

**Council Members**

District 7: Brian Carnes - Chair

District 4: Larry Honeycutt

District 3: Billy Mosteller

**County Attorney**

John K. DuBose III

**Clerk to Council**

Sherrie Simpson

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**November 14, 2019****5:00 PM****101 North Main Street  
Lancaster, SC 29720**

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**LANCASTER COUNTY****Public Safety Committee****Administration Office Conference Room, County Administration Building, 101 North Main Street, Lancaster, SC 29720****AGENDA****1. Call to Order - Billy Mosteller****2. Approval of the Agenda***[deletions and additions of non-substantive matters]***3. Citizens Comments****4. Approval of Minutes**

- a. Approval of Minutes from the October 15, 2019 Public Safety Committee Regular Meeting

**5. Discussion/Action Items**

- a. Palmetto Pride Grant Notification - Sheriff Barry Faile
- b. Update on Potential Purchase of Self-Contained Breathing Apparatus (SCBA) for Fire Services-Darren Player
- c. Review of the 2020 Calendar Meeting Schedule for Council, Committees, Boards and Commissions and Advisory Boards for Changes, Additions or Deletions  
(Adoption of the 2020 Calendar is scheduled for the November 25, 2019 Council meeting.)

**6. Adjournment**

*Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting. Lancaster County Public Safety Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: [www.mylancastersc.org](http://www.mylancastersc.org)*

## Agenda Item Summary

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Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Chelsea Gardner/ Deputy Clerk to Council

Department: County Clerk

Date Requested to be on Agenda: 11/14/2019

**Issue for Consideration:**

Approve or amend the minutes from the October 15, 2019 Public Safety Committee regular meeting.

**Points to Consider:**

The minutes from the October 15, 2019 Public Safety Committee regular meeting are attached for the Committee's review and approval.

**Funding and Liability Factors:**

N/A

**Options:**

The Committee can approve or amend the minutes.

**Recommendation:**

Approve the minutes as written.

**ATTACHMENTS:**

Description	Upload Date	Type
Draft Minutes from the 10-15-2019 Public Safety Committee Meeting	11/8/2019	Backup Material

**Council Members**

District 7: Brian Carnes - Chair

District 4: Larry Honeycutt

District 3: Billy Mosteller

**County Attorney**

John K. DuBose III

**Clerk to Council**

Sherrie Simpson

**October 15, 2019****5:00 PM****101 North Main Street  
Lancaster, SC 29720****LANCASTER COUNTY****Public Safety Committee****Administration Office Conference Room, County Administration Building, 101 North Main Street, Lancaster, SC 29720****MINUTES****DRAFT**

Committee Members present at the meeting were Brian Carnes, Larry Honeycutt and Billy Mosteller. Also present at the meeting were County Administrator Steve Willis, County Attorney John DuBose, Clerk to Council Sherrie Simpson, Deputy Clerk to Council Chelsea Gardner, and various department heads and staff. A quorum of the Lancaster County Public Safety Committee was present for the meeting.

The following press were notified of the meeting by e-mail in accordance with the Freedom of Information Act: *Lancaster News*, *Kershaw News Era*, *The Rock Hill Herald*, *Fort Mill Times*, Cable News 2, Channel 9 and the local Government Channel. The agenda was posted in the lobby of the County Administration Building and also on the county website for the required length of time.

**Call to Order - Committee Chair Brian Carnes**

Committee Chairman Brian Carnes called the meeting to order at approximately 5:00 p.m.

**Approval of the Agenda**

Larry Honeycutt moved to approve the agenda. The motion was seconded by Billy Mosteller. The Committee approved the agenda by unanimous vote of 3-0.

**Citizens Comments**

There were no citizens that came forward for comments.

**Approval of Minutes**

Billy Mosteller moved to approve the minutes from the September 10, 2019 Public Safety Committee regular meeting as written. The motion was seconded by Larry Honeycutt. The approval of the September 10, 2019 Public Safety Committee regular meeting minutes passed by unanimous vote of 3-0.

**Discussion/Action Items**

- a. 2019 DHEC Grant In Aid (GIA) Grant - Clay Catoe/Steve Willis

Steve Willis stated that this is an annual grant from DHEC. EMS Director, Clay Catoe stated that they normally budget for a paramedic class each year. They are going to use this money to send individuals to paramedic school. Two individuals will be able to attend paramedic school on this grant and then three individuals that they budget for will also get to attend. So there will be a total of five individuals going to paramedic school.

Larry Honeycutt made the motion to send the 2019 DHEC Grant In Aid (GIA) Grant to full Council. The motion was seconded by Billy Mosteller. The motion to send the 2019 DHEC Grant In Aid (GIA) Grant to full Council passed by a vote of 3-0.

**b. Providing Legal Representation for EMS Staff Court Hearings - Clay Catoe**

EMS Director, Clay Catoe stated that they have had three crews be assaulted and they are having to go to court. He believes that there should be some sort of legal representation for these employees that get assaulted in these situations. John DuBose stated that it is the States profession to prosecute criminal defenses. It would most likely have to be a third party to represent the employee. John DuBose stated that it would be best to just outreach to Solicitor Newman. Steve Willis stated that he doesn't mind reaching out to Solicitor Newman when a case is coming up to just make them aware and to see what they can do.

Billy Mosteller made the motion to allow/advise Steve Willis to contact Solicitor when there is a case coming up. The motion was seconded by Larry Honeycutt. The motion passed by a vote of 3-0.

