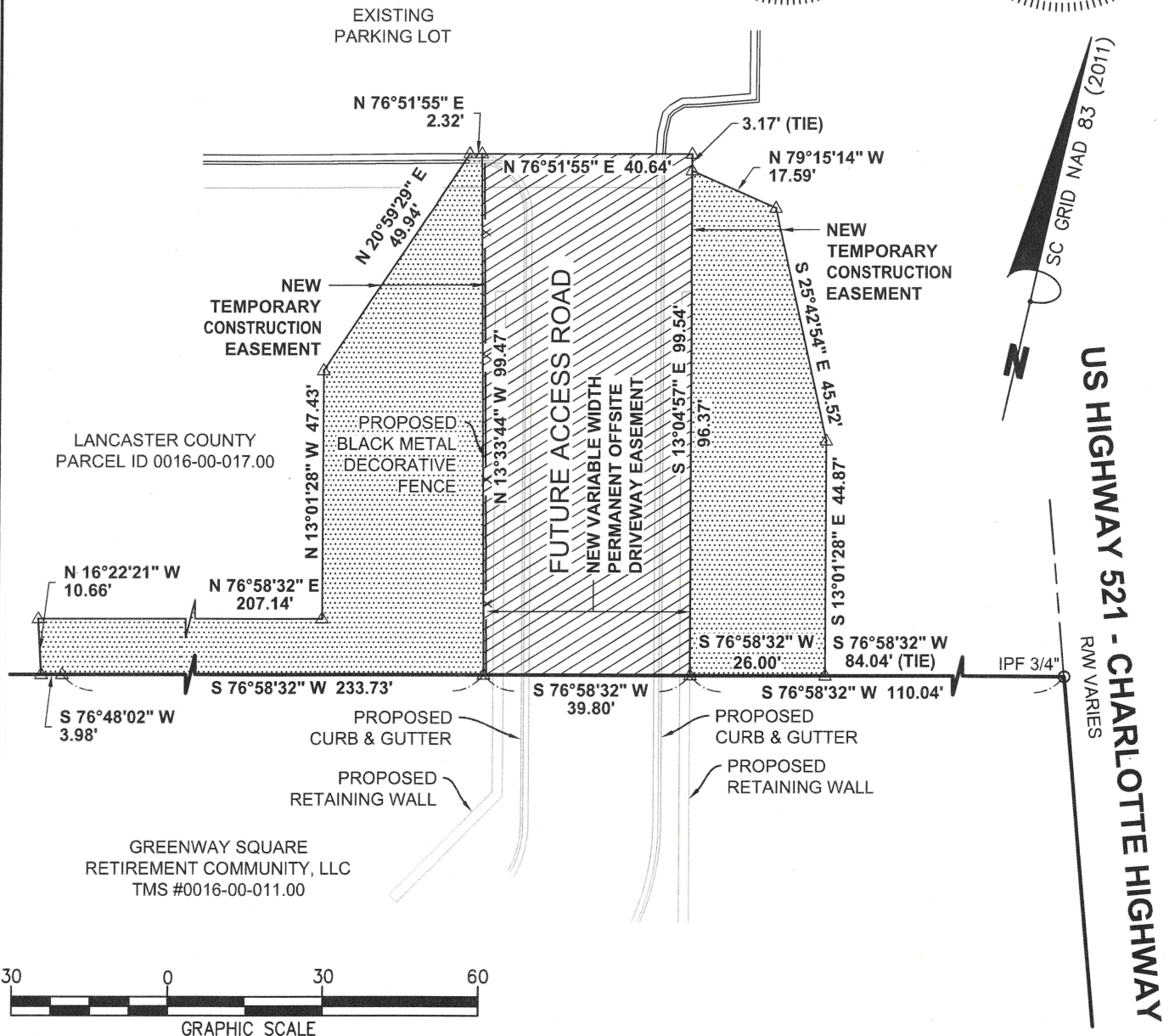
S 13°04'57" E, 99.54 feet to the Point of Beginning, containing 4,002 square feet or 0.09 acres of land more or less.

# LEGEND

-  CALCULATED POINT (NO MONUMENT SET)
-  PERMANENT OFFSITE DRIVEWAY EASEMENT
-  TEMPORARY CONSTRUCTION EASEMENT



**FOR REVIEW**



## Bowman CONSULTING

Bowman Consulting Group, Ltd. Phone: (843) 501-0333  
 1210 Seven Farms Drive, Suite 101  
 Charleston, SC 29492 [www.bowmanconsulting.com](http://www.bowmanconsulting.com)

© Bowman Consulting Group, Ltd.

**EXHIBIT SHOWING  
 PERMANENT OFFSITE DRIVEWAY EASEMENT  
 AND  
 TEMPORARY CONSTRUCTION EASEMENTS  
 GREENWAY SQUARE  
 RETIREMENT COMMUNITY  
 LANCASTER COUNTY, SC**

SCALE: 1" = 30'  
 DATE: MAY 28, 2020



# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## NOTICE OF PUBLIC HEARING

### Lancaster County Council

A public hearing has been scheduled by the Lancaster County Council for Monday, June 22, 2020, at 6:00 p.m. in the Lancaster County Council Chambers, second floor, County Administration Building, 101 North Main Street, Lancaster, South Carolina, or at such other location in or around the complex posted at the main entrance. The purpose of the public hearing is to receive public comment on Ordinance No. 2020-1668, an ordinance titled "AN ORDINANCE TO APPROVE AN EASEMENT GRANT TO GREENWAY SQUARE RETIREMENT COMMUNITY, LLC UPON REAL PROPERTY OWNED BY LANCASTER COUNTY BEARING TAX PARCEL NUMBER 0016-00-017.00 AND TO AUTHORIZE COUNTY OFFICIALS TO TAKE SUCH ACTIONS AS ARE NECESSARY TO EFFECTUATE THE GRANT OF THE EASEMENT AND TO EFFECTUATE THE PURPOSES OF THIS ORDINANCE." Due to public health concerns regarding COVID-19 the public is strongly encouraged to submit written comment to be read into the record in lieu of personal attendance. Public comments should be limited to text that, when read, is three (3) minutes in duration. Written comments may be submitted either by online submission form on the county website, <https://www.mylancastersc.org/index.asp?SEC={DF11C6C4-BC53-4CD5-8A07-0847EAA1F478}>, email to [ssimpson@lancastersc.net](mailto:ssimpson@lancastersc.net), or mailed attention Sherrie Simpson to P.O. Box 1809, Lancaster, S.C. 29721 with "Public Hearing-Ordinance 2020-1668" conspicuously referenced in the communication. At the public hearing and any adjournment of it, all interested persons may be heard either in person or by their designee or by submission of written comments.

This is to certify that the attached Legal Notice was published in The Lancaster News in the issue of June 7, 2020

Berisa G. Gush

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

# Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1659/Planning Department Case Number: UDO-TA-20-0309

Contact Person / Sponsor: Robert Tefft / Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

## **Issue for Consideration:**

Amend the Unified Development Ordinance Section 2.5.3 to allow Home Occupations in the PB and RB Districts; to amend Chapter 5.4 to replace the existing provisions for Home Occupations with new provisions concerning Major and Minor Home Occupations; to amend Chapter 7.2.4 modify parking requirements for home occupations; and to amend Chapter 10 to provide for appropriate definitions.

## **Points to Consider:**

### **SUMMARY & PROPOSAL:**

The Lancaster County Infrastructure and Regulation Committee has submitted a request to amend the provisions of the Unified Development Ordinance (UDO) concerning home occupations so as to provide for two sets of provisions: one specific to larger home occupations that may occur in rural areas on larger lots (major home occupations) and the other specific to smaller, more traditional home occupations that may occur countywide (minor home occupations).

### **OUTLINE OF TEXT AMENDMENT:**

Detailed standards for both the Major and Minor Home Occupation use types are proposed to be added to Chapter 5 in order to accommodate this use type. The Parking and Definition chapters will also be amended. See Attachment 1. The following chapter(s) of the UDO have been amended or created:

*Chapter 2.5.3, Use Table:* Amend to allow Home Occupations in the Professional Business (PB) and Regional Business (RB) Districts where residential uses are currently permitted, but a home occupation is not.

*Chapter 5.4, Office/Service Uses:* Amend to replace 5.4.2 in its entirety with new provisions addressing Major and Minor Home Occupation types.

*Chapter 7.2.4, Off-Street Parking and Loading Requirements:* Amend Parking Requirements by Use Table to include specific language pertaining to home occupations.

*Chapter 10, Definitions:* Add applicable definitions.

### **FINDINGS AND CONCLUSIONS:**

The proposed text amendment has been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. The proposed amendments will help bring minor home occupation regulations up to a contemporary standard while providing opportunities for larger, home-based service businesses to operate in the rural residential areas of the County.

## **Funding and Liability Factors:**

N/A

## **Council Options:**

To approve or deny the proposed text amendment.

## **Recommendation:**

The Planning Department staff recommends the approval of the proposed text amendment.

At its meeting of March 17, 2020, the Planning Commission voted 4-1 to recommend approval of the proposed text amendment.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1659	6/11/2020	Ordinance
Ordinance 2020-1659- EXHIBIT 1	4/19/2020	Exhibit
Staff Report	3/10/2020	Exhibit
Ex 1: Proposed Text Amendment	3/11/2020	Exhibit
Ex 2: Application	3/10/2020	Exhibit

---

STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1659

COUNTY OF LANCASTER

)

)

**AN ORDINANCE**

**TO AMEND THE UNIFIED DEVELOPMENT ORDINANCE CHAPTER 2.5.3 TO ALLOW HOME OCCUPATIONS IN THE PB AND RB DISTRICTS; TO AMEND CHAPTER 5.4 TO REPLACE THE EXISTING PROVISIONS FOR HOME OCCUPATIONS WITH NEW PROVISIONS CONCERNING MAJOR AND MINOR HOME OCCUPATIONS; TO AMEND CHAPTER 7.2.4 MODIFY PARKING REQUIREMENTS FOR HOME OCCUPATIONS; AND TO AMEND CHAPTER 10 TO PROVIDE FOR APPROPRIATE DEFINITIONS.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

- (a) Lancaster County Infrastructure and Regulation Committee made application for text amendment of the Unified Development Ordinance (“UDO”) Chapters 2.5.3 Use Table and 5.4 Use Regulations to update the existing provisions for home occupations. It will also modify Chapters 7.2.4 Parking requirements and 10 Definitions. The amendment organizes home occupations into Major classifications that are intended for the rural areas on larger lots and Minor classifications that may locate countywide.
- (b) The proposed text amendments have been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. Further, the proposed text amendments have been reviewed for compliance with the applicable provisions of SC Code Title VI and has been found to be consistent with those provisions.
- (c) The proposed amendments will help bring minor home occupation regulations up to contemporary standards while providing opportunities for larger, home-based service businesses to operate in the rural residential areas of the County.
- (d) Lancaster County Planning Commission considered the proposed text amendment at its meeting on March 17, 2020, and by a vote of 4-1 recommended approval of the text amendment.

**Section 2. Amendment of Ordinance 2016-1442**

Ordinance 2016-1442 (Unified Development Ordinance) Chapter 2.5 Use Table, is amended as set forth in “Exhibit 1” attached hereto and incorporated herein by reference.

Ordinance 2016-1442 (Unified Development Ordinance) Chapter 5.4, Use Regulations, is amended as set forth in “Exhibit 1” attached hereto and incorporated herein by reference.

Ordinance 2016-1442 (Unified Development Ordinance) Chapter 7.2, Parking and Driveways, is amended as set forth in "Exhibit 1" attached hereto and incorporated herein by reference.

Ordinance 2016-1442 (Unified Development Ordinance) Chapter 10, Definitions is amended as set forth in "Exhibit 1" attached hereto and incorporated herein by reference.

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4. Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5. Effective Date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading: April 27, 2020  
Second Reading: June 22, 2020  
Public Hearing: July 20, 2020  
Third Reading: July 20, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

# EXHIBIT 1

## Section 2.5.3 Use Table (For detailed Use Definitions see Chapter 10.)

	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
USE TYPES	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF

\*\*\*

C. OFFICE/SERVICE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
ATM	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Banks, Credit Unions, Financial Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Business Support Services	-	-	-	-	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Crematoria	-	-	-	-	-	-	-	-	-	-	CU	-	-	CU	-	-	-	-	-	-	-	5.4.1
Dry Cleaning and Laundry Services	-	-	-	-	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	
Funeral Homes	-	-	-	P	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	P	P	
Home Occupation	PR	PR	PR	-	PR	PR	PR	PR	-	-	PR	-	-	-	-	-	PR	PR	PR	PR	PR	5.4.2
Kennels, Indoor	PR	PR	PR	PR	-	-	-	-	PR	PR	PR	PR	-	PR	-	-	-	-	-	PR	PR	5.4.3
Kennels, Outdoor	PR	PR	CU	PR	-	-	-	-	-	-	CU	CU	-	CU	-	-	-	-	-	-	-	5.4.4
Medical Clinic	-	-	-	PR	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	-	PR	PR	5.4.5
Personal Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Personal Services, Restricted	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	-	5.4.6
Post Office	-	-	-	P	-	-	-	P	P	P	P	P	-	-	-	-	-	-	-	P	P	
Professional Services	-	-	-	P	-	-	-	P	P	P	P	P	-	P	-	-	-	-	-	P	P	
Small Equipment Repair/Rental	-	-	-	P	-	-	-	-	-	P	P	-	-	P	-	-	-	-	-	P	P	
Veterinary Clinic	-	-	-	P	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	

\*\*\*

## 5 USE REGULATIONS

\*\*\*

### 5.4 OFFICE/SERVICE USES

\*\*\*

#### ~~5.4.2 HOME OCCUPATION [AR, RR, RN, MH, LDR, MDR, UR, HDR, RMX, MX, IMX]~~

##### ~~A. General Standards~~

- ~~1. The home occupation shall be clearly incidental and secondary to residential occupancy.~~
- ~~2. The use shall be carried on entirely within an enclosed structure on the premises.~~
- ~~3. The home occupation shall be operated by a resident of the dwelling.~~
- ~~4. A maximum of 25 percent of the gross floor area of the dwelling unit or 500 square feet, whichever is less, may be used for the home occupation.~~
- ~~5. A maximum of one full-time equivalent non-residents of the dwelling may be employed on the premises.~~
- ~~6. The use shall not generate pedestrian or vehicular traffic beyond that normal to the district in which it is located.~~
- ~~7. The home occupation shall not involve the use of any commercial vehicles and semi tractor trailers for the delivery of materials to or from the premises. Common and routine frequency for residential parcel delivery service is not prohibited.~~
- ~~8. No equipment or process shall be used in connection with the use which creates noise, vibration, glare, fumes, fire hazard, odors, dust, or electrical or communication interference detectable to the normal senses off the premises (in the case of a detached dwelling, off the lot; in the case of an attached unit, outside the dwelling unit). No equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises.~~
- ~~9. The home occupation shall not cause an increase in the use of any one or more utilities (water, sewer, electricity, gas, garbage, etc.) such that the combined total use for dwelling and home occupation purposes exceeds a level normally expected in a residential neighborhood.~~

##### ~~B. Exterior Appearance~~

- ~~1. Storage of goods and materials associated with the home occupation must be completely within an enclosed structure.~~
- ~~2. Parking areas in the front yard shall be limited to the existing residential driveway only. Additional parking may be provided in the rear yard only, but shall not include more than one non-commercial vehicle used in connection with the home occupation parked or stored on the premises.~~
- ~~3. No display of goods, products, services, or other advertising (except permitted signage as set forth in Chapter 7) shall be visible from outside of the dwelling.~~

##### ~~C. Standards for Specific Types of Home Occupations~~

- ~~1. Personal Services, including cosmetic services, salons, barber shops, and non-permanent makeup services, but not including nail salons, may be permitted provided they comply with all of the following:~~
  - ~~a. Such uses shall meet all applicable state requirements;~~

- ~~b. Any exterior entrance/exit to an area of the principal building shall be on the side or rear (and not the front) of the building;~~
- ~~c. Only 1 barber/styling chair shall be permitted;~~
- ~~d. No more than 2 hair drying chairs shall be permitted;~~
- ~~e. Only incidental sales of hair products shall be allowed on the premises;~~
- ~~f. Must meet all accessibility features, including restroom facilities, etc., meeting the International Building Code in accordance with the Americans with Disabilities Act;~~
- ~~g. No more than 1 sign identifying, or in any way pertaining to, such uses shall be permitted, and such sign shall meet all requirements of Chapter 7 of this ordinance; and~~
- ~~h. All barber/styling chairs and hair drying chairs shall be located together in either the main dwelling or the accessory building, not split between both.~~
- ~~2. No group instruction service, including but not limited to dance, music, exercise, arts, and crafts, may be provided for a group larger than 8 persons.~~
- ~~3. Retail sales shall be limited to the resale of handmade items grown or produced on-site such as food items, crafts, antiques, jewelry, and clothing.~~
- D. ~~Uses Prohibited as Home Occupations:~~** The following uses are prohibited as home occupations because the nature of their operation has the tendency to impair the use and value of properties in a residential district:
  - ~~1. Residential Care Facilities~~
  - ~~2. Halfway Homes~~
  - ~~3. Any Lodging Uses (Section 2.5.3.)~~
  - ~~4. Kennels~~
  - ~~5. Medical Clinic~~
  - ~~6. Personal Services, Restricted~~
  - ~~7. Veterinary Clinic~~
  - ~~8. Any Commercial/Entertainment Uses (Section 2.5.3), except specifically those retail uses noted in Section 5.4.2.C.3 above.~~
  - ~~9. Correctional Institution~~
  - ~~10. Day Treatment Center~~
  - ~~11. Hospital~~
  - ~~12. Any Automotive Uses (Section 2.5.3)~~
  - ~~13. Any Industrial/Wholesale/Storage Uses (Section 2.5.3)~~
  - ~~14. Nail Salons~~
  - ~~15. Barber Shops/Salons with more than one chair.~~

#### **5.4.2 HOME OCCUPATION [AR, RR, RN, MH, LDR, MDR, PB, RB, UR, HDR, RMX, MX, IMX]**

##### **A. General Standards**



1. The home occupation must be clearly incidental and secondary to the use of the dwelling for residential occupancy and must not to change the residential nature thereof.
2. The home occupation shall not be operated by any person other than residents living in the dwelling.
3. The pedestrian and vehicular traffic generated by the home occupation shall be no greater in volume than would normally be expected at a similar residence where no home occupation is conducted. Commercial vehicles / trailers otherwise allowed pursuant to Section 5.4.2.B. shall be exempt from the aforementioned traffic volumes.
4. Any parking associated with the home occupation shall occur on the premises and not within the public or private right-of-way. Further, any parking in the front yard shall be limited to the existing or expanded residential driveway. Additional parking may be provided in the rear yard, but shall not include space for more than two vehicles used in connection with the home occupation to be parked or stored on the premises.
5. No marked vehicle used in conjunction with a home occupation shall be parked on the property or contiguous to a right-of-way in such a manner so as to identify, advertise or otherwise attract offsite attention to the home occupation. This provision shall not preclude a marked vehicle used in conjunction with the home occupation from being parked in a customary parking space such as the driveway of a home, or multi-family parking lot.
6. No equipment or process shall be used in connection with the home occupation which creates noise, vibration, glare, fumes, fire hazard, odors, dust, or electrical or communication interference detectable to the normal senses off the premises (in the case of a detached dwelling, off the lot; in the case of an attached unit, outside the dwelling unit). No equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises.
7. Any client visit to the home occupation shall be by appointment only.
8. Hours of operation for deliveries, clients, and operation of mechanical or electrical equipment shall be limited to 7:00 a.m. to 8:00 p.m.

**B. Standards for Major Home Occupations [AR, RR, RN, MH]**

Major home occupations are occupations that, by their nature, appearance and inherent operational activities and characteristics, are potentially more intensive in character and activity than a minor home occupation. Major home occupations may consist of businesses such as, but not limited to, independent electrical or plumbing contractors, landscapers and similar businesses that have employees and require the storage of commercial vehicles or equipment on the property.

1. **Conditional Use Permit Required:** All major home occupations shall be required to obtain a Conditional Use Permit.
2. **Minimum Lot Size:** All major home occupations shall be located on a lot that is at least five acres in size.
3. **Use of Commercial Vehicles / Semi-Tractor Trailers**
  - a. The major home occupation may involve the use of commercial vehicles and semi-tractor trailers, provided the number of semi-tractor trailers is limited to no more than two onsite at any time; and,
  - b. All commercial vehicles and semi-tractor trailers accessing the site shall take ingress and egress from either a paved arterial or paved collector right-of-way.

4. Any parking or storage of commercial vehicles, trailers, or equipment shall be fully screened with a solid wooden or vinyl fence or masonry wall, berm, and/or opaque evergreen landscaping from adjacent properties or roads.
5. When located within the dwelling, the major home occupation shall not exceed 25 percent of the gross floor area of the dwelling or 500 square feet, whichever is less.
6. The floor area of an accessory building or buildings used by the major home occupation shall not cumulatively exceed 3,000 square feet or 75 percent of the gross floor area of the principal dwelling, whichever is greater.
7. The major home occupation shall not employ more than two non-residents of the dwelling for employment or mobilization at the dwelling.
8. The major home occupation, as well as any associated storage of goods and materials, shall be carried on entirely within an enclosed structure on the premises. Any storage of goods and materials outside of an enclosed structure shall be prohibited. Outdoor storage of commercial vehicles or trailers used in conjunction with the major home occupation shall not be prohibited under this provision.
9. The conditional use permit approving authority may impose additional conditions of approval based on the characteristics of the proposed use and site-specific conditions to ensure the major home occupation does not create impacts to adjacent properties.

**C. Standards for Minor Home Occupations [AR, RR, RN, MH, LDR, MDR, PB, RB, UR, HDR, RMX, MX, IMX]**

Minor home occupations are occupations that, by their nature, appearance and inherent operational activities and characteristics, are potentially less intensive and less likely to have a noticeable and negative impact on the surrounding neighborhood. Minor home occupations may consist of businesses such as, but not limited to, artists, home offices for financial services or architectural/engineering services, and independent electrical or plumbing contractors that do not require the parking of commercial vehicles or equipment onsite.

1. The minor home occupation shall be located within the dwelling (and not an accessory structure) and shall not exceed 25 percent of the gross floor area of the dwelling or 500 square feet, whichever is greater.
2. The minor home occupation shall not employ more than one non-resident of the dwelling for employment at the dwelling, and under no circumstances shall the property be used for the mobilization of vehicles to operate outside of the property.
3. The minor home occupation, as well as any associated storage of goods and materials, shall be carried on entirely within an enclosed structure on the premises. Any storage of good and materials outside of an enclosed structure shall be prohibited.
4. The minor home occupation shall not involve the use of any commercial vehicles and semi-tractor trailers for the delivery of materials to or from the premises. Common and routine residential parcel delivery service to the minor home occupation via commercial vehicles is not prohibited.
5. The minor home occupation shall not involve the onsite parking of commercial vehicles, equipment, or trailers used in conjunction with the home occupation.

**D. Additional Standards for Specific Types of Home Occupations**

- 1. Personal Services.** Personal services, including cosmetic services, salons, barber shops, and non-permanent makeup services, but not including nail salons, may be permitted provided they comply with all of the following:
  - a. Shall meet all applicable state requirements;
  - b. Shall meet all applicable accessibility requirements, including restroom facilities, etc., meeting the International Building Code in accordance with the Americans with Disabilities Act;
  - c. Any exterior entrance/exit to an area of the principal building shall be on the side or rear (and not the front) of the building;
  - d. No more than one sign identifying, or in any way pertaining to, such uses shall be permitted, and such signage shall meet all requirements of Chapter 7 of this ordinance;
  - e. Only incidental sales of cosmetic and hair products shall be allowed on the premises;
  - f. No more than one barber/styling chair shall be permitted;
  - g. No more than two hair drying chairs shall be permitted; and,
  - h. All barber/styling chairs and hair drying chairs shall be located together in either the main dwelling or the accessory building, and shall not be split between said buildings.
- 2. Group Instruction Services.** Group instruction services, including but not limited to teaching art, dance, music, and tutoring may be provided so long as the group does not exceed four persons at any time. Additionally, adequate parking must be provided onsite for both the residents of the dwelling and the maximum number of clients receiving instructional services; however said parking for clients is not required to be permanent.
- 3. Retail Sales.** Onsite retail sales conducted directly from the home (not including internet sales business) shall be limited to the sale of handmade items grown or produced on-site such as: arts and crafts, clothing, foodstuffs, furniture, and/or jewelry.

**E. Prohibited Home Occupations.** The following are prohibited as home occupations due to the nature of their operation having the tendency to impair the use and value of surrounding properties in a residential district:

- 1. Automotive uses (Section 2.5.3);**
- 2. Civic uses (Section 2.5.3);**
- 3. Commercial/Entertainment uses (Section 2.5.3), except for those specific retail uses permitted by Section 5.4.3.B.;**
- 4. Educational/Institutional uses (Section 2.5.3), except for Child/Adult Day Care Home (5 or fewer persons) and Studio;**
- 5. Halfway Homes;**
- 6. Industry/Wholesale/Storage uses (Section 2.5.3);**
- 7. Infrastructure uses (Section 2.5.3);**
- 8. Lodging uses (Section 2.5.3.);**
- 9. Office/Services uses (Section 2.5.3), except for Personal Services permitted by Section 5.4.3.B., Business Support Services, and Professional Services; and,**

10. Residential Care Facilities.

**F. Grandfathered Home Occupations**

1. Home occupation permits issued prior to the effective date of this section shall be grandfathered. However, any subsequent home occupation permit issued at the same address must be in conformance with these standards.
2. Any expansion of a grandfathered home occupation shall be in compliance with the standards of Section 5.4.2.
3. Any change of a grandfathered home occupation to a different home occupation shall require that the new home occupation be in compliance with the standards Section 5.4.2.

\*\*\*

## 7 GENERAL DEVELOPMENT STANDARDS

\*\*\*

### 7.2 PARKING AND DRIVEWAYS

\*\*\*

#### 7.2.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

\*\*\*

##### A. PARKING REQUIREMENTS BY USE TABLE

The following table details the required minimum and maximum (where applicable) parking ratios by major land use. All area calculations use gross leasable area (GLA). For uses not covered in this table, the parking requirements shall be those of the most similar use as determined by the Administrator.

Use Category	Minimum Required Auto Spaces
<b>Residential</b>	
Dwelling – Single Family & Two Family	1 per unit
Dwelling – Three Family & Four Family	1.5 per unit
Dwelling – Multifamily & Townhome	1.5 per unit
Dwelling – Accessory	1 space per unit
Live-Work Units	1 per 500 sf
Residential Care Facilities	1 per 2 units
All Other Residential Uses	1 per unit
<b>Lodging – All Uses</b>	1 per room
<b>Office/Service</b>	
Home Occupation	None, unless required by Section 5.4.2
Medical Clinic	1 per 350 sf
All Other Office/Service Uses	1 per 500 sf
<b>Commercial/Entertainment</b>	
Amusements (Indoor & Outdoor)	No requirement
Restaurant	1 per 250 sf
Theater (Indoor & Outdoor)	1 per 80 sf in auditorium
All Other Commercial/Entertainment Uses	1 per 400 sf
<b>Civic</b>	
Places of Assembly (Residential Districts)	No requirement
Places of Assembly (All Other Districts)	1 per 80 sf in main assembly hall
Private Recreational Facility	1 per 250 sf
All Other Civic Uses	1 per 500 sf
<b>Educational/Institutional</b>	
Child/Adult Day Care Centers (6 or more persons)	1 per 500 sf
All Other Educational/Institutional Uses	1 per 1000 sf
<b>Automotive</b>	
Vehicle Services – Minor Maintenance/Repair	1 per gas pump and repair bay
Vehicle Services – Major Repair/Body Work	2 per repair bay
All Other Automotive Uses	1 per 400 sf of office space
<b>Industrial/Wholesale/Storage – All Uses</b>	No requirement
<b>Agricultural – All Uses</b>	No requirement
<b>Infrastructure – All Uses</b>	No requirement

\*\*\*

## 10 DEFINITIONS

\*\*\*

### 10.3 DEFINITIONS, USE TYPE

\*\*\*

~~**HOME OCCUPATION** An occupation or profession conducted within a dwelling unit by a resident that is incidental to the primary use of the dwelling as a residence. Home Occupations are small and quiet businesses generally invisible from the frontage requiring little parking, little or no signage, and having only one or two employees and provide services such as professional services, music instruction, and hair styling. For the purposes of this ordinance, telecommuting shall not constitute the establishment of a home occupation.~~

~~**HOME OCCUPATION, MAJOR** An occupation, service or profession conducted in a from a dwelling unit or accessory structure thereto by a resident of the dwelling, and which is incidental and secondary to the residential use of the property, and which does not alter the residential character of the property or surrounding area. A major home occupation is a home business located in a rural area where residents use their home as a place of work, but may have employees and generate some vehicular traffic associated with clients and customers coming to the site. Major home occupations may also operate at a scale that is greater than a typical home occupation.~~

~~**HOME OCCUPATION, MINOR** An occupation, service or profession conducted from a dwelling unit or accessory structure thereto by a resident of the dwelling, and which is incidental and secondary to the residential use of the property, and which does not alter the residential character of the property or surrounding area. A minor home occupation generates little to no traffic from customers or clients coming to the home, and are unlikely to have a negative impact on surrounding properties.~~

\*\*\*

~~**VEHICLE, COMMERCIAL** A vehicle used, maintained, or customized primarily to transport vehicles or trailers, goods or materials, or to operate a power attachment or tool. A passenger vehicle, trucks, sport utility vehicle, or van that has maintained its stock configuration but has advertising or other affixed business designation shall not be considered a commercial vehicle so long as it is not being used in a manner described above.~~

**PROPOSAL:** Amend the Unified Development Ordinance Chapter 5.4 to replace the existing provisions for Home Occupations with new provisions concerning Major and Minor Home Occupations; to amend Chapter 7.2.4 modify parking requirements for home occupations; and to amend Chapter 10 to provide for appropriate definitions.

**APPLICABLE CHAPTERS:** Chapters 5, 7 and 10

**APPLICANT:** Lancaster County

---

**PROJECT SUMMARY & PROPOSAL:**

The Lancaster County Infrastructure and Regulation Committee has submitted a request to amend the provisions of the Unified Development Ordinance (UDO) concerning home occupations so as to provide for two sets of provisions: one specific to larger home occupations that may occur in rural areas on larger lots (major home occupations) and the other specific to smaller, more traditional home occupations that may occur countywide (minor home occupations).

---

**OUTLINE OF TEXT AMENDMENT:**

Detailed standards for both the Major and Minor Home Occupation use types are proposed to be added to Chapter 5 in order to accommodate this use type. The Parking and Definition chapters will also be amended. See Attachment 1.

The following chapter(s) of the UDO have been amended or created:

*Chapter 5.4, Office/Service Uses:* Amend to replace 5.4.2 in its entirety with new provisions addressing Major and Minor Home Occupation types.

*Chapter 7.2.4, Off-Street Parking and Loading Requirements:* Amend Parking Requirements by Use Table to include specific language pertaining to home occupations.

*Chapter 10, Definitions:* Add applicable definitions.

Based on staff's findings, we offer the modifications attached to the Draft Ordinance for the Board's consideration. For ease of reference, new text is referenced in red/underlined font and deletions are referenced in ~~striketrough~~ font. The proposed language is found in Attachment 1.

---

**FINDINGS AND CONCLUSIONS:**

The proposed text amendment has been found to be consistent with all applicable provisions of the Comprehensive Plan as required by Chapter 9.2.15.B.3. The proposed amendments will help bring minor home occupation regulations up to a contemporary a standard while providing opportunities for larger, home-based service businesses to operate in the rural residential areas of the County.

---

**STAFF RECOMMENDATION:**

Staff recommends Approval of the proposed changes.

---

**ATTACHMENTS:**

1. Proposed Text Amendment
2. Application

**STAFF CONTACT:**

Robert G. Tefft

Senior Planner

[rtefft@lancastersc.net](mailto:rtefft@lancastersc.net)

803-416-9394



**Section 2.5.3 Use Table** (For detailed Use Definitions see Chapter 10.)

	RURAL					TRANSITIONAL						SPECIAL					NEIGHBORHOOD					
USE TYPES	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF

\*\*\*

C. OFFICE/SERVICE	AR	RR	RN	RUB	MH	LDR	MDR	PB	NB	GB	RB	INS	OSP	LI	HI	M	UR	HDR	RMX	MX	IMX	REF
ATM	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Banks, Credit Unions, Financial Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Business Support Services	-	-	-	-	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Crematoria	-	-	-	-	-	-	-	-	-	-	CU	-	-	CU	-	-	-	-	-	-	-	5.4.1
Dry Cleaning and Laundry Services	-	-	-	-	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	
Funeral Homes	-	-	-	P	-	-	-	-	P	P	P	-	-	-	-	-	-	-	-	P	P	
Home Occupation	PR	PR	PR	-	PR	PR	PR	PR	-	-	PR	-	-	-	-	-	PR	PR	PR	PR	PR	5.4.2
Kennels, Indoor	PR	PR	PR	PR	-	-	-	-	PR	PR	PR	PR	-	PR	-	-	-	-	-	PR	PR	5.4.3
Kennels, Outdoor	PR	PR	CU	PR	-	-	-	-	-	-	CU	CU	-	CU	-	-	-	-	-	-	-	5.4.4
Medical Clinic	-	-	-	PR	-	-	-	PR	PR	PR	PR	-	-	-	-	-	-	-	-	PR	PR	5.4.5
Personal Services	-	-	-	P	-	-	-	-	P	P	P	P	-	P	-	-	-	-	-	P	P	
Personal Services, Restricted	-	-	-	-	-	-	-	-	-	-	PR	-	-	-	-	-	-	-	-	-	-	5.4.6
Post Office	-	-	-	P	-	-	-	P	P	P	P	P	-	-	-	-	-	-	-	P	P	
Professional Services	-	-	-	P	-	-	-	P	P	P	P	P	-	P	-	-	-	-	-	P	P	
Small Equipment Repair/Rental	-	-	-	P	-	-	-	-	-	P	P	-	-	P	-	-	-	-	-	P	P	
Veterinary Clinic	-	-	-	P	-	-	-	-	P	P	P	-	-	P	-	-	-	-	-	P	P	

\*\*\*

## 5 USE REGULATIONS

\*\*\*

### 5.4 OFFICE/SERVICE USES

\*\*\*

#### ~~5.4.2 HOME OCCUPATION [AR, RR, RN, MH, LDR, MDR, UR, HDR, RMX, MX, IMX]~~

##### ~~A. General Standards~~

- ~~1. The home occupation shall be clearly incidental and secondary to residential occupancy.~~
- ~~2. The use shall be carried on entirely within an enclosed structure on the premises.~~
- ~~3. The home occupation shall be operated by a resident of the dwelling.~~
- ~~4. A maximum of 25 percent of the gross floor area of the dwelling unit or 500 square feet, whichever is less, may be used for the home occupation.~~
- ~~5. A maximum of one full-time equivalent non-residents of the dwelling may be employed on the premises.~~
- ~~6. The use shall not generate pedestrian or vehicular traffic beyond that normal to the district in which it is located.~~
- ~~7. The home occupation shall not involve the use of any commercial vehicles and semi tractor trailers for the delivery of materials to or from the premises. Common and routine frequency for residential parcel delivery service is not prohibited.~~
- ~~8. No equipment or process shall be used in connection with the use which creates noise, vibration, glare, fumes, fire hazard, odors, dust, or electrical or communication interference detectable to the normal senses off the premises (in the case of a detached dwelling, off the lot; in the case of an attached unit, outside the dwelling unit). No equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises.~~
- ~~9. The home occupation shall not cause an increase in the use of any one or more utilities (water, sewer, electricity, gas, garbage, etc.) such that the combined total use for dwelling and home occupation purposes exceeds a level normally expected in a residential neighborhood.~~

##### ~~B. Exterior Appearance~~

- ~~1. Storage of goods and materials associated with the home occupation must be completely within an enclosed structure.~~
- ~~2. Parking areas in the front yard shall be limited to the existing residential driveway only. Additional parking may be provided in the rear yard only, but shall not include more than one non-commercial vehicle used in connection with the home occupation parked or stored on the premises.~~
- ~~3. No display of goods, products, services, or other advertising (except permitted signage as set forth in Chapter 7) shall be visible from outside of the dwelling.~~

##### ~~C. Standards for Specific Types of Home Occupations~~

- ~~1. Personal Services, including cosmetic services, salons, barber shops, and non-permanent makeup services, but not including nail salons, may be permitted provided they comply with all of the following:~~
  - ~~a. Such uses shall meet all applicable state requirements;~~

- ~~b. Any exterior entrance/exit to an area of the principal building shall be on the side or rear (and not the front) of the building;~~
- ~~c. Only 1 barber/styling chair shall be permitted;~~
- ~~d. No more than 2 hair drying chairs shall be permitted;~~
- ~~e. Only incidental sales of hair products shall be allowed on the premises;~~
- ~~f. Must meet all accessibility features, including restroom facilities, etc., meeting the International Building Code in accordance with the Americans with Disabilities Act;~~
- ~~g. No more than 1 sign identifying, or in any way pertaining to, such uses shall be permitted, and such sign shall meet all requirements of Chapter 7 of this ordinance; and~~
- ~~h. All barber/styling chairs and hair drying chairs shall be located together in either the main dwelling or the accessory building, not split between both.~~
- ~~2. No group instruction service, including but not limited to dance, music, exercise, arts, and crafts, may be provided for a group larger than 8 persons.~~
- ~~3. Retail sales shall be limited to the resale of handmade items grown or produced on-site such as food items, crafts, antiques, jewelry, and clothing.~~
- ~~D. Uses Prohibited as Home Occupations:~~** The following uses are prohibited as home occupations because the nature of their operation has the tendency to impair the use and value of properties in a residential district:
  - ~~1. Residential Care Facilities~~
  - ~~2. Halfway Homes~~
  - ~~3. Any Lodging Uses (Section 2.5.3.)~~
  - ~~4. Kennels~~
  - ~~5. Medical Clinic~~
  - ~~6. Personal Services, Restricted~~
  - ~~7. Veterinary Clinic~~
  - ~~8. Any Commercial/Entertainment Uses (Section 2.5.3), except specifically those retail uses noted in Section 5.4.2.C.3 above.~~
  - ~~9. Correctional Institution~~
  - ~~10. Day Treatment Center~~
  - ~~11. Hospital~~
  - ~~12. Any Automotive Uses (Section 2.5.3)~~
  - ~~13. Any Industrial/Wholesale/Storage Uses (Section 2.5.3)~~
  - ~~14. Nail Salons~~
  - ~~15. Barber Shops/Salons with more than one chair.~~

#### **5.4.2 HOME OCCUPATION [AR, RR, RN, MH, LDR, MDR, PB, RB, UR, HDR, RMX, MX, IMX]**

##### **A. General Standards**

1. The home occupation must be clearly incidental and secondary to the use of the dwelling for residential occupancy and must not to change the residential nature thereof.
2. The home occupation shall not be operated by any person other than residents living in the dwelling.
3. The pedestrian and vehicular traffic generated by the home occupation shall be no greater in volume than would normally be expected at a similar residence where no home occupation is conducted. Commercial vehicles / trailers otherwise allowed pursuant to Section 5.4.2.B. shall be exempt from the aforementioned traffic volumes.
4. Any parking associated with the home occupation shall occur on the premises and not within the public or private right-of-way. Further, any parking in the front yard shall be limited to the existing or expanded residential driveway. Additional parking may be provided in the rear yard, but shall not include space for more than two vehicles used in connection with the home occupation to be parked or stored on the premises.
5. No marked vehicle used in conjunction with a home occupation shall be parked on the property or contiguous to a right-of-way in such a manner so as to identify, advertise or otherwise attract offsite attention to the home occupation. This provision shall not preclude a marked vehicle used in conjunction with the home occupation from being parked in a customary parking space such as the driveway of a home, or multi-family parking lot.
6. No equipment or process shall be used in connection with the home occupation which creates noise, vibration, glare, fumes, fire hazard, odors, dust, or electrical or communication interference detectable to the normal senses off the premises (in the case of a detached dwelling, off the lot; in the case of an attached unit, outside the dwelling unit). No equipment or process shall be used which creates visual or audible interference in any radio or television receiver off the premises.
7. Any client visit to the home occupation shall be by appointment only.
8. Hours of operation for deliveries, clients, and operation of mechanical or electrical equipment shall be limited to 7:00 a.m. to 8:00 p.m.

**B. Standards for Major Home Occupations [AR, RR, RN, MH]**

Major home occupations are occupations that, by their nature, appearance and inherent operational activities and characteristics, are potentially more intensive in character and activity than a minor home occupation. Major home occupations may consist of businesses such as, but not limited to, independent electrical or plumbing contractors, landscapers and similar businesses that have employees and require the storage of commercial vehicles or equipment on the property.

1. **Conditional Use Permit Required:** All major home occupations shall be required to obtain a Conditional Use Permit.
2. **Minimum Lot Size:** All major home occupations shall be located on a lot that is at least five acres in size.
3. **Use of Commercial Vehicles / Semi-Tractor Trailers**
  - a. The major home occupation may involve the use of commercial vehicles and semi-tractor trailers, provided the number of semi-tractor trailers is limited to no more than two onsite at any time; and,
  - b. All commercial vehicles and semi-tractor trailers accessing the site shall take ingress and egress from either a paved arterial or paved collector right-of-way.

4. Any parking or storage of commercial vehicles, trailers, or equipment shall be fully screened with a solid wooden or vinyl fence or masonry wall, berm, and/or opaque evergreen landscaping from adjacent properties or roads.
5. When located within the dwelling, the major home occupation shall not exceed 25 percent of the gross floor area of the dwelling or 500 square feet, whichever is less.
6. The floor area of an accessory building or buildings used by the major home occupation shall not cumulatively exceed 3,000 square feet or 75 percent of the gross floor area of the principal dwelling, whichever is greater.
7. The major home occupation shall not employ more than two non-residents of the dwelling for employment or mobilization at the dwelling.
8. The major home occupation, as well as any associated storage of goods and materials, shall be carried on entirely within an enclosed structure on the premises. Any storage of goods and materials outside of an enclosed structure shall be prohibited. Outdoor storage of commercial vehicles or trailers used in conjunction with the major home occupation shall not be prohibited under this provision.
9. The conditional use permit approving authority may impose additional conditions of approval based on the characteristics of the proposed use and site-specific conditions to ensure the major home occupation does not create impacts to adjacent properties.

**C. Standards for Minor Home Occupations [AR, RR, RN, MH, LDR, MDR, PB, RB, UR, HDR, RMX, MX, IMX]**

Minor home occupations are occupations that, by their nature, appearance and inherent operational activities and characteristics, are potentially less intensive and less likely to have a noticeable and negative impact on the surrounding neighborhood. Minor home occupations may consist of businesses such as, but not limited to, artists, home offices for financial services or architectural/engineering services, and independent electrical or plumbing contractors that do not require the parking of commercial vehicles or equipment onsite.

1. The minor home occupation shall be located within the dwelling (and not an accessory structure) and shall not exceed 25 percent of the gross floor area of the dwelling or 500 square feet, whichever is greater.
2. The minor home occupation shall not employ more than one non-resident of the dwelling for employment at the dwelling, and under no circumstances shall the property be used for the mobilization of vehicles to operate outside of the property.
3. The minor home occupation, as well as any associated storage of goods and materials, shall be carried on entirely within an enclosed structure on the premises. Any storage of good and materials outside of an enclosed structure shall be prohibited.
4. The minor home occupation shall not involve the use of any commercial vehicles and semi-tractor trailers for the delivery of materials to or from the premises. Common and routine residential parcel delivery service to the minor home occupation via commercial vehicles is not prohibited.
5. The minor home occupation shall not involve the onsite parking of commercial vehicles, equipment, or trailers used in conjunction with the home occupation.

**D. Additional Standards for Specific Types of Home Occupations**

- 1. Personal Services.** Personal services, including cosmetic services, salons, barber shops, and non-permanent makeup services, but not including nail salons, may be permitted provided they comply with all of the following:
  - a. Shall meet all applicable state requirements;
  - b. Shall meet all applicable accessibility requirements, including restroom facilities, etc., meeting the International Building Code in accordance with the Americans with Disabilities Act;
  - c. Any exterior entrance/exit to an area of the principal building shall be on the side or rear (and not the front) of the building;
  - d. No more than one sign identifying, or in any way pertaining to, such uses shall be permitted, and such signage shall meet all requirements of Chapter 7 of this ordinance;
  - e. Only incidental sales of cosmetic and hair products shall be allowed on the premises;
  - f. No more than one barber/styling chair shall be permitted;
  - g. No more than two hair drying chairs shall be permitted; and,
  - h. All barber/styling chairs and hair drying chairs shall be located together in either the main dwelling or the accessory building, and shall not be split between said buildings.
- 2. Group Instruction Services.** Group instruction services, including but not limited to teaching art, dance, music, and tutoring may be provided so long as the group does not exceed four persons at any time. Additionally, adequate parking must be provided onsite for both the residents of the dwelling and the maximum number of clients receiving instructional services; however said parking for clients is not required to be permanent.
- 3. Retail Sales.** Onsite retail sales conducted directly from the home (not including internet sales business) shall be limited to the sale of handmade items grown or produced on-site such as: arts and crafts, clothing, foodstuffs, furniture, and/or jewelry.

**E. Prohibited Home Occupations.** The following are prohibited as home occupations due to the nature of their operation having the tendency to impair the use and value of surrounding properties in a residential district:

- 1. Automotive uses (Section 2.5.3);**
- 2. Civic uses (Section 2.5.3);**
- 3. Commercial/Entertainment uses (Section 2.5.3), except for those specific retail uses permitted by Section 5.4.3.B.;**
- 4. Educational/Institutional uses (Section 2.5.3), except for Child/Adult Day Care Home (5 or fewer persons) and Studio;**
- 5. Halfway Homes;**
- 6. Industry/Wholesale/Storage uses (Section 2.5.3);**
- 7. Infrastructure uses (Section 2.5.3);**
- 8. Lodging uses (Section 2.5.3.);**
- 9. Office/Services uses (Section 2.5.3), except for Personal Services permitted by Section 5.4.3.B., Business Support Services, and Professional Services; and,**

10. Residential Care Facilities.

**F. Grandfathered Home Occupations**

1. Home occupation permits issued prior to the effective date of this section shall be grandfathered. However, any subsequent home occupation permit issued at the same address must be in conformance with these standards.
2. Any expansion of a grandfathered home occupation shall be in compliance with the standards of Section 5.4.2.
3. Any change of a grandfathered home occupation to a different home occupation shall require that the new home occupation be in compliance with the standards Section 5.4.2.

\*\*\*

## 7 GENERAL DEVELOPMENT STANDARDS

\*\*\*

### 7.2 PARKING AND DRIVEWAYS

\*\*\*

#### 7.2.4 OFF-STREET PARKING AND LOADING REQUIREMENTS

\*\*\*

##### A. PARKING REQUIREMENTS BY USE TABLE

The following table details the required minimum and maximum (where applicable) parking ratios by major land use. All area calculations use gross leasable area (GLA). For uses not covered in this table, the parking requirements shall be those of the most similar use as determined by the Administrator.

Use Category	Minimum Required Auto Spaces
<b>Residential</b>	
Dwelling – Single Family & Two Family	1 per unit
Dwelling – Three Family & Four Family	1.5 per unit
Dwelling – Multifamily & Townhome	1.5 per unit
Dwelling – Accessory	1 space per unit
Live-Work Units	1 per 500 sf
Residential Care Facilities	1 per 2 units
All Other Residential Uses	1 per unit
<b>Lodging – All Uses</b>	1 per room
<b>Office/Service</b>	
Home Occupation	None, unless required by Section 5.4.2
Medical Clinic	1 per 350 sf
All Other Office/Service Uses	1 per 500 sf
<b>Commercial/Entertainment</b>	
Amusements (Indoor & Outdoor)	No requirement
Restaurant	1 per 250 sf
Theater (Indoor & Outdoor)	1 per 80 sf in auditorium
All Other Commercial/Entertainment Uses	1 per 400 sf
<b>Civic</b>	
Places of Assembly (Residential Districts)	No requirement
Places of Assembly (All Other Districts)	1 per 80 sf in main assembly hall
Private Recreational Facility	1 per 250 sf
All Other Civic Uses	1 per 500 sf
<b>Educational/Institutional</b>	
Child/Adult Day Care Centers (6 or more persons)	1 per 500 sf
All Other Educational/Institutional Uses	1 per 1000 sf
<b>Automotive</b>	
Vehicle Services – Minor Maintenance/Repair	1 per gas pump and repair bay
Vehicle Services – Major Repair/Body Work	2 per repair bay
All Other Automotive Uses	1 per 400 sf of office space
<b>Industrial/Wholesale/Storage – All Uses</b>	No requirement
<b>Agricultural – All Uses</b>	No requirement
<b>Infrastructure – All Uses</b>	No requirement

\*\*\*



## 10 DEFINITIONS

\*\*\*

### 10.3 DEFINITIONS, USE TYPE

\*\*\*

~~**HOME OCCUPATION** An occupation or profession conducted within a dwelling unit by a resident that is incidental to the primary use of the dwelling as a residence. Home Occupations are small and quiet businesses generally invisible from the frontage requiring little parking, little or no signage, and having only one or two employees and provide services such as professional services, music instruction, and hair styling. For the purposes of this ordinance, telecommuting shall not constitute the establishment of a home occupation.~~

~~**HOME OCCUPATION, MAJOR** An occupation, service or profession conducted in a from a dwelling unit or accessory structure thereto by a resident of the dwelling, and which is incidental and secondary to the residential use of the property, and which does not alter the residential character of the property or surrounding area. A major home occupation is a home business located in a rural area where residents use their home as a place of work, but may have employees and generate some vehicular traffic associated with clients and customers coming to the site. Major home occupations may also operate at a scale that is greater than a typical home occupation.~~

~~**HOME OCCUPATION, MINOR** An occupation, service or profession conducted from a dwelling unit or accessory structure thereto by a resident of the dwelling, and which is incidental and secondary to the residential use of the property, and which does not alter the residential character of the property or surrounding area. A minor home occupation generates little to no traffic from customers or clients coming to the home, and are unlikely to have a negative impact on surrounding properties.~~

\*\*\*

~~**VEHICLE, COMMERCIAL** A vehicle used, maintained, or customized primarily to transport vehicles or trailers, goods or materials, or to operate a power attachment or tool. A passenger vehicle, trucks, sport utility vehicle, or van that has maintained its stock configuration but has advertising or other affixed business designation shall not be considered a commercial vehicle so long as it is not being used in a manner described above.~~

## TEXT AMENDMENT APPLICATION

### SUBMITTAL REQUIREMENTS

- Completed Application
- Signatures of Applicant
- Fees associated with Application

### GENERAL INFORMATION

UDO Section(s) Proposed to be Amended SEC. 2.5.3 ; 5.4.2 ; 7.2.4.A ; AND 10.3

Current Text SEE ATTACHED ORDINANCE.

Proposed Text SEE ATTACHED ORDINANCE.

Description of Need for Proposed Text AMEND HOME OCCUPATION REGULATIONS TO  
ACCOMMODATE HOME OCCUPATIONS IN SEVERAL AREAS OF THE COUNTY.

☒ Additional pages attached for more information

### CONTACT INFORMATION

Applicant Name ROX BURHANS

Address 101 N. MAIN ST.

City LANCASTER State SC Zip 29720 Phone 803-416-9422

Fax \_\_\_\_\_ Email rburhans@lancaster-sc.net

### APPLICATION CERTIFICATIONS

I hereby certify that I have read this application and the information supplied herein is true and correct to the best of my knowledge. I agree to comply with all applicable County ordinances and state laws related to the use and development of the land. I further certify that I am the property owner, or his/her authorized agent, or the subject property. I understand that falsifying any information herein may result in rejection or denial of this request.

Rox H. Burdick  
Applicant

2-13-2020  
Date

\_\_\_\_\_  
Property Owner(s)

\_\_\_\_\_  
Date

Attach owner's notarized written authorization with property information if the applicant is not the owner.

### LANCASTER COUNTY OFFICE USE ONLY

Application Number 2020-0309 Date Received 1-31-20 Receipt Number —

Amount Paid — Check Number — Cash Amount —

Received By [Signature] Planning Commission Meeting Date 03-17-20

### SCHEDULE/PROCESS

#### 1. Submit Application

- The deadline for this application is at least 45 days prior to the Planning Commission meeting, held every third Tuesday of the month.
- Once an application is submitted, it is placed on the Planning Commission agenda for the following month.
- An application withdrawal should be made in writing and received prior to public notice in order to receive a refund.
- Text Amendment Application Fee - \$325.00

#### 2. Planning Commission

- Conducts a public hearing on the application to receive input from Lancaster County citizens, applicant, and other interested parties.
- Reviews the application to ensure it is consistent with the Lancaster County Unified Development Ordinance, Comprehensive Plan, and all adopted County plans.
- Makes a recommendation to the County Council.

#### 3. County Council

- Approves, denies, or submits application to the Planning Commission for further study.
- Action requires three readings for approval.

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1669

Contact Person / Sponsor: Katie See/Planning

Department: Planning

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

This item represents a minor update to the Lancaster County Comprehensive Plan in order to comply with State statutes. Comprehensive Plans are required to be reviewed every five-years and updated accordingly. The attached updates simply reflect the inclusion of new data made available from Federal, State, and other sources.

**Points to Consider:**

Use of current data in local government planning and general operations is essential.

**Funding and Liability Factors:**

N/A

**Council Options:**

To approve, disapprove, or request modifications to the proposed amendments.

**Recommendation:**

The Planning Commission unanimously recommended approval of the proposed updates at their April 2020 meeting.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1669	6/1/2020	Ordinance
Exhibit: Appendix B- Proposed Amendment	4/8/2020	Exhibit
Memo	4/8/2020	Executive Summary
Public Hearing Notice for Ordinance 2020-1669	6/12/2020	Public Hearing Notices

---

STATE OF SOUTH CAROLINA

)

)

COUNTY OF LANCASTER

)

ORDINANCE NO. 2020-1669

**AN ORDINANCE**

**BY LANCASTER COUNTY ADOPTING AMENDMENTS TO ELEMENTS OF THE  
COMPREHENSIVE PLAN FOR LANCASTER COUNTY, SOUTH CAROLINA**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations.**

The Council finds and determines that:

- 1) the General Assembly of South Carolina enacted in 1994 an amendment to the Code of Laws of South Carolina by adding Chapter 29 to Title 6, "South Carolina Local Government Comprehensive Planning Enabling Act of 1994" (the Planning Enabling Act), and repealing all previously enacted planning Acts and Codes; and
- 2) the Planning Enabling Act requires that the local planning commission develop and maintain a planning process which will result in the systematic preparation and continued reevaluation and updating of those elements considered critical, necessary, and desirable to guide the development and redevelopment of its area of jurisdiction; and
- 3) The planning process shall include the development of a Comprehensive Plan which shall consist of a population element, an economic element, a natural resource element, a cultural resource element, a community facilities elements, a housing element, and a land use element, a transportation element, and a priority investment element; and
- 4) Lancaster County adopted by ordinance such a Plan, the "Comprehensive Plan" on December 8, 2014; and
- 5) The Planning Enabling Act requires Lancaster County to review the Comprehensive Plan or elements of the Comprehensive Plan on a five-year schedule and update the entire Comprehensive Plan at least every ten years; and
- 6) Upon recommendation of the Lancaster County Planning Department the Lancaster County Planning Commission has undertaken the continued reevaluation and updating of said Comprehensive Plan; and

- 7) On April 21, 2020, the Lancaster County Planning Commission recommended adoption by the Lancaster County Council of updated data elements and amendments to the Comprehensive Plan for Lancaster County 2014-2024; and
- 8) Lancaster County Council held a public hearing on June 22, 2020 on the Comprehensive Plan amendments reflected on Appendix B for the Lancaster County Comprehensive Plan 2014-2024.

**Section 2.      Amendment of Ordinance 2014-1318**

Ordinance 2014-1318 (Lancaster County Comprehensive Plan 2014-2024), is amended by the addition and inclusion of "Appendix B" attached hereto and incorporated herein by reference.

**Section 3.      Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.      Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.      Effective Date.**

This ordinance is effective upon Third Reading.

*<signature page follows>*

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

**ATTEST:**

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:	June 8, 2020
Second Reading:	June 22, 2020
Public Hearing:	June 22, 2020
Third Reading:	July 20, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

---

### **Amendment to Comprehensive Plan Data**

#### **In compliance with SC Local Government Comprehensive Planning Enabling Act**

Article 3, Section 6-29-510 of the South Carolina Local Government Comprehensive Planning Enabling Act requires that the Planning Commission review the Comprehensive Plan or elements not less than once every five years. The entire Comprehensive Plan must be updated at least every ten years.

The intent of this update is to meet the five year requirement established by the Planning Enabling Act. The updated data shall take the place of previous data listed in the current Comprehensive Plan. Data being updated reflects the most pertinent data to our growing community and that which is available from outside sources.

The updated data is located here in Appendix B. Not all data has been updated, but a significant portion has been. Each data element refers back to the original section of the Comprehensive Plan for reference.

This section is intended to serve as an updated addendum with data for some key elements within the Comprehensive Plan through 2019. The items listed below refer back to the applicable section of the Comprehensive Plan.

**\* \* \* This Area Intentionally Left Blank \* \* \***



## Population Element

### Historic Trends & Projections

Refer to Page P3

The table below represents data from the 2014 Comprehensive Plan through 2012. Data from 2015 has been provided as well as the estimated population for 2018. Chester and Union Counties both experienced a decrease in population from 2012-2015 and 2015-2018 while Lancaster and York Counties both experienced increases in population.

Population Update					
County	2012	2015	2018 Estimate	% Change 2012-2015 *	% Change 2015-2018
Chester Co	33,028	32,267	32,251	-2.30%	-0.05%
Lancaster Co	76,364	85,842	95,380	12.41%	11.10%
Union Co	28,804	27,736	27,410	-3.71%	-1.18%
York Co	226,576	251,195	274,118	10.87%	9.13%
*Note: % Change from 2014 Comp Plan data to available 2015 data					
Source: UNC Charlotte Urban Institute & US Census					

\* \* \* This Area Intentionally Left Blank \* \* \*

### Market Element

#### Market Analysis

Refer to Page H2

The table below represents Building Permits issued by Lancaster County for 2019. Data from the 2014 Comprehensive Plan consisted of combined years from 2011-2014.

Building Permits		
Type of Permit	2011-2014 Total *	2019 Total
Residential New Construction	2,738	1,214
New Mobile Home	112	39
Multi-Family	16	4
<i>*Note: Data from 2014 Comp Plan</i>		
<i>Source: Lancaster County</i>		

\* \* \* This Area Intentionally Left Blank \* \* \*

### Housing Affordability (Continued)

Refer to Page H7

The annual monthly income compared to Fair Market rent price amongst other data is shown in the table below.