**c. Discussion of Business License/ Business Registration/Nuisance Business Ordinances - Steve Willis/John DuBose**

Steve Willis stated that a business license is basically a revenue generator and that business registration is not a revenue generator the most you can charge is \$15.00 per visit. John DuBose explained nuisance business ordinances to the committee. John DuBose is researching and going to come back and report to the committee.

**d. Update on the Fire Study - Darren Player**

Fire Rescue/ Emergency Management Director, Darren Player gave a handout of the appropriate pages from the minutes from the September Fire Commission meeting which were approved at the Fire Commissions October meeting. Attached as Schedule A.

Darren stated that the Fire Commission's first priority is the recruitment and retention. The Commission would like to request one new fire inspector every year for the next three years. Darren asked the Commission to give him their list of things that they would like in the budget request. Darren Player went over a few more things that the Commission discussed.

Darren Player discussed the proposal for Fire/ Emergency Services to purchase new air packs in order to get the lifetime warranty. The Committee asked for more information regarding the more numbers together. Darren stated that he can get the numbers that are requested and then get the information to Steve Willis and he can get it to the Committee.

**e. Discussion of Detention Center Building Project - Brian Carnes**

Steve Willis stated that they would like to look into the option of adding the Magistrate Court wing to the detention center project. Round numbers for the detention center project would be 400 bed core and then only building pods for about 300. You would still have some expansion.

Major Matt Shaw stated that regardless there are going to have to be more employees in the detention center.

Steve asked Major Matt Shaw if he could get with the Sheriff on times that would be good to tour the



DRAFT

detention centers for a guided tour.

### **Adjournment**

Larry Honeycutt moved to adjourn the Public Safety Committee meeting. The motion was seconded by Billy Mosteller. The motion to adjourn the Committee meeting passed by unanimous vote of 3-0.

## Agenda Item Summary

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Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Kelly Nunnery/Sheriff Faile

Department: Sheriff Department

Date Requested to be on Agenda: 11/14/2019

**Issue for Consideration:**

Sheriff Faile would like to notify the committee regarding The Litter Task Force Grant that has been received by Lancaster Co. Sheriff's Office.

**Points to Consider:**

The grant is for a PT litter control officer, dedicated to enforcing litter laws.

**Funding and Liability Factors:**

The award is for \$20,000.00. We have to date been awarded \$10,000.00. We did file for membership to the Litter Association. The agencies membership will be covered by the grant.

**Options:**

N/A

**Recommendation:**

N/A

**ATTACHMENTS:**

Description	Upload Date	Type
Palmetto Pride Grant Information	11/8/2019	Backup Material



## LITTER TASK FORCE GRANT GUIDELINES ACKNOWLEDGEMENT

### Purpose of Grant

The Litter Task Force Grant is a competitive grant is open to county governments and Sheriff's Departments that provides funding of up to \$20,000 to pay for a part-time litter control officer, dedicated to enforcing state and local litter laws.

### Grant Period

The Litter Task Force Grant is awarded for an initial one year term with possibility of a second year, depending on compliance with grant requirements.

### Compliance

In compliance with this grant, each grantee agrees to:

1. Initiate and complete all work outlined in the project description within the applicable time frame.
2. Mandatory participation in the Zero Tolerance for Litter Campaign during the month of April.
3. The organization will provide to the following reports:
  - a) Monthly status report of all grant-related activities
  - b) (4) Quarterly ticketing reports
  - c) Zero Tolerance for Litter Campaign
  - d) Final summary and expenditures report
4. Perform a Litter Survey (PalmettoPride will provide survey guidelines).
5. Work with PalmettoPride's Enforcement Program Manager, Scott Morgan.
6. Join the SC Litter Control Association
7. Amendments to the grants are permitted upon the mutual agreement of PalmettoPride and the grantee organization and will become effective when specified in writing by PalmettoPride.

If you fail to comply with these guidelines or to fulfill your proposed grant obligations, PalmettoPride reserves the right to request items and/or financial reimbursement of the amount granted. **Failure to submit required reports shall disqualify the recipient for future grants.**

Please sign and return via mail or fax (803) 758-6032. Please maintain originals in your files.

Lancaster County Sheriff's Office

Organization

Samy Ail

Signature of Grant Administrator

10-4-2019

Date

# LITTER INDEX SURVEY

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## ❖ Preparation of Scoring Map

The Litter Index Survey requires that you map your community and divide it into comparable areas. Three of the key terms used in these instructional materials are “Community,” “Areas,” and “Sites.” These terms are defined as follows:

1. **COMMUNITY** refers to the total extent of your jurisdiction, which might be a town, city, county or region.
2. The community is then divided into 5 **AREAS**, in order to break down the work into manageable units. Determining Areas helps achieve the following general objectives:
  - Breaks down the community into manageable size units
  - Identifies comparable Areas based on parameters such as population, square miles, etc.
  - Facilitates year to year or “before and after” comparisons

Areas may be determined by:

- Political subdivisions such as council or county commissioner districts or wards
- Sanitation districts or trash collection schedule
- School districts
- Neighborhoods
- Geographic features such as highways, roads, creeks or rivers

Examples: A community has 8 wards/council districts, and these are used to establish 8 Areas.

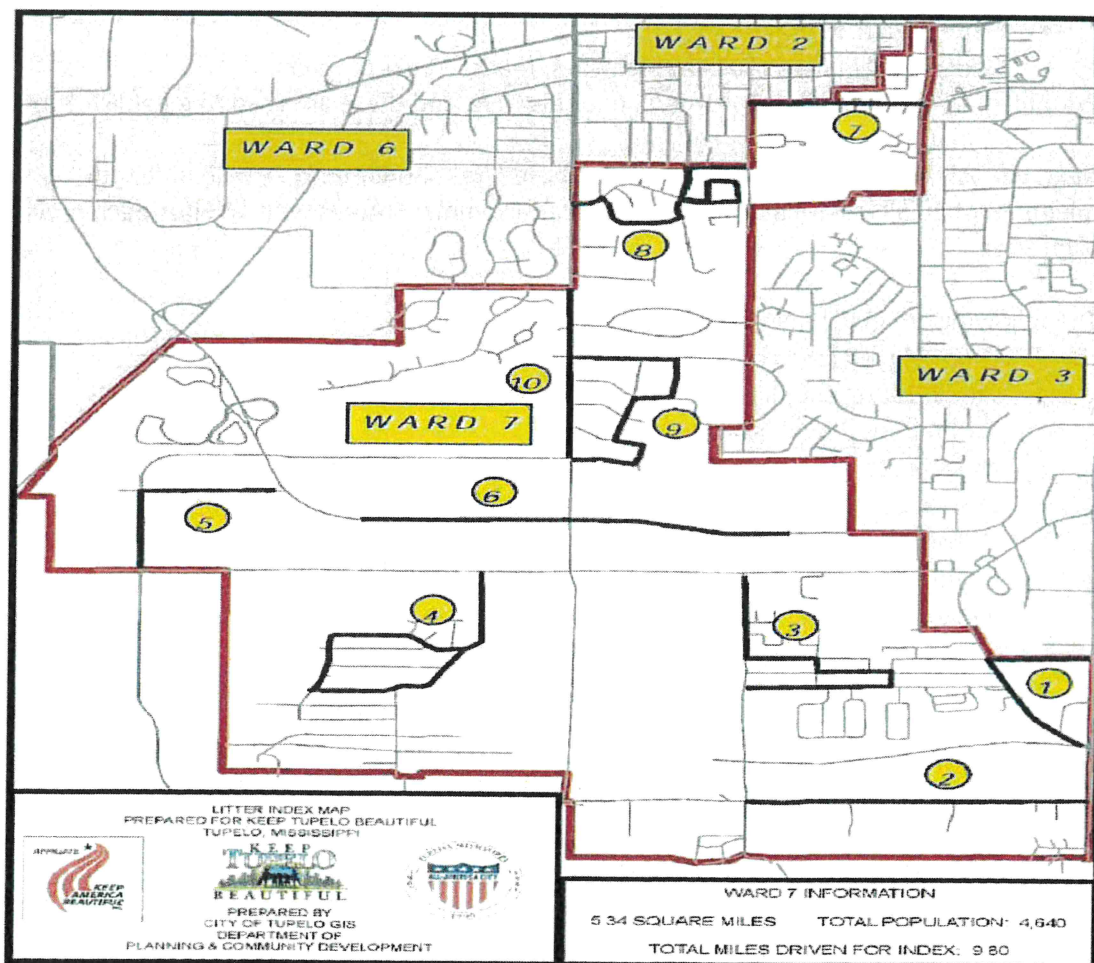
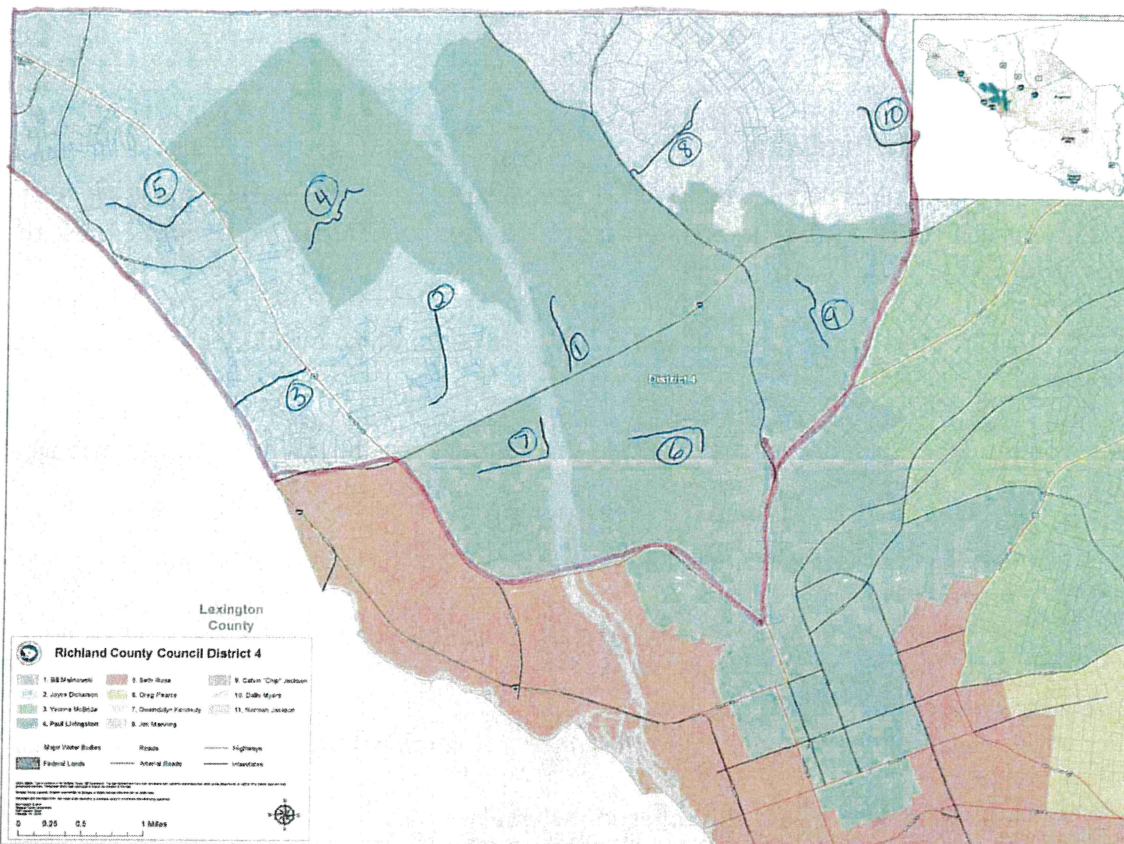
3. Next, choose 10 **SITES** that will be scored. These Sites should be ½ -1 mile in length. Identify a minimum of 50 Sites within all combined Areas. Example: 5 Areas with 10 Sites each provides 50 total Sites.