Lancaster County Rental Affordability (2019)	
Affordability Factors	Amount
Total # of Renter Household	6,631
Area Median Income (AMI)	Not Listed
30% of AMI (Income Level)	\$22,410
Rent Affordable at 30% of AMI	\$560
One-Bedroom FMR	\$626
One-Bedroom Housing Wage	\$12.04
Two-Bedroom FMR	\$796
Two-Bedroom Housing Wage	\$15.31
Mean Renter Wage	\$12.97
Source: National Low Income Housing Coalition	

### Transportation Element

#### Road Network

Refer to Page TR2

The table below lists who is responsible for road ownership in Lancaster County. Lancaster County responsibility increased from 400 miles of road in 2014 to 450 miles of road in 2019 at a rate of 12.5%.

Lancaster County Roads			
Road Ownership	2014 Miles *	2019 Miles	% Change 2014-2019
Lancaster Co	400	450	12.50%
SCDOT	900	900	0%
Private	50	Data Unavailable	Data Unavailable
<i>*Note: Data provided in 2014 Comprehensive Plan</i>			
<i>Source: Lancaster County</i>			

**\* \* \* This Area Intentionally Left Blank \* \* \***

## Economic Element

### Labor Force Characteristics

Refer to Page ED 2

The South Carolina Department of Employment and Workforce indicated that Lancaster County had 38,043 persons in the labor force. The total employment is represented in the table below for the years 2008-2018.

**Annual Unemployment Rate**

Lancaster County			
Year	Employment	Unemp	Rate
2018	38,043	1,500	3.8%
2017	37,491	1,833	4.7%
2016	36,255	2,049	5.3%
2015	34,369	2,314	6.3%
2014	32,717	2,550	7.2%
2013	31,119	3,184	9.3%
2012	30,478	3,872	11.3%
2011	29,600	4,552	13.3%
2010	28,955	4,997	14.7%
2009	25,070	5,270	17.4%
2008	26,181	3,401	11.5%

Source: SC Department of Employment & Workforce, Business Intelligence Department

## Economic Element (Continued)

### Commuting Patterns

Refer to Page ED 4

The table below lists the number of residents: 1) living in Lancaster County and working within and outside of the County, and 2) residents living outside of Lancaster County and working within and outside of the County. The total number of employed in Lancaster County increased by 54% in 2017, while the total number of those employed and living in Lancaster County increased by 39% in 2017.

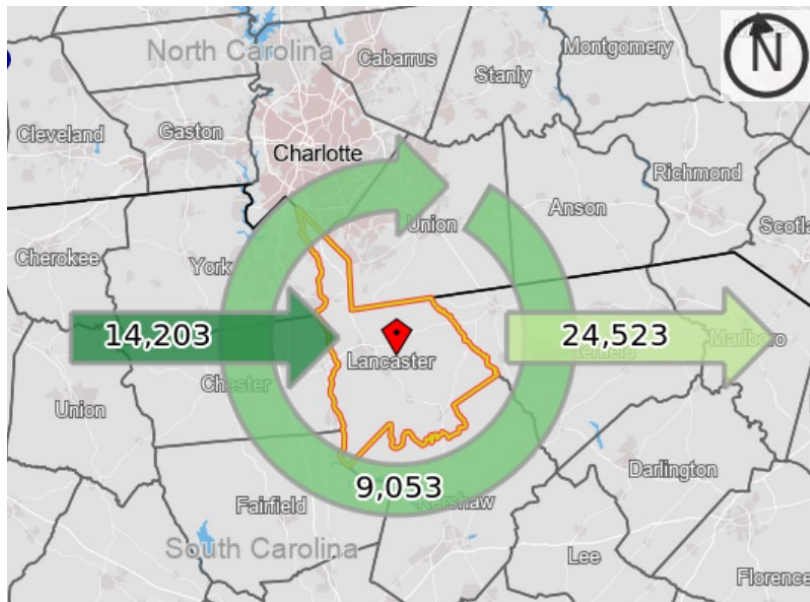
Inflow/Outflow Job Counts (Primary Jobs) 2017				
	2011 Count *	2011 Share *	2017 Count	2017 Share
<b>Employed in Selection Area</b>	<b>15,096</b>	<b>100%</b>	<b>23,256</b>	<b>100%</b>
Employed in Selection Area but Living Outside	8,351	55.30%	14,203	61.10%
Employed & Living in Selection Area	6,745	44.70%	9,053	38.90%
<b>Living in Selection Area</b>	<b>24,131</b>	<b>100%</b>	<b>33,576</b>	<b>100%</b>
Living in Selection Area but Employed Outside	17,386	72.00%	24,523	73.00%
Living & Employed in Selection Area	6,745	28.00%	9,053	27.00%
*Note: Data from 2014 Comprehensive Plan				
Source: US Census Bureau Center for Economic Studies				

## Economic Element (Continued)

### Commuting Patterns (Continued)

Refer to Page ED 5

Illustration below corresponds to table provided above.



Source: US Census Bureau Center for Economic Studies

## Economic Element (Continued)

### Commuting Patterns (Continued)

Refer to Page ED 5

The table below shows job counts according to places where workers live. Since 2011, those who live in Lancaster County and commute to Charlotte increased by approximately 49%, while those living in Lancaster County and working within the City of Lancaster decreased by 0.87%.

Job Counts by Places Where Workers are Employed - All Jobs					
	2011 Count *	2011 Share *	2017 Count	2017 Share	% Change from 2011
<b>All Places</b>	<b>25,491</b>	<b>100.0%</b>	<b>35,641</b>	<b>100.0%</b>	
Charlotte, NC	5,173	20.30%	7,703	21.60%	48.91%
Lancaster, SC	4,030	15.80%	4,065	11.40%	-0.87%
Rock Hill, SC	1,597	6.30%	2,004	5.60%	
Columbia, SC	1,216	4.80%	1,141	3.20%	
Monroe, NC	789	3.10%	880	2.50%	
Fort Mill, SC	323	1.30%	502	1.40%	
Springdale, SC	243	1%	359	1%	
Heath Springs, SC	NA	NA	325	0.90%	
Pageland, SC	NA	NA	319	0.90%	
Pineville, NC	289	1.10%	311	0.90%	
All Other Locations	11,200	43.90%	18,032	50.60%	61.00%
*Note: Data from 2014 Comprehensive Plan					
Source: US Census Bureau Center for Economic Studies					



## Economic Element (Continued)

### Commuting Patterns (Continued)

Refer to Page ED 5

The table below shows job counts according to places where workers are employed. Since 2011, those who live in Lancaster County and commute to Charlotte increased by 117.52%, while those living in Lancaster County and working within the City of Lancaster decreased by 29.94%.

Job Counts by Places Where Workers Live (All Jobs)					
	2011 Count *	2011 Share *	2017 Count	2017 Share	% Change from 2011
<b>All Places</b>	<b>15,969</b>	<b>100.00%</b>	<b>24,636</b>	<b>100.00%</b>	
Charlotte, NC	1,313	8.20%	2,856	11.60%	117.52%
Rock Hill, SC	660	4.10%	1,242	5.00%	
Lancaster, SC	885	5.50%	1,150	4.70%	29.94%
Elgin, SC	328	2.10%	431	1.70%	
Springdale, SC	233	1.50%	329	1.30%	
Fort Mill, SC	173	1.10%	288	1.20%	
Kershaw, SC	170	1.10%	209	0.80%	
Irwin, SC	122	0.80%	175	0.70%	
Waxhaw, NC	NA	NA	158	0.60%	
Indian Trail, NC	78	0.50%	156	0.60%	
All Other Locations	11,905	74.60%	17,642	71.60%	48.19%
*Note: Data from 2014 Comprehensive Plan					
Source: US Census Bureau Center for Economic Studies					

## Economic Element (Continued)

### Commuting Patterns (Continued)

Refer to Page ED 5

The table below indicates how far residents of Lancaster County travel for work. The percentage of workers commuting 10 miles or less increased 49% from 2011 to 2017 and those commuting more than 50 miles increased 55% in the same time.

Jobs by Distance - Work Census Block to Home 2017					
	2011 Count *	2011 Share *	2017 Count	2017 Share	% Change Since 2011
<b>Total All Jobs</b>	<b>15,969</b>	<b>100%</b>	<b>24,636</b>	<b>100%</b>	
Less than 10 Miles	6,462	40.50%	9,629	39.10%	48.96%
10 to 24 Miles	4,927	30.90%	8,310	33.70%	68.66%
25 to 50 Miles	1,928	12.10%	2,581	10.50%	33.87%
Greater than 50 Miles	2,652	16.60%	4,116	16.70%	55.20%
*Note: Data from 2014 Comprehensive Plan					
Source: US Census Bureau Center for Economic Studies					

## Economic Element (Continued)

### Economic Base Analysis

Refer to Page ED 10

The table below shows traded industries, which are industries that are concentrated in a subset of geographic areas and sell to other regions and nations. The total number of jobs increased from 5732 in 2012 to 7915 in 2016 at a percentage of 38.08%.

Lancaster County Job Creation by Traded Cluster		
Cluster Name	2016 Employment	National Rank
Business Services	2614	417
Distribution and Electronic Commerce	1315	621
Communications Equipment and Services	455	172
Downstream Metal Products	410	297
Insurance Services	399	350
Printing Services	375	289
Food Processing and Manufacturing	245	841
Marketing, Design, and Publishing	235	474
Textile Manufacturing	235	201
Apparel	185	105
Biopharmaceuticals	175	231
Metal Mining	175	39
Environmental Services	175	154
Upstream Metal Manufacturing	130	589
Financial Services	128	914
Plastics	120	966
Hospitality and Tourism	91	1831
Transportation and Logistics	83	1483
Wood Products	60	1403

Lancaster County Job Creation by Traded Cluster		
Cluster Name	2016 Employment	National Rank
Lighting and Electrical Equipment	60	660
Vulcanized and Fired Materials	60	806
Education and Knowledge Creation	30	1364
Forestry	20	805
Furniture	20	1197
Construction Products and Services	20	2003
Oil and Gas Production and Transportation	20	1035
Downstream Chemical Products	10	1153
Electric Power Generation and Transmission	10	867
Agricultural Inputs and Services	10	1449
Information Technology and Analytical Instruments	10	954
Production Technology and Heavy Machinery	10	1902
Recreational and Small Electric Goods	10	979
Video Production and Distribution	10	674
Metalworking Technology	10	1466
All Other Categories	0	
Lancaster County Totals (Traded Cluster)	7915	
<i>Source: U.S. Cluster Mapping Project</i>		

## Economic Element (Continued)

### Economic Base Analysis (Continued)

Refer to Page ED 11

Local industries are industries present in most (if not all) geographic areas and primarily sell their goods and services locally. The total number of jobs increased from 11,829 in 2012 to 14,136 in 2016 at a percentage of 19.50%.

Lancaster County Job Creation by Local Cluster		
Cluster Name	2016 Employment	National Rank
Local Health Services	2411	966
Local Hospitality Establishments	2301	787
Local Real Estate, Construction, and Development	1612	824
Local Commercial Services	1156	711
Local Retailing of Clothing and General Merchandise	1100	767
Local Financial Services	1016	444
Local Food and Beverage Processing and Distribution	917	745
Local Community and Civic Organizations	805	847
Local Motor Vehicle Products and Services	787	975
Local Household Goods and Services	459	648
Local Utilities	436	485
Local Personal Services (Non-Medical)	412	851
Local Entertainment and Media	295	738
Local Logistical Services	192	1331
Local Education and Training	130	1135
Local Industrial Products and Services	107	883
Lancaster County Totals (Local Cluster)	14136	
<i>Source: U.S. Cluster Mapping Project</i>		

### Community Facilities Element

#### Library System

Refer to Page CF 16

The table below provides information regarding circulation (transactions) for Lancaster County. *Population has not been updated to reflect 2019 estimate.*

Library Fast Facts			
Data	2014 Data	2019 Data	% Change 2014-2019 *
Services Population (Residents)	76,364	76,652	0.38%
Collection Size (Volumes)	176,723	176,801	0.04%
Annual Circulation (Transactions)	228,208	304,266	33.33%
*Note: % Change from 2014 Comp Plan data to available 2019 data.			
Source: Lancaster County Library			

\* \* \* This Area Intentionally Left Blank \* \* \*

## Community Facilities Element

### Public Recreation Facilities

Refer to Page CF 20

Table below lists parks maintained by Lancaster County Parks & Recreation. The number of parks decreased from 39 parks on 312 acres as stated in 2014 Comp Plan due to change of ordinance with Lancaster County municipalities.

Lancaster County Public Recreation Facilities	
LC currently maintains	23 Parks
Parks to be maintained in 2021	25 Parks
Total approximate acreage of parks	270 Acres
Total approximate acreage including new parks	290 Acres
Twelve Mile Creek Carolina Thread Trail, Completed	3.4 Miles
<i>Source: Lancaster County Parks &amp; Recreation</i>	

\* \* \* This Area Intentionally Left Blank \* \* \*



**To:** Planning Commission

**From:** Katie See, AICP, Senior Planner

**Date:** April 6, 2020

**RE:** Amendment to Comprehensive Plan Data

---

On September 17, 2019, with the recommendation of staff, the Planning Commission initiated a minor update to data within the Comprehensive Plan in order to remain in compliance with Article 3, Section 6-29-510 of the South Carolina Local Government Comprehensive Planning Enabling Act. It requires that that the Planning Commission review the Comprehensive Plan or elements not less than once every five years. The entire Comprehensive Plan must be updated at least every ten years.

The intent of this update is to meet the five year requirement in light of the major update scheduled to begin in July 2020. The updated data shall take the place of previous data listed in the current Comprehensive Plan. Planning staff anticipates initiating development of a new comprehensive plan in 2020 (pending funding approval).

The updated data is located in Appendix B, at the end of the current Comprehensive Plan. Not all data has been updated, but a significant portion has been. Each data element refers back to the original section of the Comprehensive Plan for reference.

Some highlights of the minor update include:

According to the 2018 population estimate by the US Census, Lancaster County experienced an 11.10% population increase from 2015 to 2018 as compared to an increase of 5.9% for Union County and 9.13% for York County for the same years.

In 2011, the inflow/outflow of job counts in Lancaster County consisted of 8,351 people employed in Lancaster County but living outside of the County, while 17,386 people lived in Lancaster County but were employed outside of it. In comparison, 2017 had 14,203 people employed in the County and living outside, while 24,523 people lived in the County and were employed outside of the County.

Please feel free to contact me at 285-6005 should you have any questions before the hearing.



# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## PUBLIC HEARING NOTICE

The Lancaster County Council will conduct a public hearing on Monday, June 22, 2020 at 6:00 PM, Room 224 of the Lancaster County Administrative Building, located at 101 N. Main Street, Lancaster County, SC, for the purpose of obtaining oral and written comments from the public concerning the following:

1. UDO-TA-2020-0320: Application by Lancaster County to amend Unified Development Ordinance Section 9.2.4, Public Notification, to modify notification process and add clarification to requirements.
2. RZ-020-0252: Application by James Shute to rezone TM # 0005-00-084.00 from Medium Density Residential (MDR) to Professional Business (PB). The property is two acres in size and is located at 9895 Calvin Hall Road.
3. RZ-020-0258: Application by Candis Lettman to rezone TM # 0070-00-028.01 from Institutional (INS) to Rural Residential (RR). The property is 2.01 acres in size and is located on the east side of Dixie School Road.
4. Comprehensive Plan Amendment: Application by Lancaster County to amend the Lancaster County Comprehensive Plan in accordance with Article 3, Local Planning - The Comprehensive Planning Process of the South Carolina Code of Laws, by adding Appendix B in order to provide updated data.
5. RZ-020-0549: Application by Jade Estridge of CBRE, Inc. to rezone TM# 0008-00-087.00 & 0008-00-087.01 from Low Density Residential (LDR) and General Business (GB) to Regional Business (RB) District within the Highway Corridor Overlay. The properties total 87 acres in size and are located east of US 521 and south of Thousand Oaks Drive.
6. RZ-020-0486: Application by GS Property Investments, LLC to rezone TM # 0016-00-050.01 from Low Density Residential (LDR) to General Business (GB) District. The property is located on the east side of US 521 and south of Arrowhead Drive and is 8.31 acres in size.

Copies of the documents to be considered are available for public inspection in the office of the Lancaster County Planning Department, which is located at 101 North Main Street, Room 108 Lancaster, South Carolina. Persons requiring special arrangements due to handicap please call (803) 285-6005 at least 24 hours in advance.

ad Notice was published in The Lancaster

20

*Benita G. Gush*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1670

Contact Person / Sponsor: John DuBose/County Attorney

Department: Sheriff Department

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Whether to adopt the proposed amendments to Article I, Chapter 6 of the Lancaster County Code related to the operations of the Lancaster County Animal Control Department.

### **Points to Consider:**

The proposed amendments provide further clarity for defined terms.

The proposed amendments provides that the animal shelter shall prioritize promoting the adoption of healthy animals to suitable homes or, int he alternative, providing those animals to rescue organizations to effectuate adoption. This has been the practice of the shelter but it is made explicit by the amendment.

The proposed amendments expand provisions concerning hunting dogs, assistance dogs, and working dogs.

The proposed amendments alter impoundment and redemption procedures.

The proposed amendments alter the dangerous animal and injured, diseased, and dead animal sections of the code.

The proposed amendments amend and clarify the enforcement provisions of the article and also address intergovernmental agreements for enforcement of the Code in municipalities.

### **Funding and Liability Factors:**

NA

### **Council Options:**

Approval or Denial of the amendments and Ordinance.

### **Recommendation:**

Approval of the Ordinance.

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1670	6/1/2020	Ordinance
Notice of Public Hearing for Ordinance 2020-1670	6/12/2020	Public Hearing Notices

---

STATE OF SOUTH CAROLINA       )  
  )  
COUNTY OF LANCASTER        )

**ORDINANCE NO. 2020-1670**

**AN ORDINANCE**

**TO AMEND ARTICLE I, CHAPTER 6 OF THE LANCASTER COUNTY CODE RELATED TO THE OPERATIONS OF THE LANCASTER COUNTY ANIMAL CONTROL DEPARTMENT.**

**WHEREAS**, South Carolina Code Ann. § 4-9-25 confers upon counties the authority to enact regulations, resolutions, and ordinances, not inconsistent with the Constitution and general law of the State of South Carolina, including the exercise of these powers in relation to health and order in counties or respecting any subject as appears to them necessary and proper for the security, general welfare, and convenience of counties or for preserving health, peace, order, and good government in them; and

**WHEREAS**, South Carolina Code Ann. § 47-3-20 provides that the governing body of each county or municipality in this State may enact ordinances and promulgate regulations for the care and control of dogs, cats, and other animals and to prescribe penalties for violations; and

**WHEREAS**, Lancaster County Council wishes to provide for the public health and safety by regulating the care and control of dogs, cats, and other animals consistent with South Carolina law all for the public good;

**WHEREAS**, the South Carolina Legislature has enacted Act 43 which substantively changed several statutes related to Animal Control and necessitates revision of the previous Animal Control ordinances;

**NOW, THEREFORE**, by the power and authority granted to the Lancaster County Council by the Constitution of the State of South Carolina and the powers granted to the County by the General Assembly of the State, it is ordained and enacted that:

**Section 1.**     Article I, Chapter Six of the Lancaster County Code is amended as follows:

**ARTICLE I. – ANIMALS AND FOWL**

~~Indicates Matter Stricken~~

Indicates New Matter

\*\*\*

**Sec. 6-2. - Definitions.**

For the purposes of this chapter, the following words and phrases shall have the following meanings ascribed to them:

*Abandonment.* A situation in which the owner/caretaker of a pet does not provide for humane disposal of the pet, or transfer ownership to a responsible person or who does not provide or arrange for adequate food, water, shelter and care.

*Animal.* Any live, vertebrate creature, domestic or wild, including pets.

*Animal control officer.* Persons employed by the county Sheriff of Lancaster County as deputy sheriffs as the enforcement officers of the provisions of this chapter.

*Animal Hoarding.*

- (1) Collecting animals and failing to provide them with humane or adequate care;
- (2) Collecting dead animals without proper disposal; or
- (3) Collecting, housing, or harboring animals in filthy, unsanitary conditions that constitute a health hazard to the animals being kept or to the animals or residents of adjacent property.

*Animal shelter.* Any premises so designated by county council for the purpose of impounding and caring for animals found in violation of this chapter.

*At large.* Any pet that is not under restraint. Any pet not so restrained will be deemed unlawfully running at large.

*Auctions.* Any place or facility where animals are regularly bought, sold or traded, except for those facilities otherwise defined in this chapter. This section does not apply to individual sale of animals by owners.

*Cat.* A domestic feline of either sex, except a free roaming cat.

*Cattery.* Any person engaging in the business of breeding, buying, selling or boarding of cats.

*County.* The unincorporated area of the county and any municipality which has agreed in writing with the county council for animal control services and which has adopted appropriate legislation.

*Custodian.* Any person having custody or custodial power.

*Dangerous animal.* As used in this article, "dangerous animal" means and includes:



- (1) An animal with a known propensity, tendency or disposition to attack unprovoked, to cause injury, or to otherwise endanger the safety of human beings, domestic animals or livestock;
- (2) An animal which attacks a human being, domestic animal or livestock without provocation;
- (3) An animal owned or harbored primarily or in part for the purpose of fighting or an animal trained for fighting.
- (4) Two or more unprovoked attacks by an animal upon a human being, a domestic animal, or livestock is prima facie evidence that the animal is a dangerous animal.

*Euthanasia*, euthanize, euthanized. When an animal is impounded, such terms shall mean the methods of destruction provided by the Code of Laws of South Carolina.

*Exposure to rabies*. Any person or animal which has been bitten by or exposed to any animal known to have been infected with rabies. This determination shall be made by the South Carolina Department of Health and Environmental Control as provided for in state law.

*Fancier*. A person who owns or keeps three (3) or more dogs or cats for noncommercial hunting or for breeding purposes in order to regularly participate in tracking, exhibition in shows, or field or obedience or performance trials at AKC (American Kennel Club), UKC (United Kennel Club), CFA (Cat fancier Association), or other nationally recognized licensed shows.

*Free roaming cat*. Any friendly or feral cat without an identifiable owner and home.

*Kennel*. Any person or organization engaging in the business of breeding, buying, selling or boarding of animals.

*Maltreatment*. The act of any person who deprives any pet of necessary sustenance or shelter, or inflicts unnecessary pain or suffering upon any pet, or causes these things to be done.

*Spayed or Neutered pet*. Any animal which has been operated on to prevent conception.

*Owner*. Including, but not limited to, any person who has a right of property in an animal; keeps or harbors an animal or who has it in his care or acts as its custodian; or permits such animal to remain on or about premises occupied by such person for a period of at least seventy-two (72) hours.

*Pet*. A domesticated animal, such as, but not limited to, a dog or cat.

*Public nuisance*. Any pet found at large or making loud or objectionable sounds.

*Restraint*. A situation in which a pet is:

- (1) Under sufficient physical restraint, such as a leash, cage, bridle or similar effective device which restrains and controls the animal, or within a vehicle or adequately

contained by a fence on the premises or other secure enclosure. If the physical restraint used is a leash, bridle, or other device requiring a person to control the animal, the person using such restraint must be of sufficient age and physical size or ability to reasonably restrain the animal. If the secure enclosure is an invisible fence system, then all components of the system must be in working order and in proper place. Additionally, there must be a visible, permanent sign on the premises stating that there is an invisible fence.

- (2) If a responsible person is physically outdoors, and immediately adjacent to the animal, on the land where the owner of the animal resides, and the animal is under the person's direct control and is obedient to that person's commands, it shall be considered under restraint during the duration of the time the animal is in the company and under the control of that adult and the animal is on the premises.

*Running at large.* An animal not under restraint as provided for in the definition of "restraint" above.

*Sterilized pet.* Any pet that has had surgery to remove the reproductive organs.

*Stray and abandoned animals.* ~~An animal running at large which has no identifiable owner.~~  
Any domestic or domesticated animal, except a free roaming cat, found wandering at large or abandoned in the public ways or on the lands of any person other than its owner.

*Venomous reptiles.* Any reptile that is venomous and poses serious health and safety concerns including, but not limited to, snakes and lizards.

*Veterinary hospital.* Any establishment maintained and operated by a licensed veterinarian for surgery, diagnosis and treatment of diseases and injuries of animals.

### **Sec. 6-3. - Protection of responsible animal owners.**

In adopting this chapter, county council's intention is to provide control of vicious animals and animals whose owners assume no responsibility for their keeping and care and which destroy or damage property or constitute an active nuisance or danger to residents of the county. It is the intention of county council that animal control officers and animal shelter personnel be alert to protect responsible animal ownership so that no animal shall be destroyed solely by reason of a technical violation of this chapter without other consideration. Animal control officers shall be expected by county council to exercise prudence and consideration for responsible animal ownership.

### **Sec. 6-4. - Powers and duties of animal control ~~director~~ officers.**

- (a) ~~The position of animal control director is hereby established.~~ The animal control ~~director~~, and such animal control officers as may be provided for, shall have the power to enforce this chapter, to cooperate with the health department in quarantining animals, to levy penalties and to carry out the duties and assume the responsibilities of this chapter. For the

purpose of enforcing this chapter, the sheriff, deputy sheriffs, magistrates, constables, and the police officers of any incorporated municipality which has reached an agreement with the county council are authorized and instructed to assist the animal control officers. The animal control officer shall have the power of impoundment of any stray animal and in any of the other circumstances of impoundment described in this chapter.

~~(b)~~ The animal control director shall maintain such records as may be prescribed by the county administrator and as necessary to account for the activities of that office.

~~(e)~~(b) The animal control director and officers shall enforce this chapter in all unincorporated areas of the county. An animal control officer may require a signed complaint whenever he deems it advisable.

~~(d)~~(c) Whenever it is necessary to make an inspection to enforce any of the provisions of this chapter, or other applicable law, or whenever the animal control officer or deputy has reasonable cause to believe that there exists in any building or upon any premises any violation of this chapter or other applicable law, the animal control officer or deputies are empowered to enter and inspect such property at any reasonable time and perform any duty imposed upon them by this chapter, but only if the consent of the occupant or owner of the property is given or a search warrant is obtained as follows:

- (1) If such property is occupied, the police or animal control officer shall first present credentials to the occupant and request entry explaining the reasons thereof.
- (2) If such property is unoccupied, the police or animal control officer shall first make a reasonable effort to locate the owner and other persons having control of the property to present proper credentials and request entry explaining the reasons.
- (3) If such entry is refused or cannot be obtained because the owner or the person having control or charge of the property cannot be found after due diligence, a police or animal control officer may obtain a search warrant and conduct a search or inspection of the property.
- (4) Notwithstanding any other provision of this chapter, the police or animal control officer shall have the authority to enter upon any property to enforce the provision of this chapter or other applicable law if violation of such law is being committed in the presence of police or animal control officer and in any emergency situations wherein a person or animal needs immediate protection.
- (5) The officer may then demand to examine such animal and take possession of it when, in the officer's opinion, it requires removal from the premises and violation of this chapter has occurred.

~~(e)~~(d) No person shall interfere with, hinder or molest the animal control officers in the execution of their duties or seek to release any animal in the custody of the animal control officer, except as provided in this chapter.

~~(f)~~(e) When an animal is found in violation of any one (1) point of this chapter, it need not be impounded, but the animal control officers, at their discretion, may issue to the owner a notice of violation.

#### **Sec. 6-5. - Operation of animal shelter.**



The animal shelter shall be operated to impound, care for, quarantine, or euthanize animals held pursuant to this chapter. The animal shelter shall prioritize promoting the adoption of healthy animals to suitable homes or, in the alternative, providing those healthy, adoptable animals to rescue organizations better suited to effectuating the adoption of those animals. The County may enter into contracts with organizations or individuals for the operation of the animal shelter and may contract with municipalities for the use or operation of animal shelters.

**Sec. 6-6. - Identification tag.**

- (a) *Identification tag.* It shall be unlawful for any dog or cat owner who resides in the county to fail to provide their dog or cat over four months of age with an identification tag indicating the owner's name, address, and telephone number. The owner of any above-described animal must have their animal vaccinated and must have a current rabies vaccination tag showing that such animals have been vaccinated. It shall be unlawful for the owner of any dog or cat in the county not to have the dog or cat wear the identification tag and rabies tag. Dogs and cats not wearing such tags may be impounded.
- (b) *Rabies tag.* It shall be unlawful for the owner of any dog or cat in the county not to have the dog or cat wear the rabies vaccination tag issued to them by the veterinarian administering the rabies vaccine. Dogs and cats not wearing such tags, and for which the owner cannot promptly display a valid rabies tag, may be impounded. A ferret for which the owner cannot promptly display a valid rabies tag may be impounded.

**Sec. 6-7. - Restraint and confinement.**

- (a) The owner/custodian shall keep his pet under restraint at all times.
- (b) Invisible fencing must be clearly marked and labeled (i.e. sign on mailbox post, free standing sign, etc.).
- (c) No pet shall be permitted to be off the land where the owner resides, or on other private property with that property owner's permission, unless on a leash at all times.
- (d) No person owning or harboring or having the care or the custody of a dangerous animal may permit the animal to go unconfined on his premises. A dangerous animal is unconfined if the animal is not confined securely indoors or confined in a securely enclosed fence or securely enclosed and locked pen or run area upon the person's premises. The pen or run area must be clearly marked as containing a dangerous animal and must be designed to prevent the entry of the general public, including children, and to prevent the escape or release of the animal. The animal must not be removed from such building or enclosure unless the pet is securely muzzled and under restraint on a leash, bridle, or other device of sufficient strength to handle the animal and requiring a person to control the animal; the person using such restraint must be at least eighteen (18) years of age and physical size or ability to reasonably restrain the animal.
- (e) Any person reporting a violation of this section must identify himself to the animal control officer and must sign a nuisance violation.
- (f) If an animal control officer observes an animal at large, ~~they~~ the animal control officer may pursue the animal onto private property.