The following are guidelines for the Site selection process:

- The Sites selected should represent the community demographics. Sites should represent all types of neighborhoods. Clean and dirty parts of the community should be selected.
- The Sites selected should be a fair representation of the land uses within the Area e.g., residential, commercial, educational, recreational, industrial, and agricultural.
- A Site should not combine different types of land uses. Each Site should focus on one type, such as residential or commercial, but not both in the same Site.
- Each Site should be selected so that when driven, all scorers have a similar field of vision.
- Sites should not combine minor and major roadways. For example, a Site could focus on a 2-lane road or a 4-lane highway, but not both types of roads within the same Site.
- Sites will become the driving route for the scoring process. The Sites should be marked on the map by tracing the roadways to be driven.



## SAMPLE AREA MAPS





## ❖ Scoring Process

You should have at least 3-6 individual scorers for the Litter Index Survey, a scoring leader, and a driver that will not score. The scorers should commit 8 hours to the scoring process, which includes training and about 1-2 hours per Area. The same scorers should score all Areas and Sites. Communities with large geographic size may require two days to complete, and we encourage having the same scorers on both days.

When selecting a date for scoring, you should avoid trash collection day and not conduct the Litter Index Survey immediately following a cleanup. Consider the weather conditions for your community so you are conducting the Index when there is no snow on the ground and autumn leaves are not present.

The following instructions apply during scoring:

1. The scoring leader will provide each scorer with a score sheet for each Area (one sheet per Area).
2. The scoring leader will announce the Area and Site number.
3. The scoring leader will call "start" for each Site to be scored. When the entire Site has been viewed, the leader will call "stop."
4. The driver should generally try to maintain speeds of about:
  - 20 mph on residential roads and roads with a speed limit of 30 mph and 40 mph
  - 35-40 mph on a road with a speed limit of 55 mph
  - When driving slower than normal traffic flows, be sure to use emergency flashers and put a magnetic sign on the back of the vehicle noting "Slow Moving" vehicle.
5. Scorers should look left and right into alleyways, parking lots, businesses, residences, etc. to assess the overall Site. Both public and private property should be included.

Consider the following:

- How visible is the litter or other community appearance factor?
  - How continuous or frequent?
  - How difficult would it be to clean up the Site?
6. When stop is called, each scorer will circle a 1, 2, 3 or 4 opposite the appropriate Site number on the scoring sheet. Scorer should use whole numbers only.
  7. During the scoring process of a Site, there should be no discussion among scorers.
  8. Scorers may use the "notable conditions" column on the scoring sheet to indicate other circumstances, such as more litter at intersection, graffiti, illegal dumpsites, broken windows, or unkempt vegetation.
  9. When all Site scoring is complete, the scoring leader will collect the score sheets and check to be sure that all information is complete.

At the conclusion of scoring, the scorers and score leader should conduct a brief meeting. During this meeting, the scorers may share comments on their experience and explain any notable conditions observed. Record your observations using the questions below, so that the collected data may be useful in developing your plan.

- Did you notice any trends or patterns?
- Brainstorm possible solutions to improve littered areas.
- What impression would a first-time visitor have of your community? Positives and Negatives

### ❖ Data Accumulation

The scorers provide a score for each Site within each Area. This data will be used to develop the average score for each Area by adding together all scores for each Site and averaging for an Area score. Area scores are then averaged to determine an overall score. This can be achieved manually using a spreadsheet application such as Microsoft Excel.

Example: For each Site add Scorer 1 - 6 scores and divide by 6. Add all Site averages together and divide by number of Sites. The result is the Area score, which is included on the Report Form. Add all Area scores together and divide by the total number of Areas to determine the overall Area score.









Area No. 1

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1	2	2	2	2	2	2	2
2	2	2	1	2	1	1	1.5
3	1	1	1	1	1	1	1
4	1	1	1	2	2	2	1.5
5	2	2	2	1	1	1	1.5
6	3	3	2	3	2	1	2.3
7	2	2	1	2	1	2	1.7
8	1	1	1	2	2	1	1.3
9	1	1	1	2	1	2	1.3
10	2	2	2	3	2	1	2
AREA SCORE							1.6