- (g) No pet shall be kept on a property that the owner/custodian does not occupy on a permanent basis.
- (h) Exemptions:
  - (1) No hunting dog is required to be constrained by a leash while it is actually engaged in hunting game during hunting season and while under supervision. As used in this section, "supervision" means that the owner of the hunting dog or his designee is either in the vicinity of the hunting dog or in the process of trying to retrieve the hunting dog and the hunting dog is under voice or electronic tracking control.
  - (2) No assistance dog is required to be constrained on a leash while it is engaged or prepared to engage in assisting the owner and while under supervision. As used in this section, "supervision" means that the owner of the assistance dog or his designee is in the vicinity of the assistance dog and the assistance dog is under voice or electronic tracking control.
  - (3) No working dog or trained guard dog is required to be constrained by a leash while it is actually engaged in the working of livestock or protection while on the property of the owner or the property of another with consent of the landowner and the working dog or the trained guard dog is under voice or electronic tracking control. The working or trained guard dog is allowed to cross an intersecting public right-of-way while actually engaged in the working of livestock or protection.

#### Sec. 6-8. - Impoundment.

- a. Any domesticated or exotic animal that is found to be un-owned or to be in violation of any provision of this chapter is subject to immediate impoundment if the animal's owner is non-existent, unknown, or found to be unavailable after a reasonable attempt to identify, locate, and/or notify the animal's owner has been made. Any animal that is so impounded shall be held by the shelter for five (5) working calendar days, ~~excluding the day of impoundment.~~
- b. If the owner of the animal appears during the five-day holding period, the owner may redeem the animal by paying the applicable impoundment and boarding fee, the microchip fee, any and all outstanding civil citations that may have been issued pursuant to a violation of this chapter, and also by bringing the animal into full compliance with all provisions of this chapter and any applicable state law. The owner shall also consent to have the animal microchipped at his expense. The animal shall not be released to the owner until the owner has fully complied with the above requirements. The owner shall have ten calendar days from when they first appear ~~and~~ to claim the animal in which to accomplish such compliance and redeem the animal. The owner shall be responsible for a boarding fee for the entire time the animal is held by the shelter. Failure to do so shall result in the forfeiture of the animal to the shelter. The animal ~~control~~ shelter director may grant a time extension to any owner actively attempting to redeem their animal.
- c. ~~Any animal impounded under the provisions of this article and not claimed by its owner within five (5) business days becomes the property of county animal control and may be humanely destroyed or placed for adoption. After any animal has been impounded for five calendar days and is unclaimed by its owner, and after the animal shelter employees have made a good faith effort to contact the identified owner as required by Section 47-3-540, the animal shelter employees, unless~~

the animal must be kept pending disposition of a criminal or civil trial involving the animal or unless a hearing on the disposition of the animal is held prior to the trial, may dispose of the animal by adoption or by euthanasia or the animal may be turned over to any organization established for the purpose of caring for animals, such as the Humane Society.

d. Notwithstanding subsection (c), a litter of unidentifiable dogs or cats four months of age or younger may be turned over to any organization established for the purpose of caring for animals immediately, so long as the litter is turned over for life-saving purposes.

e. Nothing in this section shall prevent the forfeiting an impounded animal pursuant to any other provision of this chapter or state law.

f. Any animal owner may elect to have his dog or cat spayed or neutered at the time it is reclaimed and in such case one-half the applicable impoundment and boarding fee, one-half the microchip fee, and one-half the cost of any necessary vaccinations administered by the county animal shelter shall be waived. The animal shall remain at the shelter until the next available surgery day and must be picked up by the owner no later than forty-eight (48) hours after surgery.

#### **Sec. 6-9. - Redemption.**

a) ~~The owner shall be entitled to resume possession of an impounded pet, except as provided in this section in the cases of certain pets, upon providing proof of a current rabies inoculation for the pet being held and proper identification requirements and the payment of redemption fees set forth in this section.~~ The owner or keeper of any pet that has been impounded under the provisions of this chapter, and which has not been found to be dangerous or vicious, shall have the right to redeem such pet at any time within five (5) days upon payment of all actual costs expended for the care and treatment of the pet, including the actual cost of: (1) all required inoculations and medical care;(2) the spay or neuter procedure which shall be required prior to redemption if the pet is not spayed or neutered; (3) in the case of dogs, the cost of installing a microchip should one not already be present; and a daily fee as determined from time to time by the Lancaster County Council.

b) ~~In the case of a dangerous dog that the owner has failed to control properly, and which has been impounded, redemption may be made only with the consent of the animal control director.~~ Any animal determined by an appropriate magistrate, as provided for in Section 6-16, to be a dangerous or vicious animal but eligible for redemption may be redeemed, with five (5) days of the order of the magistrate, upon the following conditions:

1. The owner or person harboring or having the care or the custody of the redeemed animal shall not permit the animal to go unconfined on his premises as provided in Section 6-7, above;

2. The owner or person harboring or having the care or the custody of the redeemed animal shall pay all actual costs expended for the care and treatment of the pet, including the actual cost of: (A) all required inoculations and medical care and (B) the spay or neuter procedure if the pet is not spayed or neutered, as well as a daily fee as determined from time to time by the Lancaster County Council.

c) The owner of an impounded pet must apply for the redemption of his pet. The pet may not be released unless authorized by the animal control officer with assurance from the owner that proper care and custody will be maintained.



- d) The fees in this subsection shall be collected from the owner by animal services and turned over to the county treasurer, who shall make a monthly accounting of such funds. Fees shall be established as part of the annual county budget ordinance.
- e) If an owner redeeming a pet cannot show proof of a current rabies inoculation for the pet being held, the owner shall be required to bring proof of inoculation within five (5) business days.
- f) An owner of animal that is redeemed pursuant to provisions Section 6-9(a) or (b) above will not be required to spay or neuter the animal if any of the following conditions apply:
1. Any owner of a pet who can furnish a statement from a licensed veterinarian that the pet, due to health reasons, could not withstand the spay/neuter surgery; or
  2. Any owner of one or more purebred pets who can furnish proof of participation in nationally recognized conformation or performance events; or
  3. Any owner of a dog that is currently being used for hunting purposes and is properly registered with the South Carolina Department of Natural Resources and whose owner has a valid South Carolina hunting license (provided, however, that if such dog is not properly registered with the South Carolina Department of Natural Resources then the owner has three (3) days if necessary to register such dog and the failure to do so within three (3) days will result in the dog becoming the property of Lancaster County animal shelter); or
  4. Any individual who is handicapped and who owns a dog which is used for seeing, hearing, or other such assistance purposes.

**Sec. 6-10. - Adoption.**

- (a) Any pet impounded under the provisions of this article may, at the end of the legal detention period, be adopted by a person deemed to be a responsible and suitable owner, who will agree to comply with the provisions of this article. All required fees must be paid at the time of adoption in addition to an adoption fee. Those individuals adopting puppies or kittens too young to receive rabies inoculation must agree to have the puppy or kitten inoculated upon reaching the recommended age.
- (b) No unsterilized pet, which has been impounded by animal services, shall be allowed to be adopted unless the owner agrees to have it sterilized within forty-five (45) days. Those individuals adopting puppies or kittens too young to be sterilized must agree to have the puppy or kitten sterilized prior to reaching six (6) months of age, unless a veterinarian certifies that such surgery would threaten the life of the animal.

**Sec. 6-11. - Nuisance animals.**

- (a) It shall be unlawful for any person to own, keep, possess or maintain an animal in such a manner as to constitute a public nuisance or a nuisance to neighbors. By way of example and not of limitation, the following acts or actions of an owner of an animal are hereby declared to be a public nuisance and are, therefore, unlawful:

- (1) Having an animal that disturbs the rights of, threatens the safety of or injures a member of the general public or interferes with the ordinary use and enjoyment of his property;
  - (2) Permitting an animal to damage the property of anyone other than its owner, including, but not limited to, turning over garbage containers or damaging gardens, flowers or vegetables;
  - (3) Maintaining animals in an environment of unsanitary conditions or lack of cleanliness which results in offensive odor or is dangerous to the public health, welfare or safety, or failing to maintain a condition of good order and cleanliness which reduces the probability of transmission of disease;
  - (4) Maintaining property that is offensive, annoying or dangerous to the public health, safety or welfare of the community because of the number, type, variety, density or location of the animals on the property;
  - (5) Allowing or permitting an animal to bark, whine, howl, crow, cackle, or cause noise in an excessive, continuous or untimely fashion so as to interfere with the reasonable use and enjoyment of neighboring premises;
  - (6) Maintaining an animal that is diseased and dangerous to the public health;
  - (7) Maintaining an animal that habitually or repeatedly chases, snaps at, attacks or barks at pedestrians, joggers, dogs walked on a leash by owners, bicycles or vehicles;
  - (8) Failing to confine a female dog or cat while in season in a building or secure enclosure in such a manner that she cannot come into contact with another dog or cat or creates a nuisance by attracting other animals. However, this subsection shall not be construed to prohibit the intentional breeding of animals within an enclosed, concealed area on the premises of the owner of an animal which is being bred; or
  - (9) Failing to remove feces deposited by ~~a dog~~ an animal on any public street, sidewalk, gutter, park or other publicly owned property or private property unless the owner of the property has given permission allowing such use of the property. This subsection shall not apply to visually impaired persons who have charge, control or use of guide dogs or persons using dogs in conjunction with activities of a law enforcement agency.
- (b) Any person reporting a violation of this section must identify himself to the animal control officer and must sign a nuisance violation. Anonymous reports of alleged nuisances under this section shall not be investigated solely on the basis of the anonymous report.
- (c) In addition to any other enforcement remedies available under this chapter, if the animal control ~~director~~ officer shall declare an animal a nuisance under this section, the ~~director~~ officer has the authority to order the owner to confine the animal or otherwise abate the nuisance. It shall be unlawful for the owner to fail to comply with such an order or with the instructions in the order.

**Sec. 6-12. - Abandonment and maltreatment.**



- (a) It shall be unlawful for the owner/custodian of any pet in the county to abandon it.
- (b) It shall be unlawful for anyone in the county to treat any pet in a cruel and/or inhumane manner. It shall be unlawful if a person negligently or willfully:
  - (1) Fails to provide adequate wholesome food and sanitary, drinkable water, both in suitable containers for such purposes, for any animal he owns, possesses, or harbors;
  - (2) Overworks or overdrives any animal causing physical pain, suffering or death;
  - (3) Beats, tortures, injures, torments, poisons or mutilates any animal causing physical pain, suffering or death;
  - (4) Fails to provide adequate medical attention for any sick, diseased or injured animal he owns, possesses, or harbors;
  - (5) Keeps any animal under unsanitary or inhumane conditions which are detrimental to the animal's health and general welfare or fails to maintain a condition of good order and cleanliness which reduces the probability of transmission of disease;
  - (6) Teases, molests, or in any way bothers or harasses any animal;
  - (7) Promotes, stages, holds, manages, conducts, carries on or attends any fight or combat between one or more animals or between animals and humans;
  - (8) Fails to provide an adequate shelter for an animal he owns, possesses, harbors, or encloses, wherein the animal can be protected from extremes of weather (heat, cold, rain, etc.) and allowed to remain dry and comfortable during inclement weather. From November 1 through March 1 the shelter must contain non-absorbable insulation such as shavings or straw;
  - (9) Places or confines an animal or allows an animal to be placed or confined in a motor vehicle under such conditions or for such a period of time as to endanger the health or well-being of such animal due to temperature, lack of food or drink, or such other conditions as may reasonably be expected to cause suffering, disability or death:
    - A. After making a reasonable effort to find the driver of a vehicle in which an animal is confined, an animal control officer, ~~in the presence of a~~ or a police officer, may use the least intrusive means to break and enter the vehicle if necessary to remove the animal where probable cause exists to believe that the animal is in the vehicle in violation of this subsection.
    - B. The officer removing the animal shall then impound it and leave in a prominent place on the motor vehicle a written notice of the animal's impoundment, a brief description of the animal, and where and when the animal may be reclaimed. In addition, the officer may also use any other enforcement method authorized by section 3-33.
    - C. So long as an animal is within sight of an animal control officer or a police officer, section 3-32 shall not be interpreted to require that any warrant be obtained before removing the animal so long as such removal is otherwise consistent with the United States Constitution.
  - (10) Fails to provide sufficient shade, when sunlight is likely to cause overheating and discomfort, to allow all animals kept outdoors to protect themselves from the direct rays of the sun; or

- (11) Keeps animals outdoors without access to shelter to allow them to remain dry and comfortable during inclement weather.
- (12) Restrain an animal in a cruel manner by tethering, fastening, chaining, tying, attaching, or otherwise restraining an animal to a tree, fence, post, or other stationary object or a running line, pulley, cable trolley system, or similar system by means of a chain, rope, tether, leash, cable, or similar restraint under circumstances in which the person intends to endanger the animal's health or safety, or the person reasonably should have known would endanger the animal's health or safety. This includes, but is not limited to, a restraint that:
  - A. Restricts an animal's movement for such an unreasonable period of time that the animal's health or safety is endangered;
  - B. Is of a weight that excessively burdens an animal;
  - C. Causes an animal to choke or causes bodily injury to an animal;
  - D. Is too short for an animal to move around or for an animal to urinate or defecate in a separate area from the area where the animal must eat, drink, or lie down; but in no case may the restraint be less than ten (10) feet in length and the restraint must have swivels on both ends and weigh no more than ten percent (10%) of the animal's estimated body weight;
  - E. Is situated such that an animal will likely become entangled;
  - F. Does not permit an animal access to sustenance and shelter;
  - G. Does not permit an animal to escape reasonably foreseeable harm;
  - H. Is attached to an animal by means of a collar, harness, or similar device that is made of chain, cable, or rope or is not properly fitted for the age and size of the animal such that the collar, harness, or similar device causes trauma or injury to the animal; or
  - I. Is attached to an unsupervised animal by means of a choke-type or pronged collar.
  - J. Nothing in this section shall prohibit a non-compliant restraint from being used for veterinary treatment or animal grooming purposes.

(13) Hoard animals.

- (c) *Euthanizing exception.* Nothing in this section shall be construed to prohibit the animal control officers or veterinarians from euthanizing dangerous, unwanted, injured or diseased animals in a humane manner; nor to prohibit slaughterhouses or medical facilities from the proper, humane and lawful carrying out of their activities or duties.

**Sec. 6-13. - Dangerous dogs.**

- (a) The animal control ~~director~~ officer shall have the authority to determine if there is probable cause a dog is a dangerous animal as defined in this chapter. Animal control must notify the owner/custodian of the dog in writing that the dog has been alleged to be dangerous. If the owner consents to the finding in writing, the owner may comply with the requirements of this chapter and no further action will be taken. If the owner desires to contest the finding

of the animal control ~~director~~ officer, the animal control ~~director~~ officer shall petition the magistrate's court to maintain impoundment of the dog pending a hearing to determine if the dog is dangerous. If the magistrate subsequently declares the dog not to be dangerous, there shall be no fee for maintaining the dog at the animal shelter.

- (b) The owner of a dangerous dog shall notify animal services if any changes occur with the following:
  - (1) Ownership of the dog.
  - (2) Name, address and telephone number of a new owner/custodian.
  - (3) Address change of the owner/custodian or any change in the location in which the dog is housed.
  - (4) Any change in the health status of the dog.
  - (5) Death of the animal.
- (c) If the dog is outdoors and attended, the dog shall be muzzled, on a leash no longer in length than three (3) feet, of sufficient tensile strength for the type of animal being controlled and under the control of the owner/custodian.
- (d) If the dog is outdoors and unattended, the dog must be locked in an escape-proof kennel. Minimum standards shall include the following:
  - (1) Fencing materials shall be of nine (9) gauge or less wire and shall not have openings with a diameter of more than two (2) inches.
  - (2) Any gates within such pen or structure shall be padlocked and of such design to prevent the entry of children or the escape of the dog.
  - (3) The required pen or structure shall have secure sides and a secure top. If the pen or structure has no bottom secured to the sides, the sides shall be imbedded into a minimum of four (4) inches of concrete.
  - (4) The pen or structure shall protect the animal from the elements.
  - (5) A universal sign denoting a dangerous animal shall be displayed on all four (4) sides of the pen or structure.
  - (6) The pen or structure shall be of sufficient size for the type of animal being contained therein.



- (7) If a dog is found to be a dangerous animal by consent of the owner or by declaration of the magistrate after a hearing, the dog must be microchipped at the owner's expense.
- (8) If a dog is found to be a dangerous animal by consent of the owner or by declaration of the magistrate after a hearing and is at any time kept inside the owner's residence, a universal sign denoting a dangerous animal shall be displayed on each entrance door to the residence.
- (e) In addition to the requirements of this article, the requirements contained in Article 13, Chapter 3, Title 47 of the Code of Laws of South Carolina 1976, as amended, apply and are adopted by reference as if set out in this article in its entirety. The owner of a dog found to be a dangerous animal by consent of the owner or by declaration of the magistrate after a hearing shall cause an endorsement to be made to the liability insurance policy or the surety bond required by Section 47-3-760(E) of the Code of Laws of South Carolina allowing and requiring the liability insurer or the surety to notify the Lancaster County Sheriff's Office if the policy or the bond is suspended or cancelled for any reason.
- (f) Unless a newly declared dangerous animal can be properly secured by the owner, a dangerous animal shall be held at the shelter, or a secure veterinary facility or Humane Society shelter, pending construction of the necessary enclosure or pending trial.

**Sec. 6-14. - Protection against dangerous animals.**

Any person who finds an animal on his property in the act of chasing, charging, attacking, biting, leaping at or destroying any person, pet, cattle, sheep, horses, mules, goats, hogs or domestic fowl, and which exhibits fierceness or hostility by snarling or the baring of teeth or the bristling of hair may use reasonable force, including deadly force, to repel the animal even if such animal wears owner identification and rabies tags, if such force is necessary to prevent injury.

**Sec. 6-15. - Injured, diseased and dead animals.**

- (a) Any ~~pet animal~~ received by animal services in critical condition from wounds, injuries or disease may be destroyed at the discretion of the animal ~~services shelter~~ director ~~and/or the animal services coordinator~~ if the owner/custodian cannot be contacted. If the pet is suffering great pain, it may be destroyed immediately.
- (b) The owner/custodian of any ~~pet, which dies,~~ animal which dies shall immediately provide for its burial or cremation if he knows of its death and the location of its remains. If by burial, the body must be buried within forty-eight (48) hours of the death of the animal at least three (3) feet underground. The owner/custodian of any dead animal may not dispose of the dead animal or any part of a dead animal in any lake, pond, creek, road, street, alley, or lane or on public property or the property of another without the landowner's consent.
- (c) The animal control officer shall cause to be collected by the Lancaster County Public Works Department or the South Carolina Department of Transportation, as indicated, all



dead domestic animals found on public grounds or roadways of the county. If the animal is identifiable, the animal control officer will notify the owner/custodian of the animal as soon as practical.

- (d) Any owner/custodian of a dead animal who fails to properly dispose of the dead animal shall pay all costs incurred by the public authority for proper disposal of the dead animal.

**Sec. 6-16. - Enforcement of article.**

- (a) The provisions of this article shall be enforced by ~~animal services under the supervision of the director~~ animal control officers in all unincorporated areas of the county except wherein the governing body of any municipality, ~~by resolution filed with the clerk to county council, so indicates that it desires the provisions of this article be enforced within the jurisdictional limits of the respective municipality.~~ by written agreement with the Sheriff of Lancaster County and the County of Lancaster pursuant to Article VIII, Section 13 of the Constitution of the State of South Carolina and Section 4-9-40 of the Code of Laws of South Carolina, has agreed that the provisions of this article shall be enforced by animal control officers within the corporate limits of the municipality under such terms and conditions set forth in any such written agreement.
- ~~(b)~~ ~~The animal services' staff shall be appointed as county code enforcement officers.~~
- ~~(e)~~(b) If the animal control officers are unable to respond to complaints, the County Sheriff's ~~department~~ Office's deputies or other authorized law enforcement ~~agency officers~~ may respond to complaints.
- ~~(d)~~(c) Persons empowered to enforce this article shall have the authority to destroy any animal, which appears to be dangerous, and may endanger their safety or the safety of other persons or animals.
- ~~(e)~~(d) The animal control officers will, if necessary, obtain a search warrant to enter any premises upon which it is suspected a violation of this article exists. The officer may demand to examine such pet and take possession of the pet when, in his opinion, it requires removal from the premises.
- ~~(f)~~(e) No person shall interfere with, hinder or molest the animal controls' ~~staff officers~~ or other authorized law enforcement officers in the execution of their duties, or seek to release any pet in the custody of animal ~~services~~ control officers or the animal shelter.
- ~~(g)~~(f) When an animal is found in violation of any provision of this article, animal control officers, at their discretion, may:
1. Impound the animal.
  2. Issue a notice of violation.
  3. Issue a court summons.

**Sec. 6-53. - Penalty for violation of article.**

Any person convicted of refusing to comply with the provisions of this article or violating any of the provisions hereof shall be guilty of a misdemeanor and, upon conviction, shall be fined and/or imprisoned as provided for in section 1-10 of the Lancaster County Code of Ordinances for each offense. ~~Lancaster County Animal Control~~ Animal control officers may take immediate possession of an exotic animal and transfer the exotic animal to a rescue group outside of Lancaster County.

\*\*\*

**Section 2. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 3. Conflicting Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 4. Effective Date.**

This ordinance is effective upon Third Reading.

*<signature page follows>*

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:	June 8, 2020
Second Reading:	June 22, 2020
Public Hearing:	June 22, 2020
Third Reading:	July 20, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

# The Lancaster News

701 North White Street  
PO Box 640  
Lancaster, SC 29721  
803-283-1133

## NOTICE OF PUBLIC HEARING

### Lancaster County Council

A public hearing has been scheduled by the Lancaster County Council for Monday, June 22, 2020, at 6:00 p.m. in the Lancaster County Council Chambers, second floor, County Administration Building, 101 North Main Street, Lancaster, South Carolina, or at such other location in or around the complex posted at the main entrance. The purpose of the public hearing is to receive public comment on Ordinance No. 2020-1670, an ordinance titled "**AN ORDINANCE TO AMEND ARTICLE I, CHAPTER 6 OF THE LANCASTER COUNTY CODE RELATED TO THE OPERATIONS OF THE LANCASTER COUNTY ANIMAL CONTROL DEPARTMENT.**" Due to public health concerns regarding COVID-19 the public is strongly encouraged to submit written comment to be read into the record in lieu of personal attendance. Public comments should be limited to text that, when read, is three (3) minutes in duration. Written comments may be submitted either by online submission form on the county website, <https://www.mylancastersc.org/index.asp?SEC={DF11C6C4-BC53-4CD5-8A07-0847EAA1F478}>, email to [ssimpson@lancastersc.net](mailto:ssimpson@lancastersc.net), or mailed attention Sherie Simpson to P.O. Box 1809, Lancaster, S.C. 29721 with "Public Hearing-Ordinance 2020-1670" conspicuously referenced in the communication. At the public hearing and any adjournment of it, all interested persons may be heard either in person or by their designee or by submission of written comments.

This is to certify that the attached Legal Notice was published in The Lancaster News in the issue of *June 7, 2020*

*Berisa G. Gwiltz*

Notary Public of South Carolina

My Commission Expires  
January 13, 2021

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1673

Contact Person / Sponsor: Steve Willis/Administration and John DuBose/County Attorney

Department: Administration

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Adoption of the Ordinance to adopt the findings of the Capital Project Sales Tax Committee Commission and to send the ballot question to the voters in November.

**Points to Consider:**

This Ordinance is required to approve the ballot question for the second re-imposition of the Capital Project Sales Tax in November.

Council may not amend the list of projects or recommended funding levels. It may only approve or reject the Ordinance.

**Funding and Liability Factors:**

N/A at this time. This will depend on the results of the election.

**Council Options:**

Approve or reject the Ordinance.

**Recommendation:**

I respectfully recommend approval of the Ordinance.

**ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1673	6/2/2020	Ordinance
Proposed Amended Ordinance 2020-1673 with Ballot Question	6/17/2020	Ordinance
Red line version of changes for Proposed Amended Ordinance with Ballot Question	6/18/2020	Backup Material
Selected Projects from the Capital Project Sales Tax Committee	6/2/2020	Backup Material

STATE OF SOUTH CAROLINA

COUNTY OF LANCASTER

)  
)  
)

ORDINANCE NO. 2020-1673

**AN ORDINANCE**

**TO AUTHORIZE THE REIMPOSITION, SUBJECT TO REFERENDUM APPROVAL AND PURSUANT TO THE CAPITAL PROJECT SALES TAX ACT, OF A ONE PERCENT (1%) SALES AND USE TAX (THE "TAX") WITHIN LANCASTER COUNTY FOR NOT MORE THAN SEVEN (7) YEARS; TO ORDER A COUNTY-WIDE REFERENDUM ON THE QUESTION OF REIMPOSING THE TAX; TO PRESCRIBE THE CONTENTS OF THE BALLOT QUESTION; TO SPECIFY THE PURPOSES FOR WHICH THE PROCEEDS FROM THE TAX ARE TO BE USED, THE MAXIMUM TIME FOR THE REIMPOSITION OF THE TAX; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.**

Be it ordained by the Council of Lancaster County, South Carolina:

**SECTION 1. Findings and determinations.**

The Council finds and determines that:

(a) Pursuant to Ordinance No. 943 duly enacted by the Council on August 13, 2008 and a successful referendum held on November 4, 2008, the County imposed a one percent sales and use tax within the County for seven years commencing May 1, 2009;

(b) Counties are authorized by the Capital Project Sales Tax Act, codified as Sections 4-10-300 to -380, Code of Laws of South Carolina 1976, as amended (the "Enabling Act"), subject to approval by a majority of the votes cast in a referendum, to reimpose countywide a one percent sales and use tax for the purpose of generating funds to pay for certain capital improvements;

(c) The Enabling Act establishes a procedure for reimposing the capital sales tax including the passage of an enacting ordinance ("Enacting Ordinance") and the creation of a commission for the purpose of considering proposals for funding capital projects and formulating the referendum question that is to appear on the ballot;

(d) Pursuant to Ordinance No. 2014-1286 duly enacted by the Council on August 11, 2014 and a successful referendum held on November 4, 2014, the County re-imposed the one percent sales and use tax within the County for seven years commencing May 1, 2015 (the "First Reimposed Tax");

(e) Pursuant to the Enabling Act, subject to approval by a majority of the votes cast in a referendum, Council has determined that it is in the best interest of the county to again re-impose the one percent sales and use tax within the County for seven years commencing May 1, 2022.

(f) By passage of Resolution No. 1071-R2019 on October 28, 2019, Council created the Lancaster County Capital Project Sales Tax Commission (the "CPST Commission") and the CPST Commission has submitted to the Council a referendum question; and

Ordinance No. 2020-1673

Page 1 of 4

43565041 v2

(g) The purpose of this ordinance is to serve as the Enacting Ordinance in accordance with the Enabling Act.

## **SECTION 2. Reimposition of sales and use tax.**

There is reimposed in the County a one percent sales and use tax (the “Second Reimposed Tax”) in accordance with and pursuant to the Enabling Act, provided, that, a majority of the votes cast in the referendum are in favor of reimposing the Second Reimposed Tax. If approved in the referendum, the Second Reimposed Tax is reimposed immediately following the termination of the First Reimposed Tax.

## **SECTION 3. Referendum; Ballot question.**

(a) The County Election Commission shall conduct a referendum on the question of reimposing the Second Reimposed Tax at the November 3, 2020, General Election. The referendum shall be conducted in accordance with this Enacting Ordinance, the Enabling Act, state election law and any other applicable law.

(b) As formulated by the CPST Commission, the referendum question to be on the ballot is:

[TO BE PROVIDED PRIOR TO SECOND READING]

### **INSTRUCTIONS TO VOTERS:**

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”;  
if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

## **SECTION 4. Required information.**

The Enabling Act requires the Enacting Ordinance to specify certain information. The following information is provided to satisfy the content requirements:

(a) Use of Proceeds: The proceeds of the Second Reimposed Tax are to be used for the constructing, acquiring and equipping of the projects identified in the referendum question set forth in Section 3(b) hereinabove (the “Projects”);

(b) Maximum Time: The Second Reimposed Tax will be reimposed for a period not to exceed seven years from the date of reimposition;

(c) Installment Purchase Revenue Bonds: The County intends to cause the issuance of installment purchase revenue bonds (the “Bonds”) in the approximate amount of [TBD] to provide for the payment of the costs of constructing, acquiring and equipping a new Sheriff’s Office and Detention Center. The proceeds from the Second Reimposed Tax in the amount of \$30,133,800 will be used to make acquisition payments in connection with the Bonds;

(d) Conditions: Revenues from the Second Reimposed Tax shall be used and expended to defray the costs of the Projects. “Costs” include, but are not limited to, preliminary engineering, environmental studies, rights of way acquisition, land acquisition, legal, financial, architectural and engineering services, construction, construction management, and other costs necessary for the projects.

The expenditure of revenues from the Second Reimposed Tax shall be subject to acquisition of title, right-of-way, design and engineering considerations, environmental issues, the discovery of historic sites or endangered species, the receipt of necessary permits, funding of projects from other sources, bids in excess of project estimates, qualifications of bidders, cost overruns, exhaustion or insufficiency of revenues from the Second Reimposed Tax to complete all projects in order and priority provided herein and other unforeseen circumstances and conditions.