## LITTER SCALE DESCRIPTIONS & PHOTOGRAPHS

Score	Instructions for Scores	Instructions for Scores
<b>1</b> <b>"Minimal or No Litter"</b>	<ul style="list-style-type: none"> <li>• Virtually no litter</li> <li>• 1 or 2 small items in a city block or equivalent</li> <li>• Collected quickly by 1 individual</li> <li>• Generally neat and tidy</li> </ul>	<p>Virtually no litter can be observed in the Site. The scorer may see one or two small items in a city block, or equivalent. Any litter seen could be collected quickly by one individual. The entire Site has a generally neat and tidy appearance.</p>
<b>2</b> <b>"Slightly Littered"</b>	<ul style="list-style-type: none"> <li>• Small amount of litter</li> <li>• Eye is not continually grabbed by littered items</li> <li>• Site cleaned in a short period of time</li> </ul>	<p>Litter is obvious, but the eye is not continually grabbed by littered items. The Site could be cleaned in a short period of time.</p>
<b>3</b> <b>"Littered"</b>	<ul style="list-style-type: none"> <li>• Visible litter catches your eye frequently</li> <li>• Organized effort for removal</li> <li>• Considerable effort to clean</li> </ul>	<p>Visible litter catches your eye frequently throughout the Site. An organized effort for removal is required with considerable effort to clean up the Site.</p>
<b>4</b> <b>"Extremely Littered"</b>	<ul style="list-style-type: none"> <li>• Continuous amount of litter</li> <li>• Litter first thing noticed</li> <li>• Might include an illegal dump</li> <li>• Equipment may be required for removal</li> <li>• Strong impression of a lack of concern about litter</li> </ul>	<p>A continuous amount of litter is one of the first things noticed about the Site. Illegal dumpsites might be observed. Equipment may be required to clean up. There is a strong impression of a lack of concern about litter in the Site.</p>



Score	Example 1	Example 2
1		
2		
3		
4		

## LITTER INDEX SURVEY SCORING SHEET

Organization: \_\_\_\_\_

Date: \_\_\_\_\_ Area: \_\_\_\_\_ Scorer: \_\_\_\_\_

Area	Site	Score (circle score)	Notable Conditions
<b>1</b>	<b>1</b>	1    2    3    4	
	<b>2</b>	1    2    3    4	
	<b>3</b>	1    2    3    4	
	<b>4</b>	1    2    3    4	
	<b>5</b>	1    2    3    4	
	<b>6</b>	1    2    3    4	
	<b>7</b>	1    2    3    4	
	<b>8</b>	1    2    3    4	
	<b>9</b>	1    2    3    4	
	<b>10</b>	1    2    3    4	
<b>2</b>	<b>1</b>	1    2    3    4	
	<b>2</b>	1    2    3    4	
	<b>3</b>	1    2    3    4	
	<b>4</b>	1    2    3    4	
	<b>5</b>	1    2    3    4	
	<b>6</b>	1    2    3    4	
	<b>7</b>	1    2    3    4	
	<b>8</b>	1    2    3    4	
	<b>9</b>	1    2    3    4	
	<b>10</b>	1    2    3    4	



Area	Site	Score (circle score)				Notable Conditions
3	1	1	2	3	4	
	2	1	2	3	4	
	3	1	2	3	4	
	4	1	2	3	4	
	5	1	2	3	4	
	6	1	2	3	4	
	7	1	2	3	4	
	8	1	2	3	4	
	9	1	2	3	4	
	10	1	2	3	4	
4	1	1	2	3	4	
	2	1	2	3	4	
	3	1	2	3	4	
	4	1	2	3	4	
	5	1	2	3	4	
	6	1	2	3	4	
	7	1	2	3	4	
	8	1	2	3	4	
	9	1	2	3	4	
	10	1	2	3	4	
5	1	1	2	3	4	
	2	1	2	3	4	
	3	1	2	3	4	
	4	1	2	3	4	
	5	1	2	3	4	
	6	1	2	3	4	
	7	1	2	3	4	
	8	1	2	3	4	
	9	1	2	3	4	
	10	1	2	3	4	

## AREA SUMMARY SHEET

Organization: \_\_\_\_\_

Area: 1

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Scorer's Average							
AREA SCORE							

Area: 2

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Scorer's Average							
Overall Score							

Area: 3

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Scorer's Average							
Overall Score							

Area: 4

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Scorer's Average							
Overall Score							

Area: 5

Site	Scorer 1	Scorer 2	Scorer 3	Scorer 4	Scorer 5	Scorer 6	Average
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
Scorer's Average							
Overall Score							

## LITTER INDEX CHECKLIST

Target Completion Date: \_\_\_\_\_

Who is coordinating the Litter Index Survey? \_\_\_\_\_

- ☐ Determine who will act as scoring leader
- ☐ Enlist 3-6 scorers to perform the Index
- ☐ Prepare your scoring map
- ☐ Prepare the driving route listing all Sites within each Area for Litter Index Survey
- ☐ Select date to conduct Index
- ☐ Secure a vehicle that is large enough to afford similar views for all scorers
- ☐ Select a driver who is familiar with the streets of your community
- ☐ Secure or create a "Slow Moving" sign to place on the rear of your vehicle for increased safety
- ☐ Identify 2-3 practice Sites where scorers will score and share scores so scorers develop a consensus among the scorers
- ☐ Prepare scorer packet:
  - Clipboards and Pencils
  - Litter Scale Descriptions
  - Litter Index Scoring Sheet (1 per scorer per Area)
- ☐ Optional recommendations for scoring day:
  - Continental breakfast at training
  - Snacks and water during scoring
  - Identify lunch location
- ☐ Complete Litter Index Report form including a general description for each Area





## REPORTING DEADLINES, ZERO TOLERANCE FOR LITTER CAMPAIGN

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As stated in your grant guidelines, you are required to submit a Zero Tolerance for Litter Campaign report, 4 quarterly reports and a final summary and expenditure report to PalmettoPride. Deadline for these reports are as follows:

<b><u>DUE DATE</u></b>	<b><u>REPORT</u></b>
April 15	1 <sup>st</sup> Quarter (Jan – March)
May 15	Zero Tolerance for Litter Campaign (April)
August 15	2 <sup>nd</sup> Quarter (May – July)
November 15	3 <sup>rd</sup> Quarter (Aug – Oct)
December 31	4 <sup>th</sup> Quarter (Nov – Dec)
December 31	Final Summary & Expenditure

## Agenda Item Summary

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Ordinance # / Resolution #: N/A

Contact Person / Sponsor: Sherrie Simpson/Clerk to Council

Department: Administration

Date Requested to be on Agenda: 11/14/2019

**Issue for Consideration:**

Please review the 2020 Calendar meeting schedule for Council and Committee meetings, Board and Commission meetings and Advisory Board meetings. The 2020 Calendar has been reviewed by the Boards, Commissions and Advisory Boards. Please notify the Clerk to Council of any changes that need to be made to the meeting schedule.

**Points to Consider:**

The 2020 Calendars are attached for review and consideration.

**Funding and Liability Factors:**

N/A

**Options:**

The Calendar is for review only at this time. The adoption of the 2020 Calendar will be done at the November 25, 2019 Council meeting.

**Recommendation:**

Review the Calendar schedule for potential changes.

**ATTACHMENTS:**

Description	Upload Date	Type
2020 Meeting Schedule for Council, Committees and Boards and Commissions	11/5/2019	Backup Material
2020 Meeting Schedule for Advisory Boards	11/5/2019	Backup Material

## Lancaster County Meeting and Holiday Schedule

*Anyone requiring special services to attend any meeting should contact 803-285-1565 at least 24 hours in advance of the meeting*

**County Council meets the second and fourth Monday in the County Administration Building Council Chambers, 101 North Main Street, Lancaster, South Carolina at 6:00 p.m. \*Please Note: There is only one meeting scheduled in July. It will be the 3<sup>rd</sup> Monday.**

<b>January</b>	Monday	January 13, 2020	<b>July</b>	Monday	June 22, 2020
	Monday	January 27, 2020		<b>Monday</b>	<b>July 20, 2020</b>
<b>February</b>	Monday	February 10, 2020	<b>August</b>	<b>*changed to the 3<sup>rd</sup> Monday of the month**</b>	
	Monday	February 24, 2020		Monday	August 10, 2020
<b>March</b>	Monday	March 09, 2020	<b>September</b>	Monday	August 24, 2020
	Monday	March 23, 2020		Monday	September 14, 2020
<b>April</b>	Tuesday	April 14, 2020* <b>changed due to Easter*</b>	<b>October</b>	Monday	September 28, 2020
	Monday	April 27, 2020		Monday	October 12, 2020
<b>May</b>	Monday	May 11, 2020	<b>November</b>	Monday	October 26, 2020
	Tuesday	May 26, 2019* <b>changed due to Memorial Day*</b>		Tuesday	November 09, 2020
<b>June</b>	Monday	June 08, 2020	<b>December</b>	Monday	November 23, 2020
				Monday	December 14, 2020
				December 28, 2020 <b>MEETING CANCELLED</b> (Christmas Holiday)	

**The Lancaster County Community Relations Commission meets the third Thursday in Council Chambers, 101 North Main Street, Lancaster, South Carolina at 6:30 p.m.**

<b>January</b>	Thursday	January 16, 2020	<b>July</b>	Thursday	July 16, 2020
<b>February</b>	Thursday	February 20, 2020	<b>August</b>	Thursday	August 20, 2020
<b>March</b>	Thursday	March 19, 2020	<b>September</b>	Thursday	September 17, 2020
<b>April</b>	Thursday	April 16, 2020	<b>October</b>	Thursday	October 15, 2020
<b>May</b>	Thursday	May 21, 2020	<b>November</b>	Thursday	November 19, 2020
<b>June</b>	Thursday	June 18, 2020	<b>December</b>	Thursday	December 17, 2020

**The Lancaster County Fire Commission meets the first Thursday in the Emergency Operations Center, 111 Covenant Place, Lancaster, South Carolina at 7:00 pm.**

<b>January</b>	Thursday	January 02, 2020	<b>July</b>	Thursday	July 9, 2020
<b>February</b>	Thursday	February 06, 2020	<b>August</b>	Thursday	August 06, 2020
<b>March</b>	Thursday	March 05, 2020	<b>September</b>	Thursday	September 03, 2020
<b>April</b>	Thursday	April 02, 2020	<b>October</b>	Thursday	October 01, 2020
<b>May</b>	Thursday	May 07, 2020	<b>November</b>	Thursday	November 05, 2020
<b>June</b>	Thursday	June 04, 2020	<b>December</b>	Thursday	December 03, 2020

**The Lancaster County Health and Wellness Commission meets the second Wednesday – EVERY OTHER MONTH, at the Lancaster Administration Building in the Administration Conference Room, 101 North Main Street, Lancaster, South Carolina at 11:45 am.**

<b>February</b>	Wednesday	February 12, 2020	<b>October</b>	Wednesday	October 14, 2020
<b>April</b>	Wednesday	April 08, 2020	<b>December</b>	Wednesday	December 09, 2020
<b>June</b>	Wednesday	June 10, 2020			
<b>August</b>	Wednesday	August 12, 2020			

**The Lancaster County Historical Commission meets the second Tuesday at the Lancaster County Historic Courthouse, 100 North Main Street, Lancaster, South Carolina at 6:00 pm, and at other times at the call of the chair.**