(e) Priority for Expenditures. The Projects shall be undertaken in the priority order as listed in the ballot question; provided, however, the projects may be completed in an order different from the priority order as listed in the ballot question. Net proceeds of the Second Reimposed Tax must be expended for the purposes stated in the priority listed in the ballot question; provided, however, that the order of funding of the Projects may be adjusted on the basis of construction schedules or other events, circumstances, and considerations that may affect the schedule for any particular Project. Additionally, multiple Projects may be funded simultaneously as shall be reasonably indicated in connection with a design, engineering, technical and financial analysis which shall take into consideration objective criteria such as cost-savings that may be affected by placing the Projects in a particular order or matching the Second Reimposed Tax revenue with uses of funds from other sources. If the Second Reimposed Tax revenues are insufficient to fund completely all Projects, the lowest priority project will not be fully funded.

#### **SECTION 5. Ordinance to Election Commission.**

The Clerk to Council shall send a certified copy of this ordinance to the Board of Voter Registration and Elections of Lancaster County not later than 12:00 noon on August 15, 2020.

#### **SECTION 7. Controlling ordinance.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, resolutions and orders, the provisions of this Enacting Ordinance supersede all other provisions and this ordinance is controlling.

#### **SECTION 8. Severability.**

If, for any reason, any part of this Enacting Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Enacting Ordinance shall remain in effect.

[Remainder of page intentionally left blank]



**SECTION 9. Effective date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:	June 8, 2020
Second Reading:	June 22, 2020
Third Reading:	July 20, 2020
Public Hearing:	July 20, 2020

Approved as to form:

\_\_\_\_\_  
John K. DuBose, III, County Attorney

STATE OF SOUTH CAROLINA

COUNTY OF LANCASTER

)  
)  
)

ORDINANCE NO. 2020-1673

**AN ORDINANCE**

**TO AUTHORIZE THE REIMPOSITION, SUBJECT TO REFERENDUM APPROVAL AND PURSUANT TO THE CAPITAL PROJECT SALES TAX ACT, OF A ONE PERCENT (1%) SALES AND USE TAX (THE "TAX") WITHIN LANCASTER COUNTY FOR NOT MORE THAN SEVEN (7) YEARS; TO ORDER A COUNTY-WIDE REFERENDUM ON THE QUESTION OF REIMPOSING THE TAX; TO PRESCRIBE THE CONTENTS OF THE BALLOT QUESTION; TO SPECIFY THE PURPOSES FOR WHICH THE PROCEEDS FROM THE TAX ARE TO BE USED, THE MAXIMUM TIME FOR THE REIMPOSITION OF THE TAX; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.**

Be it ordained by the Council of Lancaster County, South Carolina:

**SECTION 1. Findings and determinations.**

The Council finds and determines that:

(a) Pursuant to Ordinance No. 943 duly enacted by the Council on August 13, 2008 and a successful referendum held on November 4, 2008, the County imposed a one percent sales and use tax within the County for seven years commencing May 1, 2009;

(b) Counties are authorized by the Capital Project Sales Tax Act, codified as Sections 4-10-300 to -380, Code of Laws of South Carolina 1976, as amended (the "Enabling Act"), subject to approval by a majority of the votes cast in a referendum, to reimpose countywide a one percent sales and use tax for the purpose of generating funds to pay for certain capital improvements;

(c) The Enabling Act establishes a procedure for reimposing the capital sales tax including the passage of an enacting ordinance ("Enacting Ordinance") and the creation of a commission for the purpose of considering proposals for funding capital projects and formulating the referendum question that is to appear on the ballot;

(d) Pursuant to Ordinance No. 2014-1286 duly enacted by the Council on August 11, 2014 and a successful referendum held on November 4, 2014, the County re-imposed the one percent sales and use tax within the County for seven years commencing May 1, 2015 (the "First Reimposed Tax");

(e) Pursuant to the Enabling Act, subject to approval by a majority of the votes cast in a referendum, Council has determined that it is in the best interest of the county to again re-impose the one percent sales and use tax within the County for seven years commencing May 1, 2022.

(f) By passage of Resolution No. 1071-R2019 on October 28, 2019, Council created the Lancaster County Capital Project Sales Tax Commission (the "CPST Commission") and the CPST Commission has submitted to the Council a referendum question; and

(g) The purpose of this ordinance is to serve as the Enacting Ordinance in accordance with the Enabling Act.

**SECTION 2. Reimposition of sales and use tax.**

There is reimposed in the County a one percent sales and use tax (the “Second Reimposed Tax”) in accordance with and pursuant to the Enabling Act, provided, that, a majority of the votes cast in the referendum are in favor of reimposing the Second Reimposed Tax. If approved in the referendum, the Second Reimposed Tax is reimposed immediately following the termination of the First Reimposed Tax.

**SECTION 3. Referendum; Ballot question.**

(a) The County Election Commission shall conduct a referendum on the question of reimposing the Second Reimposed Tax at the November 3, 2020, General Election. The referendum shall be conducted in accordance with this Enacting Ordinance, the Enabling Act, state election law and any other applicable law.

(b) As formulated by the CPST Commission, the referendum question to be on the ballot is:

Must a special one percent sales and use tax be imposed in Lancaster County (the “County”) for seven (7) years from the date of imposition to raise the amounts specified for the following purposes and in order to pay the costs of the capital projects described below?

1	\$30,133,800	Lancaster County Detention Center – a portion of the cost of acquiring, constructing and equipping a new Lancaster County Detention Center including a Magistrate’s Office and land acquisition.
2	\$13,229,719	Lancaster County – Road Rehabilitation and Resurfacing - Rehabilitation/resurfacing and safety improvements on county, city, town and SCDOT roads, as determined by the County Transportation Committee.
3	\$1,500,000	Lindsay Pettus Greenway Phase 2 - A portion of the cost of constructing the greenway trail connectors to expand access to the existing two (2) mile greenway in and around the City of Lancaster.
4	\$1,800,000	Lancaster County – EMS – Station 7 – Heath Springs - Constructing and furnishing a new Lancaster County EMS station located within the Town of Heath Springs.
5	\$900,000	Lancaster County – Airport – New Hangar - A portion of the cost of constructing a new jet hanger at the Lancaster County Airport - McWhirter Field to accommodate larger aircraft.

6	\$1,800,000	Lancaster County – EMS – Station 10 – Van Wyck Road - Constructing and equipping a new Lancaster County EMS station located on Van Wyck Road.
7	\$1,000,000	Educational Foundation of USC Lancaster - A portion of the cost of constructing a new health education facility to support an expansion of the existing USC-Lancaster Nursing Program.
8	\$1,500,000	City of Lancaster – Gay Street Commons - Streetscape improvements including sidewalk and road improvements, of the 100 block of West Gay Street within the City of Lancaster as part of the Downtown Revitalization Plan.
9	\$1,000,000	Town of Kershaw – Old Bank Building - A portion of the cost of renovating the second floor of the "Old Bank Building" located at 102 South Hampton St in the Town of Kershaw for use as auxiliary space to support the Early Childhood Education Center located on the first floor.
10	\$9,660,000	Rock Hill – Fort Mill Area Transportation Study (Metropolitan Planning Organization)./Lancaster County – Widening portion of 521 – Widening a portion of 521 from four (4) lanes to six (6) from Marvin Road to the North Carolina State line, approximately 1.4 miles.
11	\$1,000,000	USC Lancaster – Hwy 9 pedestrian connections - A portion of the cost of constructing projects to allow for safe and defined pedestrian/bike crossings across Highway 9 between USC-Lancaster, University Place and beyond.
12	\$647,640	Town of Van Wyck – Community Park – Constructing active and passive recreational facilities at the Van Wyck Community Center located in the Town of Van Wyck.
13	\$1,000,000	Lancaster County – Parks & Recreation – Walnut Creek field improvements - Replacement of natural turf with synthetic turf at two (2) soccer fields at the Walnut Creek Park.
14	\$2,921,117	Council on Aging – Indian Land Senior Center - Land acquisition and constructing a new Senior Center building in the Indian Land area to expand Council on Aging programming.
	\$68,092,276	Total

## INSTRUCTIONS TO VOTERS:

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”;  
if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

### **SECTION 4.** Required information.

The Enabling Act requires the Enacting Ordinance to specify certain information. The following information is provided to satisfy the content requirements:

(a) Use of Proceeds: The proceeds of the Second Reimposed Tax are to be used for the constructing, acquiring and equipping of the projects identified in the referendum question set forth in Section 3(b) hereinabove (the “Projects”);

(b) Maximum Time: The Second Reimposed Tax will be reimposed for a period ending on April 30 seven years from the date of reimposition;

(c) Installment Purchase Revenue Bonds: The County intends to cause the issuance of installment purchase revenue bonds (the “Bonds”) in the not to exceed amount of \$55,000,000 to provide for the payment of a portion of the costs of acquiring, constructing, and equipping a new Detention Center including a Magistrate’s Office and land acquisition. Proceeds from the Second Reimposed Tax in the amount of \$30,133,800 will be used to make acquisition payments in connection with the Bonds;

(d) Conditions: Proceeds from the Second Reimposed Tax shall be used and expended to defray the costs of the Projects. “Costs” include, but are not limited to, preliminary engineering, environmental studies, rights of way acquisition, land acquisition, legal, financial, architectural and engineering services, construction, construction management; and other costs necessary for the projects.

The expenditure of proceeds from the Second Reimposed Tax shall be subject to acquisition of title, right-of-way, design and engineering considerations, environmental issues, the discovery of historic sites or endangered species, the receipt of necessary permits, funding of projects from other sources, bids in excess of project estimates, qualifications of bidders, cost overruns, exhaustion or insufficiency of proceeds from the Second Reimposed Tax to complete all projects in order and priority provided herein and other unforeseen circumstances and conditions.

(e) Priority for Expenditures. The Projects shall be undertaken in the priority order as listed in the ballot question; provided, however, the projects may be completed in an order different from the priority order as listed in the ballot question. Net proceeds of the Second Reimposed Tax must be expended for the purposes stated in the priority listed in the ballot question; provided, however, that the order of funding of the Projects may be adjusted on the basis of construction schedules or other events, circumstances, and considerations that may affect the schedule for any particular Project. Additionally, multiple Projects may be funded simultaneously as shall be reasonably indicated in connection with a design, engineering, technical and financial analysis which shall take into consideration objective criteria such as cost-savings that may be affected by placing the Projects in a particular order or matching the Second Reimposed Tax revenue with uses of funds from other sources. If the Second Reimposed Tax proceeds are insufficient to fund completely all Projects, the lowest priority project will not be fully funded.

**SECTION 5. Ordinance to Election Commission.**

The Clerk to Council shall send a certified copy of this ordinance to the Board of Voter Registration and Elections of Lancaster County not later than 12:00 noon on August 15, 2020.

**SECTION 7. Controlling ordinance.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, resolutions and orders, the provisions of this Enacting Ordinance supersede all other provisions and this ordinance is controlling.

**SECTION 8. Severability.**

If, for any reason, any part of this Enacting Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Enacting Ordinance shall remain in effect.

**SECTION 9. Effective date.**

This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading: June 8, 2020  
Second Reading: June 22, 2020  
Public Hearing: July 20, 2020  
Third Reading: July 20, 2020

Approved as to form:

\_\_\_\_\_  
John K. DuBose, III, County Attorney

STATE OF SOUTH CAROLINA

COUNTY OF LANCASTER

)  
)  
)

ORDINANCE NO. 2020-1673

AN ORDINANCE

TO AUTHORIZE THE REIMPOSITION, SUBJECT TO REFERENDUM APPROVAL AND PURSUANT TO THE CAPITAL PROJECT SALES TAX ACT, OF A ONE PERCENT (1%) SALES AND USE TAX (THE "TAX") WITHIN LANCASTER COUNTY FOR NOT MORE THAN SEVEN (7) YEARS; TO ORDER A COUNTY-WIDE REFERENDUM ON THE QUESTION OF REIMPOSING THE TAX; TO PRESCRIBE THE CONTENTS OF THE BALLOT QUESTION; TO SPECIFY THE PURPOSES FOR WHICH THE PROCEEDS FROM THE TAX ARE TO BE USED, THE MAXIMUM TIME FOR THE REIMPOSITION OF THE TAX; AND TO PROVIDE FOR OTHER MATTERS RELATING THERETO.

Be it ordained by the Council of Lancaster County, South Carolina:

**SECTION 1.** Findings and determinations.

The Council finds and determines that:

(a) Pursuant to Ordinance No. 943 duly enacted by the Council on August 13, 2008 and a successful referendum held on November 4, 2008, the County imposed a one percent sales and use tax within the County for seven years commencing May 1, 2009;

(b) Counties are authorized by the Capital Project Sales Tax Act, codified as Sections 4-10-300 to -380, Code of Laws of South Carolina 1976, as amended (the "Enabling Act"), subject to approval by a majority of the votes cast in a referendum, to reimpose countywide a one percent sales and use tax for the purpose of generating funds to pay for certain capital improvements;

(c) The Enabling Act establishes a procedure for reimposing the capital sales tax including the passage of an enacting ordinance ("Enacting Ordinance") and the creation of a commission for the purpose of considering proposals for funding capital projects and formulating the referendum question that is to appear on the ballot;

(d) Pursuant to Ordinance No. 2014-1286 duly enacted by the Council on August 11, 2014 and a successful referendum held on November 4, 2014, the County re-imposed the one percent sales and use tax within the County for seven years commencing May 1, 2015 (the "First Reimposed Tax");

(e) Pursuant to the Enabling Act, subject to approval by a majority of the votes cast in a referendum, Council has determined that it is in the best interest of the county to again re-impose the one percent sales and use tax within the County for seven years commencing May 1, 2022.

(f) By passage of Resolution No. 1071-R2019 on October 28, 2019, Council created the Lancaster County Capital Project Sales Tax Commission (the "CPST Commission") and the CPST Commission has submitted to the Council a referendum question; and

(g) The purpose of this ordinance is to serve as the Enacting Ordinance in accordance with the Enabling Act.

## **SECTION 2. Reimposition of sales and use tax.**

There is reimposed in the County a one percent sales and use tax (the "Second Reimposed Tax") in accordance with and pursuant to the Enabling Act, provided, that, a majority of the votes cast in the referendum are in favor of reimposing the Second Reimposed Tax. If approved in the referendum, the Second Reimposed Tax is reimposed immediately following the termination of the First Reimposed Tax.

## **SECTION 3. Referendum; Ballot question.**

(a) The County Election Commission shall conduct a referendum on the question of reimposing the Second Reimposed Tax at the November 3, 2020, General Election. The referendum shall be conducted in accordance with this Enacting Ordinance, the Enabling Act, state election law and any other applicable law.

(b) As formulated by the CPST Commission, the referendum question to be on the ballot is:

~~[TO BE PROVIDED PRIOR TO SECOND READING]~~

Must a special one percent sales and use tax be imposed in Lancaster County (the "County") for seven (7) years from the date of imposition to raise the amounts specified for the following purposes and in order to pay the costs of the capital projects described below?

- |          |                     |   |
|----------|---------------------|---|
| <u>1</u> | <u>\$30,133,800</u> | <u>Lancaster County Detention Center – a portion of the cost of acquiring, constructing and equipping a new Lancaster County Detention Center including a Magistrate's Office and land acquisition.</u>         |
| <u>2</u> | <u>\$13,229,719</u> | <u>Lancaster County – Road Rehabilitation and Resurfacing - Rehabilitation/resurfacing and safety improvements on county, city, town and SCDOT roads, as determined by the County Transportation Committee.</u> |
| <u>3</u> | <u>\$1,500,000</u>  | <u>Lindsay Pettus Greenway Phase 2 - A portion of the cost of constructing the greenway trail connectors to expand access to the existing two (2) mile greenway in and around the City of Lancaster.</u>        |
| <u>4</u> | <u>\$1,800,000</u>  | <u>Lancaster County – EMS – Station 7 – Heath Springs - Constructing and furnishing a new Lancaster County EMS station located within the Town of Heath Springs.</u>  |
| <u>5</u> | <u>\$900,000</u>    | <u>Lancaster County – Airport – New Hangar - A portion of the cost of constructing a new jet hanger at the Lancaster County Airport - McWhirter Field to accommodate larger</u>                                 |



aircraft.

<u>6</u>	<u>\$1,800,000</u>	<u>Lancaster County – EMS – Station 10 – Van Wyck Road - Constructing and equipping a new Lancaster County EMS station located on Van Wyck Road.</u>
<u>7</u>	<u>\$1,000,000</u>	<u>Educational Foundation of USC Lancaster - A portion of the cost of constructing a new health education facility to support an expansion of the existing USC-Lancaster Nursing Program.</u>
<u>8</u>	<u>\$1,500,000</u>	<u>City of Lancaster – Gay Street Commons - Streetscape improvements including sidewalk and road improvements, of the 100 block of West Gay Street within the City of Lancaster as part of the Downtown Revitalization Plan.</u>
<u>9</u>	<u>\$1,000,000</u>	<u>Town of Kershaw – Old Bank Building - A portion of the cost of renovating the second floor of the "Old Bank Building" located at 102 South Hampton St in the Town of Kershaw for use as auxiliary space to support the Early Childhood Education Center located on the first floor.</u>
<u>10</u>	<u>\$9,660,000</u>	<u>Rock Hill – Fort Mill Area Transportation Study (Metropolitan Planning Organization)/Lancaster County – Widening portion of 521 – Widening a portion of 521 from four (4) lanes to six (6) from Marvin Road to the North Carolina State line, approximately 1.4 miles.</u>
<u>11</u>	<u>\$1,000,000</u>	<u>USC Lancaster – Hwy 9 pedestrian connections - A portion of the cost of constructing projects to allow for safe and defined pedestrian/bike crossings across Highway 9 between USC-Lancaster, University Place and beyond.</u>
<u>12</u>	<u>\$647,640</u>	<u>Town of Van Wyck – Community Park – Constructing active and passive recreational facilities at the Van Wyck Community Center located in the Town of Van Wyck.</u>
<u>13</u>	<u>\$1,000,000</u>	<u>Lancaster County – Parks &amp; Recreation – Walnut Creek field improvements - Replacement of natural turf with synthetic turf at two (2) soccer fields at the Walnut Creek Park.</u>
<u>14</u>	<u>\$2,921,117</u>	<u>Council on Aging – Indian Land Senior Center - Land acquisition and constructing a new Senior Center building in the Indian Land area to expand Council on Aging programming.</u>
	<u>\$68,092,276</u>	<u>Total</u>

## INSTRUCTIONS TO VOTERS:

If the voter wishes to vote in favor of the question, select “Yes, in favor of the question”;  
if the voter wishes to vote against the question, “No, Opposed to the question.”

Yes, In Favor of the question

No, Opposed to the question

### **SECTION 4. Required information.**

The Enabling Act requires the Enacting Ordinance to specify certain information. The following information is provided to satisfy the content requirements:

(a) Use of Proceeds: The proceeds of the Second Reimposed Tax are to be used for the constructing, acquiring and equipping of the projects identified in the referendum question set forth in Section 3(b) hereinabove (the “Projects”);

(b) Maximum Time: The Second Reimposed Tax will be reimposed for a period ~~not to exceed~~ ending on April 30 seven years from the date of reimposition;

(c) Installment Purchase Revenue Bonds: The County intends to cause the issuance of installment purchase revenue bonds (the “Bonds”) in the ~~approximate~~ not to exceed amount of ~~TTBD~~ \$55,000,000 to provide for the payment of a portion of the costs of acquiring, constructing, ~~acquiring~~ and equipping a new ~~Sheriff's Office and~~ Detention Center. ~~The proceeds including a Magistrate's Office and land acquisition. Proceeds~~ from the Second Reimposed Tax in the amount of \$30,133,800 will be used to make acquisition payments in connection with the Bonds;

(d) Conditions: ~~Revenues~~ Proceeds from the Second Reimposed Tax shall be used and expended to defray the costs of the Projects. “Costs” include, but are not limited to, preliminary engineering, environmental studies, rights of way acquisition, land acquisition, legal, financial, architectural and engineering services, construction, construction management; and other costs necessary for the projects.

The expenditure of ~~revenues~~ proceeds from the Second Reimposed Tax shall be subject to acquisition of title, right-of-way, design and engineering considerations, environmental issues, the discovery of historic sites or endangered species, the receipt of necessary permits, funding of projects from other sources, bids in excess of project estimates, qualifications of bidders, cost overruns, exhaustion or insufficiency of ~~revenues~~ proceeds from the Second Reimposed Tax to complete all projects in order and priority provided herein and other unforeseen circumstances and conditions.

(e) Priority for Expenditures. The Projects shall be undertaken in the priority order as listed in the ballot question; provided, however, the projects may be completed in an order different from the priority order as listed in the ballot question. Net proceeds of the Second Reimposed Tax must be expended for the purposes stated in the priority listed in the ballot question; provided, however, that the order of funding of the Projects may be adjusted on the basis of construction schedules or other events, circumstances, and considerations that may affect the schedule for any particular Project. Additionally, multiple Projects may be funded simultaneously as shall be reasonably indicated in connection with a design, engineering, technical and financial analysis which shall take into consideration objective criteria such as cost-savings that may be affected by placing the Projects in a particular order or matching the Second Reimposed Tax revenue with uses of funds from other sources. If the Second Reimposed Tax

~~revenuesproceeds~~ are insufficient to fund completely all Projects, the lowest priority project will not be fully funded.

**SECTION 5. Ordinance to Election Commission.**

The Clerk to Council shall send a certified copy of this ordinance to the Board of Voter Registration and Elections of Lancaster County not later than 12:00 noon on August 15, 2020.

**SECTION 7. Controlling ordinance.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, resolutions and orders, the provisions of this Enacting Ordinance supersede all other provisions and this ordinance is controlling.

**SECTION 8. Severability.**

If, for any reason, any part of this Enacting Ordinance is invalidated by a court of competent jurisdiction, the remaining portions of this Enacting Ordinance shall remain in effect.

~~[Remainder of page intentionally left blank]~~

**SECTION 9. Effective date.**

This ordinance is effective upon third reading.

AND IT IS SO ORDAINED, this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

LANCASTER COUNTY, SOUTH CAROLINA

\_\_\_\_\_  
Terry Graham, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

~~Public Hearing: June 8, 2020 (Tentative)~~  
First Reading: June 8, 2020  
Second Reading: June 22, 2020 (Tentative)  
~~Public Hearing: July 20, 2020 (Tentative)~~  
Third Reading: July 20, 2020 (Tentative)

Approved as to form:

\_\_\_\_\_  
County Attorney





## Capital Project Sales Tax 3 Committee Selection

	Project	CPST COMMITTEE APPROVED 5.28.20	Summary
1	Lancaster County Sheriff's Office Detention Center	30,133,800	A portion of the land acquisition, construction and furnishing of a new Lancaster County Detention Center and Magistrate's office.
2	Road Rehabilitation and Resurfacing within Lancaster County	13,229,719	Road rehabilitation/resurfacing and safety improvements on county, city, town and SCDOT roads, as determined by the CTC Committee.
3	Lindsay Pettus Greenway Additional Segments	1,500,000	A portion of the construction of greenway trail connectors to expand access to the existing two (2) mile greenway in and around the City of Lancaster. Segments include the Main Street Underpass, USCL Connector, and Forest Drive Connector.
4	Lancaster County EMS Station 7 in Heath Springs	1,800,000	Construction and furnishing of a new Lancaster County EMS station located within the Town of Heath Springs.
5	Lancaster County McWhirter Field Airport New Hangar	900,000	A portion of the construction of a new jet hanger at the Lancaster County Airport - McWhirter Field to accommodate larger aircraft.
6	Lancaster County EMS Station 10 on Van Wyck Rd	1,800,000	Construction and furnishing of a new Lancaster County EMS station located on Van Wyck Road.
7	University of South Carolina - Lancaster Health Education Facility	1,000,000	A portion of the construction of a new health education facility to support an expansion of the existing USC-Lancaster Nursing Program.
8	City of Lancaster Gay Street Commons	1,500,000	Streetscape improvements including sidewalk and road improvements, of the 100 block of West Gay Street within the City of Lancaster as part of the Downtown Revitalization Plan.
9	Town of Kershaw Old Bank Building Renovation	1,000,000	A portion of the renovation of the second floor of the "Old Bank Building" located at 102 South Hampton St in the Town of Kershaw for use as auxiliary space to support the Early Childhood Education Center located on the first floor.
10	Lancaster County - RFATS Widening of a portion of 521	9,660,000	The widening of a portion of 521 from four (4) lanes to six (6) from Marvin Road to the North Carolina State line, approximately 1.4 miles.
11	University of South Carolina - Lancaster Highway 9 Pedestrian Connections	1,000,000	A portion of the construction of projects to allow for safe and defined pedestrian/bike crossings across Highway 9 between USC-Lancaster, University Place and beyond.
12	Town of Van Wyck Community Park Improvements	647,640	Construction of active and passive recreational facilities at the Van Wyck Community Center, located in the Town of Van Wyck.
13	Lancaster County Walnut Creek Park Soccer Field Improvements	1,000,000	Replacement of natural turf with synthetic turf at two (2) soccer fields at the Walnut Creek Park.
14	Council on Aging Indian Land Senior Center	2,921,117	Land acquisition and construction of a new Senior Center building in the Indian Land area to expand Council on Aging programming.

**TOTAL 68,092,276**

# Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1674

Contact Person / Sponsor: John DuBose/ County Attorney

Department: Attorney

Date Requested to be on Agenda: 6/22/2020

## **Issue for Consideration:**

Whether to amend the Lancaster County Code to adopt The Model Rules Of Parliamentary Procedures For South Carolina Counties as promulgated by The South Carolina Associations of Counties with minor additions that retain the Citizen Comments portion of County Council agenda, the addition of provisions addressing virtual meetings, and the retention of other aspects of existing Lancaster County procedures for County Council operations.

## **Points to Consider:**

The model rules provide that if a matter of parliamentary procedure is not specifically addressed by the model rules then Roberts Rules of Order shall govern the matter.

Many of the rules of decorum and process that are currently codified in the Lancaster County Code are removed (for example, see prior code sections 2-48 and 2-49) but will remain in force and effect as substantially similar rules are contained within Robert's Rules of Order.

## **Section 2-49 Voting**

The Model Rule defaults to a voice vote as the preferred method of voting. The Model Rule is modified in the proposed ordinance to retain local practice of show of hands as the default voting method.

## **Section 2-54.1 and Section 2-54.2 Electronic Attendance and Electronic Meetings**

The model rules make provision for alternative attendance by a member by electronic means (Section 2-54.1 on page 3) but the proposed ordinance allows for entire meetings to be conducted by electronic means and provides the standards for electronic meetings (Section 2-45.2 on page 3).

## **Section 2-46. Agenda**

Paragraph 1 is the model rule.

Paragraph 2 is retained from existing Lancaster County Code (prior code section 2-47(a)) and addresses deadlines for submission for agendas but amends the deadline for submission from Tuesday at close of business to Monday at noon or five (5) business days prior to a meeting that occurs on a non- standard date.

Paragraph 3 is retained from existing Lancaster County Code (prior code section 2-45) and makes clear that County Council will not entertain matters outside of its authority or jurisdiction.

## **Section 2.46 Agendas**

The final paragraph includes the definition of "emergency item" that is retained from prior section 2-47 (a) of the Lancaster County Code

## **Section 2-47.1 Citizens Comments**

This section is not in the model rules and is prior code Section 2-47(b) but deletes the verbiage that suggests the Administrator must respond to citizens comments.

## Section 2-60 Contempt of Council

This section was retied from prior Code Section 2-53 and provides that disorderly conduct amounting to an open or direct contempt or willful interruption of the proceedings of council shall be punishable by a fine and/or imprisonment as provided for in Section 1-10 of the Lancaster County Code of Ordinances.

The model rules make provision for discipline of a council member but this section is more broadly applicable to citizens in attendance as well. While the absence of this section would not prevent a disorderly citizen from being charged with disorderly conduct or breach of peace the inclusion of the provision may be a good reminder to all parties in attendance at meetings are to remain civil.

### **Funding and Liability Factors:**

Not applicable.

### **Council Options:**

To approve or deny the ordinance amending parliamentary procedure.

### **Recommendation:**

N/A

### **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1674	6/17/2020	Ordinance

STATE OF SOUTH CAROLINA

)  
)  
)

ORDINANCE NO. 2020- 1674

COUNTY OF LANCASTER

~~Indicates Matter Stricken~~

Indicates New Matter

## AN ORDINANCE

**TO AMEND THE LANCASTER COUNTY CODE, RELATING TO PARLIAMENTARY PROCEDURES FOR COUNCIL MEETINGS, INCLUDING COMMITTEE MEETINGS, AND ALL BOARDS AND COMMISSIONS FOR WHICH COUNTY COUNCIL APPOINTS TO MAJORITY OF MEMBERS, SO AS TO ADOPT THE MODEL RULES OF PARLIAMENTARY PROCEDURES FOR SOUTH CAROLINA COUNTIES AS MODIFIED TO COMPORT WITH EXISITING LANCASTER COUNTY PRACTICES AND PROCEDURES.**

**WHEREAS**, the Lancaster County Council wishes to amend the ordinance which organized and set forth the rules and regulations for the transaction of business of the Lancaster County Council

**NOW, THEREFORE, BE IT ORDAINED** by the Council of Lancaster County, South Carolina:

**Section 1. Chapter 2, Article II, Section 2-41 through Section 2-66 of the Lancaster County Code are hereby deleted and replaced and amended as follows:**

### **Section 2-41. Short Title.**

This Ordinance may be cited as the Lancaster County Rules of Parliamentary Procedure.