<b>January</b>	Tuesday	January 14, 2020	<b>July</b>	Tuesday	July 14, 2020
<b>February</b>	Tuesday	February 11, 2020	<b>August</b>	Tuesday	August 11, 2020
<b>March</b>	Tuesday	March 10, 2020	<b>September</b>	Tuesday	September 08, 2020
<b>April</b>	Tuesday	April 14, 2020	<b>October</b>	Tuesday	October 13, 2020
<b>May</b>	Tuesday	May 12, 2020	<b>November</b>	Tuesday	November 10, 2020
<b>June</b>	Tuesday	June 09, 2020	<b>December</b>	Tuesday	NO MEETING SCHEDULED

**The Indian Land Fire Protection District Commission meets the 3<sup>rd</sup> Wednesday of each month at the Indian Land Fire Station, 285 Six Mile Creek Road, Indian Land, South Carolina at 7:00 pm.**

<b>January</b>	Wednesday	January 15, 2020	<b>July</b>	Wednesday	July 15, 2020
<b>February</b>	Wednesday	February 19, 2020	<b>August</b>	Wednesday	August 19, 2020
<b>March</b>	Wednesday	March 18, 2020	<b>September</b>	Wednesday	September 16, 2020
<b>April</b>	Wednesday	April 15, 2020	<b>October</b>	Wednesday	October 21, 2020
<b>May</b>	Wednesday	May 20, 2020	<b>November</b>	Wednesday	November 18, 2020
<b>June</b>	Wednesday	June 17, 2020	<b>December</b>	Wednesday	December 16, 2020

**The Lancaster County Library Board meets the last Tuesday of the each month at 6:30 pm. The location of the meetings can be held at the Del Webb Library, the Kershaw Library, or the Barnett Building. The location will be on the agenda of the each meeting.**

<b>January</b>	Tuesday	January 28, 2020	<b>July</b>	Tuesday	July 28, 2020
<b>February</b>	Tuesday	February 25, 2020	<b>August</b>	Tuesday	August 25, 2020
<b>March</b>	Tuesday	March 31, 2020	<b>September</b>	Tuesday	September 29, 2020
<b>April</b>	Tuesday	April 28, 2020	<b>October</b>	Tuesday	October 27, 2020
<b>May</b>	Tuesday	May 26, 2020	<b>November</b>	Tuesday	November 24, 2020
<b>June</b>	Tuesday	June 30, 2020			

**The Lancaster Planning Commission meets in the County Administration Building Council Chambers, 101 North Main Street, Lancaster, South Carolina at 5:00 pm on the first Thursday for Work Session/ 6:00 pm on the third Tuesday for Regular Meeting.**

<b>January</b>	Work Session	Thursday	January 2, 2020
	Regular Meeting	Tuesday	January 21, 2020
<b>February</b>	Work Session	Thursday	February 6, 2020
	Regular Meeting	Tuesday	February 18, 2020
<b>March</b>	Work Session	Thursday	March 5, 2020
	Regular Meeting	Tuesday	March 17, 2020
<b>April</b>	Work Session	Thursday	April 2, 2020
	Regular Meeting	Tuesday	April 21, 2020
<b>May</b>	Work Session	Thursday	May 7, 2020
	Regular Meeting	Tuesday	May 19, 2020
<b>June</b>	Work Session	Thursday	June 4, 2020
	Regular Meeting	Tuesday	June 16, 2020
<b>July</b>	Work Session	Thursday	July 2, 2020
	Regular Meeting	Tuesday	July 21, 2020
<b>August</b>	Work Session	Thursday	August 6, 2020
	Regular Meeting	Tuesday	August 18, 2020
<b>September</b>	Work Session	Thursday	September 3, 2020
	Regular Meeting	Tuesday	September 15, 2020
<b>October</b>	Work Session	Thursday	October 1, 2020
	Regular Meeting	Tuesday	October 20, 2020
<b>November</b>	Work Session	Thursday	November 5, 2020
	Regular Meeting	Tuesday	November 17, 2020
<b>December</b>	Work Session	Thursday	December 3, 2020
	Regular Meeting	Thursday	December 15, 2020

**The Pleasant Valley Fire Protection District Commission meets on the third Tuesday at the Pleasant Valley Fire Station #1, 9370 Possum Hollow Road, Indian Land, South Carolina at 7:00 pm.**

<b>January</b>	Tuesday	January 21, 2020	<b>July</b>	Tuesday	July 21, 2020
<b>February</b>	Tuesday	February 18, 2020	<b>August</b>	Tuesday	August 18, 2020
<b>March</b>	Tuesday	March 17, 2020	<b>September</b>	Tuesday	September 15, 2020
<b>April</b>	Tuesday	April 21, 2020	<b>October</b>	Tuesday	October 20, 2020
<b>May</b>	Tuesday	May 19, 2020	<b>November</b>	Tuesday	November 17, 2020
<b>June</b>	Tuesday	June 16, 2020	<b>December</b>	Tuesday	December 15, 2020

**The Lancaster County Board of Zoning Appeals meets on the 1<sup>st</sup> Tuesday in the County Administration Building Council Chambers, 101 North Main Street, Lancaster, South Carolina at 6:00 pm.**