### **Section 2-42. Applicability; Deviation from Rules**

These Rules shall apply to all meetings of county council, including committee meetings, and to all boards and commissions for which the county council appoints a majority of the members. As used in these Rules, the term “Meeting” means the convening of a quorum of the membership of county council, or such other board or commission, to discuss or act upon a matter over which county council or such other board or commission has supervision, control, jurisdiction, or advisory power; the term “Quorum” means a simple majority of the membership of the county council, or committee of county council, or such other board or commission. Where applicable, the term “county council” means not only the county council, but also any other board or commission in the county governed by these Rules.

These Rules were adopted as guidelines to assist county council, and county boards and commissions in conducting orderly and productive meetings. Any deviation from or waiver of these Rules shall not affect or void any action taken by county council, or a county board or commission. Furthermore, such deviation or waiver does not convey any right or cause of action to third parties not otherwise imposed by law.

These Rules were formulated as a tool to be used by county council and other boards and commissions, and not as a weapon to be used against them in the courts. The Rules will be used to



conduct meetings and hearings often regarding emotionally- charged subjects. Council chairs will be required to make quick decisions and may reach conclusions in which reasonable minds may differ. The second paragraph makes clear that the Rules were adopted as guidelines to assist council and should not be interpreted by the courts as a basis for striking down actions taken by county council or for conveying rights to third parties.

**Section. 2-43. Model Rules of Parliamentary Procedure for South Carolina Counties and Robert's Rules of Order Newly Revised (current edition) to Govern Other Cases.**

County council will refer to the Model Rules, and the Comment sections contained therein, as the primary resource in determining the intent and meaning of these Rules. In all cases not covered by these Rules, county council shall be governed by such rules as are set out in the most recent edition of Robert's Rules of Order Newly Revised ("RONR"). Provided, however, that state and federal law shall take precedence over these Rules in all cases. Whenever possible, these Rules should be interpreted to conform to state and federal law; if an irreconcilable difference occurs, only the portion of the Rule or Rules directly in conflict with state or federal law is to be overruled, the remaining portions surviving.

**Section 2-43.1. Role of the Individual Council Member.**

County council is a policy-making, legislative body. It provides a vision for the county and provides guidelines to county administration regarding how the county is to be run. County council members have authority only when acting together, speaking with one voice, and have no individual authority over county operations.

**Section 2-44. Meetings, Notice.**

County council shall meet at least once monthly, but may meet more frequently provided that public notice, as described herein, is provided. Written public notice shall be given for all regularly scheduled meetings at the beginning of each calendar year. Notice shall include the dates, times, and places of the meetings.

Notice for all meetings of public bodies must be posted on a bulletin board at the meeting place for county council, or other suitable place, as early as practicable, but not less than twenty-four hours prior to each meeting. In addition, notice shall be posted on the county's regularly-maintained and publically-accessible website. The notice must include an agenda and the date, time, and place of the meeting. The 24 hour requirement for posting notice does not apply to emergency meetings.

All persons, organizations, and news media requesting notification of county council meetings shall be notified of the times and places, and given copies of the agenda for all meetings, whether scheduled, rescheduled, or called. Efforts made to comply with this notice requirement shall be noted in the minutes.

Special meetings may be called by the chair or by the majority of county council, provided that the notice requirements are met. Meetings, whether scheduled, rescheduled, or called, may be canceled or rescheduled by the chair or by a majority of county council, provided that the requirement for at least one meeting per month is met. Meeting notice requirements apply to committee meetings as well as meetings of the full council.

### **Section 2-45.1. Alternative Attendance by a Member.**

A member of the body may attend any meeting by electronic means subject to the following requirements:

1. A quorum of the body is physically present at the meeting location; and
2. The electronic means used allows both the member to hear all proceedings, and those in attendance at the physical location to hear the member.

### **Section 2-45.2 Electronic Meetings and Standards for Electronic Meetings.**

County Council is hereby authorized to conduct public meetings exclusively in electronic form, provided the medium for such meeting, whether telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, and the conduct of the electronic meeting, allows for the following standards and practices to be met:

(a) At the beginning of any electronic meeting, the presiding officer shall poll the members of the Governing Body to confirm attendance, and any member of the Governing Body attending by way of electronic media shall be considered present for the purposes of constituting a quorum.

(b) Throughout the duration of the electronic meeting, all members of the Governing Body, as well as any officials or staff required to speak at such meeting, must have the capability to be heard at all times by any other member of the governing body and by the general public.

(c) Any vote of the Governing Body must be conducted by individual voice vote of the members of the Governing Body, who shall verbally indicate their vote on any matter by stating "yay" or "nay." All individual votes shall be recorded by the clerk, secretary, or presiding officers, as appropriate.

(d) Meetings shall be recorded or minutes kept in the same manner as an in-person meeting as required by the Act; provided, however, any digital broadcast of the meeting is not required to be kept as a record by the Governing Body.

(e) All members of the governing body, officials, staff, and presenters should identify themselves and be recognized prior to speaking. Members of the Governing Body shall strictly comply with the rules of the Governing Body as they relate to procedural matters in order to preserve order and allow for the effectiveness of electronic meetings.

(f) Electronic executive sessions shall be permitted in accordance with the provisions of this Ordinance and the Governing Body shall properly announce its reason for going into any executive session in conformance with state law. Upon the entry into any electronic executive session, meeting minutes need not be kept and the electronic meeting utilized for such executive session may be held by (i) a separate telephonic, broadcast video, computer-based, or other electronic media, or any combination of these wherein the public shall not be permitted to participate, or (ii) on the initial telephonic, broadcast video, computer-based, or other electronic media, or any combination of these, with the implementation of necessary participation or listening restrictions, provided that in either instance all members of county Council must have the capability to be heard at all times.

(g) With respect to any electronic meeting, any public comment periods provided for by local ordinance, resolution, policy, or bylaws are suspended. Members of the public may submit written public comments to the Clerk to Council by mail or email which shall be distributed to the members of the Governing Body.

As a general guiding principle, electronic meetings should be conducted only in the event of emergency or other compelling circumstances.

## **Section 2-46. Agenda.**

Every public meeting shall have an agenda. The agenda will be compiled at the direction of the council chair by the clerk to council or such other person as may be designated. The agenda shall be posted, pursuant to Section 2-44 and as required by FOIA, at least 24 hours prior to meetings. A copy of the agenda shall be provided as part of the notice given to any person, organization, or news media requesting notification of county council meetings. The agenda will designate the time and location of the meeting and the type of meeting to be held: council session, committee meeting, public hearing, public comment, workshop, or emergency session.

Should any person, group or organization request to be heard upon any matter at a regular or special meeting of council, the deadline for a request to place ~~placing~~ such items on the agenda shall be ~~the close of business on the Tuesday~~ noon on the Monday prior to the regular Monday council meeting. When meetings are rescheduled to another evening, the deadline will be ~~four (4)~~ five (5) working days prior to the scheduled meeting. A request to be placed on an agenda is not a guarantee that the matter will appear on an agenda.

No matter shall be entered on the agenda or heard by the council unless it is within the council's authority or jurisdiction, provided the council may entertain requests that it make recommendations to other governmental bodies, departments or agencies.

### Consent Agendas:

Consent agendas (called a consent calendar in RONR) are used to more quickly dispose of routine business by allowing the council to approve more than one item at the same time, and without debate, amendment, or individual motions. The council chair may present a consent agenda at the beginning of council meetings. Only routine or noncontroversial items are listed under a consent agenda. If a council member requests discussion about a particular item, that item must be removed from the consent agenda and placed on the regular agenda to be discussed later in the meeting.

A council member who has a question about a consent agenda item should request the information before the meeting. An item should not be removed from the consent agenda just to answer a question. Clarification should be sent to all council members to ensure each one has the same information before the meeting.

### Amending an Agenda:

Act No. 70 of 2015 restricts the ability of members of county council to amend an agenda once notice and the agenda have been provided to the public. Prior to the noticed meeting, an item may be added to the agenda, as long as an additional public notice period is provided. The additional notice must be given in the same manner as the original notice.

After the meeting has begun an additional item, upon which action can be taken, may be added to the agenda by a two-thirds (super-majority) vote. If the new item to be added is one upon which final action can be taken at the meeting, and there will not be an opportunity for public comment, it can only be added to the agenda by a two-thirds (super-majority) vote, and a finding that an emergency or an exigent circumstance exists if the item is not added to the agenda. See Section 2-57: Motion to Suspend the Rules.

For the purpose of this rule of procedure, an emergency item shall be defined as an item which requires immediate legislative action because it significantly bears on the ability of the county government to deliver services; because it threatens the safety, livelihood or general well-being of the people of the county; because delaying action might result in loss of public funds, especially grant funds; or because failure to act might result in litigation or exacerbation of pending litigation. The concept of emergency items shall not apply to items taken up in executive sessions of the council.

#### **Section 2-47.1 Citizen Comments**

A register for people to sign will be placed within the council chambers prior to each of council's regularly scheduled meetings, as well as at all specially called meetings. The register will have a place for the speaker's name, address, telephone number and subject matter. Additionally, people wishing to submit written public comments by email to the Clerk to Council, clearly indicating the agenda item the comments pertain to, may do so prior to 3:00 P.M. on the date of the meeting. Comments submitted by email shall also contain the speaker's name, address, telephone number and subject matter. Provisions will be made for information regarding submission of emailed citizen comments to appear on the Lancaster County website. Anyone needing assistance to register should contact the clerk to council prior to the meeting.

The list of those wishing to speak will be taken up when the chairman calls the meeting to order. Council will be informed by the chair as to how many people have requested to speak. Speakers will be allowed approximately three (3) minutes. If there are still people on the list who have not spoken at the end of thirty (30) minutes, council will decide whether to extend the citizens comment section or whether to delay it until a later time in the agenda. Delaying would allow council the opportunity to consider those agenda items which should not be postponed and to hear from those people who council have asked to be there for a specific reason. Other agenda items could be delayed until another meeting or council could vote to extend the meeting beyond the 10:30 adjournment time. Each person will speak in the order they signed in. Citizens will address council and will not be allowed to engage in a debate between council, staff, or other citizens. ~~The administrator will take notes and shall respond at the appropriate time to any questions which are raised during citizens comments.~~

#### **Section 2-47. Hearings.**

## A. Public Hearings

Public hearings are the method required by the Home Rule Act for county council to gain input from the public at large. Members of council should refrain from making comments during the public hearing and should neither enter into debate with the public nor with other council members during the public hearing. Public hearings are required before final action is taken to:

1. Adopt annual operational and capital budgets;
2. Make appropriations, including supplemental appropriations;
3. Adopt building, housing, electrical, plumbing, gas, and all other regulatory codes;
4. Adopt zoning and subdivision regulations;
5. Levy taxes;
6. Sell, lease, or contract to sell or lease real property owned by the county;
7. Impose ad valorem property taxes upon a fire service area; or
8. Provide for the distribution of assets following the abolishment of a special purpose district.

Final action for any of the first six matters must be in the form of an ordinance. A minimum of 15-days' notice of the time and place of the hearing must be published in at least one newspaper of general circulation in the county prior to conducting a public hearing for any of the previously discussed categories of ordinances.

Items 7 and 8 are addressed by S.C. Code §§ 4-19-20 and 4-9-85. Notice for item 7 must be provided once a week for three successive weeks in a paper of general circulation in the county, and the hearing must not occur fewer than 16 days following the first notice. Item 8 requires at least two public hearings with 10 days prior notice to be published in a newspaper of general circulation prior to each meeting. Following the abolishment of a special purpose district located within the county, two public hearings are required prior to distributing assets and/or refunding taxes.

Ordinances not dealing with one of the eight enumerated subjects do not require a public hearing.

## B. Quasi-Judicial Hearings

When conducting a quasi-judicial hearing, county council takes on the role of an impartial trier of fact in a dispute involving the legal rights of one or more parties. In a quasi-judicial hearing, council members must be careful to provide basic rights due under state and federal constitutions and statutes. Among these basic rights, which council must protect, are the right to an attorney, the right to cross examine witnesses, and the right to due process. Further, council members must base their decisions on the evidence presented at the hearing and must not discuss the case beforehand or be influenced by the opinions of others who are not a part of the proceedings.

Quasi-judicial hearings are important because fundamental constitutional rights are involved. The 5th and 14th amendments of the U.S. Constitution prohibit the taking of property without the due process of law. Due process has been described by the courts as notice and an opportunity to be heard. Other rights at play include the right to be represented by counsel (at the petitioner's expense), and the right to cross examine witnesses. Because federal rights are involved, failure by county council to afford these rights can lead to individual liability for anyone violating these rights.

## **Section 2-48. Minutes; Ordinances to Be Codified.**

All proceedings of county council shall be recorded and all ordinances shall be indexed, codified, and published by title. The clerk to council shall make a permanent record of all ordinances adopted, shall make them available to the public, and shall furnish a copy of the record to the clerk of court for filing at that office.

Written minutes shall be kept of all meetings. Copies of the minutes shall be kept in perpetuity. Copies of any audio or video tapes may be destroyed by the clerk to council 24 calendar months after final approval of the written minutes. Minutes shall include, as a minimum:

1. Date, time, and place of the meeting;
2. Members of county council recorded as either present or absent;
3. Substance of all matters proposed, discussed, or decided and, if requested by a member, a record by member of any votes taken;
4. If any member of council has a conflict of interest on a matter before council, that member shall recuse himself or herself and provide a written statement describing the matter and the potential conflict as required by S.C. Code Ann. § 8-13-700 and by Section 2-52.
5. Any other information that a member of council requests to be included or reflected in the minutes.

Minutes are public records and shall be made available within a reasonable time after the meeting, except any information not subject to disclosure under the Freedom of Information Act. Minutes are not subject to disclosure until approved as written by the county council.

Requirements for retention of county records are set out in the State Department of Archives and History's General Records Retention Schedules for County Records (1999), p. 12, which can be found at the Department's website at [www.scdah.sc.gov](http://www.scdah.sc.gov). The requirement for retaining minutes and tapes can be found in the Retention Schedules, in §§ 12-503.2 and 12-503.1, respectively.

## **Section 2-49. Voting.**

The preferred method of voting by county council is by ~~voice vote~~ show of hands, although the chair may call for a voice vote ~~show of hands~~ or a roll call vote at any time. Any council member may demand a voice vote ~~show of hands~~ or a roll call vote. The demand is in order before or immediately after the show of hands ~~voice vote~~ has been taken, even though the chair may have announced the results of the ~~voice vote~~ show of hands. A council member may not explain his or her vote while voting but may change his or her vote at any time prior to the chair's announcing the result.

### **A. Number of Votes Required for Passage.**

RONR, and/or state law may require differing number of members to vote in support of an action. The term "majority" or "simple majority" means more than half of those members present and voting. When a two-thirds majority is required, the term "two-thirds majority" or "super-majority" means at least

two-thirds of those present and voting. The term “positive majority” means a majority of the members of council must vote in support of the action, regardless of the number of members present or not.

Any ordinance, resolution or motion, unless otherwise required by these Rules, or by state or federal statute, passes if it receives a simple-majority of the votes cast. State and federal statutes and, in some cases, these Rules may require passage by more than a simple- majority. The following actions are included in those requiring a super-majority:

Two-thirds Majority [Super-majority]:

1. Adoption of an emergency ordinance (§ 4-9-130);
2. Removal of an employee appointed by a county supervisor (§ 4-9-430);
3. Sale or transfer of the county library assets for a non-library purpose (§ 4-9-39);
4. Defeat of a Motion to Follow the Agenda (Section 2-55, ¶ 5);
5. Passage of Motion to Suspend the Rules (Section 2-57, ¶ 3); and
6. Passage of a Motion to Call for the Question [Vote Immediately] (Section 2-56, ¶ 2).

#### B. Voting on Motions.

In the case of debatable motions, the vote can be proposed in one of two ways:

(1) If debate has been completed and no other council member wishes to speak, the chair can call for the vote. If there are no objections, the chair can proceed with the vote;

(2) If the chair calls for the vote and there is an objection, a council member may make a Motion to Call for the Question [Vote Immediately]. If this motion is approved by a two-thirds vote, debate will stop. The chair will then read the proposed motion to county council and ask for the votes of the council members.

In the case of non-debatable motions, the vote shall occur immediately after the motion is recognized by the chair. The chair shall read the proposed motion to county council and then call for the vote.

#### C. Voting to Elect Boards, Committees, and Commissions.

When council is voting to elect one or more persons to open positions on a board, committee, or commission, ballot elections should be used if the number of candidates exceeds the number of positions available. As an alternative to the ballot method, a majority of council may decide to vote on each nominee individually, taking them up in the order nominated. If the number of vacant positions equals or exceeds the number of candidates available, the council may dispense with the process under this Rule and appoint by acclamation or similar method.

Once the election process begins, motions are limited to Section 2-55 Privileged Motions (Adjourn, Recede, Raise a Question of Privilege, Convene an Executive Session, or Follow the Agenda); to the following Section 2-56 Subsidiary Motions: Motion to Postpone and Motion to Commit; and to the Section 2-57 Incidental Motion of the Point of Order. All other motions are out of order until the election process is completed.

With a ballot election, each council member shall vote—on one ballot—for up to as many positions as are open. Each member shall sign or otherwise mark his or her ballot and the minutes will reflect each member’s vote. Members may vote by ballot for someone who was not nominated.

Each ballot is considered one vote cast, and a candidate must receive a majority of votes to be elected. If no candidate receives a majority vote, balloting continues as needed until all positions are filled. If fewer than the proper number of candidates receive a majority vote, those candidates receiving a majority are elected, and balloting continues with all other candidates remaining on the ballot. If more candidates receive a majority vote than there are positions open, those receiving the largest number of votes will be elected and those receiving a majority, but tied for last of those receiving a majority, will remain on the ballot for repeat balloting, as needed. If all positions are not filled after the first vote, no candidates shall be involuntarily eliminated.

As a general rule, an election is a two-phase process. In the first, or nominating phase, the universe of potential candidates is reduced to a short list. In the second, or election phase, the successful candidate(s) is/are selected from the short list. RONR § 46 discusses the nominating and election processes, including potential problems that should be avoided. Nominations from the floor (by council members, including the chair), or by a nominating committee with additional nominations from the floor, seem to be the preferred methods. Generally, the nominating process should be inclusive, as opposed to restrictive, to encourage more interest and participation by the public. Nominations should not be closed if council members still have additional nominations they wish to make.

For a discussion of election procedures for unopposed appointments see RONR § 46.

If the number of candidates exceeds the number of available positions, the choice of election methods boils down to dealing with the nominees one by one or all at one time. Dealing with the candidates one by one may be done by voice vote, show of hands, or similar method. As each nominee is taken up in the order nominated, this method presents fairness problems to those who were not nominated first.

It will be seen that, under the procedure just described, it is necessary for members wishing to vote for a later nominee to vote against an earlier one. This fact gives an undue advantage to earlier nominees and, accordingly, a voice vote is not a generally suitable method for electing the officers of organized societies.

RONR § 46: For the reasons previously discussed, the ballot election method is preferred when there are more candidates than positions available. The ballot election method is set out in Section 2-49, above, and is discussed in RONR § 46.

Although no candidates shall be involuntarily eliminated, candidates receiving fewer votes may choose to withdraw their candidacy. RONR discourages runoff elections, as runoffs usually occur between two competing factions. Repeated balloting allows a third or fourth candidate receiving fewer votes, initially, to emerge as a compromise candidate.

## **Section 2-50. Ordinances and Resolutions.**



County council shall take action by passing ordinances and resolutions. An ordinance is local legislation passed by the governing body of the county, duly enacted pursuant to proper authority, describing general, uniform and permanent rules of conduct relating to the corporate affairs of the county. A resolution is an expression of opinion or policy concerning some particular item of business coming within the county council's official cognizance and often deals with matters of special or temporary character.

Proposed ordinances and resolutions are introduced for discussion by any member of council offering the ordinance or resolution as a main motion. Resolutions are passed after a single period of debate (or reading) and vote; ordinances require a reading at three public meetings on separate days, with at least seven days between the second and third reading.

County council may introduce an ordinance and give first reading "by title only." When giving first reading by title only, the minutes of the meeting should show that council believed there was a valid reason for expediting the ordinance and that there was a general understanding by the council of what the first draft of the ordinance would have said, had it been in writing.

Emergency ordinances - valid for only 60 days - may be passed after a single reading if a public emergency exists affecting the life, health, safety, or property of people. An emergency ordinance is effective immediately upon enactment, without regard to reading, public hearing, publication requirements, or public notice requirements. Every emergency ordinance shall be designated as such and shall contain a declaration of the emergency and describe it. Emergency ordinances require a two-thirds majority for passage.

Legislation affecting the following issues can only be enacted by ordinance and require a public hearing, as set out in Section 2-47, prior to passage:

1. Adopting annual operational and capital budgets;
2. Making appropriations, including supplemental appropriations;
3. Adopting building, housing, electrical, plumbing, gas, and all other regulatory codes;
4. Adopting zoning and subdivision regulations;
5. Levying taxes;
6. Selling, leasing or contracting to sell or lease real property owned by the county.

### **Section 2-51. Debate.**

Debate is the discussion on the merits of a pending question to determine if the issue should be adopted or not. Debate shall be managed by the chair in an impartial manner. Council members can participate in the debate only when they are recognized by the chair. Debate can be interrupted (i.e. a member may interrupt another member who has the floor), only to make a Motion to Adjourn, a Motion to Raise a Point of Privilege, a Motion to Raise a Point of Order, or a Motion to Convene an Executive Session. The council member making a motion is entitled to speak first; members who have not spoken on the issue shall be recognized ahead of those who have previously spoken.

### **Section 2-52. Conflicts of Interest.**

No member of county council, or of a county board or commission, may knowingly use his or her official office to obtain an economic interest for himself or herself, an immediate family member, or an individual or business with whom he or she is associated. Any member who, in order to discharge his or her official responsibilities, is required to take an action that affects the economic interest of any such person or business shall prepare a written statement describing the matter requiring action or decision and the nature of the potential conflict of interest. A copy of the statement shall be furnished to the chair of county council, or other board or commission, as appropriate. The chair shall cause the statement to be printed in the minutes and require that the member be excused from any votes, deliberations, and other actions on the matter in which the potential conflict of interest exists. The chair will ensure that the disqualification and the reasons for it are noted in the minutes.

It is the responsibility of the individual member to notify the chair of the potential conflict and, once notification is made, to refrain from participating in the discussion, deliberation, and voting on the issue. It is generally expected that the member with the conflict will leave the council chambers while the issue is being discussed, deliberated, or voted upon, but the member may remain in the chamber if a quorum would be lost in his or her absence. If the council member remains in the chamber, the minutes should reflect this fact and should indicate a reason.

Enforcement of this Rule is left to the individual member. The chair will not require the member to leave the chamber, nor will the chair prohibit the member from participating in the debate or in voting.

#### **Section 2-53. Main Motions.**

In order for county council to take official action on any subject, a council member must first propose a main motion. A proposed main motion will not be recognized by the chair until another council member seconds the motion. A second does not require the council member seconding the motion to support the motion. A council member may withdraw a main motion that he or she has made at any time before the council has voted on that motion.

#### **Section 2-54. Procedural Motions.**

During the course of debate, council members may introduce procedural motions, which are limited to those specific motions described in Section 2-55 through Section 2-58. Procedural motions are used to facilitate the orderly discussion of business before county council. They limit, but allow for, interruptions and allow county council to focus on one issue at a time. Procedural motions are divided into privileged, subsidiary, incidental, and recall motions and are further described in Section 2-55 through Section 2-58, respectively. Privileged motions and Points of Order do not require a second; all other incidental motions and all subsidiary and recall motions require a second.

Privileged, subsidiary, and recall motions have a precedence or rank assigned. The incidental motions have no rank among themselves; except as described in Section 2-57, they rank below the privileged motions and the Motion to Lay on the Table. A main motion has the lowest rank and does not take precedence over any other motion, nor can a new main motion be introduced when another main motion is pending.

#### **Section 2-55. Privileged Motions.**

The five privileged motions are the highest ranking group of procedural motions, with the Motion to Adjourn having the highest precedence of the group. Only the Motion to Reconsider has higher precedence. Privileged motions can be made at any time; the Motion to Adjourn, the Motion to Raise a Point of Privilege, and the Motion to Convene an Executive Session can interrupt another member who has the floor. When making one of these three motions, the council member should get the attention of the chair. The chair, interrupting anyone then speaking, recognizes the council member, who then states the motion.

Privileged motions require no second, cannot be reconsidered and, except for the Motion to Recede [Take a Recess], are not debatable. All privileged motions pass by simple majority. Specific characteristics of each privileged motion, listed in order of precedence, are set out below.

1. Motion to Adjourn.

An unqualified Motion to Adjourn is the highest ranking privileged motion and requires, if approved by a majority vote, that the meeting end immediately and reconvene at the next regularly scheduled or called meeting. As the highest ranking privileged motion, the Motion to Adjourn can be raised at any time, except when a vote is being taken or being counted. It can be interrupted only by the motion to reconsider; it can interrupt any person having the floor. The Motion to Adjourn cannot be amended, debated, or reconsidered; it requires a majority for passage. Like all privileged motions, it does not require a second.

2. Motion to Recede [Motion to Take a Recess].

A recess is a short intermission, taken immediately upon passage. Following the recess, the meeting takes up at the same point where it was interrupted. The motion cannot be debated or reconsidered, but can be amended as to the duration of the recess. It requires a majority for passage. Also, the Motion to Recede is out of order if anyone has the floor or a vote is being taken or counted. Like the Motion to Adjourn, the Motion to Recede is privileged only if the recess is to be taken immediately; a Motion to Recede at some point in the future is a main motion. Like all privileged motions, it does not require a second.

3. Motion to Raise a Question of Privilege.

A Motion to Raise a Question of Privilege is a device to allow county council to take up a matter for immediate consideration because of its urgency; it can interrupt any person having the floor. The motion cannot be amended, debated, or reconsidered, but it can be appealed. It is generally ruled on by the chair, but a vote may be taken if the decision of the chair is appealed. If approved, what follows will be a main motion taken out of order. Generally, there are two types of questions of privilege: questions relating to the privilege of county council; and questions of personal privilege. If the two come up together, a question of council privilege should take precedence over a question of personal privilege. Like all privileged motions, it does not require a second.

4. Motion to Convene an Executive Session.

Executive sessions must be convened and conducted in accordance with the Freedom of Information Act and may be convened only for one or more of the specific reasons enumerated in the Act. A properly stated motion provides an appropriate reason for convening the executive session. If a valid reason is not stated, the chair may inquire or, if the reason is obvious, provide the reason when restating the motion. The reason for convening the executive session must be recorded in the minutes, in accordance with Section 2-48. The motion may be amended and debated with regard to stating the appropriate reason or reasons for convening the session; however, it cannot be reconsidered. A public vote is required on the motion prior to convening the executive session; a majority vote is required for passage. The Motion to Convene an Executive Session can interrupt any person having the floor. Like all privileged motions, it does not require a second.

#### 5. Motion to Follow the Agenda.

This motion is used to get a meeting back on schedule and is appropriate when the meeting has been allowed to digress or when a specific time scheduled for an item of business has arrived and the chair has failed to take notice. Once the motion is made, the chair must conform with the agenda or put the motion to a vote. The motion cannot be amended, debated, or reconsidered; a two-thirds majority vote is required to overrule this motion. Like all privileged motions, it does not require a second.

### **Section 2-56. Subsidiary Motions.**

The six subsidiary motions help deliberative bodies reach a decision on other pending motions, usually a main motion. Subsidiary motions are always applied to another pending motion. Three subsidiary motions – Motion to Amend, Motion to Limit/Extend Debate, and Motion to Call for the Question [Motion to Vote Immediately] – can be applied to other subsidiary motions and the Motion to Amend can be applied to the Motion to Recede [Take a Recess], a privileged motion. All subsidiary motions are out of order when another person has the floor.

All subsidiary motions share the following four characteristics:

1. They are always applied to a motion that is pending at the time and, when adopted, the subsidiary motion changes the motion it is applied to without adopting it;
2. They can be applied to any main motion (and some other motions, as well);
3. They are in order from the moment the motion they are to be applied to is stated by the chair until a vote has begun on that motion; and
4. They conform to the hierarchy as listed below (no motion in the hierarchy is in order if a motion listed above it in the order is pending).

#### 1. Motion to Lay on the Table [Motion to Table].

A Motion to Lay on the Table proposes that the consideration of a motion be postponed until a later time. It is an appropriate motion to take up a more pressing matter, out of order, and to return later to the tabled motion. The main motion can be brought back for consideration if a Motion to Recall is later passed by county council. A motion that has been laid on the table will die if it has not been taken from the table by the close of the meeting following the meeting in which the motion was tabled. Amendments

and debate are not allowed on a Motion to Lay on the Table and it cannot be reconsidered; it requires a majority vote for passage. The Motion to Lay on the Table is out of order if another speaker has the floor.

2. Motion to Call for the Question [Motion to Vote Immediately].

If passed, this motion cuts off debate and forces an immediate vote on the pending issue. The Motion to Call for the Question is neither debatable nor amendable, but it can be reconsidered up until a vote is taken on the called question. A two-thirds majority is required for passage. The Motion to Call for the Question can be applied to any motion requiring a vote.

3. Motion to Limit/Extend Debate.

The Motion to Limit Debate and the Motion to Extend Debate change any time constraints placed on the length of debate. The details of such motions are to be provided by the council member making the motion. Either motion can be applied to any motion that is debatable (not just to main motions). Debate is not allowed on either motion, nor can either be reconsidered. A two-thirds vote is required for passage. The motions can be amended as to the length of the time limitation.

4. Motion to Postpone/Motion to Postpone to a Time Certain.

A Motion to Postpone and a Motion to Postpone to a Time Certain are appropriate when a council member believes that the pending main motion should not be considered until some point in the future. These motions are in order even though debate has already occurred on the main motion. The Motion to Postpone to a Time Certain sets a particular time for the main motion to be considered again, which may be later in the same meeting, at a future meeting or upon the occurrence of a specified event, or the issuance of a necessary report. The motion is debatable, amendable as to the duration of postponement, and can be reconsidered. If the motion sets the matter for a date and time certain, a two-thirds majority is required for passage; if the motion does not set a specific time for consideration, it is referred to as a Motion to Postpone and only a majority vote is required for passage. If the motion is set for a time certain, the chair will bring the motion back to county council for further consideration at the specified time.

5. Motion to Commit [Motion to Refer to Committee].

The chair may refer any matter to a committee. If the chair does not refer a matter to a committee and a council member believes that further information or study is needed before the county council can act on a matter, he or she may propose that it be referred to a committee or to a particular office in county government for further study. If an appropriate committee does not already exist, a special committee can be formed as a part of the motion. A Motion to Commit may specify the date that the committee or department will report back to council. If a special committee is formed, the chair will appoint its members and its chair. This motion is debatable and can be amended as to where the motion is to be committed and the date and time that the committee will report back; it can be reconsidered. The motion requires a majority for passage.

6. Motion to Amend.

A Motion to Amend is used to make a change to a pending motion. Amendments must be closely related to the original motion and must not change the nature of the motion that they amend. A Motion to Amend can itself be amended, but the Motion to Amend an amendment cannot. These rules are to be enforced by the chair.

In addition to main motions, some subsidiary motions and the Motion to Recede [Take a Recess], can also be amended. Debate is allowed on a Motion to Amend only if the original motion is debatable, and is limited to the proposed amendment. The Motion to Amend can be reconsidered. A majority vote is required to adopt an amendment. If the amendment is adopted, county council will then consider the amended version of the motion.

### **Section 2-57. Incidental Motions.**

Six incidental motions allow council members to appeal rulings by the chair, raise points of order, question precedence of motions, and raise objections to consideration of matters that are incidental to the discussions at hand but do not directly relate to the main question under discussion. Incidental motions are in order only if they pertain to the motion then pending or to the business at hand. If the incidental motion is in order, it takes precedence over any other motions that are pending. Points of Order may interrupt another member who has the floor. Incidental motions have no rank among themselves; except as described below, they rank below the privileged motions and the Motion to Lay on the Table.

#### 1. Point of Order [Motion to Raise a Question of Order].

The Point of Order takes precedence over any question from which it arose. It yields to any privileged motion and a motion to lay the underlying question on the table. The Point of Order is not debatable (except that the chair may ask the member raising the point to explain it), is not amendable, and cannot be reconsidered. It does not require a second. The Point of Order is in order when another person has the floor and can interrupt a person speaking if the point genuinely requires attention at the time it is raised. Normally, the point is ruled on by the chair and no vote is taken, unless there is an appeal or the chair is in doubt.

#### 2. Appeal.

The duties of the chair include making rulings on questions of parliamentary procedure. An Appeal is the vehicle available to members of council who believe that the chair's ruling was erroneous. The Appeal is in order when another has the floor, but must be taken immediately after the ruling and is out of order if other business has intervened. It is debatable unless the underlying question is not debatable or if the Appeal relates to decorum or priority of business; it is not amendable.

The decision of the chair stands unless reversed by a majority of the members; the chair may vote to create a tie and thus sustain the ruling. An Appeal takes precedence over any pending question at the time the chair makes the ruling. It yields to all privileged motions, incidental motions arising from itself and, if debatable, to the following subsidiary motions: Motion to Limit/Extend Debate, Motion to Call for the Question [Vote Immediately], Motion to Commit, Motion to Postpone/Motion to Postpone to a Time Certain, and the Motion to Lay on the Table. If debatable, each member may speak only once. An Appeal can be reconsidered.

### 3. Motion to Suspend the Rules.

The Motion to Suspend the Rules allows county council to do something it could not ordinarily do without violating one or more of its regular rules. The motion cannot be used to suspend a rule in violation of state or federal law, nor can the suspension violate a fundamental rule of procedural law.

A Motion to Suspend the Rules can be made anytime there is no question pending. When a matter is pending, this motion takes precedence over any other motion if it applies to the pending matter of business. No subsidiary motion can be applied to this motion. It is out of order when another council member has the floor; it is not debatable, not amendable, and cannot be reconsidered. It requires a two-thirds majority vote for passage.

It is not necessary to state the rule to be suspended when making the motion, but the purpose for the suspension should be stated (e.g. "Mr. Chairman, I move to suspend the rules to take up, out of order, the matter of ...").

The Motion to Suspend the Rules has such potential for abuse that the chair must be aware of and must be quick to preclude not only the abuse itself, but also the appearance of abuse. For example, the majority, by suspending the rules, "cannot deny any particular member the right to attend meetings, make motions, speak in debate, and vote." RONR § 25.

### 4. Motion to Divide the Question.

The Motion to Divide the Question allows members of county council to require a question dealing with a single subject to be divided into parts and to have each part considered and voted on separately, but only if each part is capable of standing alone. This motion is not debatable, cannot be reconsidered and requires a majority vote for passage. It is amendable only with regard to how the question should be divided.

This motion is out of order when another has the floor. It takes precedence over the main motion. If applied to an amendment, it takes precedence over the amendment, but it cannot be made to the underlying matter with an amendment pending. It yields to all privileged motions, to all applicable incidental motions and to all subsidiary motions with the following exceptions: Motion to Amend and Motion to Limit/Extend Debate.

### 5. Motion to Consider by Paragraph/Motion to Consider by Section.

Motions to Consider by Paragraph or by Section allow county council to break down complex proposals into their component parts and to consider, debate, and amend each paragraph or section separately. This procedure can be applied by the chair on his or her own initiative or by the county council following the adoption of a motion by any member.

These motions are not debatable, cannot be reconsidered, and require a majority vote for passage. They are amendable only with regard to how the question should be divided. These motions are out of order when another has the floor. They take precedence over the main motion. If applied to an amendment, they take precedence over the amendment, but cannot be made to the main motion with an

amendment pending. They yield to all privileged motions, to all applicable incidental motions, and to all subsidiary motions with the following exceptions: Motion to Amend and Motion to Limit/Extend Debate.

6. Requests and Inquiries.

From time to time, council members may need additional background information or may wish to provide such information, so that the council can better understand the issue under discussion. Requests and inquiries provide the vehicle for exchanging this information. Parliamentary Inquiries and Points of Information may interrupt another who has the floor, but only if the matter requires immediate attention. Requests and inquiries are not amendable, debatable, or subject to reconsideration. No votes are taken on Parliamentary Inquiries or Points of Information; other requests/inquiries require a majority vote for passage, except that reading of papers requires unanimous consent. All share similar characteristics and procedural requirements and can be subdivided into the following categories:

A. Parliamentary Inquiry

Such inquiries are always directed to and answered by the chair and are used to clarify specific parliamentary or organization rules that have bearing on the issue at hand.

B. Point of Information

This inquiry is addressed to the chair or to another member through the chair, for information relevant to the business at hand, but not related to parliamentary procedure.

C. Reading of Papers

No member of council has the right to read or have another person read from any papers or books as part of that member's debate on any matter without unanimous consent of the other members of council. Even so, it is customary to grant leave to members to read short, pertinent printed matter, so long as the privilege is not abused.

D. Any Other Privilege

Examples of other privileges include requesting to address the council on a personal or non-business matter or, if there is no motion pending, requesting to make a presentation.

Together, these requests and inquiries have the following characteristics which are universally shared unless otherwise indicated:

1. They all take precedence over any motion they are connected with and may be made at any time no other business is pending. They yield to all privileged motions and other incidental motions;
2. No subsidiary motion can be applied to them;
3. Unlike RONR, the Parliamentary Inquiry and Point of Information are the only requests or inquiries that can interrupt a member who has the floor;
4. None is debatable or amendable; and



5. No vote is taken on Parliamentary Inquiries or Points of Information; majority vote is required to pass the others, except that Reading of Papers requires unanimous consent.

### **Section 2-58. Recall Motions.**

Two recall motions allow issues that have been previously disposed of or assigned to a committee to be brought back to the county council as a body.

1. Motion to Reconsider.

The Motion to Reconsider allows county council to debate whether or not to overturn a decision made at the meeting that is in progress or at the immediately preceding meeting; provided, however, that third reading to an ordinance may be reconsidered only at the same meeting in which the third reading was adopted. Furthermore, if the matter to be reconsidered was the adoption of a resolution that has already been published or acted upon, the motion is out of order. The Motion to Reconsider allows county council to consider new information that may affect the decision that has already been made. Any council member who voted on the prevailing side can make a Motion to Reconsider. The motion is debatable if the matter to be reconsidered is debatable, but it cannot be amended. A majority vote is required for the motion to pass. The Motion to Reconsider, itself, cannot be reconsidered. If the Motion to Reconsider is agreed to, the original decision will be voided and the county council will return to debate and vote again on the original motion.

Subject to the time restriction indicated above, the Motion to Reconsider can be made at any time, taking precedence over any other motion and yielding to nothing. The Motion to Reconsider is out of order when another person has the floor. Once the Motion to Reconsider is made, the consideration of the motion takes the priority of the motion to be reconsidered, but has precedence over any new motion of equal rank. A Motion to Reconsider temporarily suspends any action growing out of the motion to be reconsidered. If the Motion to Reconsider is made but not considered immediately, any member can call up the motion by bringing it to the attention of council at any time consideration of the motion would be in order.

2. Motion to Recall from the Table/Motion to Recall from Committee.

The Motions to Recall from the Table and to Recall from Committee allow the county council to consider a question that has been laid on the table or that has been assigned but not yet reported out of committee. These motions take precedence over nothing and must be made when no other business is pending. The motions are not debatable or amendable. A tabled motion that is not recalled by the close of the meeting following the meeting in which it was tabled is dead. A majority vote is required for passage of either motion.

### **Section 2-59. Discipline of Individual Council Member [Motion to Discipline].**

A member of the body may be disciplined by the body during an active meeting for conduct that substantially impairs the ability of the body to conduct the meeting. The member shall be given an initial warning by the chair that his or her conduct is in breach of the rules of the body. The member may only be removed from an active meeting by motion and a two-thirds vote of the body for continued conduct if

the chair determines that such conduct has substantially impaired the body's ability to conduct the meeting. The removal of the member shall continue for such time as determined by the body, not to exceed adjournment of the active meeting.

### **Section. 2-53 60. Contempt of Council.**

Disorderly conduct amounting to an open or direct contempt or willful interruption of the proceedings of council shall be punishable by a fine and/or imprisonment as provided for in Section 1-10 of the Lancaster County Code of Ordinances

### **Section 2-16 to 2-66: Reserved**

#### **DIVISION 2. MEETINGS\***

##### **Sec. 2-41. Regular meetings.**

~~The council shall hold its regular meeting for the transaction of official business twice each month in accordance with the schedule adopted by council, unless such schedule is modified by majority vote of council.~~

~~(Ord. No. 105, § 2.1, 10-31-83)~~

##### **Sec. 2-42. Special meetings.**

~~Special meetings may be called by the chairman or majority of the council for transaction of official business, but no special meetings shall be held unless all members are notified in writing twenty four (24) hours in advance of such meeting. Four (4) members of council shall constitute a quorum for the transaction of official business.~~

~~(Ord. No. 105, § 2.1, 10-31-83)~~

##### **Sec. 2-43. Open meetings and executive sessions.**

~~All meetings of council shall be open to the public, but during such meetings, council may go into executive session upon request of any four (4) members of council. Executive session shall only be allowed for such purposes as are authorized under the Freedom of Information Act of the state and of the United States.~~

~~(Ord. No. 105, § 2.1, 10-31-83)~~

##### **Sec. 2-44. Receipt of information.**

~~When a member of the council receives any information or is presented with any matter which will ultimately require action by the council, he shall promptly report such matter to the chairman for further action by the council. No action shall be taken by any committee of council until it first has been presented to the council or is officially assigned to a committee by the chairman.~~

~~(Ord. No. 105, § 3.11, 10-31-83)~~

##### **Sec. 2-45. Matters not within council's jurisdiction.**

~~No matter shall be entered on the agenda or heard by the council unless it is within the council's authority or jurisdiction, provided the council may entertain requests that it make recommendations to other governmental bodies, departments or agencies.~~

~~(Ord. No. 105, § 2.2(e), 10-31-83)~~

##### **Sec. 2-46. Conduct of meetings.**

~~(a) Meetings of council may be opened with prayer if council deems it appropriate.~~

~~(b) Every member, when about to speak, shall address himself to "Mr. Chairman" and, in speaking, shall avoid disrespect to the council and any personalities; and he shall confine himself to the question under consideration.~~

~~(Ord. No. 105, § 2.2(a), (b), 10-31-83)~~

~~Sec. 2-47. Requests to be heard; agenda; citizen comments.~~

~~(a) The agenda shall contain the items to be considered by the council. Should any person, group or organization request to be heard upon any matter at a regular or special meeting of council, the deadline for placing such items on the agenda shall be the close of business on the Tuesday prior to the regular Monday council meeting. When meetings are rescheduled to another evening, the deadline will be four (4) working days prior to the scheduled meeting. Except for emergency items, there shall be no additions to the agenda after the deadline has passed.~~

~~For the purpose of this rule of procedure, an emergency item shall be defined as an item which requires immediate legislative action because it significantly bears on the ability of the county government to deliver services; because it threatens the safety, livelihood or general well being of the people of the county; because delaying action might result in loss of public funds, especially grant funds; or because failure to act might result in litigation or exacerbation of pending litigation. The concept of emergency items shall not apply to items taken up in executive sessions of the council.~~

~~(b) Citizens comments. A register for people to sign will be placed in the hall outside the council chambers prior to each of council's regularly scheduled meetings, as well as at all specially called meetings. The register will have a place for the speaker's name, address, telephone number and subject matter. Anyone needing assistance to register should contact the clerk to council prior to the meeting. The list of those wishing to speak will be taken up when the chairman calls the meeting to order. Council will be informed by the chair as to how many people have requested to speak. Speakers will be allowed approximately three (3) minutes. If there are still people on the list who have not spoken at the end of thirty (30) minutes, council will decide whether to extend the citizens comment section or whether to delay it until a later time in the agenda. Delaying would allow council the opportunity to consider those agenda items which should not be postponed and to hear from those people who council have asked to be there for a specific reason. Other agenda items could be delayed until another meeting or council could vote to extend the meeting beyond the 10:30 adjournment time. Each person will speak in the order they signed in. Citizens will address council and will not be allowed to engage in a debate between council, staff, or other citizens. The administrator will take notes and will respond at the appropriate time to any questions which are raised during citizens comments.~~

~~(c) When any persons, including employees of the council and of the county, are heard by the council as provided in subsection (a), those persons, when they have completed their presentation, shall be seated and no persons other than a member of the council will be recognized to make any statement on such matter unless requested to do so by the council or by any member of the council through the chairman.~~

~~(Ord. No. 105, § 2.2(d), (f), 10-31-83; Ord. No. 232, 4-27-94)~~

~~Sec. 2-48. When members address the chair.~~

~~The chairman, when addressed by a member, shall recognize the member by name. The member who shall first be recognized shall be first heard; and if several shall address the chairman at about the same time, the chairman shall decide who was first to speak and shall recognize such member.~~

~~(Ord. No. 105, § 2.2(e), 10-31-83)~~

~~Sec. 2-49. Substitutions in the chair.~~

~~The chairman, in the absence of the vice chairman and secretary, may name a member to fill his place during an occasional absence from the chair, but such substitution shall not extend beyond an adjournment. In the absence of the chairman, vice chairman, and secretary, the council shall elect an acting chairman to serve until the return of the chairman, vice chairman, or secretary.~~

~~(Ord. No. 105, § 3.10, 10-31-83)~~

~~Sec. 2-50. Parliamentary procedures.~~

~~Except where otherwise specified in this division, the following rules of parliamentary procedure shall be observed at all council meetings:~~

~~(1) Decisions on questions of order. All questions of order shall be determined by the chairman in the first instance without debate, or with such debate as the chairman, in his discretion, may permit; but any member may appeal to the council from the decision of the chairman, with majority vote ruling. At any time, the chairman or other members of council may request an opinion on a question of order from the county attorney.~~

~~(2) Debatable motions. All motions, except motions to adjourn, to recess and to lay on the table, shall be debatable.~~

~~(3) When debate is in order. No motion shall be debated until it shall have been stated by the chairman. Any motion shall, if desired by the chairman or any other member, be reduced in writing and delivered to the chairman and read, before it shall be debated.~~

~~(4) Suspension of question. A question before the council shall be suspended by:~~

~~a. A question of order;~~

~~b. A question of privilege; and~~

~~c. A question of taking a recess.~~

~~(5) Interruption of debate. When a question is under debate, no motion besides those mentioned in the next preceding rule shall be received, except:~~

~~a. To adjourn or recede;~~

~~b. To lay on the table;~~

~~c. For the previous question;~~

~~d. To adjourn debate to a subsequent meeting;~~

~~e. To commit or recommit;~~

~~f. To strike out the ordaining or resolving words;~~

~~g. To amend.~~

~~(6) Precedence of motions. A motion to strike out the ordaining words of an ordinance, or resolving words of a resolution, shall have precedence over a motion to amend, and, if carried, shall be considered as equivalent to rejection.~~

~~(7) Motion to adjourn and to recess. Motions to adjourn, recede and to recede subject to the call of the chair shall always be in order, except while the council is actually engaged in deciding a question.~~

~~(8) Parliamentary procedure not specified in these rules. In all particulars not determined by these rules, or by law, the chairman or other presiding officer shall be guided by the previous usage of council or by parliamentary law and procedure as it may be collected from "Robert's Rules of Order." Such matters may be referred to the county attorney for interpretation by request of the chairman or other member of council.~~

~~(Ord. No. 105, §§ 3.1, 3.2, 3.5-3.9, 3.12, 10-31-83)~~

~~Sec. 2-51. Roll call vote.~~

~~Upon any question, at the request of any two (2) members, a roll call vote shall be ordered, whereupon the clerk shall call the roll and take the names of all who voted "aye" and all who voted "no", which the clerk shall enter in the minutes. Any member may have his vote recorded on any question.~~

~~(Ord. No. 105, § 3.3, 10-31-83)~~

~~Sec. 2-52. When members may not vote.~~

~~Any member of council who has a substantial interest in any business which contracts with the county for sale or lease of land, materials, supplies, equipment, or services, or who personally engages in such matters, shall make known that interest and refrain from voting upon or otherwise participating in his~~

~~capacity as a member of council in matters related thereto, per the provisions of the South Carolina Code of Laws and the South Carolina Ethics Commission.  
(Ord. No. 105, § 3.4(a), 10-31-83)~~

~~Sec. 2-53. Contempt of council.~~

~~Disorderly conduct amounting to an open or direct contempt or willful interruption of the proceedings of council shall be punishable by a fine and/or imprisonment as provided for in Section 1-10 of the Lancaster County Code of Ordinances  
(Ord. No. 105, § 2.2(g), 10-31-83)~~

~~DIVISION 3. ORDINANCES AND RESOLUTIONS\*~~

~~Sec. 2-61. To be approved as to form.~~

~~All ordinances and resolutions shall be submitted to and approved by the county attorney as to form and draftsmanship. As used herein, the term "ordinance" shall be an ordinance having the force of law. Resolutions shall not have the force of law, but shall express the opinion, feeling or recommendation of council concerning a particular thing or matter.  
(Ord. No. 105, § 4.1, 10-31-83)~~

~~Sec. 2-62.. Proposed ordinances and resolutions~~

~~Proposed ordinances and resolutions are introduced for discussion by any member of council offering the ordinance/resolution as a main motion. Resolutions are passed after a single period of debate (or reading) and ordinances require a reading at three public meetings on separate days with at least seven days between the second and third reading. First reading of an ordinance may be by title only. All ordinances shall be in written form prior to the second reading.  
(Ord. No. 105, § 4.2, 10-31-83)~~

~~Sec. 2-63. Reading of ordinances and resolutions.~~

~~If all members of council are furnished with copies of proposed ordinance or resolution, a verbatim reading thereof shall not be required unless such reading is specifically requested by a member. All ordinances, with the exception of emergency ordinances, shall be read at three (3) public meetings of council on three (3) separate days with an interval of not less than seven (7) days between the second and third readings.  
(Ord. No. 105, § 4.3, 10-31-83)~~

~~Sec. 2-64. Public hearings; technical codes.~~

~~(a) Public hearings, upon reasonable public notice, shall be held before final council action is taken to:~~

~~(1) Adopt annual operational and capital budgets;~~

~~(2) Make appropriations, including supplemental appropriations;~~

~~(3) Adopt building, housing, electrical, plumbing, gas, and all other regulatory codes involving penalties;~~

~~(4) Adopt zoning and subdivision regulations;~~

~~(5) Levy taxes; and~~

~~(6) Sell, lease or contract to sell or lease real property owned by the county.~~

~~(b) The council may adopt any standard code or technical regulations by reference thereto in the adopting ordinance. The procedure and requirements governing such ordinances shall be as prescribed for ordinances listed in paragraphs (a)(1) through (6), above. Copies of any adopted code of technical regulations shall be made available by the clerk of council for distribution or for purchase at a reasonable price.~~

~~(c) Not less than fifteen (15) days' notice of the time and place of such hearings shall be published in at least one (1) newspaper of general circulation in the county.~~

~~(Ord. No. 105, § 4.5, 10-31-83)~~

~~Cross-references: Budget process, § 2-181 et seq.~~

~~Sec. 2-65. Adoption by majority vote of council.~~

~~Except as required by state law or otherwise provided herein, all ordinances, resolutions, codes or policies may be passed or adopted by a majority of the members present for its passage or adoption.~~

~~(Ord. No. 105, § 4.4, 10-31-83)~~

~~Sec. 2-66. Emergency ordinances.~~

~~To meet public emergencies affecting life, health, safety or the property of the people, council may adopt emergency ordinances; but such ordinances shall not levy taxes, grant, renew, or extend a franchise or impose or change a service rate. Every emergency ordinance shall be designated as such and shall contain a declaration that an emergency exists and shall describe the emergency. Every emergency ordinance shall be enacted by the affirmative vote of at least two thirds of the members of council present. An emergency ordinance is effective immediately upon its enactment without regard to any reading, public hearing, publication requirements, or public notice requirements. Emergency ordinances shall expire automatically as of the sixty first day following the date of enactment.~~

~~(Ord. No. 105, § 4.6, 10-31-83)~~

**Section 3.** If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

**Section 4.** To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code, other County ordinances, or the adopted bylaws and rules of procedure for existing boards and commission, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5.** This ordinance is effective upon Third Reading.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

*<signature page follows>*

**LANCASTER COUNTY, SOUTH CAROLINA**

---

Steve Harper  
Chair, County Council

---

Larry Honeycutt  
Secretary, County Council

ATTEST:

---

Sherrie Simpson, Clerk to Council

First Reading: June 22, 2020  
Second Reading: July 20, 2020  
Third Reading: August 10, 2020

Approved as to form:

---

County Attorney

# Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2020-1675

Contact Person / Sponsor: Councilman Allen Blackmon/ and John DuBose/County Attorney

Department: Administration

Date Requested to be on Agenda: 6/22/2020

## **Issue for Consideration:**

Passage of an Ordinance to place before the voters on the November 2020 ballot the question of changing from the County Administrator form of government to the County Manager form of government.

## **Points to Consider:**

The only difference in the two forms of government is that under the County Manager form of Government County Council determines by way of an ordinance if the County Auditor and County Treasurer are elected or appointed. Council may make that determination individually for each office.

Currently the counties of Greenwood and York operate under the County Manager form of government.

There is no change in the duties of County Council other than the requirement to pass an ordinance sometime prior to 2024 to designate whether the positions will be appointed or elected effective July 1, 2025. This is the effective date as the two winners of the November 2020 election will be allowed to serve their full term of office. Both the Auditor and Treasurer serve terms based on fiscal years and not calendar years.

Other than the title change there is no change in the job duties of the Chief Administrative Officer.

Details on the County Manager form of government may be found in SC Code Title 4, Chapter 9, Article 9. Section 4-9-860 reads:

**SECTION 4-9-860.**Election or appointment of county treasurer and auditor.

The county treasurer and county auditor, or their counterparts, by whatever terms those officials are designated may be elected or appointed by council as the council may determine by ordinance. If such officials are appointed, they shall be subject to control by council and the manager in the same manner as other appointed county department heads.

## **Funding and Liability Factors:**

N/A

## **Council Options:**

Approve or reject placing the question regarding changing the form of government before the voters on the November 2020 ballot.

## **Recommendation:**

Place the question before the voters who will determine which form of government will be used in Lancaster County.

## **ATTACHMENTS:**

Description	Upload Date	Type
Ordinance 2020-1675	6/17/2020	Ordinance



STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2020-1675

COUNTY OF LANCASTER

)

)

**AN ORDINANCE**

**TO CALL FOR A REFERENDUM TO ALLOW THE QUALIFIED ELECTORS OF LANCASTER COUNTY, SOUTH CAROLINA TO VOTE TO RETAIN THE COUNCIL/ADMINISTRATOR FORM OF GOVERNMENT OR CHANGE TO THE COUNCIL/MANAGER FORM OF GOVERNMENT.**

**WHEREAS**, This Ordinance is authorized pursuant to Section 4-9-10 of the South Carolina Code of Laws (1976) as amended. The purpose of this Ordinance shall be to provide for a referendum to allow the qualified electors of Lancaster County, South Carolina to vote to retain the current Council-Administrator form of government or to change to the Council-Manager form of government and provide for the appointment of the County Treasurer and County Auditor; and

**WHEREAS**, The Lancaster County Board of Elections and Voter Registration shall take such steps as are necessary and appropriate to hold a referendum in conjunction with the general election to be held on November 3, 2020 to allow the qualified electors of Lancaster County, South Carolina to vote on the issue of retaining the current Council-Administrator form of government or changing to the Council-Manager form of government as provided for in Section 4-9-610, et. Seq., Code of Laws of South Carolina (1976) as amended; and

**WHEREAS**, the question for such referendum shall be stated as follows:

Should the form of Lancaster County's government be changed from that of Council-Administrator form of government as set forth in S.C. Code of Laws Title 4, Chapter 9, Article 7 (1976, as amended) to that of a Council-Manager form of government as set forth in S.C. Code of Laws Title 4, Chapter 9, Article 9 (1976 as amended) and provide for the appointment of the County Treasurer and County Auditor?

[ ] Yes (A "yes" vote is a vote in favor of changing the current form of government to a Council-Manager form of government and provide for the appointment of the County Treasurer and County Auditor)

[ ] No (A "no" vote is a vote to retain the current Council-Administrator form of government and provide for the election of the County Treasurer and County Auditor)

**NOW, THEREFORE BE IT ORDAINED**, The Lancaster County Board of Elections and Voter Registration shall conduct a referendum as stated above and shall verify the results of such referendum as provided by law.

Should the present form of government receive a majority favorable vote of those qualified electors voting, the present form shall continue without further action by the Lancaster County Council. Should the Council-Manager form of government receive a majority favorable vote of those qualified electors,

then, in such event, the Lancaster County Council shall enact and Ordinance establishing the new form of government in accordance with the provisions of applicable law.

**APPROVED AND ADOPTED BY THE COUNTY COUNCIL OF LANCASTER COUNTY,  
SOUTH CAROLINA ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2020.**

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

ATTEST:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

First Reading:        June 22, 2020  
Second Reading:     July 20, 2020  
Public Hearing:        July 20, 2020  
Third Reading:        August 10, 2020

Approved as to form:

\_\_\_\_\_  
John DuBose, County Attorney

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Sherrie Simpson/Clerk to Council

Department: County Clerk

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Whether to appoint Mike Couch to the Board of Zoning Appeals as the District 6 representative. If his appointment is approved, Mr. Couch will be filling an unexpired term, which will end on 06/30/2023.

Whether to nominate John A. Delfausse to the County Transportation Committee (CTC) as the District 1 representative. Once nominated, Mr. Delfausse will have to be appointed by the Lancaster County Delegation.

**Points to Consider:**

Mr. Couch's and Mr. Delfausse's applications are attached for Council's review and consideration.

**Funding and Liability Factors:**

N/A

**Council Options:**

Approve or deny the appointments.

**Recommendation:**

Approve the appointments.

**ATTACHMENTS:**

Description	Upload Date	Type
Application from Mike Couch for the Board of Zoning Appeals	6/12/2020	Backup Material
Application from John A. Delfausse for the County Transportation Committee (CTC)	6/12/2020	Backup Material

LANCASTER COUNTY BOARDS & COMMISSIONS  
APPLICATION FOR SERVICE

Name Mike Couch County Council District 6

Mailing Address \_\_\_\_\_ City/Zip Heath Springs, SC 29058

Street Address \_\_\_\_\_ Registered Voter yes<sup>X</sup> no

Tel. Number (home) \_\_\_\_\_ (work) \_\_\_\_\_ (other) \_\_\_\_\_

Email: reinvestor@comporium.net

Occupation Real Estate Investor Place of employment Self-Employed

Address PO Box 53, Heath Springs, SC 29058 Normal working hours Flexible  
(most meetings are scheduled after 6:00 pm - lack of attendance can be reason for replacement on a commission)

Name of Board or Commission in which you are interested

1st choice Board of Zoning Appeals 2nd choice \_\_\_\_\_

3rd choice \_\_\_\_\_

Reason for interest

Willing to serve in an area of concern and share my expertise of real estate.