<b>January</b>	Tuesday	January 07, 2020	<b>July</b>	Tuesday	July 07, 2020
<b>February</b>	Tuesday	February 04, 2020	<b>August</b>	Tuesday	August 04, 2020
<b>March</b>	Tuesday	March 03, 2020	<b>September</b>	Tuesday	September 01, 2020
<b>April</b>	Tuesday	April 07, 2020	<b>October</b>	Tuesday	October 06, 2020
<b>May</b>	Tuesday	May 05, 2020	<b>November</b>	Tuesday	November 03, 2020
<b>June</b>	Tuesday	June 02, 2020	<b>December</b>	Tuesday	December 01, 2020

**The following Boards or Commissions meet at the call of the Chair:**

Lancaster County Airport Commission  
Lancaster County Board of Assessment Appeals  
Lancaster County Construction Board of Appeals  
Lancaster County Fire Code Appeals Board  
Lancaster County Transportation Commission

## Council Standing Committees

**The Public Safety Committee meets the Tuesday following the 1<sup>st</sup> Council Meeting of the month in the County Administration Building, Council Conference Room, 101 N. Main Street, Lancaster, South Carolina at 5:00 p.m., and at other times as called by the Chair.**

January	Tuesday	January 14, 2020	July	Tuesday	July 21, 2020
February	Tuesday	February 11, 2020	August	Tuesday	August 11, 2020
March	Tuesday	March 10, 2020	September	Tuesday	September 15, 2020
April	Wednesday	April 15, 2020	October	Tuesday	October 13, 2020
May	Tuesday	May 12, 2020	November	Thursday	November 10, 2020
June	Tuesday	June 09, 2020	December	Tuesday	December 15, 2020

**The Infrastructure and Regulation Committee meets on the Tuesday following the 1<sup>st</sup> Council Meeting of the month in the County Administration Building, Council Conference Room, 101 N. Main Street, Lancaster, South Carolina at 3:00 p.m., and at other times as called by the Chair.**

January	Tuesday	January 14, 2020	July	Tuesday	July 21, 2020
February	Tuesday	February 11, 2020	August	Tuesday	August 11, 2020
March	Tuesday	March 10, 2020	September	Tuesday	September 15, 2020
April	Wednesday	April 15, 2020	October	Tuesday	October 13, 2020
May	Tuesday	May 12, 2020	November	Thursday	November 10, 2020
June	Tuesday	June 09, 2020	December	Tuesday	December 15, 2020

**The Administration Committee meets on the Tuesday following the 1<sup>st</sup> Council Meeting of the month in the County Administration Building, Council Conference Room, 101 N. Main Street, Lancaster, South Carolina at 10:00 a.m., and at other times as called by the Chair.**

January	Thursday	January 14, 2020	July	Tuesday	July 21, 2020
February	Thursday	February 11, 2020	August	Tuesday	August 11, 2020
March	Tuesday	March 10, 2020	September	Tuesday	September 15, 2020
April	Wednesday	April 15, 2020	October	Tuesday	October 13, 2020
May	Tuesday	May 12, 2020	November	Tuesday	November 10, 2020
June	Tuesday	June 09, 2020	December	Tuesday	December 15, 2020

## HOLIDAY OBSERVANCES FOR THE YEAR 2020

Holiday	Date Observed
New Year's Day	Wednesday, January 1, 2020
Martin Luther King Day	Monday, January 20, 2020
Easter Monday	Monday, April 13, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Veterans Day	Wednesday, November 11, 2020
Thanksgiving Day Day After Thanksgiving	Thursday, November 26, 2020 and Friday, November 27, 2020
Christmas Eve Christmas Day Day after Christmas	Thursday, December 24, 2020 Friday, December 25, 2020 Monday, December 28, 2020
New Year's Day	Friday, January 1, 2021



## Lancaster County Meeting and Holiday Schedule

*Anyone requiring special services to attend any meeting should contact 803-285-1565 at least 24 hours in advance of the meeting*

The Lancaster Recreation Advisory Board meets on the second Tuesday in the Springdale Recreation Center, 260 South Plantation Road, Lancaster, South Carolina at 6:30 pm. Special meetings are held at the call of the chair.

<b>January</b>	Tuesday	January 14, 2020	<b>July</b>	<b>NO MEETING SCHEDULED</b>	
<b>February</b>	Tuesday	February 11, 2020	<b>August</b>	Tuesday	August 11, 2010
<b>March</b>	Tuesday	March 10, 2020	<b>September</b>	Tuesday	September 08, 2020
<b>April</b>	Tuesday	April 14, 2020	<b>October</b>	Tuesday	October 13, 2020
<b>May</b>	Tuesday	May 12, 2020	<b>November</b>	Tuesday	November 10, 2020
<b>June</b>	Tuesday	June 09, 2020	<b>December</b>	Tuesday	December 08, 2020

**The following Advisory Boards meet at the call of the Chair:**

Lancaster County Stormwater Advisory Council  
 Lancaster County Trail Advisory Committee  
 Lancaster County Keep America Beautiful Board  
 Lancaster County Animal Shelter Advisory Board  
 Economic Development Advisory Board

### HOLIDAY OBSERVANCES FOR THE YEAR 2020

Holiday	Date Observed
New Year's Day	Wednesday, January 1, 2020
Martin Luther King Day	Monday, January 20, 2020
Easter Monday	Monday, April 13, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020
Labor Day	Monday, September 7, 2020
Veterans Day	Wednesday, November 11, 2020
Thanksgiving Day Day After Thanksgiving	Thursday, November 26, 2020 and Friday, November 27, 2020
Christmas Eve Christmas Day Day after Christmas	Thursday, December 24, 2020 Friday, December 25, 2020 Monday, December 28, 2020
New Year's Day	Friday, January 1, 2021