Why do you feel you are qualified to serve on these boards? In addition, note education, areas of expertise, skills & interests. (continue on separate sheet if needed)

Qualifications: I have over 25 years of Real Estate experience as an Investor which I feel will be a valuable asset to the BZA Board. Education: Graduate of Heath Springs High School class of 1968 where I was Vice President of Senior Class and Captain of the 1967 State Championship Football Team. Attended Gardner-Webb University. Expertise And skills: Real Estate. Interests: Faith, Family, Friends and Real Estate Business.

Do you presently serve any State, County or Municipal Boards? No If yes, list \_\_\_\_\_

Have you ever served on a county board? No If yes, list \_\_\_\_\_

Additional pertinent information

Applicant's signature

*James Michael Couch*

Key: 34838b47d83dc0e57ae294bd1c81dd951

Date 06/09/20

Receipt of application does not guarantee an appointment. Applicants will be notified of appointments by mail.

Return completed application to Sherrie Simpson, Lancaster County Council Office, P.O. Box 1809, Lancaster, SC 29721

**LANCASTER COUNTY BOARDS & COMMISSIONS  
APPLICATION FOR SERVICE**

Name John A Delfausse County Council District District 1

Mailing Address \_\_\_\_\_ City/Zip Indian Land / 29707

Street Address \_\_\_\_\_ Registered Voter yes<sup>x</sup> \_\_\_ no \_\_\_

Tel. Number (home) \_\_\_\_\_ (work) \_\_\_\_\_ (other) \_\_\_\_\_

Email: jadelfausse@hotmail.com

Occupation Retired Place of employment \_\_\_\_\_

Address \_\_\_\_\_ Normal working hours \_\_\_\_\_  
(most meetings are scheduled after 6:00 pm - lack of attendance can be reason for replacement on a commission)

**Name of Board or Commission in which you are interested**

1st choice County Transportation Committee 2nd choice \_\_\_\_\_

3rd choice \_\_\_\_\_

**Reason for interest**

I have been a citizen advocate for the roads in Lancaster County and Indian Land for over 10 years. With the growth in Indian Land, the roads and traffic have become a major issue. Now that an opening in the County Transportation Committee has become available, I would like to take my advocacy to an official position within the County.

**Why do you feel you are qualified to serve on these boards? In addition, note education, areas of expertise, skills & interests. (continue on separate sheet if needed)**

My education is in Mechanical Engineering, I have held senior executive management positions within the companies I have worked for. My strengths are in working with others to get to a consensus on needed work and drive the efforts to the execution of those needs.

I served as an officer for over 3 years with the Indian Land Action Council and have been involved with the issues in our community for over 10 years.

Being involved with the County Council and Planning Commission for years with respect to the roads in Indian Land, I have been successful at lobbying for the first Traffic Circle on Harrisburg Road in Indian Land. I have

Do you presently serve any State, County or Municipal Boards? No \_\_\_ If yes, list \_\_\_\_\_

Have you ever served on a county board? No \_\_\_ If yes, list \_\_\_\_\_

Additional pertinent information

*Applicant's signature*   
signed via SeamlessDocs.com  
Key: 34Pd9b47d83dc0e87ae264bd1c91da951

Date 5/20/20

Receipt of application does not guarantee an appointment. Applicants will be notified of appointments by mail.

Return completed application to Sherrie Simpson, Lancaster County Council Office, P.O. Box 1809, Lancaster, SC 29721

Reason for Interest

I have been a citizen advocate for the roads in Lancaster County and Indian Land for over 10 years. With the growth in Indian Land, the roads and traffic have become a major issue. Now that an opening in the County Transportation Committee has become available, I would like to take my advocacy to an official position within the County.

Why Qualified

My education is in Mechanical Engineering, I have held senior executive management positions within the companies I have worked for. My strengths are in working with others to get to a consensus on needed work and drive the efforts to the execution of those needs.

I served as an officer for over 3 years with the Indian Land Action Council and have been involved with the issues in our community for over 10 years.

Being involved with the County Council and Planning Commission for years with respect to the roads in Indian Land, I have been successful at lobbying for the first Traffic Circle on Harrisburg Road in Indian Land. I have proposed a Long Term Road Plan for Indian Land to the Planning Commission and worked with RFATS and the Planning Commission on their proposal for a Collector Street Plan.

I have been a frequent visitor to the RFATS monthly meetings and have interacted with the State and Local DOT, County Council members and Planning Commission members.

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Veronica Thompson/Chief Financial Officer

Department: Finance

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Approval of External Auditing services contract for fiscal years ending 2020, 2021, and 2022.

SECTION 4-9-150 of the State codes governs that Council provide for an independent annual audit of all financial records and transactions of the County. The audits must be made by a certified public accountant or public accountant who has no personal interest, direct or indirect, in the fiscal affairs of the county government or any of its officers. The former External Auditor's contract ended with the completion of the FY2019 Audit. Request for Proposals to solicit auditing services was posted April 8, 2020.

The County received solicitations from two accounting firms:

- Faulkner & Thompson, PAs - Rock Hill, SC
- Mauldin & Jenkins, LLC- Columbia, SC

### **Points to Consider:**

An evaluation committee reviewed the proposals and recommends Council award Mauldin and Jenkins, LLC auditing services contract for FY2020, FY2021, & FY2022. The committee considered the firm's expertise & experience, audit approach, and cost.

Mauldin & Jenkins, LLC specializes in providing services to governments. The firm is a large firm which allows for rotation of staff on the audit engagements. They are using innovative methods to perform artificial intelligence (AI) to scan the County's transactions and provide new risk based insights during the audit.

Faulkner & Thompson may be a good firm, but the committee felt that their past experience was with smaller entities and is not a good fit for a County our size. There was also a concern with the quantity and experience of staff.

The transmittal letter from Mauldin and Jenkins is attached.

### **Funding and Liability Factors:**

Cost :

- FY2020 Audit -\$49,500
- FY2021 Audit- \$49,500
- FY2022 Audit - \$49,900

The proposed FY2021 budget is adequate to support the cost.

### **Council Options:**

N/A

### **Recommendation:**

Approve entering into an Auditing Services contract with Mauldin & Jenkins, LLC for fiscal years ending 2020, 2021, and 2022.

### **ATTACHMENTS:**

Description	Upload Date	Type
Mauldin & Jenkins Transmittal Letter 5.1.2020	6/12/2020	Backup Material



## Transmittal Letter

May 1, 2020

Lancaster County Procurement  
Attn: Cathy McDaniel, Director  
101 N. Main Street  
Lancaster, South Carolina 29720

Ladies and Gentlemen:

We appreciate the opportunity to propose on providing audit services to Lancaster County, South Carolina (the "County"), and we are pleased to submit a qualifications package including cost estimates to provide annual financial and compliance auditing services for the County. The contract for such audit services will be for five consecutive fiscal years beginning with the fiscal year ending June 30, 2020, and ending with the fiscal year ended June 30, 2022.


We have read the Request for Proposal ("RFP") and fully understand its intent and contents. We understand the time frame for performance of the annual financial audits as stipulated by the County and agree to provide the services described in the proposal. We will conduct preliminary and final fieldwork and will issue all of the deliverables and reports substantially prior to the required due dates.

As professionals serving the public sector, Mauldin & Jenkins is qualified to serve the County. We believe that **Mauldin & Jenkins is the leader in auditing state and local governments in the Southeast**. This leadership was achieved by recognizing that we are an important part of our client's success, with our objective being to ensure that accurate information is reported to the Commission, management, and its citizens. Given the complexities of the County's financial operations and the ongoing significant changes in accounting standards, we feel that it is very important that you select an auditing firm that is **focused and experienced** in the governmental industry. We differentiate ourselves from our peers via:

❖ **Experience with Governments.** As auditors for more governments in the Southeast than any other firm, our professionals are thoroughly versed in the complex governmental arena, and have consistently provided the highest quality of service to our government clients. We serve approximately:

- **500 state and local governments across the Southeastern U.S.A.**
- **126 cities and 57 counties;**
- **62 school districts and 40 charter schools;**
- **48 state agencies, authorities, commissions, colleges, and departments;**
- **50 stand-alone business-type utility authorities (water/sewer, gas, electric, airports & transit)**
- **100+ stand-alone governmental special purpose entities (housing, industrial development, health & welfare, other educational, retirement, libraries, etc.);**
- **100+ water & sewer systems, 21 airport operations, 14 gas systems, 14 electrical utilities, & 11 transit services;**
- **10 communities in the Municipal Electric Authority of Georgia (MEAG), 4 other large electric operations, and another 10 gas utility operations;**
- **129 governments awarded the GFOA's and, or ASBO's Financial Reporting Certificates.**

Mauldin & Jenkins provides over 100,000 hours of service to approximately 500 governmental units in the Southeast on an annual basis utilizing over 100 professionals.

- ❖ **Nationally Recognized.** Mauldin & Jenkins is consistently ranked in the Top 100 by various publications as one of the largest certified public accounting firms in the country. We are a regional firm, but the firm's influence is shared nationally. Our partners have volunteered to serve: as the American Institute of CPA's (AICPA's) sole representative to Government Accounting Standards Advisory Council (GASAC); the 2015 Chairman of the board of the AICPA; and a board member of the International Federation of Accountants (IFAC) in 2016. In January 2020, our own Joel Black accepted the opportunity to serve as the Chairman of the Governmental Accounting Standards Board (GASB).  Mauldin & Jenkins is a leader nationally.
- ❖ **Experience with Client Transitions.** Over the past 20 years, we have experienced approximately 500 transitions as the new auditors of governmental entities. Our team offers a great deal of experience with serving new clients, and providing a smooth transition during the change in auditors.
- ❖ **Information Technology Services.** We are proud to be one of the few firms in the southeast to utilize an Artificial Intelligence tool - Ai Auditor by Mindbridge - as part of our audit process. This tool provides for a more effective audit. We also have resources to address the evolving cybersecurity threats to your government with Certified Information Systems Auditors (CISA) on staff and certified by the AICPA to provide cybersecurity advisory services and the newly created cybersecurity assessment.
- ❖ **Staff Continuity.** Our staff retention rates are considered to be among the best in the profession. We are able to not only provide consistency with the partner and manager on our engagement teams, but seniors as well. We also have enough resources at the partner, manager, and senior levels to provide for periodic rotations as requested by our clients.
- ❖ **Education.** Mauldin & Jenkins' clients have the opportunity to register and receive approximately thirty (30) hours of continuing education on an annual basis, free of charge. We take our experience in serving governments, and choose timely and relevant topics to provide ongoing education to our clients. Sessions are limited to clients only.
- ❖ **Responsiveness and Large Firm Resources with Small Firm Sensitivity.** We pride ourselves in responding to the needs of our clients; not only the ability to meet deadlines, but also to respond to other requests. Our ability to be responsive is enhanced by the open communications and good working relationship we have with our clients. Our resources provide for the flexibility to meet your needs and to perform our services in an efficient and effective manner.
- ❖ **Organized to Specifically Meet Your Needs.** Our partners, managers, and seniors in the Firm's Governmental Practice Division spend 100% of their time serving governments. By structuring the Firm's Governmental Practice Division in such a manner, we are able to create efficiencies in the audit process which typically result in our total hours being significantly less than most other firms.

This proposal represents a firm offer for 90 days from the date of the proposal. As a member of Mauldin & Jenkins, David Irwin is authorized to bind, and make representations for the Firm, and he will be the ultimate party responsible for the quality of the report and working papers. We welcome the opportunity to meet with you to present our proposal and our qualifications. Please contact us at (800) 277-0050. Again, on behalf of Mauldin & Jenkins, thank you for the opportunity to serve.

Sincerely,  
MAULDIN & JENKINS, LLC



David Irwin, Partner

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Alison Alexander/Deputy County Administrator

Department: Administration

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

As part of the Covid-19 response plan, the County instructed departments to allow employees to work from home where possible. This allowed county operations to continue even when buildings were closed to the public. The County has no overarching policy to outline what the county and the employee's responsibilities and expectations are when working remotely, and staff would like to have a policy in place for remote work. The Covid-19 experiment demonstrated this would be a positive policy to have in place for departments and employees to utilize in emergency and non-emergency times.

### **Points to Consider:**

The County has employees who are issued laptops, whether on a permanent basis or as part of an emergency plan, and should have a policy to outline the expected schedule, treatment of equipment, and other items. Administration and Human Resources worked with the County's employment attorney to craft the attached policy.

### **Funding and Liability Factors:**

n/a

### **Council Options:**

The Administration Committee reviewed the attached Remote Work Policy at the June 2, 2020 meeting, and sent to full Council without a favorable recommendation.

Council may choose to approve the policy as presented (or amended), or not approve.

### **Recommendation:**

To recommend approval of the policy as presented.

### **ATTACHMENTS:**

Description	Upload Date	Type
Proposed Remote Work Policy	5/21/2020	Backup Material

NOT A CONTRACT OF EMPLOYMENT  
EMPLOYMENT REMAINS AT-WILL AND MAY BE TERMINATED  
AT ANY TIME BY THE EMPLOYEE OR THE COUNTY

**Lancaster County**  
**Remote Work Policy**

The purpose of this policy is to set out guidelines for remote work by certain employees of Lancaster County. This policy is subject to evaluation and modification as the County determines necessary to best serve the needs of our citizens and protect the health and safety County employees.

**1. General**

Working from a remote location is subject to the department head's approval. Working from a remote location may be revoked at any time without notice by the department head. During emergencies employees may be assigned to work at home (remote work) and will be expected to return to working in the office when emergency conditions have abated, or when instructed by supervision.

The assigned work location of employees permitted to work remotely remains the county office to which they normally reported prior to working at home. All employees are expected to report to work from time to time to attend meetings, due to staffing shortages, for training purposes, or other reasons as determined by and at the discretion of the supervisor or department head. This will depend on the needs of the department. There will be no additional compensation or reimbursement for mileage when expected to report to work.

New employees generally must successfully complete their Introductory Period (90 days) before becoming eligible to work from a remote location. Exceptions may be made for employees hired when the County is operating under modified schedules, such as the COVID-19 period, whose work is capable of being done remotely and who were not hired for the express purpose of completing tasks that must be done in the office.

**2. Schedule**

The remote work schedule (that is, the days worked in the office and the days worked remotely) will be determined by the department head depending on the needs of the department. In the case of remote work during emergencies, an employee may be expected to work remotely each work day on a temporary basis.

**3. Staff Meetings**

All employees are expected to be present for staff meetings. Attendance by phone or video conferencing is permitted with the department head's advance approval.

**4. Application of County and Departmental Policies**

All County and department rules, including those in the *Personnel Policies and Procedures Manual*, apply to employees who work remotely. Employees must pay specific attention to those centered on work-related electronic communication and behavioral expectations. All phone and internet communication is expected to be professional and appropriate, just

NOT A CONTRACT OF EMPLOYMENT  
EMPLOYMENT REMAINS AT-WILL AND MAY BE TERMINATED  
AT ANY TIME BY THE EMPLOYEE OR THE COUNTY

**Lancaster County**  
**Remote Work Policy**

as in an in office setting. Employees are expected to be responsive to phone and internet communication in a timely manner during normal office hours.

Employees who violate County and departmental policies while working remotely are subject to disciplinary action, up to and including termination of employment, in the same manner as if working in the office.

**5. Job Performance**

Employees are expected to maintain the same high levels of job performance when working remotely as they do when working in the office. Working remotely is not an excuse for failure to perform assigned tasks or to complete them in a timely manner. Failure to maintain job performance expectations will result in disciplinary action, up to and including termination of employment. Where remote work has been assigned during an emergency to an employee whose work normally requires him or her to be in the office, the department head may make allowances for the limitations of remote work. It is the supervisor's responsibility to measure and monitor job performance.

**6. Time, Attendance and Overtime**

Full-time employees normally scheduled to work 37.5 hours may only work 37.5 hours during the work week. All other full-time employees may work no more than 40 hours during the work week. Part-time employees may only work the number of hours they are normally scheduled or are instructed to work by the department head, not to exceed 40 in a work week. Working more than the foregoing hours and working overtime must be approved in advance (in writing) by the department head. Working unapproved hours or overtime will result in disciplinary action, up to and including termination of employment.

Employees allowed or required to work remotely are expected to be working and available for communication with coworkers and others during normal office hours. Variances from the normal schedule are permitted only with the advance written permission of the department head.

**7. Use of Annual and Sick Leave**

Employees allowed to work remotely must request and use annual and sick leave in accordance with normal County policy and must immediately notify the supervisor if the employee becomes ill or cannot work as scheduled. Employees who work less than their assigned straight-time hours during a workweek must use annual leave, or sick leave, as applicable. Holidays are treated in the same manner as when employees are working in the office. Employees who would normally be off will not work during the holiday unless required to do so by the department head and will receive holiday pay if eligible. Employees who would normally work during the holiday, will work as expected and record their hours of work.



NOT A CONTRACT OF EMPLOYMENT  
EMPLOYMENT REMAINS AT-WILL AND MAY BE TERMINATED  
AT ANY TIME BY THE EMPLOYEE OR THE COUNTY

**Lancaster County**  
**Remote Work Policy**

**8. Reimbursable Expenses**

Generally, expenses incurred as a result of an employee's working remotely will not be covered.

**9. Equipment and Work Environment**

Employees must maintain a work area in the home environment that is sufficient for the completion of work. The County will provide a county-owned laptop computer or mobile device for remote access. Hardware, such as a printer or telephone, will not be provided for the home office. Employees must provide their own internet connection.

During periods of equipment malfunction, the employee is expected to report to work in the office. The department head may, at his or her discretion, allow the employee to use annual leave in lieu of coming in to work during times of equipment malfunction.

Office supplies are not provided.

It is the employee's responsibility to ensure that the at-home work area is set up in such a manner that it is free of fire and safety hazards. Any work-related injury sustained while working from a remote location must be reported immediately to the supervisor.

**10. Insurance**

Employees are responsible for ensuring their homeowner's insurance policy covers losses to the home or property that are incurred from using part of the home as an office. If there is additional expense involved in covering this, the employee will be responsible for the associated expense.

**11. Workers' Compensation**

Workers' Compensation only applies if the employee is injured while performing work-related activities. The employee must also designate a workspace, and he or she is only covered if the injury occurs within that workspace while working.

**12. Data Security**

Employees may not compromise the confidentiality or security of the County's information or information systems due to remote work or remote computer access. The exact same information security policies that apply when working in the office apply when working remotely. If the employee maintains printed materials remotely, he or she must keep those under lock and key as appropriate.

**13. Tax Deduction**

The County cannot provide employees with tax advice. Employees should consult IRS resources or their tax advisors if they want to know whether their use of a home office is

NOT A CONTRACT OF EMPLOYMENT  
EMPLOYMENT REMAINS AT-WILL AND MAY BE TERMINATED  
AT ANY TIME BY THE EMPLOYEE OR THE COUNTY

**Lancaster County**  
**Remote Work Policy**

deductible. If the employee qualifies for tax deductions as a result of establishing a home office, it will be his or her responsibility to apply for these deductions.

**14. Zoning**

The employee is responsible for observing any zoning ordinances regulating the performance of work at home for telecommuting purposes.

**15. Exceptions**

There will be times when all work must be conducted in the office and remote work will not be possible. There may also be an expectation that the remote worker attend meetings and training in person rather than remotely.

**16. Termination**

The allowance for remote work may be revoked at any time. If an employee resigns or is terminated from employment, all County property must be returned upon termination of employment.

**17. Elected and Appointed Officials**

Employees of elected and appointed officials are not subject to this policy except to the extent the official adopts it in whole or in part.

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Steve Willis/Administration

Department: Administration

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Request to remove the cap of 240 hours accumulation of annual leave for 2020.

**Points to Consider:**

Due to the state of emergency, and various planned recovery efforts, coupled with a forecast second wave of the virus coupled with the flu late this year, many employees cannot utilize their annual leave to take normally scheduled vacations.

I am requesting that I be allowed to remove the cap for the 2020 calendar year.

**Funding and Liability Factors:**

Should an employee retire during the calendar year they may receive a larger annual leave payout than would have normally been the case since the ability to utilize leave has been curtailed.

**Council Options:**

The Administration Committee reviewed the request at the June 2, 2020 meeting, and sent to full Council with a favorable recommendation.

Council may choose to approve or reject the request.

**Recommendation:**

I strongly recommend approval so that employees do not lose leave time through no fault of their own.



## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Jamie Gilbert/Economic Development and Steve Willis/Administration

Department: Administration

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

Grant application through the Catawba Council of Governments for the extension of Mount Nebo Road in the Lancaster Air Rail Park.

**Points to Consider:**

This grant would be to extend Mount Nebo Road to open up additional lots at the Lancaster Air Rail Park.

This project is in conjunction with the Resolution approved by Council earlier this year related to preparing the Air Rail Park for another site and building.

**Funding and Liability Factors:**

The grant is 80% federal and 20% local. The budget is:

Construction Cost Subtotal	\$701,250.00
Contingency (10%)	\$70,125.00
Administration	\$30,000.00
Total Project Cost	\$801,375.00

The 80% match comes to \$641,100 and the local match is \$160,275. I do need to note that the engineering is strictly a local cost and comes to \$99,000. That makes the local match \$259,275.

We have \$203,000 in utility tax credit funds to go towards the local match. We propose to utilize the Economic Development set-aside funds (7% from past projects) to fund the remaining \$56,275. That will avoid using the Grant Match account.

It should be noted that this will complete the road portion of Council's previously approved Resolution. In FY 21-22 there will be a need to budget \$500,000 in one time funds for the site preparation component of the Resolution.

**Council Options:**

Approve or reject the grant application.

**Recommendation:**

This has been to the Administration Committee but has changed to reflect no General Fund money for the road component. I would defer to Committee Chairwoman McGriff for comment.

I respectfully request a motion authorizing the county staff and COG to submit the grant application to EDA and accept it should it be awarded.

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Steve Willis/Administration and I&R Committee

Department: Administration

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

The I&R Committee voted at their last meeting to bring to full Council a recommendation to utilize \$1.5 million in General Obligation bond funds to be used for the construction of a new terminal building at the Lancaster County Airport.

### **Points to Consider:**

At the direction of the Infrastructure and Regulation (I&R) Committee the proposal to utilize the remaining one million five hundred thousand dollars (\$1,500,000) in the General Obligation bond is presented to County Council. The purpose of the funding would be to construct a new terminal building at the Lancaster County Airport. The Terminal Building proposal was not selected by the CPST3 Committee for inclusion on the referendum, which prompted the discussion at I&R Committee. The total cost for the terminal presented to CPST3 Committee was \$2,000,000, with \$500,000 in Federal funds available and a request for \$1,500,000 for the local match.

As we did at the I&R meeting, staff needs to remind Council that this funding source has been recently discussed for the purpose of acquiring land currently owned by the Lancaster County Water and Sewer District and constructing a recycling site as well as renovation of the existing building for use by various Public Services departments.

This particular use has only been discussed; however, at the direction of Council, we have completed a Phase 1 environmental study on the LCW&SD site.

To utilize these funds for either purpose, or some other purpose as determined by Council, will require three readings of an ordinance.

At this point staff simply seeks guidance for what purpose County Council would like to utilize these funds. If for the Airport Terminal, we will cease work on the LCW&SD site. If it is for that site then we will continue with the due diligence. The funding amount is insufficient to complete both projects. The bond budget for the Fleet Garage was \$2.75M and Council recently redirected \$1,241,000 to EMS. This leaves a total of \$1,509,000. I also need to note that we will likely have cost overages for the Animal Shelter as has been discussed (poor climate for fund raising).

I do not recommend we issue additional General Fund debt to do both projects at this time. It is important to note that while our debt service millage dropped this year, it will go back up next year when we issue the remaining voter approved debt for the Indian Land Recreational facility. Of course, the current economic state comes into play as well. Clearly conservative budgeting is needed right now. We are following Government Finance Officers Association guidelines by focusing on three key factors in the FY 21-22 budget; (1) maintain service levels; (2) protect our fund balance; and (3) protect our double A bond rating.

Council could, as you have discussed for other needs, revisit whichever project is not selected in January once we have our FY 20-21 audit results. Until that time we cannot accurately predict what percentage of any budget surplus would be recurring funds and what percentage would be non-recurring funds. I would note that some of the surplus will be needed in future years to maintain our codified fund balance of between 28% and 32%. As the overall budget grows, the amount needed to adequately meet our fund balance requirement will likewise grow.

Please advise if any additional information is needed.

### **Funding and Liability Factors:**

N/A until Council directs an Ordinance be prepared.

**Council Options:**

Direct staff to prepare to move forward with one one project or the other or neither at this time and discuss the matter further.

**Recommendation:**

I&R Committee recommends the funding be designated for an Airport terminal.

## Agenda Item Summary

---

Ordinance # / Resolution #: Ordinance 2019-1626 - HELD

Contact Person / Sponsor: Jamie Gilbert/Economic Development

Department: Economic Development

Date Requested to be on Agenda: 6/22/2020

### **Issue for Consideration:**

Project Dumping is a well respected corporation that is seeking to invest and create new jobs in Lancaster County. The project is expected to invest \$20,000,000 and create 200 new jobs over five years. The project has looked at locations in Lancaster County, the Charlotte Region and throughout the United States. The Lancaster County Department of Economic Development (LCDED) and South Carolina Department of Commerce (SCDOC) have worked with Project Dumping to secure the project in Lancaster County. LCDED has assisted the project with site selection, incentives, transportation issues and other related items.

Three inducement resolutions were passed by County Council on August 27, 2018, November 26, 2018 and April 8, 2019 reflecting the county's commitment to provide property tax and infrastructure incentives for Project Dumping. The following are the recommended incentives for the project:

- A 30 Year Fee-In-Lieu-of-Taxes (FILOT) agreement that provides a property tax assessment rate of 6%, a locked in millage rate of 317.6 mills and a ten year investment period.
- A 15 Year Special Source Revenue Credit (SSRC) of 70% for the first six years that the property is placed in service during the investment period, 65% for years seven through eleven, and 60% for years twelve through fifteen.
- A ten-year extension of the term for an existing FILOT agreement between Lancaster County and the company.
- Securing of funds through one or more sources including but not limited to grants, utility tax credits, enhanced property tax credits and general appropriations to assist with the construction of all road improvements required for approval of Project Dumping.
- Reimbursement to the company for road improvement costs the company incurs, up to \$194,500.

### **Points to Consider:**

- Project Dumping will result in a large number of new jobs and substantial investment coming to Lancaster County.
- The company is well respected and a leader in their industry.
- The road improvements will be beneficial to both businesses and residents in the area in which the project is located.
- The direct cost to the County of the road improvements is less than what was initially projected at the time the resolutions were approved.

### **Funding and Liability Factors:**

The only direct funding/liability factors for Lancaster County are associated with the county road improvements. The following outlines the potential funding/liability factors for the County.

- The road improvement costs are estimated to be \$1,195,5000
- LCDED has secured \$350,000 in grant funding from Comporium, South Carolina Department of Commerce and Duke Energy for the road improvements.

- The County has applied to the U.S. Economic Development Administration (EDA) for a grant. If approved the grant could fund up to \$724,400 of the county road improvement costs.
- If the EDA grant is awarded, the balance of the road improvement costs will be approximately \$121,100 which would be paid by County.
- If the EDA grant is not awarded, the County will seek other grants to offset the costs. In the event no other grants are available, the County will provide the balance of the \$845,500 in county road improvement costs.

**Council Options:**

County Council can approve, deny or table for additional changes, the Project Dumping Incentive Ordinance and Agreement.

**Recommendation:**

LCDED recommends the County Council approve the Project Dumping Incentive Ordinance and Agreement.

## Agenda Item Summary

---

Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Steve Willis/Administration and Sheriff Barry Faile/Sheriff's Department

Department: Administration

Date Requested to be on Agenda: 6/22/2020

**Issue for Consideration:**

To inform County Council on the 100% grant from the U.S. Justice Department to the Lancaster Sheriff's Office related to COVID019 expenses.

**Points to Consider:**

This is a 100% grant so no action is needed by County Council.

This was a formulamatic grant from the Justice Department to help offset expenses related to responding to the COVID-19 pandemic.

**Funding and Liability Factors:**

\$60,415 in federal funds - 100% grant.

**Council Options:**

N/A - this is for information only.

**Recommendation:**

N/A

**ATTACHMENTS:**

Description	Upload Date	Type
Grant Form	6/6/2020	Exhibit



# Department of Justice (DOJ)

## Office of Justice Programs

### Office of Communications

Washington, D.C. 20531

#### GRANT NOTIFICATION

Grant Number: 2020-VD-BX-1156

Name & Address of Recipient: County Of Lancaster  
1520 Pageland Hwy.  
P.O. Box 1908

City, State & ZIP: Lancaster, South Carolina 29721-0908

#### Recipient Project Director/Contact:

Barry Faile  
Sheriff

Phone: (803) 313-2105

Title of Program: FY 20 Coronavirus Emergency Supplemental Funding Program

Title of Project: FY 20 Coronavirus Emergency Supplemental Funding Program

Amount of Award: \$ 60,415

Date of Award: 06/01/2020

Awarding Agency: Bureau of Justice Assistance  
Linda L Hill

Supplement: No

#### Statutory Authority for Program:

FY20(BJA - CESF) Pub. L. No. 116-136, Div. B; 28 U.S.C. 530C

Impact/Focus: Formula

CFDA Number: 16.034

#### Project Description:

The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiatives may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

NCA/NCF

For more information about this grant, contact the Office of Justice Program's Office of Communications at (202) 307-0703.